

GETTING STARTED WITH HOOPLA

Use your library card with hoopla to stream free
BOOKS – AUDIOBOOKS – COMICS – MOVIES – MUSIC – TV SHOWS

Download the App and Set Up Your Account:

Computer Users: go to <http://hoopladigital.com>

Mobile/Tablet Users:

- a. Visit your device's app store (Google Play, Apple App Store, etc.)
- b. Type "hoopla" in the search bar. Look for an app called Hoopla Digital
- c. Download the app



Once you are at the website or have downloaded the app, tap on the **Get Started Today** button (computer users) or on the **Sign Up** link (mobile users).

Type in your email address and create a password.

Choose your library from the list (if you have location services enabled) or search for your library by name. *You must choose the library in the city in which you live, even if you use other libraries regularly. Hoopla looks for a match between the library you choose and the city of residence listed on your library account.*

Type in your library card number and PIN.

If you don't have a card, register for a digital access card here:

<https://countycat.mcfls.org/screens/online.html>

If you don't have a PIN or can't remember your PIN, you can request/reset it here:

<https://encore.mcfls.org/iii/encore/myaccount>

If you are still having trouble with your PIN, please email us at cpl.reference@mcfls.org

You may also be able to access hoopla directly from your TV. Once you have set up your account, please visit the hoopla help pages for further assistance with setting up these devices:



Searching for Materials:

Computer Users: At the top of the screen is a search bar. You can search by author, artist, title, series name, publisher, or subject. Narrow your search by tapping on the “Everything” menu on the left side of the box, or by using the menu on the left side of the screen in your search results.

You can also browse for materials by format by tapping on the Browse button to the left of the search box.

Mobile Users: Tap on Search in the lower right corner of the app to open the search bar. You can search by author, artist, title, series name, publisher, or subject. Narrow your search by tapping on “Filter” at the top of the results list.

You can also browse for materials by format by tapping the icons at the bottom of the screen: video, music, books.

Borrowing Materials:

Tap on the **Borrow** button to check an item out. You will see a message telling you how long the item will be available to you.

Materials checked out can be streamed on your computer or downloaded for offline viewing (mobile users only).

You may borrow four items per month (**note: this has been increased to 8 items per month during the COVID-19 health crisis**). All items are available to use immediately – there is never a waiting list.

Materials will be automatically deleted from your device when the loan period expires, so you will never have any overdue items.

Setting Up Your Account:

Hoopla offers options to customize your account, turn on kids mode, and link a streaming device.

Computer Users: tap on the gear icon in the upper right corner of the screen.

Mobile Users: Tap on My Hoopla in the lower left corner of the app.