

Present: Legislators Bausch, Stein, Clattenburg, Torrey. Also Present: Legislators Young, Deleo, Legislature Clerk LaGrou, County Manager Gsell, Assistant County Manager Matt Landers, Elections Commissioner Dick Seibert, Treasurer Scott German, Deputy Treasurer Kevin Andrews, Undersheriff Greg Walker, JCAC Coordinator Theresa Asmus-Roth, GJ Coordinator Cathy Uhly, Purchasing Director Eve Hens, GCEDC Steve Hyde, County Attorney Kevin Earl, Freed Maxick accountants; Laura Landers & Jesse Gusparro, Mallory Dieffenbach, Howard Owens

Ways & Means Chairman Bausch called the meeting to order at 4:30 PM in the Legislature Conference room and appointed Legislator Gregg Torrey to temporarily serve in the absence of Legislator Cianfrini. The minutes of the September 6, 2017 meeting were approved upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Elections Commissioner Richard Seibert explained the request for approval of the list of elections chargebacks to towns and the city of Batavia for 2016 election-day inspectors and coordinators. Legislator Stein inquired about opportunities for shared services or consolidation of polling places. Mr. Seibert explained that the Elections Office needs to be prepared for the higher turnout of presidential election years. This past year was a very high turnout and fewer polling places would lengthen lines and wait time for voters. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Freed Maxick accountants Laura Landers and Jesse Gusparro presented highlights of the 2016 County and Nursing Home audits. Ms. Landers explained for the County audit they had one finding; Sub-recipient monitoring. She explained the Mental Health Department has the largest number of sub-recipients and it was that department where the sub-recipient monitoring was below par. There were no other significant findings with the 2016 County audit. The Auditor indicated they provided a sample of a thorough and well-done checklist/policy from the City of Rochester so the County can address the finding and implement appropriate policy and procedure. Ways & Means Chair Bausch asked for the Treasurer and County Manager to present what follow up steps will be taken to address this finding at a future Ways & Means Committee meeting. Ms. Landers spoke of the timely issue of cyber security and how it has grown to be a major issue for corporations and governments. Insurance premiums will likely be based on what policy & procedure is in place for such. Ms. Landers also addressed the Fund Balance which was reported to be 22 Million in 2016 compared to 26 Million in 2015. The assigned portion of the fund balance is around 11% for Genesee County which is in the recommended range of 5-25%. She also reported that the Workers' Comp Fund deficit is going down.

Mr. Jesse Gusparro from Freed Maxick shared a review of the 2016 Nursing Home audit. There was a \$3.7 Million operating loss in 2016. Historically the nursing home operated with a deficit however IGT helps to fill the gap. It was stated that an IGT payment may be coming in 2016. Since the County operated the Nursing Home in 2016, the County will be due any and all IGT payments through 2016. Revenues were up due to Managed

Care which carried with it higher reimbursement rates. Future claims from NH employees (prior to the sale) will be booked as a liability. A reasonable reserve amount has been established to cover claims in the Workers Comp Fund. There are also retirement/pension payments for employees that will be booked as a liability. The required Medicaid Cost Report was cause for the 2016 audit of the NH. Further discussion on the finding of the County Audit; now that Sub-recipient monitoring is listed as a finding the County has a high-risk classification for two years during which requires 40% testing instead of 20%. The Auditor will select which programs/accounts they will test.

Steve Hyde, GCEDC presented a Tax Base Analysis presentation that identified New York as ranking well for manufacturing business tax however, overall the state continually ranks in the bottom 10 states as worst business tax climates. Mr. Hyde explained there is over 2.2 Million square feet of new space built throughout the county since 2004 through GCEDC incentivized projects. He also identified how the ECD is growing the tax base through construction stating that a total of \$4.83 Million was paid to taxing jurisdictions via property tax and PILOTS in 2016.

County Attorney Kevin Earl explained that the county had been approached by residents in Elba to purchase vacant county-owned land. Mr. Earl stated that he inquired of the Highway Superintendent if the land was used by the County and was told 3.3 of 14.5 acres are used and would need to be retained. He further explained the following would need to occur; the property would need to be deemed surplus by the legislature, a survey costing approximately \$2,000 would need to be prepared, sealed bids or public auction would need to occur. Mr. Earl stated that he drew up an agreement that he had the interested buyer sign already stating they agreed to a minimum bid of \$5,000. He stated that there were only two potential buyers since the property would not have an access road. An estimated value from the director of Real Property Services was \$26,000 for the 14.5 acres. Chair Bausch asked committee members for a motion and hearing none, discussion ended.

Central Services/Purchasing Director Eve Hens reviewed highlights of a powerpoint presentation provided to the Committee. She shared the organizational chart for Central Services which includes the director, Central Services Supervisor, financial clerk, part-time courier, head custodian, 2 Sr. custodians, 3 custodial workers and 4 full-time cleaners and 2 half-time cleaners. She reviewed key accomplishments as activities as purchasing 103 chairs, coordination with IT to select & purchase document management system and coordination with Asst. Co. Manager and IT to expand swipe card system. Custodial department is responsible for maintenance of all county buildings and they work to preserve the buildings by keeping ahead of maintenance. The printing and mail room provide regular support to all departments with print jobs, ordering copy paper and coordinating mail carrier services among county buildings. Ms. Hens stated that potential for shared services exist at Central Services. She provided a brief review of Purchasing Department duties as well as key accomplishments including outreach efforts to ensure county employees receive timely information about purchasing policy and

procedure. This includes a "tip of the Week" that goes out to all employees. Lastly, Ms. Hens reviewed her plans and goals for the coming year.

The following referrals were from the Public Service Committee upon Motion of Chair Clattenburg:

1. 2017 Salary Schedule Amendment/Budget Amendment-Genesee Justice/Creation Of Two Part-Time Community Service/Victim Assistant Positions seconded by Legislator Stein, carried unanimously.
2. Salary Schedule Amendment-Public Defender seconded by Legislator Torrey, carried unanimously.
3. Budget Transfer-Public Defender/ Legal-Clerk Typists Salary, Legislator Clattenburg clarified this was presented at Public Service as a budget amendment however, it is a budget transfer, seconded by Legislator Stein, carried unanimously.
4. Budget Item Transfer / Budget Amendment – Sheriff/ Communications/SICG Revenue seconded by Legislator Torrey, carried unanimously.
5. Rental Agreement And Budget Amendment– Justice For Children Advocacy Center– Albion seconded by Legislator Stein, carried unanimously.
6. 2017 Budget Amendment – Justice For Children Advocacy Center seconded by Legislator Torrey, carried unanimously.
7. Creation Of Clerk Typist Position-Justice For Children Advocacy Center seconded by Legislator Stein, carried unanimously.
8. Creation Of Family Advocate Position/Elimination Of Community Service/Victim Assistant Position-Justice For Children Advocacy Center seconded by Legislator Torrey, carried unanimously.
9. Increase In Hours Of Community Service/Victim Assistant Position-Justice For Children Advocacy Center seconded by Legislator Stein, carried unanimously.
10. Rental Agreement And Budget Amendment – Justice For Children Advocacy Center – Warsaw seconded by Legislator Torrey, carried unanimously.
11. Amend/Close/Establish Capital Projects – Facilities/Parks seconded by Legislator Stein, carried unanimously.

Mr. Gsell presented an out-of-state travel request for Tim Hens, Highway Superintendent to NACE Board Meeting & Executive Committee Mtg in Memphis, TN November 1-3, 2017 cost to county \$57.00. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The next meeting of the Ways & Means Committee is scheduled for Wednesday, October 4, 2017.

At 5:54 PM Legislator Clattenburg made a motion to adjourn to executive session to discuss building safety and security reports seconded by Legislator Torrey, carried unanimously.

At 6:35 PM the Ways & Means Committee meeting reconvened upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The meeting adjourned at 6:36 PM upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

A handwritten signature in cursive script, appearing to read "R. Bausch", written over a horizontal line.

Robert Bausch, Chair  
Ways & Means Committee  
Submitted 9/26/17 phl