

MINUTES OF THE MEETING OF
CITY COUNCIL
CITY OF ELIZABETHTON, TENNESSEE
REGULAR SESSION

APRIL 12, 2018

THE CITY COUNCIL OF THE CITY OF ELIZABETHTON MET AT CITY HALL THURSDAY, APRIL 12, 2018 AT 6:00 P.M. IN REGULAR SESSION.

INVOCATION WAS LED BY PASTOR RANDY JOHNSON, VALLEY FORGE FREEWILL BAPTIST CHURCH AND PLEDGE OF ALLEGIANCE TO THE FLAG WAS LED BY MAYOR ALEXANDER.

THE FOLLOWING OFFICIALS WERE PRESENT: CURT ALEXANDER, MAYOR; WILLIAM E. (BILL) CARTER, MAYOR PRO-TEM; KIM BIRCHFIELD, WES FRAZIER, SAMUEL B. SHIPLEY, D. RICHARD TESTER, AND JEFFREY C. TREADWAY, COUNCILMEN; ROGER G. DAY, CITY ATTORNEY; DEBORAH B. KESSLER, FINANCE DIRECTOR / CITY CLERK AND JONATHAN D. HARTMAN -BROWN, INTERIM CITY MANAGER.

MINUTES

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, THAT MINUTES OF THE MARCH 8, 2018 REGULAR SESSION BE APPROVED AS DISTRIBUTED.

PASSED BY UNANIMOUS VOICE VOTE.

CITIZENS COMMENTS

THERE WAS NO ONE PRESENT WISHING TO SPEAK.

EHS CHORAL DEPT DONATION

DEBBIE GOUGE, DIRECTOR OF THE ELIZABETHTON HIGH SCHOOL CHORAL DEPARTMENT, SPOKE REGARDING THE CHORAL DEPARTMENT'S INVITATION TO PARTICIPATE IN A MEMORIAL DAY WEEKEND PARADE EVENT IN WASHINGTON, D.C.

MS. GOUGE STATED THAT ELIZABETHTON HIGH SCHOOL WAS THE ONLY HIGH SCHOOL IN THE UNITED STATES TO BE INVITED TO THE EVENT. SHE STATED THAT THIRTY-EIGHT (38) STUDENTS AND TEN (10) CHAPERONES WILL BE LEAVING FOR WASHINGTON, D.C. ON FRIDAY, MAY 25, 2018 AND RETURNING TO ELIZABETHTON ON MONDAY, MAY 28, 2018.

MS. GOUGE ASKED CITY COUNCILMEMBERS FOR A POSSIBLE DONATION TO SUPPORT THE CHORAL DEPARTMENT'S TRIP AND HELP WITH THE COSTS OF THE TRIP.

MAYOR ALEXANDER ASKED ABOUT THE TOTAL COST OF THE TRIP AND SHE STATED THAT THE TOTAL COST WOULD BE APPROXIMATELY THIRTY-THOUSAND (\$30,000.00) DOLLARS.

COUNCILMAN BIRCHFIELD SUGGESTED A DONATION IN THE AMOUNT OF TEN THOUSAND (\$10,000.00) DOLLARS AND MADE A MOTION TO APPROVE THE AMOUNT OF TEN THOUSAND (\$10,000.00) DOLLARS, SECONDED BY MR. TESTER.

MAYOR ALEXANDER ASKED FINANCE DIRECTOR DEBORAH B. KESSLER IF FUNDS IN THE SUGGESTED DONATION AMOUNT COULD BE TAKEN FROM FUND BALANCE.

FINANCE DIRECTOR KESSLER STATED THAT YES THE AMOUNT COULD BE TAKEN FROM FUND BALANCE.

MAYOR ALEXANDER ASKED CITY CLERK KESSLER TO CALL ROLL TO VOTE ON THE DONATION TO THE ELIZABETHTON HIGH SCHOOL CHORAL DEPARTMENT IN THE AMOUNT OF TEN THOUSAND (\$10,000.00) DOLLAR FOR THE MEMORIAL DAY TRIP TO WASHINGTON, D.C. FROM FRIDAY, MAY 25, 2018 TO MONDAY, MAY 28, 2018.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, AYE; TESTER, AYE; TREADWAY, AYE, CARTER, AYE; ALEXANDER, AYE.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

COMMUNICATIONS & REPTS BY CITY MANAGER
INTERIM CITY MANAGER JONATHAN D. HARTMAN-BROWN PRESENTED MONTHLY DEPARTMENTAL REPORTS FOR REVIEW:

- LOCAL OPTION SALES TAX REPORT FROM THE TENNESSEE DEPARTMENT OF REVENUE FOR THE MONTH OF FEBRUARY 2018 AND LOCAL OPTION SALES TAX GRAPHS FOR THE MONTH OF MARCH 2018
- POLICE, FIRE, STREETS AND SANITATION, CODE ENFORCEMENT, BUILDING DEPARTMENT PROJECT VALUATION & FEE REPORT, ELECTRIC, WATER RESOURCES CONSTRUCTION REPORT AND WATER RESOURCES FACILITIES REPORTS, PARKS & RECREATION, LIBRARY AND ECONOMIC DEVELOPMENT MONTHLY DEPARTMENT REPORTS
- WATAUGA RIVER REGIONAL WATER AUTHORITY BOARD OF DIRECTORS MEETING AGENDA FOR MARCH 20, 2018
- LITIGATION TAX RETURN FOR THE MONTH OF FEBRUARY 2018

POLICE DEPARTMENT PROMOTION RECOGNITION & SWEAR-IN CEREMONY
POLICE CHIEF JASON SHAW STATED THAT TWO (2) POLICE OFFICERS HAVE BEEN PROMOTED TO POLICE CAPTAIN AND POLICE SERGEANT THRU THE PROMOTIONAL PROCESS IN THE POLICE DEPARTMENT.

POLICE CHIEF SHAW RECOGNIZED CHRIS BOWERS AS POLICE CAPTAIN AND MIKE COMMONS AS POLICE SERGEANT.

POLICE CHIEF SHAW READ THEIR INDIVIDUAL ACCOMPLISHMENTS AND FAMILY MEMBERS PINNED CAPTAIN AND SERGEANT BARS ON THEIR UNIFORMS. CITY CLERK DEBORAH B. KESSLER ADMINISTERED THE OATH'S OF OFFICE TO CAPTAIN BOWERS AND SERGEANT COMMONS.

COVERED BRIDGE CELEBRATION EVENTS
INTERIM CITY MANAGER HARTMAN-BROWN PRESENTED A REQUEST BY THE ELIZABETHTON / CARTER COUNTY CHAMBER OF COMMERCE FOR CONSIDERATION AND ACTION ON FOR THE ANNUAL COVERED BRIDGE DAYS JUNE 7 - 9, 2018 INCLUDING THE 5K RUN/3K WALK.

TONYA STEVENS, ELIZABETHTON CHAMBER OF COMMERCE PRESIDENT, SPOKE REGARDING THE EVENT AND STATED THAT THERE WERE NO CHANGES TO THIS YEARS EVENT WITH THE SAME AS THE PREVIOUS TWO (2) YEARS WITH DETAILED DEPARTMENTAL REQUESTS STATED IN THE REQUEST LETTER.

MOTION BY MR. SHIPLEY, SECOND BY MR. TREADWAY, APPROVING THE 52ND ANNUAL COVERED BRIDGE CELEBRATION REQUEST BY THE ELIZABETHTON / CARTER COUNTY CHAMBER OF COMMERCE ON THURSDAY, JUNE 7, 2018 THROUGH SATURDAY, JUNE 9, 2018.

PASSED BY UNANIMOUS VOICE VOTE.

ROAN GROAN BICYCLE RACE

INTERIM CITY MANAGER HARTMAN-BROWN PRESENTED A SPECIAL EVENT REQUEST BY RENEAU DUBBERLEY, DIRECTOR OF THE ROAN GROAN BICYCLE RACE FOR CONSIDERATION AND ACTION ON THE ANNUAL ROAN GROAN BICYCLE RACE ON JUNE 2, 2018.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING THE 34TH ANNUAL ROAN GROAN BICYCLE RACE ON JUNE 2, 2018 BEGINNING AT CAT ISLAND PARK AT 9:00 AM WITH POLICE ASSISTANCE FROM 8:30 A.M. – 10:00 AM.

PASSED BY UNANIMOUS VOICE VOTE.

GO BETSY CRAFTS & DRAFTS FUNDRAISING FESTIVAL

INTERIM CITY MANAGER HARTMAN-BROWN PRESENTED A REQUEST BY CHRIS LITTLE OF THE *GO BETSY* ORGANIZATION TO HAVE A FUNDRAISING EVENT AT JOE O'BRIEN FIELD FOR THE ELIZABETHTON IDEALS GROUP.

CHRIS LITTLE STATED THAT THE GO BETSY, INC. ORGANIZATION WAS A 501C3 GROUP AND WAS FORMED TO HELP FUND PROJECTS FOR THE ELIZABETHTON *IDEAS* CITIZENS GROUP. MR. LITTLE DISCUSSED THE *CRAFTS & DRAFTS* FESTIVAL EVENT WHICH WILL BE HELD ON OCTOBER 13TH, 2018 FROM 12:00 NOON - 5:00 PM AND OCTOBER 14, 2018 FROM 12:00 NOON – 4:00 PM.

MR. LITTLE EXPLAINED THAT CRAFTS WOULD BE SET UP IN THE OUTFIELD AND DRAFTS WOULD BE SET UP AT THE HOME SIDE BLEACHERS THAT WILL BE ROPED OFF AND ID'S CHECKED. HE ALSO STATED THAT A FEE WOULD BE CHARGED TO ATTEND THE EVENT.

MOTION BY MR. BIRCHFIELD, SECOND BY MR. TREADWAY, APPROVING THE 1ST ANNUAL *CRAFTS AND DRAFTS* FUNDRAISING EVENT AT JOE O'BRIEN FIELD ON SATURDAY, OCTOBER 13, 2018 FROM 12:00 NOON TO 5:00 PM AND SUNDAY, OCTOBER 14, 2018 FROM 12:00 NOON TO 4:00 PM.

PASSED BY UNANIMOUS VOICE VOTE.

FY 1718 BUDGET AMENDMENT

CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON AN AMENDMENT TO THE FISCAL YEAR 2017/18 GENERAL FUND BUDGET IN THE AMOUNT OF \$590,356.00.

MAYOR ALEXANDER OPENED THE MEETING FOR PUBLIC HEARING.

THERE BEING NO ONE PRESENT WISHING TO SPEAK, MAYOR ALEXANDER CLOSED THE MEETING FOR PUBLIC HEARING.

MOTION BY MR. FRAZIER, SECOND BY MR. SHIPLEY, APPROVING AN ORDINANCE TO AMEND THE BUDGET APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018 AND FURTHER REFERENCED AS FISCAL YEAR 2017-2018 BUDGET APPROPRIATIONS ORDINANCE AMENDMENT, BE PASSED ON SECOND READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

INTERIM CITY MANAGER PAY INCREASE

CITY ATTORNEY DAY READ A REQUEST FOR CONSIDERATION AND ACTION ON APPROVAL OF A TEN (10%) PERCENT PAY INCREASE FOR PLANNING & ECONOMIC DEVELOPMENT DIRECTOR JONATHAN D. HARTMAN -BROWN FOR ADDITIONAL DUTIES AS INTERIM CITY MANAGER.

MOTION BY MR. SHIPLEY, SECOND BY MR. CARTER, APPROVING A TEN (10%) PAY INCREASE FOR JONATHAN D. HARTMAN-BROWN,

PLANNING & ECONOMIC DEVELOPMENT DIRECTOR, FOR HIS ADDITIONAL DUTIES SERVING AS INTERIM CITY MANAGER SINCE THE RETIREMENT OF THE PREVIOUS CITY MANAGER ON APRIL 6, 2018.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

OPEB BOARD MEMBER CHANGES

CITY ATTORNEY DAY READ A REQUEST FOR CONSIDERATION AND ACTION ON APPROVAL OF THE REMOVAL OF JEROME KITCHENS ON THE OTHER POST EMPLOYMENT (OPEB) BENEFITS TRUST FUND BOARD DUE TO HIS RETIREMENT ON APRIL 6, 2018 AND APPROVAL TO ADD INTERIM CITY MANAGER JONATHAN D. HARTMAN -BROWN TO THE BOARD.

MOTION BY MR. CARTER, SECOND BY MR. TESTER, APPROVING THE OPEB BOARD MEMBER CHANGES AND REMOVING FORMER CITY MANAGER JEROME KITCHENS FROM THE BOARD AND ADDING INTERIM CITY MANAGER JONATHAN D. HARTMAN-BROWN TO THE BOARD.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

FY 1718 BUDGET ORD AMENDMENT

CITY ATTORNEY DAY CAPTION READ AN ORDINANCE TO AMEND THE FISCAL YEAR 2017/18 GENERAL FUND BUDGET FOR ENGINEERING AND ARCHITECTURAL FEES IN THE AMOUNT OF \$18,200.00 TO MATTERN & CRAIG FOR TASK ORDER NO. 2 ENGINEERING REPORT ON THE COVERED BRIDGE REPAIR PROJECT.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING AN ORDINANCE TO AMEND THE BUDGET APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018 AND FURTHER REFERENCED AS FISCAL YEAR 2017-2018 BUDGET APPROPRIATIONS ORDINANCE AMENDMENT, BE PASSED ON FIRST READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

FY 1718 BUDGET ORD AMENDMENT

CITY ATTORNEY DAY CAPTION READ AN ORDINANCE TO AMEND THE FISCAL YEAR 2017/18 GENERAL FUND BUDGET FOR UNBUDGETED EXPENSES FOR MANAGEMENT FEES AND THE FORMER GOLF PRO'S CONTRACT TERMINATION COSTS IN THE AMOUNT OF \$170,606.00 RELATED TO THE TRANSITION OF MANAGEMENT BY HAMPTON GOLF, INC. AND THE ELIZABETHTON MUNICIPAL GOLF COURSE.

DURING DISCUSSION MAYOR ALEXANDER ASKED CITY ATTORNEY DAY TO DRAW UP A RELEASE OF
ONCE THE VALUE
OF THE GOLF PRO'S MERCHANDISE IN THE PRO SHOP IS DETERMINED IN ORDER FOR PAYMENT TO THE FORMER GOLF PRO BE FOR AMOUNT THAT WAS PAID BY THE GOLF PRO FOR THE MERCHANDISE.

MOTION BY MR. TESTER, SECOND BY MR. FRAZIER, APPROVING AN ORDINANCE TO AMEND THE BUDGET APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2017 AND ENDING JUNE 30, 2018 AND FURTHER REFERENCED AS FISCAL YEAR 2017-2018 BUDGET APPROPRIATIONS ORDINANCE AMENDMENT, BE PASSED ON FIRST READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

BANK SIGNATURE AUTH UPDATE – CITY ACCTS

CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AN UPDATE TO THE BANK SIGNATURE AUTHORITY ON ALL BANK ACCOUNTS AT ALL FINANCIAL INSTITUTIONS.

MOTION BY MR. SHIPLEY, SECOND BY MR. TREADWAY THAT, A RESOLUTION NAMING JONATHAN D. HARTMAN-BROWN, INTERIM CITY MANAGER OF THE CITY OF ELIZABETHTON, AS AN INDIVIDUAL WITHIN THE CITY OF ELIZABETHTON THAT HAS AUTHORIZED SIGNATURE AUTHORITY ON ALL BANK ACCOUNTS AT ALL FINANCIAL INSTITUTIONS WHERE CITY FUNDS ARE ON DEPOSIT FOR THE PURPOSES OF OPENING, TRANSFERRING, AND THE WITHDRAWAL OF FUNDS AND, FURTHER, REMOVING JEROME D. KITCHENS, FORMER CITY MANAGER, AS HAVING AUTHORIZED SIGNATURE AUTHORITY ON ALL CITY OF ELIZABETHTON BANK ACCOUNTS, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

BANK SIGNATURE AUTH UPDATE – ELECTRIC DEPT ACCTS
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AN UPDATE TO THE BANK SIGNATURE AUTHORITY ON BANK ACCOUNTS FOR ELECTRIC DEPARTMENT FUNDS.

MOTION BY MR. SHIPLEY, SECOND BY MR. TREADWAY THAT, A RESOLUTION NAMING THOSE CITY OF ELIZABETHTON EMPLOYEES THAT HAVE BANK ACCOUNT SIGNATURE AUTHORITY FOR ELIZABETHTON ELECTRIC DEPARTMENT ACCOUNTS AT ALL FINANCIAL INSTITUTIONS WHERE ELECTRIC DEPARTMENT FUNDS ARE ON DEPOSIT OR MAY BE PLACED ON DEPOSIT, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

BANK ACCOUNT SIGNATURE AUTH - GOLF COURSE ACCTS
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON NAMING CITY OF ELIZABETHTON EMPLOYEES FOR BANK SIGNATURE AUTHORITY FOR GOLF COURSE ACCOUNTS AT ALL FINANCIAL INSTITUTIONS.

MOTION BY MR. SHIPLEY, SECOND BY MR. TREADWAY THAT, A RESOLUTION NAMING THOSE CITY EMPLOYEES THAT HAVE BANK ACCOUNT SIGNATURE AUTHORITY FOR ELIZABETHTON MUNICIPAL GOLF COURSE ACCOUNTS AT ALL FINANCIAL INSTITUTIONS WHERE ELIZABETHTON MUNICIPAL GOLF COURSE FUNDS ARE ON DEPOSIT OR MAY BE PLACED ON DEPOSIT, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

CREDIT CARD ISSUANCE AUTHORIZATION UPDATE
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AN UPDATE TO THE AUTHORIZATION OF ISSUANCE OF VISA CREDIT CARDS ISSUED BY CITIZENS BANK.

MOTION BY MR. FRAZIER, SECOND BY MR. SHIPLEY THAT, A RESOLUTION AMENDING RESOLUTION NO. 49-23 PASSED ON JUNE 13, 2013, TO CHANGE THE DESIGNATION OF THE CITY OF ELIZABETHTON CITY MANAGER WHO HAS THE AUTHORITY TO ISSUE CITY CREDIT CARDS ISSUED BY CITIZENS BANK, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

SEATBELT VIOLATION FINE ORD REVISION
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON AN AMENDMENT TO THE MUNICIPAL CODE TO UPDATE THE FINE AMOUNTS FOR VIOLATION OF THE SEATBELT LAW.

MOTION BY MR. SHIPLEY, SECOND BY MR. BIRCHFIELD, APPROVING AN ORDINANCE TO AMEND THE ELIZABETHTON MUNICIPAL CODE OF

ELIZABETHTON, TENNESSEE, 2015, AS AMENDED, BY REVISING TITLE 3, CHAPTER 4, SECTION 3-401, TO INCREASE THE FINE FOR A FIRST VIOLATION OF THE SEATBELT LAW FROM TWENTY FIVE DOLLARS (\$25.00) TO THIRTY DOLLARS (\$30.00) AND, FURTHER, TO INCREASE THE FINE FOR SECOND OR SUBSEQUENT VIOLATIONS OF THE SEATBELT LAW FROM FIFTY DOLLARS (\$50.00) TO FIFTY FIVE DOLLARS (\$55.00) IN ORDER TO COMPLY WITH TENNESSEE CODE ANNOTATED 55-9-603, BE PASSED ON FIRST READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

PLANNING & DEV "ENFORCEMENT" ORD AMENDMENT
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON AN AMENDMENT TO THE MUNICIPAL CODE TO REVISE CHAPTER 7 IN TITLE 14 TITLED "ENFORCEMENT".

MOTION BY MR. FRAZIER, SECOND BY MR. BIRCHFIELD, APPROVING AN ORDINANCE TO AMEND THE ELIZABETHTON MUNICIPAL CODE ELIZABETHTON, TENNESSEE, 2015, AS AMENDED, BY REVISING TITLE 14, CHAPTER 7, ENTITLED "ENFORCEMENT" IN ITS ENTIRETY TO UPDATE AND REVISE THIS CHAPTER OF THE ELIZABETHTON MUNICIPAL CODE, BE PASSED ON FIRST READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

NEW PLANNING & DEV FEE SCHEDULE IMPLEMENTATION
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AN UPDATE AND REVISION TO THE PLANNING & DEVELOPMENT FEE SCHEDULE.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER THAT, A RESOLUTION UPDATING AND REVISING THE CITY OF ELIZABETHTON'S PLANNING AND DEVELOPMENT FEE SCHEDULE, BE PASSED.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, AYE; TESTER, AYE; TREADWAY, AYE; CARTER, NAY; ALEXANDER, NAY.

THE MOTION PASSED BY A VOTE OF 5-2.

SIGN REGULATION ORD AMENDMENT
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON REVISIONS TO THE SIGN ORDINANCE FOR CLARIFICATION & ENFORCEMENT PURPOSES.

MOTION BY MR. FRAZIER, SECOND BY MR. TESTER, APPROVING AN ORDINANCE TO AMEND THE MUNICIPAL CODE OF ELIZABETHTON, TENNESSEE, 2015, AS AMENDED, BY REVISING TITLE 14, CHAPTER 5, SECTIONS 14-502, 14-503, 14-504, 14-505, 14-507, AND 14-512 IN ORDER TO CLARIFY THE ELIZABETHTON SIGN ORDINANCE AND ASSIST CITY STAFF IN ITS ENFORCEMENT, BE PASSED ON FIRST READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

WATAUGA RIVER REDEVELOPMNT PLAN & POLICIES
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION TO ADOPT A PLAN AND POLICIES TO ASSIST DEVELOPERS IN THE CREATION OF NEW INFRASTRUCTURE AND CLEAN UP OF ANY AREAS OF SOIL CONTAMINATION ON PROPERTY DESIGNATED AS A TAX INCREMENT FINANCING INCENTIVE DISTRICT.

MOTION BY MR. CARTER, SECOND BY MR. TESTER THAT, A RESOLUTION APPROVING THE ELIZABETHTON HOUSING & DEVELOPMENT AGENCY REDEVELOPMENT & URBAN RENEWAL PLAN FOR THE WATAUGA RIVER REDEVELOPMENT AREA AND, FURTHER, APPROVING THE ELIZABETHTON HOUSING & DEVELOPMENT AGENCY POLICIES AND PROCEDURES FOR

THE TAX INCREMENT INCENTIVE PROGRAM FOR THE WATAUGA RIVER REDEVELOPMENT AREA, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

APPALACHIAN LEAGUE DUES
CITY ATTORNEY DAY READ A REQUEST FOR CONSIDERATION AND ACTION ON ANNUAL LEAGUE DUES TO THE APPALACHIAN LEAGUE FOR THE 2018 MINOR LEAGUE BASEBALL SEASON.

MOTION BY MR. SHIPLEY, SECOND BY MR. BIRCHFIELD, APPROVING THE 2018 APPALACHIAN LEAGUE DUES IN THE AMOUNT OF \$15,116.92.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

TREE TRIMMING CONTRACTS
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON THREE (3) CONTRACTS FOR TREE TRIMMING FOR CIRCUITS AT THE ELIZABETHTON DISTRICT AND WATAUGA INDUSTRIAL PARK SUBSTATIONS.

MOTION BY MR. MR. SHIPLEY, SECOND BY MR. TREADWAY THAT, A RESOLUTION APPROVING AND ACCEPTING THE BIDS FROM TREES, LLC, TO TRIM ELIZABETHTON DISTRICT CIRCUIT NO. 244 AT A COST OF FOUR HUNDRED SEVENTY NINE THOUSAND FIVE HUNDRED AND NINETY DOLLARS (\$479,590.00) AND ELIZABETHTON DISTRICT CIRCUIT NO. 254 AT A COST OF THREE HUNDRED EIGHTY ONE THOUSAND FIFTEEN AND 44/100 DOLLARS (\$381,015.44) AND, FIFTEEN AND 44/100 DOLLARS (\$381,015.44) AND, FURTHER, TO ACCEPT THE BID FROM SEELBACH AND COMPANY, INC. TO TRIM THE ELIZABETHTON DISTRICT CIRCUIT, NOS. 264,284, AND 294 AT A COST OF ONE HUNDRED NINETY SIX THOUSAND FIVE HUNDRED FORTY AND 00/100 DOLLARS (\$196,540.00) AND, FURTHER, ACCEPTING THE BID FROM ABC PROFESSIONAL TREE SERVICES, INC. TO TRIM THE WATAUGA INDUSTRIAL PARK CIRCUIT NO.'S 224, 234, AND 244 AT A COST OF TWO HUNDRED ONE THOUSAND FIVE HUNDRED DOLLARS (\$201,500.00) FOR TREE TRIMMING FOR THE ELIZABETHTON ELECTRIC DEPARTMENT, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

CROSS CONNECTION ORD REVISION
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON AN AMENDMENT TO THE MUNICIPAL CODE TO REPLACE THE CROSS CONNECTION ORDINANCE.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING AN ORDINANCE TO AMEND THE ELIZABETHTON MUNICIPAL CODE OF 2015, AS AMENDED, BY REVISING TITLE 18, CHAPTER 4, TO DELETE SECTIONS 18-401 THROUGH 18-414 AND ADOPT NEW SECTIONS 18-401 THROUGH 18-412 IN ORDER TO COMPLY WITH THE CITY OF ELIZABETHTON'S CROSS-CONNECTION CONTROL PLAN AS APPROVED BY THE STATE OF TENNESSEE, DEPARTMENT OF ENVIRONMENT AND CONSERVATION, DIVISION OF WATER RESOURCES, BE PASSED ON FIRST READING.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

TOWNVIEW APTS MATERIALS AGREEMENT
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AUTHORIZATION OF A MATERIALS AGREEMENT WITH TOWNVIEW INVESTMENTS, G. P.

MOTION BY MR. FRAZIER, SECOND BY MR. BIRCHFIELD, THAT A RESOLUTION AUTHORIZING AND APPROVING A MATERIALS AGREEMENT BETWEEN THE CITY OF ELIZABETHTON, TENNESSEE, AND TOWNVIEW INVESTMENTS, G.P., BE PASSED.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, AYE; SHIPLEY, ABSTAIN; TESTER, AYE; TREADWAY, AYE; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 6 AYES AND 1 ABSTAIN VOTE.

JOB DESCRIPTION REVISIONS & POLICE & FIRE DEPT FORMS
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON APPROVAL OF REVISED JOB DESCRIPTIONS FOR THE WATER, POLICE AND FIRE DEPARTMENTS AND DEPARTMENTAL FORMS FOR POLICE AND FIRE DEPARTMENTS.

MOTION BY MR. BIRCHFIELD, SECOND BY MR. SHIPLEY, THAT A RESOLUTION APPROVING REVISED JOB DESCRIPTIONS AND/OR PHYSICAL DEMANDS (ADA SPECIFICATIONS) FOR THE CITY OF ELIZABETHTON POLICE DEPARTMENT, FIRE DEPARTMENT, AND WATER RESOURCES DEPARTMENT AND, FURTHER, APPROVING ELIZABETHTON POLICE DEPARTMENT FORMS AS APPROVED AND RECOMMENDED TO THE ELIZABETHTON CITY COUNCIL BY THE PERSONNEL ADVISORY BOARD OF THE CITY OF ELIZABETHTON, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

GOLF COURSE VEHICLE LEASE AGREEMENT
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON A LEASE AGREEMENT FOR VEHICLES FOR THE ELIZABETHTON MUNICIPAL GOLF COURSE.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER THAT, A RESOLUTION APPROVING FIVE (5) AUTO LEASE-BACK AGREEMENTS BETWEEN THE CITY OF ELIZABETHTON, TENNESSEE, AND HAMPTON GOLF, INC. FOR VEHICLES OWNED BY THE CITY OF ELIZABETHTON AND USED AT THE ELIZABETHTON MUNICIPAL GOLF COURSE, BE PASSED.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.


PURCHASES, EXPENSES & BIDS
PURCHASING DIRECTOR GREG WORKMAN REQUESTED APPROVAL OF PURCHASES, EXPENSES & BIDS IN THE TOTAL AMOUNT OF \$340,325.82.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING THE FOLLOWING PURCHASES: (a) GASOLINE AND DIESEL FUEL FOR CITY GARAGE, \$15,048.00 (b) ASPHALT RESURFACING – STREET AND SANITATION, \$73,781.50. EXPENSES: (a) TREE TRIMMING – BEE, \$33,988.32 **BIDS**: (a) DOWNTOWN CANOPY'S – STREET DEPARTMENT, \$58,008.00 (b) SPORTS LIGHTING EQUIPMENT – PARK AND RECREATION, \$159,500.00; ALL FROM THE RECOMMENDED SOURCES NOT TO EXCEED \$340,325.82.

ROLL CALL WAS UNANIMOUS AND THE MOTION CARRIED.

THERE BEING NO OTHER BUSINESS TO COME BEFORE COUNCIL, MAYOR ALEXANDER DECLARED THE MEETING ADJOURNED.


CITY CLERK


MAYOR