

MINUTES OF THE MEETING OF
CITY COUNCIL
CITY OF ELIZABETHTON, TENNESSEE
REGULAR SESSION

MARCH 9, 2017

THE CITY COUNCIL OF THE CITY OF ELIZABETHTON MET AT CITY HALL THURSDAY, MARCH 9, 2017 AT 6:00 P.M. IN REGULAR SESSION.

INVOCATION WAS LED BY PASTOR SCOTT FISHER AND PLEDGE OF ALLEGIANCE TO THE FLAG WAS LED BY MAYOR ALEXANDER.

THE FOLLOWING OFFICIALS WERE PRESENT: CURT ALEXANDER, MAYOR; WILLIAM E. (BILL) CARTER, MAYOR PRO-TEM; KIM BIRCHFIELD, JR., WES FRAZIER, SAMUEL B. SHIPLEY, D. RICHARD TESTER, COUNCILMEN; ROGER G. DAY, CITY ATTORNEY; DEBORAH B. KESSLER, FINANCE DIRECTOR / CITY CLERK AND JEROME D. KITCHENS, CITY MANAGER.

ABSENT WAS: JEFFREY C. TREADWAY, COUNCILMAN.

MINUTES
MOTION BY MR. SHIPLEY, SECOND BY MR. CARTER, THAT MINUTES OF FEBRUARY 9, 2017 REGULAR SESSION BE APPROVED AS DISTRIBUTED.

PASSED BY UNANIMOUS VOICE VOTE WITH ONE ABSENCE.

CITIZENS COMMENTS
GARY SMITH, DIRECTOR OF THE CARTER COUNTY EMERGENCY MANAGEMENT (EMA) OFFICE SPOKE TO PUBLICLY THANK THE ELIZABETHTON FIRE DEPARTMENT FIREMEN THAT ASSISTED THE WATAUGA VOLUNTEER FIRE DEPARTMENT ON A STRUCTURE FIRE DUE TO TWO FIRES OCCURRING AT THE SAME TIME.

MR. SMITH STATED THE FIREMEN WAS STEVE MURRAY, JEREMIAH TOLLEY AND TAZ ERWIN.

AGENDA AMENDMENT
MAYOR ALEXANDER STATED THAT THE AGENDA NEEDED TO BE AMENDED TO ADD ITEM 6D FOR THE APPROVAL OF THE MILLIGAN COLLEGE CYCLING EVENT.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING THE AGENDA AMENDMENT TO ADD ITEM 6D FOR CONSIDERATION AND ACTION ON THE REQUEST BY MILLIGAN COLLEGE FOR A CYCLING EVENT.

PASSED BY UNANIMOUS VOICE VOTE WITH ONE ABSENCE.

COMMUNICATIONS & REPTS BY CITY MANAGER
CITY MANAGER KITCHENS PRESENTED MONTHLY DEPARTMENTAL REPORTS FOR REVIEW:

- LOCAL OPTION SALES TAX REPORT FROM THE TENNESSEE DEPARTMENT OF REVENUE FOR THE MONTH OF JANUARY 2016 AND LOCAL OPTION SALES TAX GRAPHS FOR THE MONTH OF FEBRUARY 2016
- POLICE, FIRE, STREETS AND SANITATION, CODE ENFORCEMENT, BUILDING DEPARTMENT PROJECT VALUATION & FEE REPORT, ELECTRIC, WATER RESOURCES CONSTRUCTION REPORT AND WATER RESOURCES FACILITIES REPORTS, PARKS & RECREATION, LIBRARY AND ECONOMIC DEVELOPMENT MONTHLY

DEPARTMENT REPORTS FOR THE MONTH OF FEBRUARY 2016

- WATAUGA RIVER REGIONAL WATER AUTHORITY BOARD OF DIRECTORS MEETING AGENDA FOR FEBRUARY 14, 2017
- LITIGATION TAX RETURN FOR THE MONTH OF JANUARY 2017 & FEBRUARY 2017
- CARTER COUNTY JOINT ECONOMIC & COMMUNITY DEVELOPMENT BOARD OF DIRECTORS MEETING MINUTES (IN DRAFT FORM) FOR DECEMBER 13, 2017

ELK AVENUE BRIDGE REPAIR PROJECT

CITY MANAGER KITCHENS STATED THAT DOCUMENTS HAD BEEN RECEIVED IN HIS OFFICE FROM TDOT FOR A REPAIR PROJECT ON THE ELK AVENUE BRIDGE.

CITY MANAGER KITCHENS RECOMMENDED THAT COUNCIL APPROVE THE PRELIMINARY DOCUMENTS AND REQUESTED A MOTION AND SECOND TO APPROVE THE MAYOR AND CITY ATTORNEY TO SIGN NECESSARY PRELIMINARY DOCUMENTS FOR THE PROJECT.

MOTION BY MR. FRAZIER, SECOND BY MR. SHIPLEY, APPROVING THE CITY MANAGER'S REQUEST FOR THE MAYOR AND CITY ATTORNEY TO SIGN THE NECESSARY PRELIMINARY DOCUMENTS FROM TDOT REGARDING THE ELK AVENUE BRIDGE REPAIR PROJECT.

PASSED BY UNANIMOUS VOICE VOTE WITH ONE ABSENCE.

BOARD, COMMITTEE & COMMISSIONS

MAYOR ALEXANDER RECOMMENDED THE REAPPOINTMENT OF TERRY MONTGOMERY AS THE CITY REPRESENTATIVE ON THE EQUALIZATION BOARD; RECOMMENDED THE NEW COUNCIL REPRESENTATIVE APPOINTMENT OF COUNCILMAN BIRCHFIELD ON THE PARKS & REC BOARD, THE DEFERRAL OF REGULAR APPOINTMENTS ON THE HEALTH & EDUCATION FACILITIES BOARD AND THE DEFERRAL OF APPOINTMENTS ON THE INDUSTRIAL DEVELOPMENT BOARD.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING THE REAPPOINTMENT OF TERRY MONTGOMERY AS THE CITY REPRESENTATIVE ON THE EQUALIZATION BOARD FOR A REGULAR TWO YEAR TERM; THE NEW APPOINTMENT OF COUNCILMAN BIRCHFIELD ON THE PARKS & REC BOARD FOR A ONE-YEAR COUNCIL REPRESENTATIVE TERM, DEFERRING APPOINTMENTS ON THE HEALTH & EDUCATION FACILITIES BOARD AND DEFERRING APPOINTMENTS ON THE INDUSTRIAL DEVELOPMENT BOARD.

PASSED BY UNANIMOUS VOICE VOTE WITH ONE ABSENCE.

BUDGET ORDINANCE AMENDMENT

CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON AN AMENDMENT TO THE FY 2016/17 BUDGET FOR THE GENERAL FUND FOR A REQUEST BY THE ELIZABETHTON CITY SCHOOLS TO TRANSFER MONEY FROM THE SCHOOL SALES TAX ACCOUNT TO PURCHASE REAL PROPERTY ADJACENT TO THE HAROLD MCCORMICK SCHOOL IN THE AMOUNT OF EIGHTY-FIVE THOUSAND (\$85,000.00) DOLLARS.

MAYOR ALEXANDER OPENED THE MEETING FOR PUBLIC HEARING.

THERE BEING NO ONE PRESENT WISHING TO SPEAK, MAYOR ALEXANDER CLOSED THE MEETING FOR PUBLIC HEARING.

MOTION BY MR. CARTER, SECOND BY MR. ALEXANDER, APPROVING AN ORDINANCE TO AMEND THE BUDGET APPROPRIATIONS FOR THE

FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017 AND FURTHER REFERENCED AS FISCAL YEAR 2016-2017 BUDGET APPROPRIATIONS ORDINANCE AMENDMENT, BE PASSED ON SECOND READING.

ROLL CALL: BIRCHFIELD, PASS/NAY; FRAZIER, NAY; SHIPLEY, NAY; TESTER, NAY; TREADWAY, ABSENT; CARTER, NAY; ALEXANDER, AYE.

THE MOTION FAILED BY A VOTE OF 1-5 WITH ONE ABSENCE.

BUDGET ORDINANCE AMENDMENT
CITY ATTORNEY DAY CAPTION READ AN ORDINANCE FOR CONSIDERATION AND ACTION ON AN AMENDMENT TO THE FY 2016/17 BUDGET FOR THE GENERAL FUND.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER, APPROVING AN ORDINANCE TO AMEND THE BUDGET APPROPRIATIONS FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017 AND FURTHER REFERENCED AS FISCAL YEAR 2016-2017 BUDGET APPROPRIATIONS ORDINANCE AMENDMENT, BE PASSED ON FIRST READING.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, AYE; TESTER, AYE; TREADWAY, ABSENT; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 6-0 WITH ONE ABSENCE.

IT CONSULTANT SERVICES CONTRACT
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AN *IT* SERVICES CONSULTANT SERVICES CONTRACT.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER THAT, A RESOLUTION AUTHORIZING AND APPROVING A CONSULTING CONTRACT BETWEEN THE CITY OF ELIZABETHTON AND DOE RIVER TECHNOLOGY SERVICES, LLC, TO PROVIDE INFORMATION TECHNOLOGY (IT) CONTRACTUAL SERVICES TO THE CITY OF ELIZABETHTON UNDER A ONE (1) YEAR ANNUAL AGREEMENT FROM MARCH 1, 2017, UNTIL FEBRUARY 28, 2018, AT AN ANNUAL COST OF TWO THOUSAND (\$2,600.00) DOLLARS PER MONTH FOR TWELVE (12) MONTHS TO BE BILLED MONTHLY, BE PASSED.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, AYE; TESTER, AYE; TREADWAY, ABSENT; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 6-0 WITH ONE ABSENCE.

DRUG ENFORCEMENT INITIATIVE WITH SHERIFF'S OFFICE
CITY ATTORNEY DAY CAPTION READ A REQUEST FOR CONSIDERATION AND ACTION ON MEMORANDUM OF UNDERSTANDING WITH THE CARTER COUNTY SHERIFF'S OFFICE FOR A COOPERATIVE DRUG ENFORCEMENT INITIATIVE.

MOTION BY MR. SHIPLEY, SECOND BY MR. CARTER, APPROVING A MEMORANDUM OF UNDERSTANDING WITH THE CARTER COUNTY SHERIFF'S OFFICE FOR A COOPERATIVE DRUG ENFORCEMENT INITIATIVE TO BETTER UTILIZE RESOURCES TO ADDRESS DRUG-RELATED CRIME.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, AYE; TESTER, AYE; TREADWAY, ABSENT; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 6-0 WITH ONE ABSENCE.

MATTERN & CRAIG AGREEMENT
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON A PROFESSIONAL SERVICES AGREEMENT.

MOTION BY MR. SHIPLEY, SECOND BY MR. FRAZIER THAT, A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF ELIZABETHTON AND MATTERN & CRAIG, INC. TO PROVIDE ENGINEERING SERVICES RELATED TO UTILITY RELOCATIONS FOR A TENNESSEE DEPARTMENT OF TRANSPORTATION (TDOT) TRAFFIC SIGNAL PROJECT, FEDERAL PROJECT NO. STP-MNH-67(29); STATE PROJECT NO. 10006-3249-94, 1006-1249-94, IN CARTER COUNTY, ELIZABETHTON, TENNESSEE, INVOLVING IMPROVEMENTS TO TWO (2) SIGNALIZED INTERSECTIONS, SPECIFICALLY, STATE ROUTE 67 AND STATE ROUTE 359 (MILLIGAN HIGHWAY) AND STATE ROUTE 67 (WEST ELK AVENUE) AND MILL STREET/MCARTHUR AVENUE AT A TOTAL CONTRACT PRICE OF THIRTEEN THOUSAND THREE HUNDRED THIRTY SIX AND 18/100 (\$13,336.18), BE PASSED.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, AYE; TESTER, AYE; TREADWAY, ABSENT; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 6-0 WITH ONE ABSENCE.

SEL ENGINEERING SERVICES QUOTE
CITY ATTORNEY DAY CAPTION READ A RESOLUTION FOR CONSIDERATION AND ACTION ON AN SEL ENGINEERING SERVICE QUOTE.

MOTION BY MR. FRAZIER, SECOND BY MR. SHIPLEY THAT, A RESOLUTION APPROVING A CONTRACT WITH SCHWEITZER ENGINEERING LABORATORIES (SEL) FOR ENGINEERING SERVICES TO BE PROVIDED TO THE CITY OF ELIZABETHTON WATER RESOURCES DEPARTMENT FOR WORK RELATED TO SCADA, INSTRUMENTATION AND DATA COMMUNICATIONS IN THE WATER RESOURCES DEPARTMENT AT A TOTAL CONTRACT COST OF FIFTEEN THOUSAND ONE HUNDRED SIXTY FIVE (\$15,165.00) DOLLARS, BE PASSED.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, AYE; SHIPLEY, AYE; TESTER, AYE; TREADWAY, ABSENT; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 6-0 WITH ONE ABSENCE.

PURCHASES, EXPENSES & BIDS
PURCHASING DIRECTOR GREG WORKMAN REQUESTED APPROVAL OF PURCHASES, EXPENSES & BIDS IN THE TOTAL AMOUNT OF \$867,392.57.

MOTION BY MR. TESTER, SECOND BY MR. CARTER, APPROVING THE FOLLOWING: **PURCHASES:** (a) GASOLINE AND DIESEL FUEL FOR CITY GARAGE; \$14,315.70 AND \$12,659.18 **EXPENSES:** (a) TREE TRIMMING - EED- \$24,535.32 (b) TYLER TECHNOLOGIES \$13,112.92 **BIDS:** (a) STREET SWEEPER – STREET \$228,373.00 (b) TRACTOR - STREET \$63,230.55 (c) SERVICE TRUCK, WATER \$47,630.00 (d) BACKHOE LOADER – WATER \$98,372.55 (e) WASHER VACUUM TRUCK – WASTEWATER \$338,519.24 (f) POLICE VEHICLE – SEDAN \$26,644.11; ALL FROM THE RECOMMENDED SOURCES NOT TO EXCEED \$867,392.57.

ROLL CALL: BIRCHFIELD, AYE; FRAZIER, NAY; SHIPLEY, AYE; TESTER, AYE; TREADWAY, ABSENT; CARTER, AYE; ALEXANDER, AYE.

THE MOTION PASSED BY A VOTE OF 5-1 WITH ONE ABSENCE.

GOLF COURSE PUMP PURCHASE
COUNCILMAN FRAZIER, GOLF COURSE COUNCIL REPRESENTATIVE, DISCUSSED THE ISSUE WITH THE MAIN PUMP AT THE GOLF COURSE THAT FEEDS THE GREENS. HE STATED THAT THE PUMP WAS ABOUT TO GO OUT AND THERE NEEDED TO BE ONE PURCHASED BEFORE IT GOES OUT COMPLETELY.

COUNCILMAN FRAZIER RECOMMENDED COUNCIL APPROVE THE PURCHASE OF A NEW PUMP.

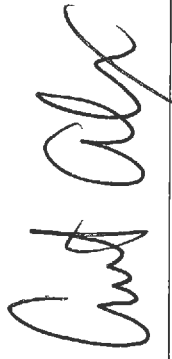
MAYOR ALEXANDER ASKED FOR A MOTION AND SECOND TO APPROVE THE GOLF COURSE PUMP PURCHASE.

MOTION BY MR. TESTER, SECOND BY MR. CARTER, APPROVING THE REQUEST TO PURCHASE A MAIN PUMP AT THE ELIZABETHTON GOLF COURSE TO FEED THE GREENS.

THE MOTION PASSED BY UNANIMOUS VOICE VOTE WITH ONE ABSENCE.

THERE BEING NO OTHER BUSINESS TO COME BEFORE COUNCIL, MAYOR ALEXANDER DECLARED THE MEETING ADJOURNED.


CITY CLERK


MAYOR