

**MINUTES OF THE MEETING OF
CITY COUNCIL
CITY OF ELIZABETHON, TENNESSEE
REGULAR SESSION**

JULY 13, 2023

The City Council of the City of Elizabethton met at City Hall, 136 S. Sycamore Street, Elizabethton, Tennessee on Thursday, July 13, 2023, at 6:00 PM in Regular Session.

THE FOLLOWING OFFICIALS WERE PRESENT: Curt Alexander, Mayor; William E. (Bill) Carter, Mayor Pro-Tem; Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Jeffrey C. Treadway, Michael G. (Mike) Simerly, Councilmen; Roger Day, City Attorney; and Preston Cobb, Finance Director/City Clerk.

ABSENT: Daniel Estes, City Manager

1. CALL TO ORDER BY THE MAYOR

A. Invocation - Jody Bewley, Roan Street Church of God

Pledge Allegiance To The Flag

2. ROLL CALL BY THE CITY CLERK

3. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

A. Minutes of the Previous Meeting

MOTION BY Richard M. Barker; SECOND BY Michael G. (Mike) Simerly THAT approves the minutes of the June 8, 2023 regular session meeting with one (1) correction and the June 22, 2023 special-called session as distributed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

4. PROCLAMATIONS/RECOGNITION OF CITIZENS BY THE MAYOR

5. COMMENTS FROM CITIZENS If you wish to make a comment to the City Council, please approach the lectern and state your name and address. Please keep comments limited to 3 minutes.

Pat Hardy, MTAS Consultant (retired), spoke to give an update on the progress of the newly formed golf committee regarding their meetings and suggestions for the improvement and future of the Elizabethton Municipal Golf Course. Mr. Hardy stated the

following items: list of job description, list of pay scales, budget, and list of capital expenditures.

Kyle Holyfield, 3315 Eagle Drive, spoke regarding his concerns with the Elizabethton Municipal Golf Course. He reiterated the need for a necessary change at the golf course. He stated his concerns with the condition of the greens and how costly it could be to rebuild them. Mr. Holyfield further stated that he was experienced in grant funding due to his prior board experience on a golf course board in Florida.

6. COMMUNICATIONS FROM THE CITY MANAGER

A. Cyclone Touchdown Club Friday Night Lights 5K

MOTION BY Richard M. Barker; SECOND BY Kim Birchfield THAT approves the request by the Cyclone Touchdown Club for the Friday Night Lights 5K Fundraiser on Friday, July 28, 2023 with the race beginning at 8:00 PM, awards at 9:00 PM and conclusion of event at 10:00 PM. The event will begin and end on Dave Rider field on Holly Lane at T. A. Dugger Jr. High School, 305 West E Street, Elizabethton, Tennessee and on the designated streets surrounding the school.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

B. Main Street's Downtown Trick or Treat

MOTION BY Richard M. Barker; SECOND BY Kim Birchfield THAT approves the request by Main Street Elizabethton to host the Downtown Trick-or- Treat event with designated road closures in and surrounding the event area downtown starting at 3:00 PM on Tuesday, October 31, 2023 with Trick-or-Treating from 3:30 PM - 5:00 PM for downtown businesses to hand out candy to trick or treaters.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

C. Main Street Elizabethton's Christmas Parade

MOTION BY Richard M. Barker; SECOND BY Kim Birchfield THAT approves the request by Main Street Elizabethton to hold the annual Christmas Parade event from 6:00 PM - 9:00 PM on Saturday, December 9, 2023 beginning at 6:00 PM on the designated route through downtown Elizabethton with the designated street closures for the parade route and additional parking area's beginning at 3:00 PM until 10:00 PM.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

D. City Manager's Monthly Departmental Reports & Miscellaneous Reports.

City Manager Estes presented the following departmental reports for the month of June: Building department - Code Enforcement; Building department; Electric department; Finance department; Fire department; Library department; Parks & Recreation department; Planning department; Police department; Purchasing department; Street department; Water Resources department - Construction; and Water Resources department - Facilities.

7. APPOINTMENT OF BOARDS, COMMISSIONS AND COMMITTEES

**A. Board, Committee, and Commission Appointments: Elizabethton
Housing Authority Board - 1 Regular Term**

MOTION BY Kim Birchfield; SECOND BY Wesley D. (Wes) Frazier THAT approves the Mayor's recommendation for the reappointment of Danny Blevins for a five-year term on the Elizabethton Housing & Development Board.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

8. REPORTS FROM COMMITTEES, MEMBERS OF COUNCIL AND OTHER OFFICERS

9. OLD BUSINESS

10. NEW BUSINESS

A. Ordinance to Consider on First Reading the Designation of the One-Half (.05) Percent of Sales Tax Collected for the City of Elizabethton School System.

MOTION BY Richard M. Barker; SECOND BY Kim Birchfield THAT approves an Ordinance Amending Ordinance No. 44-8 Passed On Second Reading On June 3, 2008, To State That The Additional One-Half Percent (0.5%) Of Sales Tax Collected Shall Be Designated And Used For Capital Projects For The City Of Elizabethton School System Until Changed Or Amended By The Elizabethton City Council, Be Passed On First Reading.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

B. Resolution To Approve The Elizabethton Housing & Development Agency Release of Funds Request & Certification Form

MOTION BY Michael G. (Mike) Simerly; SECOND BY Richard M. Barker THAT approves a Resolution Authorizing The Mayor To Sign A U.S. Department Of Housing And Urban Development (HUD) Request For Release Of Funds And Certification Regarding Environmental Issues On Behalf Of The Elizabethton Housing And Development Agency, Inc., Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

C. Resolution to Approve Fiscal Year 2023/24 Police Services Agreement with the Elizabethton Housing & Development Agency

MOTION BY Michael G. (Mike) Simerly; SECOND BY Kim Birchfield THAT approves

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander
NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

F. Resolution to Ratify the Mayor's Signature on a Grant Contract for the Tennessee Arts Commission Rural Arts Project Grant.

MOTION BY Richard M. Barker; SECOND BY Jeffrey C. Treadway THAT approves A Resolution Ratifying The Mayor's Signature To A Grant Contract With The State Of Tennessee, Tennessee Arts Commission, For A Rural Arts Project Grant In The Amount Of Twelve Thousand Two Hundred Dollars (\$12,200.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander
NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

G. Ordinance to Consider on First Reading City of Elizabethton 2023/2024 Budget Ordinance Amendment #3 for the General Fund regarding the TN Arts Commission Mural Grant.

MOTION BY Wesley D. (Wes) Frazier; SECOND BY Michael G. (Mike) Simerly THAT approves an Ordinance To Amend The Budget Appropriations For The Fiscal Year Beginning July 1, 2023, And Ending June 30, 2024, And Further Referenced As Fiscal Year 2023-2024 Budget Appropriations Ordinance Amendment #3, Be Passed On First Reading.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander
NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

H. Resolution to Ratify the Mayor's Signature on an Application to Receive an Arts Build Communities (ABC) Grant through the Tennessee Arts Commission.

MOTION BY Richard M. Barker; SECOND BY Jeffrey C. Treadway THAT approves A Resolution Authorizing The City Of Elizabethton To Submit An Application To The Tennessee Arts Commission For An Arts Build Communities (ABC) Grant In The Amount Of Five Thousand Dollars (\$5,000.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

I. Resolution to Approve Task Order #6 Amendment #3 of the Professional Services Agreement with Mattern & Craig Engineering

MOTION BY Wesley D. (Wes) Frazier; SECOND BY Jeffrey C. Treadway THAT approves A Resolution Approving Amendment No. 3 To Task Order No. 6 With Mattern & Craig, Inc. Pursuant To The 2020 Agreement For Professional Services To Provide Miscellaneous Hourly Engineering Services To The City Of Elizabethton Water Resources Department To Increase The Total Amount Of Task Order No. 6 By An Additional Thirty Thousand Dollars (\$30,000.00) To A Total Task Order No. 6 Amount Of Ninety Thousand Dollars (\$90,000.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

J. Resolution to Consider Approval of Chris Mitchell Management Consultants Contract

MOTION BY Jeffrey C. Treadway; SECOND BY Richard M. Barker THAT approves A Resolution Authorizing The City Of Elizabethton, Elizabethton Electric Department,

To Enter Into A Service Agreement With Chris Mitchell Management Consultants (CMMC) To Provide Consulting Services To The City Of Elizabethton, Elizabethton Electric Department, Regarding Electric Rates, The Wholesale Rate Structure, Cost Of Service And Retail Rates And, Further, Financial Forecasting And Analysis, Attending Meetings And General Support For A Period Ending June 30, 2024, At A Total Contract Price Of Sixteen Thousand Nine Hundred Fifty Dollars (\$16,950.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

K. Resolution to approve a Master Agreement and Assignment No. 1 for water line replacements with J.R. Wauford and Company, Consulting Engineers, Inc.

MOTION BY Michael G. (Mike) Simerly; SECOND BY Wesley D. (Wes) Frazier THAT approves A Resolution Approving A Master Agreement For Professional Engineering Services With J.R. Wauford And Company, Consulting Engineers, Inc., And Further, Approving Assignment No. 1 For Water System Improvements In The Valley Forge Area Waterline Replacements, In The City Of Elizabethton At A Total Estimated Cost Of Nineteen Thousand Five Hundred Dollars (\$19,500.00), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

L. Resolution To Approve Fiscal Year 2023/24 Disbursement Allocations To Non-Profit Charitable Agencies

MOTION BY Kim Birchfield; SECOND BY Michael G. (Mike) Simerly THAT approves a Resolution Authorizing The Disbursement To The Elizabethton Senior Citizens Center, East Tn Spay Neuter, The Shepherd's Inn, The Elizabethton/Carter County Boys And Girls Club, Inc., The Second Harvest Food Bank, Carter Compassion Center, The ARM Food Pantry, Children's Advocacy Center, Keep Carter County Beautiful And Loaves & Fishes Outreach Ministry Of Those Funds Allocated To These Non-Profit Charitable And Civic Organizations In The City Of Elizabethton's 2023/2024 Fiscal Year Budget, Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander
NAY: None
ABSTAIN: None
THE MOTION PASSED BY A VOTE OF 7 - 0

M. Resolution to Approve Task Order #9 of the Professional Services Agreement with McGill Associates Engineering

MOTION BY Wesley D. (Wes) Frazier; SECOND BY Richard M. Barker THAT approves A Resolution Approving Task Order No. 2018-09 With McGill Associates, P.A. In The Amount Of Fifteen Thousand Dollars (\$15,000.00) To Be Used For Miscellaneous Engineering Work Including Water And Sewer Line Replacements, Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander
NAY: None
ABSTAIN: None
THE MOTION PASSED BY A VOTE OF 7 - 0

N. Resolution to Approve School Resource Officer Agreement with Elizabethton City Schools and Grant from the State of Tennessee.

MOTION BY Kim Birchfield; SECOND BY Michael G. (Mike) Simerly THAT approves A Resolution Accepting A Grant From The State Of Tennessee And Approving A Memorandum Of Understanding Between The Elizabethton City School System And The City Of Elizabethton, Elizabethton Police Department, For The School Resource Officer Program, Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander
NAY: None
ABSTAIN: None
THE MOTION PASSED BY A VOTE OF 7 - 0

O. Resolution to Consider an Agreement Between Wesley Allan Scalf and the City of Elizabethton Regarding Disposal of Excavated Materials.

MOTION BY Michael G. (Mike) Simerly; SECOND BY Richard M. Barker THAT approves A Resolution Approving An Agreement With Wesley Allan Scalf To Dispose Of Excavated Materials Onto The Property Located At 169 Jack Bradley Road In Elizabethton, Tennessee, Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G. (Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

P. Street Department 3M Software License Agreement Annual Renewal FY 23-24

MOTION BY Michael G. (Mike) Simerly; SECOND BY Richard M. Barker
THAT approves A Resolution Approving An Agreement With 3M Commerical
Branding & Transportation Division For The Hosting And Maintenance Of The
3M Roadway Safety Asset Manager (RSAM) System For The City Of Elizabethton
For The Period Of August 1, 2023, Through July 13, 2024, At An Annual Cost Of
One Thousand Eight Hundred Thirty And 05/100 Dollars (\$1,830.05), Be Passed.

ROLL CALL:

YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G.
(Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

11. PURCHASES, EXPENSES AND BIDS

A. Purchases, Expenses, and Bids for the month of June 2023.

MOTION BY Michael G. (Mike) Simerly; SECOND BY Kim Birchfield THAT
approves the following bids: Cooperative Purchase Annual Rock Salt Bid -
Street/Sanitation Department (\$52,764.00); Bid #600 1.600 feet of 8-inch ductile iron
water pipe (Revised Vendor) - Water Resources Department (\$51,104.00); 2024
Mack Automated Side Loader Sanitation Truck - Street/Sanitation Department
(\$412,505.92), all bids in the total amount of \$516,373.92.

ROLL CALL:

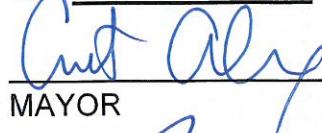
YAY: Richard M. Barker, Kim Birchfield, Wesley D. (Wes) Frazier, Michael G.
(Mike) Simerly, Jeffrey C. Treadway, William E. (Bill) Carter, Curt Alexander

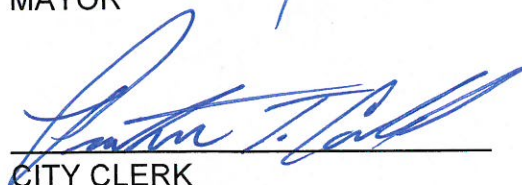
NAY: None

ABSTAIN: None

THE MOTION PASSED BY A VOTE OF 7 - 0

12. ADJOURNMENT


MAYOR


CITY CLERK