

January 8, 2020

The Keith County Board of Commissioners met for their reorganizational meeting at the Courthouse in Ogallala. Chairman Elder asked those attending to join in a moment of silence in support of the leaders and troops serving our country, followed by the pledge of allegiance to the flag. Roll call was answered by Chairman Kim Elder and Commissioners Lane Anderson, Corey Crandall, Joan Ervin and Toney Krajewski. Elder acknowledged the Open Meeting Act was posted. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Ervin moved to approve the agenda, Crandall seconded the motion. Krajewski, Anderson, Crandall, Ervin and Elder voting aye; none voting nay; motion carried. Anderson moved to approve the minutes of the previous meeting, Krajewski seconded the motion. Crandall, Ervin, Krajewski, Anderson and Elder voting aye; none voting nay; motion carried. Krajewski moved to approve the payment of claims. The Board discussed which function the electrical bill for services in the Treasurers Office should be paid. The Board determined the bill needs to remain in Buildings and Grounds, within the operations, which might run over line specific, but remain in the appropriate budget area. Ervin seconded the motion. Anderson, Crandall, Ervin, Krajewski and Elder voting aye; none voting nay; motion carried.

#### **General Fund**

AT&T, Service, \$19.62; Allo, Service, \$3,566.74; Gregory J. Beal, Alternate Public Defender, \$3,147.75; Tracie Brueggeman, Cleaning, supplies, \$256.63; CenturyLink, Service, \$51.87; Charter Communications, Fees, \$25.36; CHS Grainland, Fuel, \$2,162.40; City of Ogallala, Service, \$390.17; Complete Cleaning Solutions, Carpet cleaning, \$200.00; Consolidated Plumbing & Heating, Repairs, \$544.02; Cranmore Fire Protection, Inspections, \$40.00; Culligan, Salt, water, \$93.60; DAS State Acctg-Central Finance, Monthly lease, \$704.00; Datashield, Shredding, \$48.55; Diagnostic Radiology, Inmate care, \$328.00; Dickinson Land Surveyors, Inc., Fees, supplies, service, ATV use, \$2,117.00; Eakes, Supplies, \$240.55; Law Office of Steven E. Elmshaeuser, Fees, \$2,340.00; Five Nines, Contract, e-mail service, \$4,840.00; Galls, LLC, Supplies, \$244.63; Gene Steffy Auto Group, Durango, \$31,697.00; Pamela Hicks, Medical jail coverage, \$1,200.00; Lori Hill, Postage, \$5.35; Rod Hopken, County inspections, \$348.19; Ideal Linen, Supplies, \$1,161.44; Keith County Court, Uncollectible costs, \$873.39; Keith County District Court, Docket fees, \$36.00; Keith County News, Publishing, \$809.50; Keith County Treasurer, Fees, \$15.00; Kenfield Electric, Electrical work, \$3,285.99; Gary J. Krajewski, Public Defender, \$6,250.00; Lexington Regional Health Center, Inmate care, \$228.00; Microfilm Imaging Systems, Service agreement, \$164.00; Dorrissa Morris, Transcript, \$236.25; NE Clerks of District Court Assn., Dues, \$50.00; Nebraska Printworks, Business cards, \$24.90; Nebraska Weed Control, Registration, \$120.00; NESCA, Dues, \$135.00; NPPD, Service, \$2,242.45; Office Service, Supplies, \$189.43; Sandy Olson, Mileage, \$33.35; Platte Valley Communications, Repairs, \$6,734.30; Quality Farm and Ranch, Supplies, \$260.44; R Tire Alignment, Tire repair, \$14.35; Region II Human Services, Behavioral Health match, \$7,665.24; ATTN: Billing Department of Pathology, Toxicology lab, \$247.00; Schmidt Motors, Switch seats, \$555.00; Snell services, Replace motor fan, \$1,126.47; Software Unlimited Corporation, Maintenance, \$619.20; T&A Alignment, Oil change, \$76.62; The Hartford, Health insurance premiums, \$266.40; U-Save Pharmacy, Inmate prescriptions, \$578.70; Waste Connections, Service, \$359.37; WCNDD, Postage, contract, toner, \$4,448.12; Wolf Auto, Repairs, oil change, \$320.73

#### **Road & Bridge Fund**

Allo, Service, \$72.75; ATC Communications, Service, \$68.26; CHS Grainland, Fuel, \$6,256.51; City of Ogallala, Service, \$146.42; Keith County News, Advertising, \$148.55; Kelly's Trucking, Trucking, \$3,500.00; Medical Enterprises, DOT processing, \$5.00; Newman Signs, Supplies, \$730.90; NPPD, Service, \$1,431.11; Office Service, Supplies, \$250.22; Packard's Power, Trucking, \$5,200.00; QFRC, Supplies, \$69.99; R&D Welding, Supplies, \$27.06; S&D Trucking LLC, Trucking, \$2,200.00; Sapp Brothers Petroleum, Fuel, oil, \$3,433.65; Scotties Potties, Trucking, \$3,750.00; The Hartford, Life insurance premiums, \$52.80; Village of Brule, Service, \$72.00; Village of Paxton, Service, \$132.61; Village of Paxton %Midwest Electric, Service, \$269.47; Waste Connections, Service, \$242.92; Wiest Hardware, Supplies, tools, \$80.37

#### **CBSA Health Insurance Claim Fund**

KC Clerk/Flex Claims Account, Flex claims, \$1,098.91; KC CBSA/Health Insurance Fund, Health claims, \$119,370.97; Meritain Health, Administration fees, \$31,321.99

**Emergency Phone 911 Fund**

Allo, Internet, \$516.00; ATC Communications, Exchange, data circuits, \$276.28; Frontier, Connection to Viper, \$5.47; Glenwood, Exchange, tower rent, \$446.02; Platte Valley Communications, Repairs, \$540.42; 3E Electrical Engineering & Equipment, Repairs, \$2,477.00

Elder stated he would entertain a motion to nominate a Chairman of the Board for 2020. Ervin moved to nominate Krajewski as Chairman of the Board for the year of 2020, Crandall seconded the motion. Ervin moved to cease nominations, Crandall seconded the motion. Anderson, Crandall, Ervin and Elder voting aye; Krajewski willing to serve; none voting nay; motion carried. Ervin moved to nominate Crandall for Vice Chairman, Anderson seconded the motion. Anderson moved to cease nominations, Ervin seconded the motion. Krajewski, Ervin, Anderson and Elder voting aye; Crandall willing to serve; none voting nay; motion carried.

The Board heard the report from Highway Superintendent Tim Ryan.

Elder moved to allow the IRS rate of mileage to be paid by the County at \$0.575 effective January 1, 2020 subject to IRS guidelines, Anderson seconded the motion. Crandall, Ervin, Anderson, Elder and Krajewski voting aye; none voting nay; motion carried. Anderson moved to set the mileage rate for County Sheriffs serving papers to be \$0.605 effective January 1, 2020 subject to IRS guidelines, Ervin seconded the motion. Elder, Crandall, Ervin, Anderson and Krajewski voting aye; none voting nay; motion carried.

Ervin moved to continue the policy and allow a maximum of \$2,250.00 for cremation only for county burials, Elder seconded the motion. Crandall, Anderson, Elder, Ervin and Krajewski voting aye; none voting nay; motion carried.

Anderson moved to adopt the following holiday schedule for County employees, Elder seconded the motion. Ervin, Crandall, Elder, Anderson and Krajewski voting aye; none voting nay; motion carried. Columbus Day, **October 14, 2019** will be observed; however the Courthouse will remain open for business. All days declared by law or by proclamation of the governor are declared to be holidays. The Courthouse will be closed for the following holidays:

January 20	Martin Luther King Jr. Day
February 17	President's Day
April 10	Good Friday (Close at noon)
May 25	Memorial Day
July 3	Independence Day
September 7	Labor Day
November 11	Veteran's Day
November 26	Thanksgiving (Close at noon on Nov. 25) Remain closed on Nov. 26 & 27
December 25	Christmas Day (Closed Dec. 24 & 25)
January 1	New Year's Day

Ervin moved to designate the Keith County News as the official newspaper for the County and the County website as an additional method of posting meeting notices, Elder seconded the motion. Crandall, Anderson, Elder, Ervin and Krajewski voting aye; none voting nay; motion carried.

Elder moved to retain the following as depositories for County funds subject to paperwork being filed: Adams Bank & Trust, Pinnacle Bank, Sandhills State Bank, Western Nebraska Bank, Western States Bank and NPAIT, Ervin seconded the motion. Anderson, Crandall, Ervin, Elder and Krajewski voting aye; none voting nay; motion carried.

Ervin moved to adopt the resolution authorizing Keith County Treasurer Ronda Johnson the authority to deposit the funds of the County in any of the authorized depositories, Crandall

seconded the motion. Anderson, Elder, Crandall, Ervin and Krajewski voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2020-1.

Elder moved to approve the Board representatives as follows, Anderson seconded the motion. Ervin, Crandall, Anderson, Elder and Krajewski voting aye; none voting nay; motion carried.

Representative to Area on Aging.....	Kim Elder
Alternate Member.....	Toney Krajewski
Chairman Welfare Board.....	Toney Krajewski
Alternate Member.....	Lane Anderson
Region II Human Services.....	Kim Elder
Alternate Member.....	Toney Krajewski
Representative to WCNDD Board.....	Lane Anderson
Alternate Member.....	Joan Ervin
Multi-County Health Board.....	Joan Ervin
Alternate Member.....	Corey Crandall
Senior Center Board	
Ogallala and Lemoyne.....	Lane Anderson
Alternate Member.....	Kim Elder
EOC Board Liaison.....	Kim Elder
Alternate Member.....	Corey Crandall
County Extension Board Liaison.....	Lane Anderson
499 & 726 Visitors Board.....	Joan Ervin
Alternate Member.....	Corey Crandall
KCAD Board.....	Corey Crandall
Alternate Member.....	Joan Ervin
Chamber of Commerce Board.....	Corey Crandall
Alternate Member.....	Toney Krajewski
RC&D Board.....	Kim Elder
Alternate Member.....	Lane Anderson
West Central Weed Management Area.....	Corey Crandall
Alternate Member.....	Tim Ryan
Joint Housing Authority.....	Toney Krajewski

Olson stated that Fair had noted the he was not Chairman of the Safety Committee Tim Ryan was. Anderson moved to approve the County Committee assignments with the Chairman of these committees as follows with the change of the safety committee Chairman, Ervin seconded the motion. Elder, Crandall, Ervin, Anderson and Krajewski voting aye; none voting nay; motion carried.

Physical Plants/Office Space.....	Toney Krajewski
Safety Committee.....	Tim Ryan
Road Department.....	Lane Anderson
Zoning & Planning.....	Joan Ervin
Info/Technology.....	Corey Crandall
Budget.....	All Commissioners
Salaries, Benefits.....	Representative from each office
Board HIPPA Designee.....	Joan Ervin
Courthouse Security.....	Toney Krajewski
Emergency Planning & Training.....	Kim Elder

Anderson moved to appoint Timothy W. Ryan, License Number S-1266, Class A and an employee of Keith County as Keith County Highway Superintendent beginning January 1, 2020, Crandall seconded the motion. Ervin, Elder, Crandall, Anderson and Krajewski voting aye; none voting nay; motion carried.

Anderson moved to appoint Timothy W. Ryan as Keith County Weed Superintendent beginning January 1, 2020, Ervin seconded the motion. Crandall, Elder, Ervin, Anderson and Krajewski voting aye; none voting nay; motion carried.

Ervin moved to approve adding Chairman Krajewski and Vice Chairman Crandall to the Pinnacle Bank signature card for the Clerk's vendor account only, Anderson seconded the motion. Elder, Crandall, Anderson, Ervin and Krajewski voting aye; none voting nay; motion carried.

Elder moved to approve adding Chairman Krajewski and Vice Chairman Crandall to the Adams Bank signature card for the Clerk's payroll account only, Crandall seconded the motion. Ervin, Anderson, Crandall, Elder and Krajewski voting aye; none voting nay; motion carried.

Crandall moved to remove Kim Elder's and Lane Anderson's names from the Pinnacle Bank Clerk's vendor account and the Adams Bank Clerk's payroll account, Ervin seconded the motion. Anderson, Elder, Ervin, Crandall and Krajewski voting aye; none voting nay; motion carried.

Anderson introduced Gary Pfeifer to the Board. Pfeifer is the Chairman of the Lemoyne Senior Center Board.

Murphy Tractor and Equipment employee John Weber presented the Board with a letter from Murphy Tractor and Equipment regarding motor grader bids.

Crandall moved to return the copier from Eakes obtained by the previous Emergency Manager based on the fact no lease was signed and the copier not being used, Ervin seconded the motion. Elder, Anderson, Ervin, Crandall and Krajewski voting aye; none voting nay; motion carried.

Gravel bids were received from Pine Bluffs Gravel, Paulsen's, Simon's and Sporer Land Development. Highway Superintendent Tim Ryan recommended that the Board accept all bids from all suppliers. Elder moved to accept all bids from all suppliers, Crandall seconded the motion. Ervin, Anderson, Crandall, Elder and Krajewski voting aye; none voting nay; motion carried.

Chief Probation Officer for District 11 Lonnie Folchert appeared before the Board requesting the Board consider new carpet for the Probation Office in the near future. The Board requested Folchert come back with this request at budget time.

The Board, elected and appointed officials discussed the employee manual. Ervin will send out corrections requested by officials.

The agenda item of an executive session to discuss the Interlocal Agreement between Keith and Perkins County for dispatch services was not needed.

County Attorney Randy Fair has sent the Interlocal Agreement between Keith and Perkins County for dispatch services to Perkins County for their review.

There was no executive session on the agenda item of the Emergency Manager position.

Crandall moved to publish an ad for the Emergency Manager position, Ervin seconded the motion. Anderson, Elder, Ervin, Crandall and Krajewski voting aye; none voting nay; motion carried.

On the agenda item of consideration of a jail consultant, Elder moved to begin advertisement with a due date of March 2, 2010 by 4:00 p.m., Ervin seconded the motion. Crandall, Anderson, Ervin, Elder and Krajewski voting aye; none voting nay; motion carried.

County Attorney Randy Fair said he had made requested amendments to the Jail nurse contract and the contract was now in Banner's legal department.

At 10:20 a.m. Anderson moved to go into executive session to discuss a strategy with regard to a claim, Ervin seconded the motion. Crandall, Elder, Ervin, Anderson and Krajewski voting aye; none voting nay; motion carried. Krajewski stated the Board was going into executive session to discuss a strategy with regard to a claim. At 10:37 a.m. Crandall moved to return to open session, Ervin seconded the motion. Anderson, Elder, Ervin, Crandall and Krajewski voting aye; none voting nay; motion carried.

Board reports were given and correspondence received. The Board received December fee reports from the Clerk's Office, the Clerk of the District Court's Office and the Treasurer's Office.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, January 15, 2020 at 8:00 a.m. at the Courthouse in Ogallala.

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Toney Krajewski

Chairman

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Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

**Unfinished Business**

Jail nurse contract.

**New Business**

Courthouse structural repair bids.

Lake Mac Game and Parks future plan.

8:15 a.m. – Public hearing on election of County Surveyor.

Resolution to elect County Surveyor.

8:30 a.m. – Motor grader bids.

10:00 a.m. – Executive session – Budget consultant interview.

Budget consultant interview.