

GENESEE COUNTY

BUILDING MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: This is semi-skilled work involving responsibility for independently performing a variety of mechanical and other building maintenance tasks, or for serving as a helper to a journeyman tradesman. Work is performed under either direct or general supervision, depending upon the nature of the task. Does related work, as required.

TYPICAL WORK ACTIVITIES:

Performs semi-skilled work in masonry, carpentry, electrical or painting operations;
Helps to install and repair wiring systems and electric fixtures and equipment;
Repairs windows, doors, floors, walls and other parts of buildings;
Does interior and exterior painting;
Helps to install and repair general plumbing fixtures;
Assists in cleaning and repairing boilers, pumps, heaters, pipelines, valves and traps;
Mixes plaster and concrete, and assists in laying brick, plastering walls, finishing concrete work, etc.;

Operates trucks, automobiles, air compressors, and other motorized equipment, as an adjunct to primary duties;

May be required to perform outside duties, such as mowing lawns, maintaining athletic fields, removing snow and ice, painting interior and exterior surfaces;

Serves as general handyman performing a variety of semi-skilled duties;
May occasionally perform meter reading duties.

The above examples of duties are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND/OR PERSONAL CHARACTERISTICS: Working knowledge of modern buildings and grounds maintenance and repair practices; good knowledge of the practices and techniques of one or more of the standard trades; mechanical aptitude; manual dexterity.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally required to reach with hands and arms. The employee constantly is required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and talk or hear.

CONTINUED.....

BUILDING MAINTENANCE WORKER

Page 2

The employee must occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, and the ability to adjust focus.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee is frequently exposed to wet and/or humid conditions. The employee is occasionally exposed to risk of electrical shock.

The noise level in the work environment is usually moderate.

MINIMUM QUALIFICATIONS: Two years of full-time, paid experience in general building construction or maintenance work, or an equivalent combination of training and experience indicating ability to perform the duties of the job.

NOTE: Part-time experience as defined above will be considered on a prorated basis.

Pending Classification 1/12/94 change from Bldg. Maint. Man
Non-Competitive Class Adopted 11/14/94
Revised 3/3/98, 3/3/00, 8/7/00, 4/16/07, 5/27/09, 8/4/21