

# Cambridge High School

## Home of the Panthers

*"Learning today for a better tomorrow"*



## Student/Parent Handbook

Cambridge High School

28901 Cambridge

Garden City, MI. 48135

(734) 762-8430

Director Deborah Eves

# Welcome to Cambridge High School

*(Offered by Garden City Public Schools to students needing an alternative education.)*

You have chosen a unique alternative option for your high school experience. You have chosen this school for a new beginning and by doing this, you are showing that you are willing to make the commitment needed for your success.

You have the opportunity to gain confidence in your academic abilities, make better choices that will build a solid foundation for your future and make connections with people who care about you and your success. We are committed to prepare you for success in college, technical school programs and the job market, as long as you are willing to invest the time and effort.

We expect you to meet the goals that you have set for yourself. We will provide the support, encouragement and structure for you to be successful in this school. As you face challenges and hurdles, you will be able to rely on dedicated teachers and staff to help you do this. You are already on your way, since you have taken the first step toward success by choosing to attend and be a part of the Garden City Public Schools Family.

This Handbook is designed for you, to be helpful and keep you focused on the expectations, policies and rules at our school. It should help answer some of your questions about this school and what you can expect when you attend here each and every day.

The Cambridge High School and the Fast Track are programs for students, offering a pathway to success for those who have difficulty in traditional school settings. Both programs are fully aligned with common core curriculum and are designed to prepare students for college and career readiness.

Remember, we are **LEARNING TODAY** for a **BETTER TOMORROW**. The journey begins with you. Have a great year here at Cambridge High School.

*Debbie Eves, Director*

**You only need 21 Credits to Graduate**



# Cambridge High School

## Student and Parent Signatures

Student Name \_\_\_\_\_

**I have read the Student Code of Conduct**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**I have read the Student/Parent Handbook**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**I have read the information re: Counseling/Social Worker Field Trips/Support.  
I give permission for my son/daughter to participate in field trips/  
social worker support. (information attached)**

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

**I have read the information on GCPS Cambridge Attendance Policies (attached)**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**I understand that my son/daughter will be attending a blended on-line virtual program  
which includes board approved on-line courses facilitated with highly qualified teachers.  
(If 18 or older, student may sign)**

\_\_\_\_\_  
Parent Signature/Student if 18 years or older

\_\_\_\_\_  
Date

**Cambridge High School**  
**28901 Cambridge**  
**Garden City, Michigan 48135**

**Social Workers Permission Information**

Cambridge High School offers short-term individual counseling and group counseling to students as the need arises. Parents/guardians or school staff may refer students for counseling, or students may request counseling. These counseling services are provided by either one of our Social Workers. If it is determined that more extensive services are needed, it is the parent's responsibility.

Social Workers services are short-term services aimed to enhance the education and socialization of students within the school community. Trust is a cornerstone of the relationship between SW and student. Information shared by the student will be kept confidential except in certain situations in which ethical responsibility limits confidentiality. You will be notified if:

1. The student reveals information about hurting himself/herself or others.
2. The student or someone else may be in physical danger
3. The court order is received directing disclosure of information

We encourage you to contact us whenever you have a question, input or concern.

**Educational Field Trips**

I realize that participating with educational field trips enhances the learning experience for my student.

**Only need **21** Credits to Graduate**



## GCPS

### Cambridge High School

#### Attendance Policy

Cambridge High School follows the Garden City Public Schools Code of Conduct. Copies are in the office for parents and or students. It is your responsibility to secure a copy.

Our Attendance Policy is that **all absences** must be made up including tardies. While making up attendance student must be working on classwork, or will not receive credit for the time. The purpose of the **Attendance Policy** is to encourage and reinforce the importance of attendance and punctuality at school. Attendance is a basic element for a successful learning environment. Additionally, this policy prepares students for their post high school career, entering college or the work force.

#### Attendance Policy - Defined:

- Students understand that this is a **full-time** program. (**8 hours of computer work daily, 4 hours at school, 4 hours at home**)
- Students are expected to make up each absence incurred in each term.
- Students are allowed to make up absences the following way:  
Coming to school on the opposite schedule (am/pm)
- Students must have **approved** documentation for an excused absence.  
(Doctor, dentist, court, hospital, or funeral note for immediate family.)

**Notes must be turned in immediately upon student's return.**

#### VIOLATION OF ATTENDANCE POLICY

- Move from ½ day to full day program
- Attendance contract
- Parent/student/administrator meeting

#### Please Note:

A student in the building, but not in class at the start of instructional time, will need to make up that time lost in class with one of the above choices.

**\*Fast-track students will have a separate contract to sign!**

**Copies of Cambridge High School and Garden City Public School Code of Conduct booklets are available in the office.**

**\*\*\*The signature demonstrates an understanding and acceptance of the Attendance Policy, Code of Conduct, and acknowledges that attendance is a student's core responsibility.**

# **BELL SCHEDULE**

**9<sup>th</sup> - 12<sup>th</sup> Grade**  
**Monday - Thursday**

## **Cambridge Blended Online AM Schedule**

<b>1<sup>st</sup> Hour</b>	<b>7:30 AM - 8:25 AM</b>
<b>2<sup>nd</sup> Hour</b>	<b>8:25 AM - 9:20 AM</b>
<b>3<sup>rd</sup> Hour</b>	<b>9:20 AM - 10:15 AM</b>
<b>4<sup>th</sup> Hour</b>	<b>10:15 AM - 11:10 AM</b>

## **Cambridge Blended Online PM Schedule**

<b>5<sup>th</sup> Hour</b>	<b>11:40 AM - 12:35 PM</b>
<b>6<sup>th</sup> Hour</b>	<b>12:35 PM - 1:30 PM</b>
<b>7<sup>th</sup> Hour</b>	<b>1:30 PM - 2:25 PM</b>
<b>8<sup>th</sup> Hour</b>	<b>2:25 PM - 3:20 PM</b>

# Students only need **21** Credits to Graduate



## **Vision Statement:**

As part of Garden City Public Schools, Cambridge High School will provide an educational program promoting the success of alternative learners. We will enable students to learn social and academic skills that will translate into college and career readiness. We believe providing support such as having a social worker, academic tutors, access to blended learning, and the **free breakfast and lunch** program will help each student to reach their full potential.

## **Mission Statement:**

The mission of Cambridge is to provide a safe, caring professional learning community by using the diverse approach of *blended learning* to meet the unique needs of an at-risk population of students, so they are able to reach their full potential and prepare them to become productive citizens in a technology based, global society.

## **Beliefs Statement:**

We believe all students will graduate at Cambridge. We will establish an atmosphere that stresses success, NOT past failures.

- We will understand and value varied student backgrounds.
- We will encourage students to value themselves.
- We believe in the importance of education.
- We will **CELEBRATE** success.

## Student Code of Conduct

You will have access to a copy of the Cambridge High School and Garden City Public Schools Code of Conduct. These booklets outline categories of misconduct, due process procedures, rules for student behavior, and internet code of conduct guidelines.

When students violate one of our school rules or expectations, an office discipline referral (ODR) may be made. A consequence will be assigned along with this referral. It may be minor, with a minor consequence to follow. Major violations will be handled in accordance with the district's policy for disciplinary action.

## Parent Responsibilities

1. Remind your son/daughter of his/her commitment to attend school every day.
2. Provide us with a phone call or a note if your student needs to leave early. (Please try to make appointments after school hours, whenever possible.)
3. **If a student is expected to have a lengthy absence, please notify the office for requesting assignments that you can pick up the following day.**
4. If your son/daughter has had a crisis in his/her life or if something is troubling them, we encourage you to call us. If we are aware of outside problems, we can be proactive and have someone available to talk with your student.
5. We ask that you attend Open House, and pay close attention to the days included on the calendar for grades and other important events that go on at Cambridge.
6. Remember, the more we work together as a team, the better chance we have for helping your son/daughter be successful here at our school.
7. Check MiStar weekly with **Parent Connect**. If you need your password, please call our office.

## PROGRAM RULES

As a student in this program, it is important that you are aware of the program rules. Please read carefully all of the information listed below.

### Make-up Work

A student is expected to make up work for each day(s)/he is absent.

### Zero Tolerance

Cambridge High School enforces a zero-tolerance policy regarding drugs, alcohol and drug paraphernalia. This will be accomplished by conducting random searches in and out of the building. There is also a zero tolerance towards fighting of any type. A police report will be made for **every** fight. Any suspension for any of the above stated items will count as an absence.



## Hall Passes

Only one (1) student will be allowed out of class at a time. Students **must** have their school identification and hall pass when out of the classroom.

## Parking

**Cambridge** Students must park by the football field **only** within the spots marked with yellow lines. Parking is **not** permitted in the high school lot! Students may **not** go to their cars during the day without permission.

## Dress Code

Students should dress and groom in good taste and in a manner that will do honor to Garden City Cambridge High School and themselves. Student dress should be clean, safe, and not disruptive to the educational process.

**WHAT CAN I WEAR?** There is no formal dress code at our school, but any clothing or personal hygiene that presents a distraction to the teacher or class, interferes with classroom activities, or presents a safety hazard to the student is prohibited. Students will refrain from wearing any apparel that suggests either substances or behaviors that are inappropriate. All shirts must have sleeves, not be low cut, and must cover the midriff. Tank tops are not allowed. Skirts must be an appropriate length and pants must fit properly. No Pajamas or Slippers. Pants must be pulled up. Just have enough self-respect not to make your attire an issue.

Appropriateness of clothing will be determined by the principal and/or staff member designated by the principal.

Inappropriately dressed students may be asked to remove the article, be given another shirt to wear temporarily, turn it inside out, or sent home for the rest of the day, which will be an unexcused absence. Coats, hoods, sunglasses, trench coats, bandanas, and chains longer than 5 inches may not be worn. Please refer to the code of conduct to review complete dress code.

## Food/Beverages

Breakfast and lunch are available at school. Students must fill out a **free lunch form** available in the office.

The teacher has the option of permitting students the privilege of bringing a snack or beverage into the classroom. This privilege will be revoked if it becomes disruptive or inhibits instruction in any way.

## Closed Campus

Cambridge has adopted a closed campus policy. This means that students are not allowed out of the school building at any time. **Once you leave the building and or property you will not be allowed to return to school that day.**

## Smoking

Smoking is illegal on school grounds including in automobiles. Michigan law **prohibits** smoking in any school building or on school property. Violators are guilty of a misdemeanor, punishable by a fine. Our liaison officer will be enforcing the Michigan Law by issuing tickets.

### **750.473 Use of tobacco product on school property prohibited; violation as misdemeanor; definitions; applicability of subsection (1) to outdoor areas.**

#### **Sec. 473.**

- (1) Except as otherwise provided in subsection (4), a person shall not use a tobacco product on school property.
- (2) A person who violates subsection (1) is guilty of a misdemeanor, punishable by a fine of not more than \$50.00.
- (3) As used in this section:

(a) "School district" means a school district, local act school district, or intermediate school district, as those terms are defined in the school code of 1976, Act No. 451 of the Public Acts of 1976, being sections 380.1 to 380.1852 of the Michigan Compiled Laws; a joint high school district formed under part 2A of Act No. 451 of the Public Acts of 1976, being sections 381.171 to 380.187 of the Michigan Compiled Laws; or a consortium or cooperative arrangement consisting of any combination of these.

(b) "School property" means a building, facility, or structure and other real estate Owned, leased, or otherwise controlled by a school district.

(c) "Tobacco product" means a preparation of tobacco to be inhaled, chewed, or Placed in a person's mouth.

(d) "Use a tobacco product" means any of the following:

- i. The carrying by a person of a lighted cigar, cigarette, pipe, vape, or other lighted smoking device.
- ii. The inhaling or chewing of a tobacco product.
- iii. The placing of a tobacco product within a person's mouth.

- (4) Subsection (1) does not apply to that part of school property consisting of outdoor areas including, but not limited to, an open-air stadium, during either of the following time periods:
  - (a) Saturdays, Sundays, and other days on which these are no regularly scheduled school hours.
  - (b) After 6 p.m. on days during which there are regularly scheduled school hours.

## Cellular Phones

Absolutely no charging of electronics devices (ex: cell phones, tablets etc.) are allowed. **Please respect the educational environment and put your phone away.**

## Suspensions

Suspensions may occur as a result of any violation of the Code of Conduct and school rules such as fighting, insubordination, smoking, etc. The Garden City Board of Education Students Code of Conduct is in effect for all students. Students that are not aware of requirements under the Code of Conduct are responsible for securing a copy from the Cambridge office. Time missed due to an out-of-school suspension counts towards absence hours and work is allowed to be made up. This applies to out-of-school suspensions only and does not apply to in-school suspensions. In-school suspensions will be handled in the PODS, after they see the Director.

## **VAPING: WHAT YOU NEED TO KNOW**

“Vaping” is the popular term used to describe the use of e-cigarettes or nicotine vaporizers. You might know people who vape, or you might have tried it yourself. Regardless of your experience with vaping, it’s important that you learn the facts about vaping----and why it’s a bad idea.

### **THE FACTS**

- According to a recent survey, 63% of 15-24-year old’s who use vapers either didn’t know that vapes contain nicotine, or they didn’t realize how much nicotine vapes actually contain. A single vape pod can contain as much nicotine as an entire pack of cigarettes.
- Electronic cigarettes are just as addictive as tobacco cigarettes. Students have also shown that teens who vape are four times more likely to start smoking tobacco cigarettes.
- Nicotine use during adolescence (regardless of the method) has been shown to impact brain development.
- The long-term health effects of vaping are still unknown. In addition, manufactures of e-cigarettes often do not state exact levels of the chemicals contained in their products.
- Vaping is a costly nicotine addiction. Between starter kits and refills, vape users spend an average of \$1,000 to \$2,000 a year.

## **REASONS TO VAPE: DEBUNKED**

Vaping is not harmless. Vapes contain nicotine, just like any tobacco product. Nicotine is highly addictive and is especially harmful for young people’s developing brains.

Vapes also contain ultrafine particles and chemicals that could be harmful for your lungs. And since vaping is relatively new, it is unknown how severe these harmful effects could be.

## **EVERYONE IS DOING IT, AND THEY’RE ALL FINE.**

While it might seem like everyone is doing it, they aren’t. About a quarter of teens report using vapes, and remember, just because those who vape seem fine now doesn’t mean they will be fine years down the road.

## **I DO IT OCCASIONALLY. IT'S NOT A BIG DEAL**

Occasional use is still exposing you to highly addictive nicotine. Nicotine addiction happens fast-which can put you at risk for nicotine withdrawal when you are not able to vape. Symptoms of nicotine withdrawal include headaches, trouble sleeping and irritability.

Vaping also makes you much more likely to use traditional cigarettes, which is the leading cause of preventable death worldwide.

**If you don't vape, don't start. It's an expensive, dangerous addiction that can take years to recover from. If you vape, try to quit. If you need support, talk to an adult you trust.**

### **Lack of Work**

Anyone who has enrolled in the Cambridge High School program is expected to bring to school daily their computers, computer charger, paper, pen or pencil and/or other material to class as directed by the teacher. **Cambridge is a blended online program.** Each student is responsible for any damage or lost computer. Students are expected to work while in class. Sleeping is not permitted. Those who violate this policy will receive an alert form and referred to the administrator. If a student is not working, it is the teacher's responsibility to follow through with the student and parent/guardian.

### **Early Dismissal**

Students leaving early must sign out in the office. If a student is under the age of 18 a parent/guardian must be contacted before student leaves the building. Attendance will be closely monitored. Discipline will result if you do not sign out.

### **Medications**

Students may carry Epi-Pens and/or inhalers as long as the office is aware with necessary paperwork. All other medications will be dispensed by an administrator. Medications dispensed at school require a form on file in the office and must be in original bottle and will be kept in the office.

### **Student I.D.'s**

You will receive your student ID during the first month of school. Please keep it with you at all times and carry it proudly. You must produce your ID whenever requested by an adult. There will be a \$5.00 charge to replace your ID if it becomes lost and needs to be reissued. Student ID's are used to ride the SMART/DOT bus for less money. It also can be used at stores that allow student ID.

### **Fire, Tornado, and Lock down Drill**

Periodic drills are held during the school year for the safety of all. You will be expected to cooperate and conduct yourself in an orderly fashion.

By making good choices and using common sense, you will be able to avoid getting referrals and consequences. Teachers will give you a warning or a redirection, if needed. However, you are in high school and we do expect that you take responsibility for your own actions. You know the rules; you know what is expected, so you must do your best to do what is needed to be successful here.

# Students only need **21** Credits to Graduate

## CLASSROOM RULES

**NO** hoodies pulled up on your head inside the building

**NO** card playing

**NO** cell phones during school except at lunch

**NO** cell phones plugged into school power

**NO** swearing

**NO** inappropriate dress

**NO** gambling or dice throwing

**NO** yoga pants or leggings that are inappropriate

**NO** pajamas

**NO** slippers

**ANY INFRACTION OF  
THE RULES WILL RESULT  
IN DISCIPLINARY  
ACTION!**



Keep it **OUT** of **SIGHT**

# Students only need **21** Credits to Graduate

## MI Star Parent/Student Connect

MI Star Parent Connection is a web application that provides parents with direct access to student data via the internet. Using a confidential PIN (personal identification number) and password, parents can connect to the school district's student database using a web browser to view their student's data, such as attendance, progress reports, report cards, transcripts and more.

### To log onto Parent/Student Connect:

Follow the instructions below. From a computer with Internet access, open the web browser, (i.e. Internet Explorer) and type or copy and paste the following in the address box:

#### **1. Enter URL address:**

<https://zangleweb.resa.net/gardencity/parentconnect>

<https://zangleweb.resa.net/gardencity/studentconnect>

#### **2. Enter pin and password, click Login:**

Contact Cambridge High School for your pin and password. If your student is a returning student, the pin and password are the same from the previous year.

**PIN:** This number is a unique number assigned to each contact randomly by the computer. Your personal identification number or PIN **cannot** be changed.

**Password:** Use the default assigned password. Passwords are randomly, generated and ARE case sensitive. It is suggested you change your password for your first login.

**3. Select a student:** If you have more than one student enrolled, you have the opportunity to view data for each student from the drop-down list.

**4. Navigate Student Data:** Click the links on the left side of the screen to view different types of data for the selected student, such as, demographics, attendance, schedule, assignments, etc. The currently selected link will be highlighted in white.

**5. Refreshing data pages:** Data viewed in MI Star is "live", however, it may be upgraded in real time by the school while you are viewing data; therefore, new data posted during a session will not be visible until the data page is refreshed. There are 3 ways to refresh data page:

- Click on a different link and then return to the original link;
- Click the refresh or reload button in your browser;
- Press the F5 function key on the keyboard.

#### **6. Explanation of Student Data Links:**

- **News** – News items are bulletins or announcements for parents from school administrators or teachers. There are 2 types of news items available on the News page. School News and Classroom News. The 3rd type of News item, School District News appears at the bottom of the Parent Connect login.

- **Demographics** – The demographics tab shows essential information for your student, such as name, address, phone number, birth date, counselor, etc. This is available so parents can check the accuracy of the information, as it exists in the school’s student database. Inaccuracies or misspellings should be reported to the school office at 734-762-8430.
- **Schedule** – This page displays your student’s daily schedule for the current trimester.
- **Attendance** – This page displays your student’s attendance entries for the current school year. A teacher or the attendance secretary at the High School generates the entries. Any concerns should be discussed with your student before calling the office.
- **Marks** – This page displays an aggregate list of all the progress reports and report card marks that have been posted to the system for your student in the current school year.
- **Transcript** – Complete history of marks/credits student earned.



## **Staying Connected with Garden City Schools**

**There are multiple ways to stay connected with events and announcements throughout the school year. Please review the following and sign up, join, like, follow, or use one or all of these services to stay connected.**

**We will now be using IN TOUCH to announce schools closing there will be more information to follow.**

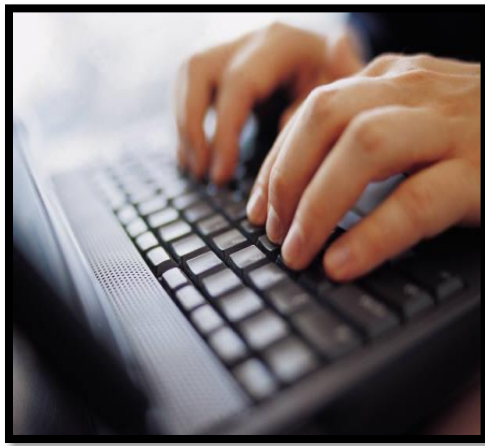
**Note:** You may sign up with more than one email address which is particularly handy when you’re a busy family with multiple emails contacts. Feel free to sign up with any address you feel is appropriate to receive school and community broadcasts by entering mom’s, dad’s, grandparents and possibly your older student’s email address.

**Facebook:** Search [Garden City Public Schools] through Facebook or use this link to “like” us on Facebook:

<https://www.facebook.com/pages/Garden-City-Public-Schools/235523909835888>

**Twitter:** The district uses **GCPSK12** as the Twitter identity. You can “follow” us there.

**Students only need 21 Credits to Graduate**



**Welcome to Cambridge High School and  
Garden City Public School District's  
MI Star Parent/Student Portal**

MI Star Parent/Student Portal is a web application that provides parents and students direct access to student data via the internet. Using a confidential PIN and password, parents/students can connect to the school district's database using the internet. You can view:

**Assignments, attendance, grades, progress report marks and more.**

**To Log on:**

Follow the instructions below. You will need a computer with internet access.

1. Please contact Cambridge high school at (734) 762-8430 and ask for your pin and password.
2. Go to [www.gardencityschools.com](http://www.gardencityschools.com)
3. Under Parent and Community, click on MI Star Portals.
4. Click where indicated for either Parent or Student Portals.  
Enter your pin number and password.
5. If you have more than one student enrolled, you will have a drop-down list to pick from.

Pin \_\_\_\_\_ Password \_\_\_\_\_

**Student Wi-Fi:      c4mbr1dg3**



## **ACCEPTABLE USE PROCEDURE FOR TECHNOLOGY**

Students are not allowed to connect any hardware to district computers or to the district network. This includes, but is not limited to, any wireless devices, laptops, PDA's, MP3 players, portable storage devices (Flash/Thumb drives), CD's, etc. These devices can contain viruses, key logger programs, and other damaging software that can threaten the district network. A student can bring in their own laptop to do a presentation, but they cannot connect to the district network.

We understand there are certain instances that will require students to work on a project outside of school. If this is the case, the students can attach the needed file (Word, PowerPoint, etc.) to an email and send it to themselves. They can then open that email on the district machine and save the file. This process will help reduce the risk of a virus or executable file being present.

### **Procedures for Students**

Garden City Public Schools (GCPS) provides computer equipment, software, related materials, services and Internet access to students only for use in performing their obligations as a student in the District. This right of use is subject to strict adherence to the following policies and laws and may not be transferred to any third party. **Use in violation of any policy herein may result in disciplinary action.** GCPS does not monitor or control all activity in GCPS networks, but reserves the right to do so and further reserves the right to cooperate with law enforcement agencies in any investigation relating to the GCPS System Network or Internet.

GCPS further reserves the right to change any policies or rights to use hereunder any publication on the GCPS Network. In any case of an inconsistency between the terms of this procedure and the applicable law, the law shall govern.

1. **Compliance with Laws** – user agrees to comply with all applicable local, state, federal and international laws and regulations (including, without limitation the U.S. Export/Administration Act) relating to transmission and use of content on the GCPS Network and the Internet.
2. **Intellectual Property** – user agrees to not violate any use or other rights in computer software, any trade secret, copyright, moral, mask work, patent, privacy or other protected proprietary or intellectual property rights of GCPS or any third party. Users may download copyrighted works for user's own use. Any required permission must be obtained from the owner of the applicable rights in writing, electronically on the GCPS Network, or by such permission being displayed on any work distributed.
3. **Offensive Materials/Activities** – user agrees to not submit, publish, copy or display any: defamatory, libelous, slanderous, intentionally inaccurate, abusive, profane, obscene, sexually oriented, sexually explicit, threatening, harassing, embarrassing, harmful, hateful, racially or ethnically offensive or other similarly offensive or illegal material.

4. **Controlled Substances** – user agrees to not make available or encourage the use, sale of other distribution of controlled substances.
5. **Commercial Use** – user agrees to not distribute unsolicited advertising promotional material or other forms of solicitation except with permission of GCPS. User agrees to not co-produce, redistribute, retransmit, publish, or otherwise distribute, or commercially exploit, any software, information or other content received using the GCPS System, Network or Internet. User agrees to refrain from conducting any non-GCPS business on the GCPS System, Network of Internet.
6. **Impersonation** – user agrees to not impersonate any person or entity or communicate under a false name or a name the User is not entitled or authorized to use.
7. **Confidential Information** – user agrees to not disclose or otherwise distribute to any third party any information not intended for general consumption including without limitation; electronic mail (), GCPS personnel, financial, strategic, or other business information which by its nature is not appropriate for public distribution. User agrees that they will not have any right to privacy in any communication using the GCPS System, Network or Internet.
8. **Unauthorized Access** – user agrees to not access GCPS or any third-party computer systems, databases, networks or any other third-party information without proper authorization. User agrees to not improperly restrict or inhibit access to the GCPS Network or resources by authorized personnel, or otherwise interfere with the normal operation of GCPS or any third-party computer system or connecting network.
9. **User Passwords** – users are responsible for maintaining the confidentiality of any password/access code permitting access to the GCPS System, Network and/or Internet, and are liable for any harm resulting from disclosing, allowing disclosure, or from use by any unauthorized person using User’s password or access code.
10. **Computers** –users are responsible for the Garden City Public School computer. This netbook must be returned to GCPS in good condition or you will be held accountable for loss and or damage to the computer.



**COMPUTERS AND CHARGERS ARE TO BE WITH YOU AT ALL TIMES**

**Student Name** \_\_\_\_\_

Testing for Credit: General Information and Criteria

Cambridge High School

**Who is eligible to take the 5-Credit?**

Students **MUST** meet this requirement:

- Students who have earned at least 1.0 credit from Cambridge High School.

In addition to the above requirement, students must meet one of these requirements:

- Students whose original graduating class graduated previously or will graduate this year.
- Students who are in jeopardy of exceeding the school age limit before earning the amount of credits needed to graduate.

**Are there ever any exceptions?**

- Yes, occasionally there are students with unique circumstances. Administrator will examine these situations.
- Above requirements **MAY** be waived by administrator only.

**When can students test for credit?**

- Testing will be done as needed.

**Where is the test location?**

- Testing will be done in a classroom at Cambridge High School.

**How much does the 5-Credit test cost?**

- The test will cost \$30 (**Cash Only**).

**ALL TESTERS MUST BE APPROVED BY ADMINISTRATION.**

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Deborah Eves, Director

## CHILD CARE

1. Students who have infants/children in the Child Development class are not to visit during class time.
2. Genuine and important concerns go directly to the childcare supervisor first, not to parents or other individuals. Any concern that cannot be resolved at the teacher level will come to the office.
3. No foul language or inappropriate conversations in front of the infants/children is permitted.
4. Absolutely no charging of electronic devices (ex: cell phones, iPods etc.) are allowed.
5. Parents with infants/children in the Child Care class must provide their infant/child(ren) with two (2) snacks, lunch and juice.
6. Students are expected and required to follow fire drill procedures.
7. Parents must stay on campus at all times if their child is on campus.
8. If you stay a full day you must eat lunch with your child.



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Student Signature

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Date

## **BUS PASS PROCEDURE**

- All bus passes for the year **are free.** You must return your old bus pass before you get a new bus pass.
- School ID must be shown to receive a bus pass.
- Transportation will be to Cambridge High School and home **ONLY.** Any other use is prohibited.
- If discovered that you are selling or giving your bus pass to others, you will be denied free bus passes for rest of the school year.
- Any behaviors occurring at bus stops will cause student to lose the privilege of receiving bus passes from Cambridge.
- Student must return **LAST/USED** bus card and in **GOOD CONDITION** (must be able to read back of card and issuing number) to receive an additional card. Another bus card **will not** be issued if you fail to comply with this.

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**Student Name**

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**Date**





## MYSMART MOBILE APP:

- BUS ROUTES
- TRACKER
- TRIP PLANNER
- INFORMATION
- Customer Service Number: 1-866-962-5515
- [www.smartbus.org/](http://www.smartbus.org/)



## DDOT MOBILE APP:

- BUS ROUTES
- FAVORITES
- NEAREST STOPS
- TRIP PLANNING
- INFORMATION
- [www.detroitmi.gov/DDOT](http://www.detroitmi.gov/DDOT)

## **DART CARDS REPLACE THE DDOT CARDS**

The new cards, effective 5/1/2019 will work in the following ways:

- **They are 4 hour passes - THEY ARE ONLY GOOD FOR A 4 HOUR RIDE WHICH STARTS FROM THE TIME YOU GET ON YOUR FIRST BUS, TO THE TIME YOU GET ON YOUR LAST BUS.**
- **No more transfers, no more additional fees. Pay once and ride on DDOT and SMART with Dart**
  - **GOING FORWARD, YOUR NEW CARD CAN BE USED FOR DDOT AND SMART – YOU WILL NO LONGER NEED A SMART BUS PASS**
- Dart is a new way to pay for transit
- No more transfers, no more additional fees. Pay once and ride on DDOT and SMART with Dart
- Customers can take unlimited rides in any direction on **both systems within the time limit on pass**
- Each Dart is a rolling pass - starts with the first use for the time period allotted
- **When boarding be sure to tell the driver, what fare you need to ride**
  - **4 Hour Full**



## The World Is Yours To Conquer

**WE HAVE **GOOD NEWS** TO SHARE WITH ALL  
OF YOU, YOU WILL ONLY NEED **21** CREDITS  
TO GRADUATE FOR YOUR HIGH SCHOOL  
DIPLOMA!!!!**