

December 10, 2019

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Roll call was answered by Chairman Kim Elder and Commissioners Joan Ervin, Corey Crandall, Toney Krajewski and Lane Anderson. Chairman Kim Elder asked those attending to join in a moment of silence in the support of law enforcement and armed forces followed by the pledge of allegiance to the flag. Elder acknowledged the Open Meeting Act was posted. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Crandall moved to approve the agenda, Ervin seconded the motion. Krajewski, Anderson, Ervin, Crandall and Elder voting aye; none voting nay; motion carried. Krajewski moved to approve the minutes of the previous meeting, Anderson seconded the motion. Ervin, Crandall, Anderson, Krajewski and Elder voting aye; none voting nay; motion carried. The claim for Office Services in the amount of \$5,576.27 was pulled and not paid. Ervin moved to approve the payment of all claims except the claim from Office Services, Crandall seconded the motion. Anderson, Krajewski, Crandall, Ervin and Elder voting aye; none voting nay; motion carried.

General Fund

Allo, Service, \$3,261.31; Banner Health, Inmate hospital visits, \$1,428.91; Greg J. Beal, Services, \$2,170.00; Tracie Brueggeman, Cleaning, \$180.00; CenturyLink, Service, \$331.84; City of Ogallala, Service, \$391.92; Richard Colson, Mileage, \$49.76; Cornhusker Glass, Repairs, \$35.00; Culligan, Water, salt, \$143.00; Des Moines Stamp, Stamps, \$64.65; Tina DeVoe, Donuts, \$27.50; Eakes Office, Copier services, supplies, \$262.67; Law Office of Steven E. Elmshaeuser, LLC, Attorney fees, \$110.00; Galls, LLC, Boots, \$91.70; Garden County Sheriff's Office, Inmate billing, \$4,100.00; RLH Construction, Island cabinet and labor, \$5,617.06; Rod Hopken, County inspections, \$661.80; Ideal Linen, Supplies, \$523.46; Ronda Johnson, Mileage, \$58.00; Keith County Court, Uncollectible costs, \$985.00; Keith County District Court, Docket fees, \$144.00; Keith County Jurors, \$2,401.29; Keith County News, Publishing, \$54.00; Kent's Towing, Towing, \$125.00; Lacy Construction Company, Services, \$764.00; Lincoln County Detention Center, Inmate housing, \$3,600.00; Microfilm Imaging Systems, Scanner rent, software, \$212.00; NACO, Dues, \$1,772.80; Nebraska Safety & Fire Equipment, Service, \$412.00; Nebraska State Fire Marshal, Fee, \$120.00; Offices Services, Supplies, \$416.51; The Watering Hold, Fuel, \$147.99; "R" Tire & Alignment, Oil change, \$61.44; Schmidt Motors, Inc., Oil change, \$68.49; Scotts Bluff County, Inmate medical, housing, \$17,351.99; T&A Alignment, Brakes, \$391.16; U-Save Pharmacy, Prescriptions for inmates, \$343.07; Verizon, Broadband service, \$40.01; Waste Connections, Service, \$259.15; Westfield Pharmacy, Prescriptions for inmates, \$37.57; Wolf Auto Center, Repairs, \$32.12

Road & Bridge Fund

Allo, Service, \$28.82; A&B Tool Rental, Plumbing snake rental, \$65.00; Cornhusker International Trucks, Parts, labor, \$8,968.75; Culligan, Supplies, \$6.50; Guynan Machine, Parts, labor, \$676.30; Humphreys Auto Supply, Tools, parts, supplies, \$866.21; Ideal Linen, Coveralls, \$334.40; Pine Bluffs Gravel, Gravel, \$14,246.07; R&D Welding, Supplies, \$944.55; Tim Ryan, Tools, fuel, \$79.98; T&A Alignment, Parts, labor, \$51.02

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$29.79; KC CBSA/Health Insurance Fund, Health claims, \$35,760.56; Meritain Health, Administration fees, \$29,892.41

Emergency Phone 911 Fund

Allo, Internet, \$516.00; Frontier Communications, Connection to Viper, \$5.47; Glenwood, Exchange, tower rent, \$446.02

Wireless 911 Services Fund

Frontier Communications, Connection to Viper, \$28.72

The Board heard the report of Highway Superintendent Tim Ryan, Clerk of the District Court Tina DeVoe and Emergency Manager Elizabeth Sillasen.

The Board received correspondence and gave reports.

Elder said that he will continue to work on the consideration of a jail consultant. This item will remain on the agenda under unfinished business.

The final bill for the Treasurer's office electrical had not been received so this item will remain on the agenda under unfinished business.

Noxious Weed Superintendent Tim Ryan spoke to the Board about the changing of the Weed Management District from the West Central Weed Management District to the Platte Valley Weed Management District. Ervin moved to give Crandall authority to proceed with removing Keith County from the West Central Weed Management and moving Keith County to the Platte Valley Weed Management District.

Highway Superintendent Tim Ryan also spoke to the Board regarding the Safety Manual Handbook for the County. Ryan told the Board he recommended the Board adopt the resolution approving the Safety Manual Handbook. Krajewski moved to adopt the resolution, Ervin seconded the motion. Anderson, Crandall, Ervin, Krajewski and Elder voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-83.

Anderson moved to allow Clerk of the District Court Tina DeVoe to sign the DHHS Subgrant agreement, Krajewski seconded the motion. Ervin, Crandall, Krajewski, Anderson and Elder voting aye; none voting nay; motion carried.

Emergency Manager Elizabeth Sillasen gave the Board a list of furniture that she would like to have declared surplus and some of it transferred to another department. Elder told Sillasen that before they dealt with the surplus property that the Board wanted to ask why when they had allowed her \$2,000.00 for the purchase of furniture she had gone ahead and purchased furniture in the amount of \$5,576.27. Elder also told Sillasen that the Board had pulled her claim to Office Services for a desk, tables and chairs. Elder told Sillasen that her purchase of a desk, tables and chairs had been placed on next week's agenda for discussion so at this point the surplus property would be placed on next week's agenda under unfinished business.

Sillasen also discussed refurbishing the exercise room in the EOC with the Board. Sillasen said she had kicked around the idea of a quiet room for the dispatchers as we had several dispatchers who lived out of town and this would give them a place to stay and also report for work as needed. Sillasen also noted she would be needing an office for her deputy when hired.

Sillasen said she did not understand why they could not discuss the desk, tables and chairs now as it was a claim that was before them. Sillasen said that during the budget period she had requested \$10,000.00 for furniture and that the Board had cut that line item to \$2,000.00 and that since she had \$25,000.00 in her health insurance line item that she would not use all of she felt she could purchase the furniture as her budget as a whole would not run over. Ervin, Crandall and Krajewski voiced their opinions on how this was not proper management of her budget. After much discussion Sillasen said she wanted it noted for the record that she felt that the Board was micro managing her budget and that her budget did not correctly show what she had requested and what she had received. Crandall said he also wanted it noted that he did not feel that the Board was micro managing her budget, they were just being responsible upon the budget for operating this new department. This item will be discussed further at next week's meeting.

The Board received two proposals for appraisals for the County property located on West Fifth Street. Proposals were received from Jim Bain and Associates of North Platte and Thomas Luhrs and Associates of Imperial. Anderson moved to accept the proposal of Thomas Luhrs and Associates for a maximum of \$2,750.00 with the claim to be paid out of the Inheritance Tax Fund, Ervin seconded the motion. Krajewski, Crandall, Ervin, Anderson and Elder voting aye; none voting nay; motion carried.

The agenda item of the employee manual was tabled until the meeting on the 30th of December at 9:00 a.m. in order to allow officials time to review.

The Board discussed retaining a county sign permit that had previously been used by the Visitors Committee. County Attorney Randy Fair said he could approach the Drug Board and see what they thought about using Drug Fund money to put a message on this sign. Krajewski moved to authorize Fair to proceed with the sign, Crandall seconded the motion. Ervin, Anderson, Crandall, Krajewski and Elder voting aye; none voting nay; motion carried.

Olson spoke to the Board regarding adding a line item to the General Fund, Miscellaneous Function for the extra publishing the Board was having to do. Olson said the General Fund, Miscellaneous Function already had a line item for printing/publishing there just wasn't any money budgeted in this line item. Olson said she felt that the Board should go ahead and use this line item so that for next year's budget they would have an idea of how much money they would need for unexpected publishing.

Sheriff Jeff Stevens and Head Jailer Travis Poncik spoke to the Board regarding the Jail budget and expenses. At 10:23 a.m. Ervin moved to go into executive session to discuss the Jail budget concerns that were tied to personnel for the protection of the reputation of an individual, Krajewski seconded the motion. Crandall, Anderson, Krajewski, Ervin and Elder voting aye; none voting nay; motion carried. Elder stated that the Board was going into executive session to discuss the Jail budget concerns that were tied to personnel for the protection of the reputation of an individual. At 10:28 a.m. Ervin moved to return to open session with no decisions having been made, Krajewski seconded the motion. Anderson, Crandall, Krajewski, Ervin and Elder voting aye; none voting nay; motion carried.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, December 18, 2019 at 8:00 a.m. at the Courthouse in Ogallala.

_____ Chairman _____ County Clerk
Kim Elder Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur later than estimated.

Unfinished Business

Consideration of jail consultant.

Treasurer's office electrical.

Emergency Manager – Surplus property.

Emergency Manager – Furniture.

Emergency Manager – Refurbishing the exercise room in the EOC.

New Business

Resolution for signing of the Year-End Certification of the County Highway Superintendent Form 2019.

Year-End Certification of the County Highway Superintendent.

8:15 a.m. – Jamie Blevinn with Boys Town – Permission to use Courthouse parking lot for Boys Town van.

9:00 a.m. – Executive session – Emergency Management expenditures.

Emergency Management expenditures.