



## REPORT OF ASSISTANCE BY FIRE DEPARTMENT

**Purpose:** This form is completed by the attending Fire Department within 90 days from the date of service only if expenses for this call have not been submitted to and/or paid by other means, including an insurance claim. Resulting donations intend to defray, but not necessarily fully reimburse, applicant expenses.

**INSTRUCTIONS:**

- Complete Sections I through II. Fire Chief authorization is required in Section III.
- Submit completed form within 90 days from the date of service to the above address.

**NOTE:** The NYS Thruway Authority (Authority) reserves the right to deny requests made more than 90 days after the date of service.

**Section I Fire Department Information**

Fire Department Name	Federal ID No.
Address (Street, City, State, Zip Code)	County

**Section II Call Information**

Person or Agency Name Requesting Response	Date of Call	Time of Call
Reason for Call		
<input type="checkbox"/> Fire <input type="checkbox"/> Accident <input type="checkbox"/> Illness <input type="checkbox"/> Other _____		

Thruway Location (Check one and complete)

<input type="checkbox"/> Main Line or Section of Thruway: Milepost _____ Direction _____  <input type="checkbox"/> Parking/Rest Area: Milepost _____ Direction _____	<input type="checkbox"/> Service Area: Name _____  <input type="checkbox"/> Interchange: Name _____
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INVOLVED VEHICLE OR OBJECT	Registration No. (if applicable)	Owner Name and Address
	Operator Name and Address	
	Vehicle or Object Description	

Describe the fire, accident or incident, including the apparent cause, and assistance given by your Department.

**Section III Authorization**

Signature below certifies that the applicant has exhausted all other means of defraying expenses via insurance claims or any other means and, if so, will not be receiving additional payments for this request. The Authority reserves the right to deny current and future donations to any Department found to be requesting donations for expenses that either could have been or have been defrayed otherwise.

_____	_____	_____
Fire Chief Name	Fire Chief Signature	Date

**Section IV For Authority Use Only**

Service Verification Source(s)	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved
Reviewer's Initials	_____
Donation Amount \$	Traffic Program Supervisor or Designee      Date