

**EAST CHINA CHARTER TOWNSHIP**  
**OFFICIAL PROCEEDINGS** **NOVEMBER 16, 2020**

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**CALL TO ORDER** – The meeting was called to order at 7:30 p.m. by Supervisor Larry Simons.

**ROLL CALL** –

Present: Supervisor Larry Simons, Clerk Sandy Smith, Treasurer Donald Beaudua, Trustee Deborah Babel, Trustee Herb Blackstock

Absent: Trustee Donald Horn, Trustee Angelo Patsalis

**PLEDGE OF ALLEGIANCE** – led by Supervisor Simons.

**APPROVE AGENDA** – Treasurer Beaudua, supported by Trustee Blackstock, moved to approve the Agenda. Carried.

**APPROVE MINUTES** – Trustee Blackstock, supported by Trustee Babel moved to approve the Minutes of November 4th, 2020. Carried.

**PUBLIC COMMENT** – None

**PRESENTATIONS** – Clerk Smith offered Certificates of Appreciation to honor Supervisor Larry Simons, Treasurer Donald Beaudua, Trustee Angelo Patsalis, Trustee Donald Horn, and Park Commissioner Chair Cynthia Beaudua, for their many years of service and dedication to the Township residents.

**CONSENT AGENDA** – Clerk Smith, supported by Trustee Babel, moved to accept the Consent Agenda as follows: Financial Reports for October 2020, Marine City and St. Clair Fire Authority Reports for October 2020. Carried.

**DISBURSEMENTS** – Treasurer Beaudua, supported by Trustee Babel, moved to approve payables as follows: Invoices \$597,126.19, Payroll \$44,627.62 #DD6203-6251, Accounts Payable \$77,752.87 #35644-35684, Payroll EFT \$53,081.18 EFT#502-509, Tax Account \$8,676.94 #3682-3683. Roll call vote: Yea: Smith, Babel, Blackstock, Beaudua, and Simons. Carried.

**NEW BUSINESS** –

1. Trustee Blackstock, supported by Clerk Smith, moved to approve the bid from Michigan Pipe Inspection, Inc., in the amount of \$85,485.00, to perform the annual sanitary sewer cleaning and CCTV project. Roll call vote: Yea: Smith, Blackstock, Babel, Beaudua, and Simons. Carried.
2. Members discussed having Project Control Engineering assist East China Township in applying for the Drinking Water Asset Management Grant. Information to follow at the next meeting.

3. **RESOLUTION 17-2020** – Trustee Blackstock, supported by Clerk Smith, moved to amend the 2020 Budget for the 2020 3rd Quarter. Roll call vote: Yea: Blackstock, Smith, Babel, Beaudua, Simons. Carried.

**RESOLUTION 17 – 2020**  
**AMEND THE 2020 BUDGET: Quarter 3, 2020**

CHARTER TOWNSHIP OF EAST CHINA  
ST CLAIR COUNTY, STATE OF MICHIGAN

Minutes of a regular meeting of the Township Board of East China Township, County of St. Clair, Michigan, held in the Township Hall, on the 16<sup>th</sup> day of November 2020.

**PRESENT:** Supervisor Larry Simons, Clerk Sandy Smith, Treasurer Donald Beaudua, and Trustees Herb Blackstock and Deborah Babel.

**ABSENT:** Trustee Donald Horn and Angelo Palatais

The following Resolution was offered by Trustee Herbert Blackstock and supported by Clerk, Sandra Smith.

**WHEREAS**, East China Township budgeting and accounting practices stipulate quarterly budget amendments to reflect financial activities during the quarter and provide the basis for financial controls in future quarters; and

**WHEREAS**, financial analysis of all fund accounts indicates a need to amend the budgets for General Fund accounts, the 2013 A CAP Bond Expenditures, Capital Projects Expenditures;

**NOW, THEREFORE, BE IT RESOLVED**, that the East China Board of Trustees hereby approves Budget Amendments for the 3<sup>rd</sup><sup>nd</sup> Quarter of 2020 as follows below and specifically detailed in Exhibit A:

	FROM	TO	INCREASE (DECREASE)
GENERAL FUND	\$287,959.00	\$318,584.00	\$30,625.00
2013 A CAP BOND	\$110,500.00	\$127,500.00	\$17,000.00
CAPITAL PROJECTS	\$55,000.00	\$61,000.00	\$6,000.00
<b>TOTAL</b>	<b>\$453,459.00</b>	<b>\$507,084.00</b>	<b>\$53,625.00</b>

EXHIBIT A

	FROM	TO	INCREASE/ DECREASE
<b>GENERAL FUND</b>			
Clerk	\$1,100.00	\$2,300.00	\$1,200.00
Other Clerk Activities	\$0.00	\$400.00	\$400.00
Auditing Fees	\$13,300.00	\$18,000.00	\$4,700.00
Board of Review	\$431.00	\$866.00	\$435.00
Treasurer	\$1,000.00	\$3,500.00	\$2,500.00
Other Treasurer Activities	\$23,308.00	\$33,298.00	\$9,990.00
Assessor Dept	\$1,620.00	\$3,370.00	\$1,750.00
Attorney	\$16,000.00	\$17,500.00	\$1,500.00
Unallocated	\$8,100.00	\$11,100.00	\$3,000.00
Highways/Streets/Bridges	\$4,000.00	\$6,500.00	\$2,500.00
Trash Collection/Recycling	\$218,600.00	\$218,850.00	\$250.00
Other Projects	<u>\$500.00</u>	<u>\$2,900.00</u>	<u>\$2,400.00</u>
<b>Total</b>	<b>\$287,959.00</b>	<b>\$318,584.00</b>	<b>\$30,625.00</b>
<b>2013 A CAP BOND</b>			
Pointe Dr Sanitary Capacity	<u>\$110,500.00</u>	<u>\$127,500.00</u>	<u>\$17,000.00</u>
Total	\$110,500.00	\$127,500.00	\$17,000.00
<b>CAPITAL PROJECTS</b>			
Major Road Improvements	<u>\$55,000.00</u>	<u>\$61,000.00</u>	<u>\$6,000.00</u>
Total	\$55,000.00	\$61,000.00	\$6,000.00
<b>Total</b>	<b>\$453,459.00</b>	<b>\$507,084.00</b>	<b>\$53,625.00</b>

**AYES:** Simons, Smith, Beaudua, Babel, Blackstock

**NAYS:** None

**ABSENT:** Horn, Patsalis

**RESOLUTION DECLARED ADOPTED.**

- RESOLUTION 18-2020** - Clerk Smith, supported by Trustee Blackstock, moved to adopt new water and sewer rates. Roll call vote: Yea: Smith, Blackstock, Babel, Beaudua, and Simons. Carried.

**RESOLUTION 18 - 2020  
TO ADOPT WATER and SEWER RATES**

East China Township  
County of St. Clair, Michigan

Minutes of a regular meeting of the Township Board of East China, County of St. Clair, Michigan, held in the Township Hall on the 16<sup>th</sup> day of November, 2020 at 7:30 p.m.

**PRESENT:** Supervisor Larry Simons, Clerk Sandy Smith, Treasurer Donald Beaudua, and Trustees Herb Blackstock and Deborah Babel.

**ABSENT:** Trustee Donald Horn and Angelo Palatais

The following Resolution was offered by Trustee Herbert Blackstock and supported by Clerk, Sandra Smith.

**WHEREAS**, the Code of Ordinances, Chapter 453-14, and Chapter 453-15 provides in Section A, that water and sewer rates shall be set by resolution of the Township Board of Trustees, and

**WHEREAS**, the Township Board of Trustees affirming March 18<sup>th</sup>, 2019 adoption of the water and sewer rate increase over a 3 year phase period beginning October 1<sup>st</sup>, 2019 with an annual review. The rates would move toward making both water and sewer services self-supporting systems.

**WHEREAS**, the cost of repairs, operation and maintenance of the East China Township Water Distribution System are anticipated to increase, and

**WHEREAS**, water and sewer customers were mailed a letter in March 2019 explaining the old rates and new rates and the background information for them; and

**WHEREAS** the water and sewer rates for 2019 were adopted per Resolution 17-2019 as follows:

“East China Board of Trustees affirms the water consumption charge rate increase from five dollars and fifteen cents (\$5.15) to five dollars and seventy-five cents (\$5.75) per thousand gallons with the quarterly residential water ready-to-serve charge for ¾ inch meter of twenty dollars (\$20.00) increased to Twenty-one dollars and ninety-six cents (\$21.96). The current sewer consumption charge of five dollars and nineteen cents (\$5.19) is also affirmed to increase to five dollars and sixty-six cents (\$5.66) per thousand gallons. Ready-to-serve charges are based on meter size. The following minimum charge is established for the various meter sizes listed below.

Meter Size:	Water ready-to-serve:	Sewer ready-to-serve
3/4" to 1"	\$21.96	\$20.45
1 ½"	\$109.80	\$102.25
2"	\$175.68	\$163.60
3"	\$329.40	\$306.75
4"	\$614.88	\$572.60

6"	\$1,405.44	\$1,308.80
12"	\$5,621.76	\$5,235.20 (end quote)"

**NOW, THEREFORE, BE IT RESOLVED,** the East China Board of Trustees affirms the 2020 and 2021 water and sewer rates previously recommended and as shown below:

2020		
	WATER	SEWER
¾" & 1" meters	\$23.99	\$26.06
1 ½" meter	\$119.91	\$130.32
2" meter	\$191.86	\$208.51
3" meter	\$359.74	\$390.95
4" meter	\$671.51	\$729.78
6" meter	\$1,534.88	\$1,668.26
10" to 12" meter	\$6,139.52	\$6,672.26
CONSUMPTION RATE PER 1000 GALLONS:	\$6.38	\$6.15

2021		
	WATER	SEWER
¾" & 1" meters	\$26.07	\$31.85
1 ½" meter	\$130.33	\$159.22
2" meter	\$208.53	\$254.76
3" meter	\$391.00	\$477.66
4" meter	\$729.86	\$891.65
6" meter	\$1,668.26	\$2,038.28
10" to 12" meter	\$6,673.04	\$8,152.17
CONSUMPTION RATE PER 1000 GALLONS:	\$7.02	\$6.66

**BE IT FURTHER RESOLVED THAT,** the water and sewer consumption charges and the water and sewer readiness to serve took effect on October 1, 2019 and will continue to be evaluated annually.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

**AYES:** Simons, Smith, Beaudua, Babel, Blackstock

**NAYS:** None

**ABSENT:** Horn, Patsalis

**RESOLUTION DECLARED ADOPTED.**

5. **RESOLUTION 19-2020** - Clerk Smith, supported by Trustee Babel, moved to adopt the Funding of the Capital Improvement Plan. Roll call vote: Yea: Smith, Babel, Blackstock, Beaudua, and Simons. Carried.

**RESOLUTION 19-2020**  
**FUNDING OF THE CAPITAL IMPROVEMENT PLAN**  
Charter Township of East China  
County of St. Clair, Michigan

Minutes of a regular meeting of the Township Board of East China, County of St. Clair, Michigan, held in the Township Hall, on the 16<sup>th</sup> day of November 2020, at 7:30 p.m.

**PRESENT:** Supervisor Larry Simons, Clerk Sandy Smith, Treasurer Donald Beaudua, and Trustees Herb Blackstock and Deborah Babel.

**ABSENT:** Trustee Donald Horn and Trustee Angelo Palatais

The following Resolution was offered by Clerk, Sandra Smith and supported by Trustee Deborah Babel.

**WHEREAS**, the East China Township Board of Trustees approved the of adoption a Capital Improvements Plan (CIP) on the 5th day of December 2017 by Resolution 15-2017 and is committed to pursue the projects outlined in such plan, and

**WHEREAS** the intent of Resolution 15-2017 was to create a Capital Improvements Projects Fund Reserve by allocating \$100,000 from the Capital Projects Fund Balance to the Capital Improvements Projects Fund Reserve, and

**WHEREAS** the 2018 Approved Township Budget included \$25,000 to be allocated from the General Fund to the Capital Improvements Projects Fund Reserve, and

**WHEREAS** the 2019 Approved Township Budget included \$35,000 to be allocated from the General Fund to the Capital Improvements Projects Fund Reserve, and

**NOW, THEREFORE, BE IT RESOLVED that** a total of \$160,000 shall be allocated to the Capital Improvements Projects Fund Reserve as of the date of this resolution, and each subsequent allocation shall be reviewed annually.

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Simons, Smith, Beaudua, Babel, Blackstock

NAYS: None.

ABSENT: Horn, Patsalis

**RESOLUTION DECLARED ADOPTED.**

6. Clerk Smith, supported by Trustee Babel, moved to adopt the MERS Amendments, clarifying the existing plans and authorize Supervisor Simons to sign these documents for the Township. Carried.
7. Trustee Blackstock, supported by Treasurer Beaudua, moved to adopt the Township Manager Agreement made this day November 16, 2020, until September 30, 2022. This agreement amends and supersedes the Employment Agreement made on September 21, 2018. Roll call vote: Yea: Blackstock, Beaudua, Babel, Smith, and Simons. Carried.
8. Treasurer Beaudua, supported by Trustee Babel, moved to add item #8 – Next Board Meeting. Trustee Babel, supported by Treasurer Beaudua, moved to move the December 7, 2020, to December 14, 2020, due to the Governor’s restrictions effective November 18, 2020. Carried.

**MEMBER COMMENTS** – Trustees Blackstock and Babel thanked Treasurer Beaudua, Supervisor Simons, Trustee Patsalis and Horn for their service as township officials. Supervisor Simons and Trustee Blackstock thanked Clerk Smith for stepping in as the Township Clerk to finish this term of office. Treasurer Beaudua asked about the warning sirens, and thanked residents for electing him 9 elections. Clerk Smith thanked Deputy Clerk Wendy Meldrum and Election workers for their commitment and hard work on and before election day. Supervisor Simons thanked his wife Judy for his support during his term as Supervisor. The township has made much progress over the last 8 years. Best of Luck to all of the Board members. He suggested along with Clerk Smith to consider 2 precincts for the next Presidential Election; possibly one at another location. Marine City Football did a great job for this season!

**ADJOURN** – Treasurer Beaudua, supported by Trustee Blackstock, moved to adjourn at 8:12 p.m. Carried.

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Larry Simons, Supervisor