

EAST CHINA CHARTER TOWNSHIP

OFFICIAL PROCEEDINGS (TELEPHONIC PUBLIC MEETING)

DECEMBER 21, 2020

---

**CALL TO ORDER** – The meeting was called to order at 7:30pm by Supervisor Brian Rausch.

**ROLL CALL**

**Present:** Supervisor Brian Rausch, Clerk Martin Good, Treasurer Nicole Hart, Trustee's Allen Reichle, Deborah Babel, Herbert Blackstock, Ralph Knotts. **Absent:** none

**PLEDGE OF ALLEGIANCE** - led by Supervisor Rausch

**APPROVE AGENDA** – Motion by Trustee Blackstock supported by Trustee Knotts to approve the tentative agenda with the addition of NB-2 Meisner Rd lift station. Motion Carried

**APPROVE MINUTES** – Motion by Clerk Good by supported by Trustee Babel moved to approve the minutes of November 16, 2020 as presented. Motion Carried

**PUBLIC COMMENT** – None

**CONSENT AGENDA** – Discussion opened regarding Financial Report followed by Trustee Reichle supported by Trustee Knotts to accept the consent items as follows: Financial Report and St. Clair Fire Authority monthly report. Motion Carried.

**OLD BUSINESS -**

1. Motion by Trustee Knotts supported by Treasurer Hart to authorize Township Supervisor to sign the Interlocal Agreement for St. Clair County Designated Assessor. **ROLL CALL VOTE:** Blackstock, Reichle, Knotts, Babel, Hart, Good, Rausch. Ayes: None, Nays:7
- 2 Board of Review appointment. Motion by Supervisor Rausch supported by Trustee Knotts to appoint Pam Kelb. Ayes: 7, Nays: None. Motion Carried.  
Zoning Board of Appeals. Motion by Blackstock supported by Babel to re-appoint Joanne Cottrell and appoint John Jolly. Ayes: 7, Nays: none. Motion Carried.

Historical Commission: no open positions.

Parks Commissions – tabled

**NEW BUSINESS-**

1. Approve SCCRC Right-of-Way application /Resolution21-20 Performance and Indemnification. Motion by Trustee Blackstock, supported by Trustee Babel. Ayes: 7 Nays: None. Motion Carried.

**RESOLUTION 21-2020**  
**PERFORMANCE AND INDEMNIFICATION**

East China Charter Township  
County of St. Clair, Michigan

Minutes of a regular meeting of the Township Board of East China Charter Township, County of St. Clair, Michigan, held on the 21<sup>st</sup> day of December 2020 at 7:30 p.m.

**PRESENT:** Supervisor Brian Rausch, Clerk Martin Good, Treasurer Nicole Hart, Trustee Herbert Blackstock, Trustee Deborah Babel, Trustee Ralph Knotts, Trustee Allen Reichle.

**ABSENT:** None

The following Resolution was offered by Trustee Herbert Blackstock and supported by Trustee Deborah Babel.

**WHEREAS**, East China Charter Township, hereinafter referred to as the "GOVERNMENTAL BODY" from time to time makes application to the St. Clair County Road Commission, hereinafter referred to as the "DEPARTMENT" for permits, hereinafter referred to as "PERMIT", to construct, operate, and/or maintain utility or other facilities, or to conduct other activities, on, over, and under county road rights-of-way at various locations within and adjacent to its corporate limits.

**NOW THEREFORE**, in consideration of the DEPARTMENT granting such PERMIT to the GOVERNMENTAL BODY agrees that:

1. It will faithfully fulfill all permit requirements and will indemnify, save harmless, represent, and defend the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract from any and all claims of every kind for injuries to, or death of any and all persons, and for loss, or damage to property, and environmental damage or degradation, and from attorney's fees and related costs arising out of, under, or by reason of the presence of the GOVERNMENTAL BODY'S facilities, and/or it's installation, construction, operation, maintenance, or other activities which are being performed under the terms of the PERMIT on, over and/or under the county roads right-of-way, except claims resulting from the sole negligence or willful acts or omissions of said DEPARTMENT, it's officers, agents, employees, and contracting governmental bodies and officers, agents, and employees thereof, performing permit activities.
2. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL BODY, or their subcontractors or any other person not a party to the PERMIT without its specific prior written consent and notwithstanding the issuance of the PERMIT.

3. It will, by its own volition and/or request by the DEPARTMENT promptly restore and/or correct physical or operating damages to any state trunkline right-of-way resulting or arising out of the installation, construction, operation, and/or maintenance of the GOVERNMENTAL BODY'S facilities pursuant to a PERMIT issued by the DEPARTMENT.
4. The incorporation by the DEPARTMENT of this Resolution as part of a PERMIT does not preclude the DEPARTMENT requiring additional performance security or insurance when deemed necessary by the DEPARTMENT.
5. This Resolution shall continue in force from the date hereof until cancelled by the GOVERNMENTAL BODY or the DEPARTMENT with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL BODY with regard to any PERMIT, which has already been issued, or activity which has already been undertaken.

**BE IT FURTHER RESOLVED**, that the following position or positions are hereby authorized to make application to the St. Clair County Road Commission for the necessary permit to work within the county road rights-of-way on behalf of the GOVERNMENTAL BODY.

Supervisor                      Township Manager

All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Rausch, Good, Hart, Babel, Blackstock Knotts, Reichle

NAYS: None

ABSENT: None

**RESOLUTION DECLARED ADOPTED**

2. Adopt Resolution 22-2020 to Amend 2020 Budget. Motion by Trustee Knott, supported by Clerk Good. Ayes: 7, Nays 0. Motion Carried.

**RESOLUTION 22 – 2020**  
**AMEND THE 2020 BUDGET: Quarter 4, 2020**

CHARTER TOWNSHIP OF EAST CHINA  
ST CLAIR COUNTY, STATE OF MICHIGAN

Minutes of a regular meeting of the Township Board of East China Township, County of St. Clair, Michigan, on the 21<sup>st</sup> day of December 2020.

**PRESENT:** Supervisor Brian Rausch, Clerk Martin Good, Treasurer Nicole Hart, Trustee Herbert Blackstock, Trustee Deborah Babel, Trustee Ralph Knotts, Trustee Allen Reichle.

**ABSENT:** None

The following Resolution was offered by Trustee Ralph Knotts and supported by Clerk Martin Good.

**WHEREAS,** East China Township budgeting and accounting practices stipulate quarterly budget amendments to reflect financial activities during the quarter and provide the basis for financial controls in future quarters; and

**WHEREAS,** financial analysis of all fund accounts indicates a need to amend the budgets for General Fund accounts, the 2013 A CAP Bond Expenditures, the 2013 B CAP Bond Expenditures and Building Department Fund Expenditures;

**NOW, THEREFORE, BE IT RESOLVED,** that the East China Board of Trustees hereby approves Budget Amendments for the 4<sup>th</sup> Quarter of 2020 as follows below and specifically detailed in Exhibit A:

|                 | FROM             | TO                 | INCREASE (DECREASE) |
|-----------------|------------------|--------------------|---------------------|
| GENERAL FUND    | \$266,511        | \$379,526          | \$113,015           |
| BUILDING DEPT   | \$27,285         | \$39,635           | \$12,350            |
| 2013 A CAP BOND | \$140,299        | \$623,800          | \$483,501           |
| 2013 B CAP BOND | \$10,822         | \$10,823           | \$1.00              |
| <b>TOTAL</b>    | <b>\$444,917</b> | <b>\$1,053,784</b> | <b>\$608,867</b>    |

EXHIBIT A

**2020 Budget Amendments ~ 4th Quarter**

|                                    | FROM                | TO                    | INCREASE/DECREASE   |
|------------------------------------|---------------------|-----------------------|---------------------|
| <b>GENERAL FUND</b>                |                     |                       |                     |
| Other Clerk Activities Treasurer   | \$52,753.00         | \$55,363.00           | \$2,610.00          |
| Other Treasurer Activies Assessor  | \$3,500.00          | \$3,550.00            | \$50.00             |
| Dept                               | \$3,500.00          | \$4,250.00            | \$750.00            |
| Buidlings and Grounds              | \$1,870.00          | \$2,370.00            | \$500.00            |
| Legal Fees                         | \$29,994.00         | \$39,999.00           | \$10,005.00         |
| Cemetery                           | \$17,500.00         | \$20,000.00           | \$2,500.00          |
| Drains                             | \$29,494.00         | \$40,994.00           | \$11,500.00         |
| Highway/Streets/Bridges Street     | \$0.00              | \$200.00              | \$200.00            |
| Lighting                           | \$6,500.00          | \$8,400.00            | \$1,900.00          |
| Other Projects                     | \$20,000.00         | \$25,300.00           | \$5,300.00          |
| Community Action                   | \$2,900.00          | \$3,300.00            | \$400.00            |
| Insurance and Bonds                | \$18,500.00         | \$21,500.00           | \$3,000.00          |
|                                    | \$80,000.00         | \$154,300.00          | \$74,300.00         |
| <b>Total</b>                       | <b>\$266,511.00</b> | <b>\$379,526.00</b>   | <b>\$113,015.00</b> |
| <b>Building Dept</b>               |                     |                       |                     |
| Building Inspector Salaries        | \$24,750.00         | \$36,550.00           | \$11,800.00         |
| Building Inspector Social Security | \$2,535.00          | \$3,085.00            | \$550.00            |
| <b>Total</b>                       | <b>\$27,285.00</b>  | <b>\$39,635.00</b>    | <b>\$12,350.00</b>  |
| <b>2013 A CAP BOND</b>             |                     |                       |                     |
| Pointe Dr Sanitary Capacity Debt   | \$12,799.00         | \$12,800.00           | \$1.00              |
| Services                           |                     |                       |                     |
| <b>Total</b>                       | <b>\$140,299.00</b> | <b>\$623,800.00</b>   | <b>\$483,501.00</b> |
| <b>2013 B CAP BOND</b>             |                     |                       |                     |
| Debt Services                      | \$10,822.00         | \$10,823.00           | \$1.00              |
| <b>Total</b>                       | <b>\$10,822.00</b>  | <b>\$10,823.00</b>    | <b>\$1.00</b>       |
| <b>Total</b>                       | <b>\$444,917.00</b> | <b>\$1,053,784.00</b> | <b>\$608,867.00</b> |

**AYES:** Rausch, Good, Hart, Babel, Blackstock Knotts, Reichle

**NAYS:** None

**ABSENT:** None

**RESOLUTION DECLARED ADOPTED**

3. Approve Signage, Safety and Wayfinding Plan for the Bridge to Bay trail. Motion by Trustee Knotts supported by Trustee Backstock. Motion Carried.
4. Appoint Supervisor Rausch elected official to position of SEMCOG Delegate. Motion by Supervisor Rausch, supported by Trustee Babel. Motion Carried.
5. Treasurer Hart questioned 2021 Budget salary increase set by previous administration for the Clerk. Supervisor Rausch suggested to put together a committee to review BOT salaries in January.
6. Motion by Trustee Blackstock supported by Trustee Babel to authorize payment of the purchase agreement in the amount of \$14,108.00 to Smith and Loveless and \$3,150.00 to Mechanical Fabricators for installation. The payments will be paid out of funds withheld from LM Clarke's contract. ROLL CALL VOTE: Good, Hart, Blackstock, Reichle, Knotts, Babel, Rausch. Ayes: 7, Nays: none. Motion Carried.

**ANNOUNCEMENTS** – Supervisor Rausch mentioned that the next meeting will be a “virtual” meeting.

**MEMBER COMMENTS**

Treasurer Hart wished everyone a Merry Christmas and Happy holidays.

Trustee Babel Merry Christmas everyone

Trustee Blackstock Merry Christmas and Happy New Year

Trustee Knotts HOHO Merry Christmas

Trustee Reichle Merry Christmas everyone

Supervisor Merry Christmas and stay safe

**ADJOURN** Motion by Supervisor Rausch, supported by Trustee Babel to adjourn the meeting at 8:19 p.m. Motion Carried.

---

Brian Rausch, Supervisor

---

Martin Good, Clerk