

## EAST CHINA CHARTER TOWNSHIP

### OFFICIAL PROCEEDINGS

AUGUST 17, 2020

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**CALL TO ORDER** – The meeting was called to order at 7:30 p.m. by Supervisor Larry Simons.

**ROLL CALL** –

Present: Supervisor Larry Simons, Trustee Angelo Patsalis, Trustee Deborah Babel, Trustee Herbert Blackstock.  
Absent: Clerk Robert Freehan, Treasurer Donald Beaudua, Trustee Donald Horn

Others present: Township Manager Cynthia Paparelli and 3 others

**PLEDGE OF ALLEGIANCE** – led by Supervisor Simons.

**APPROVE AGENDA** – Motion by Trustee Patsalis, supported by Trustee Babel to approve the agenda with the addition of NB-6 Clerk election pay. ROLL CALL VOTE: Ayes – Simons, Patsalis, Babel, Blackstock. Nays – None. Motion passed.

**APPROVE MINUTES** – Motion by Trustee Patsalis, supported by Trustee Babel to approve the minutes of August 3<sup>rd</sup>, 2020 as submitted. ROLL CALL VOTE: Ayes – Blackstock, Babel, Patsalis, Simons. Nays - None. Motion passed.

**PUBLIC COMMENT** – Fern Lott resident at Diamond Cove was present to explain the reason her past water usage was so high. The washer machine had overflowed and did \$37,000.00 worth of damage to her home could not catch in time to turn it off. Ms. Lott currently has hired a company to repair the damage done by the overflow of the washing machine. Supervisor Simons recommends that the DPW superintendent look further into this by entering into the home, talk more with the homeowner and report to the board his opinion.

**CONSENT AGENDA** – Motion by Trustee Patsalis, supported by Blackstock to accept and receive consent items: July 2020 St. Clair Area Fire Authority Run Report, July 2020 Marine City Area Fire Authority, July 2020 Building Department Report and Park Commission Special Meeting Minutes 7/15/2020. ROLL CALL VOTE: Ayes – Simons, Patsalis, Babel, Blackstock. Nays – None. Motion passed.

**DISBURSEMENTS** – Motion by Trustee Babel, supported by Trustee Blackstock to approve payment of Invoices in the amount of \$ 80,917.48, Accounts Payable \$ 63,567.43, Payroll \$ 35,427.55, Payroll EFT's \$ 68,144.83, Tax Account \$ 290,600.85, or Total Disbursements of \$ 538,658.14. ROLL CALL VOTE: Ayes – Simons, Patsalis, Babel, Blackstock. Nays – None. Motion passed.

**OLD BUSINESS** – None

**NEW BUSINESS**

1. 2020 Financial Audit Report presented by Jamie Herms, CPA of UHY LLP. Trustee Patsalis thanked Jamie Herms for her presentation regarding the Financial Audit.
2. Asset Management Software Recommendations for purchase. Motion by Trustee Blackstock, supported by Trustee Babel to approve the proposal to mPower Asset Management Software with the agreed upon price of \$33,600.00 with a \$3,600.00 annual fee. ROLL CALL VOTE: Ayes-Simons, Babel, Blackstock.  
Nays-Patsalis. Motion passed.

3. Bridge to Bay / Bike Trail Replacement Contract Award. Motioned by Trustee Patsalis, supported by Trustee Blackstock to award Jelsch Paving the contract not to exceed \$45,000.00 with work quoted for \$28.16 per lineal foot. ROLL CALL VOTE: Ayes-Simons, Patsalis, Babel, Blackstock. Nays-None. Motion passed.
4. Resolution 11-2020 Budget Amendments 2<sup>nd</sup> quarter. Motioned by Trustee Babel, supported by Trustee Patsalis to amend 2020 Budget 2<sup>nd</sup> quarter with resolution 11-2020. ROLL CALL VOTE: Ayes-Simons, Patsalis, Babel, Blackstock. Nays-None. Motion passed.

**RESOLUTION 11 - 2020**  
**2020 BUDGET AMENDMENTS – 2<sup>nd</sup> QUARTER**

East China Charter Township  
County of Saint Clair, Michigan

Minutes of a regular meeting of the Township Board of Trustees of East China Township, County of St. Clair, Michigan, held in the Township Hall, on the 17th day of August 2020 at 7:30 p.m.

**PRESENT:** Supervisor Larry Simons, Trustee Patsalis, Trustee Babel and Trustee Blackstock

**ABSENT:** Clerk Freehan, Treasurer Beaudua and Trustee Horn

The following Resolution was offered by Trustee Deborah Babel, supported by Trustee Angelo Patsalis to adopt the following resolution:

**WHEREAS**, East China Township budgeting and accounting practices stipulate quarterly budget amendments to reflect financial activities during the quarter and provide the basis for financial controls in future quarters; and

**WHEREAS**, financial analysis of all fund accounts indicates a need to amend the budgets for General Fund accounts, the Building Fund, the 2013 A CAP Bond Expenditures, and the 2013 B CAP Bond Expenditures;

**NOW, THEREFORE, BE IT RESOLVED**, that the East China Board of Trustees hereby approves Budget Amendments for the 2<sup>nd</sup> Quarter of 2020 as follows: General Fund budget increase of \$91,500 (Attorney - \$1,000 increase, Unallocated - \$10,000 increase, Other projects - \$500 increase, Insurance and Bonds - \$80,000 increase); Building Fund budget increase of \$14,699 (Building Inspection Dept. - \$14,699 increase); 2013 A CAP Bond Expenditures increase of \$110,500 (Pointe Drive Sanitary Capacity - \$110,500 increase); 2013 B CAP Bond Expenditures increase of \$236,000 (Meisner Pump Rehab - \$2,500, Transfer Out–Sewer Fund - \$233,500 increase) for a Total Budget Amendment increase of \$452,699.

AYES: Simons, Patsalis, Babel, Blackstock

NAYS: None

ABSENT: Clerk Freehan, Treasurer Beaudua, Trustee Horn

**RESOLUTION DECLARED ADOPTED**

5. Discussion of Resignation of Township Clerk Robert Freehan. Motion by Trustee Patsalis, supported by Trustee Babel to table the acceptance of the resignation of Clerk, Robert Freehan. ROLL CALL VOTE: Ayes-Simons, Patsalis, Babel, Blackstock. Nays-None. Motion passed.
6. Clerk Election Pay. Motion by Trustee Patsalis, supported by Trustee Babel to approve the payment of \$150.00 to be paid to the Clerk for Primary election held on August 4, 2020 and for the upcoming General Election to be held on November 3<sup>rd</sup>, 2020. ROLL CALL VOTE: Ayes-Simons, Patsalis, Babel, Blackstock. Nays-None. Motion passed.

**ANNOUNCEMENTS-** None

**MEMBER COMMENTS:** Supervisor Larry Simons wanted to Thank Robert Freehan again wishes him the best as he was a great clerk.

**ADJOURN –**

Motion by Trustee Babel, supported by Trustee Patsalis to adjourn the meeting at 9:46 p.m. ROLL CALL VOTE: Ayes – Simons, Patsalis, Babel, Blackstock. Nays – None. Motion passed.

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Larry Simons, Supervisor

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Herbert Blackstock, Trustee