



Charter Township of East China

5111 RIVER ROAD, EAST CHINA, MI 58054 810-765-8879 [www.eastchinatownship.org](http://www.eastchinatownship.org)

**ORDINANCE COMPLAINT FORM**

Fax: 810-765-1408 email: [code@eastchinatownship.org](mailto:code@eastchinatownship.org)

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I WISH TO MAKE A COMPLAINT AGAINST THE FOLLOWING:

\_\_\_\_\_  
Property Owner's Name (if known)

\_\_\_\_\_  
Today's Date

\_\_\_\_\_  
Address

Nature of complaint  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date and time this was observed \_\_\_\_\_

Can the violation be witnessed from your property? \_\_\_\_\_

- I authorize the Code Enforcement Officer to access my property for violation verification (NOTE: if the violation cannot be seen from the street options may be limited without access)

Yes

No

**We do not process anonymous complaints.**

**Complaint information is not released to anyone and will only be used for follow up purposes:**

\_\_\_\_\_  
Complainant's Name (please print)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

**FOR OFFICE USE ONLY-DO NOT WRITE BELOW THIS LINE**

Date Received: \_\_\_\_\_

Date Inspected: \_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

REPLY LETTER DATE \_\_\_\_\_

VIOLATION NOTICE DATE \_\_\_\_\_

ISSUE TICKET DATE \_\_\_\_\_