

**July 24, 2019**

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Roll call was answered by Chairman Kim Elder and Commissioners Toney Krajewski, Corey Crandall, Joan Ervin and Lane Anderson. Chairman Elder asked those attending to join in a moment of silence in support of the leaders and troops serving our country followed by the pledge of allegiance to the flag. Elder acknowledged the Open Meeting Act was posted. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Crandall moved to approve the agenda, Anderson seconded the motion. Krajewski, Ervin, Anderson, Crandall and Elder voting aye; none voting nay; motion carried. Krajewski moved to approve the minutes of the previous meeting, Ervin seconded the motion. Anderson, Crandall, Ervin, Krajewski and Elder voting aye; none voting nay; motion carried. Anderson moved to approve the payment of claims, Crandall seconded the motion. Ervin, Krajewski, Crandall, Anderson and Elder voting aye; none voting nay; motion carried.

#### **General Fund**

Lane Anderson, Mileage, \$232.00; Freelance Stenographer, Deposition, copy, postage, \$71.00; Consolidated Management, Meals, \$77.66; Culligan, Water, \$13.00; Dept. Correctional Svcs, Safekeeper billing, medical, \$8,220.80; Diagnostic Radiology, Inmate exam, \$164.00; Draucker Funeral Home, County burial, \$2,000.00; Eakes Office Solutions, Copier maintenance, \$340.70; Encartele, Inmate phone cards, \$325.00; Randy Fair, Lodging, meals, \$167.44; Tania Fox, Copies, \$816.50; Keith County Law Enforcement, Breath tests, \$630.00; Keith County Sheriff, Fees, \$1,531.27; Kent's Towing and Repair, Towing, \$1,460.00; Tristyn Koehn, Cleaning, \$85.50; NAPA Auto Parts, Rear blinker, \$7.44; Nebraska.Gov, Driving record, \$3.00; Nebraska Institute of Forensic Sciences, Autopsies, \$4,000.00; Nebraska Law Enforcement Training Center, Training, \$50.00; Nemo Locksmith Service, Repair, \$1,275.00; North Platte Telegraph, Subscriptions, \$509.60; NPPD, Service, \$275.25; PrintWorks, Business cards, \$62.70; Office Service, Envelopes, \$67.99; Pinnacle Bank, Charges, \$2,025.26; Region II Human Services, Services provided to inmates, \$8,000.00; University of Nebraska - Lincoln, Summer intern wages, \$1,886.29; VanDiest, Chemical, \$975.00; Verizon, Service, \$579.03; JB Walker, Uniform repair, \$30.00; Wex Bank, Prisoner transport, training, \$332.24

#### **Road Fund**

Big Mac Diesel, Parts, \$27.43; Farmers National, Fill dirt, \$6,290.00; NPPD, Service, \$135.02; Packard's Power, Millings, \$1,856.00; Scotties Potties, Trucking, \$4,000.00; Verizon Wireless, Service, \$43.58; Wex Bank, Fuel, \$273.66

#### **Visitors Fund**

EnCompass, Newsletters, \$800.00; Hour Media, Advertising, \$449.00; Keith County News, Meeting notice, \$7.20; Lonergan Creek Media, Contract, \$1,400.00; Mighty Clean Lawn Care, Howdy Booth maintenance, \$50.00; NPPD, Service, \$76.61; NRG Media, Advertising, \$1,365.00; Ogallala/Keith County Chamber, Postage, mileage, meals, contract, lodging, etc., \$3,654.40; Sowders, Advertising, \$105.00; Truwest, Advertising, \$525.00

#### **Visitors Improvement Fund**

Firespring, Web hosting, \$825.00; Lonergan Creek Media, Contract, \$1,400.00; Midwest Electric, Service, \$101.44; NPPD, Grant request, \$50,000.00; NPPD, Service, \$54.67; Ogallala/Keith County Chamber, Contract, \$2,025.00

#### **CBSA Health Insurance Claim Fund**

Meritain Health, Administration fees, \$31,030.11; KC Clerk/Flex Claims Account, Flex claims, \$937.74; KC CBSA/Health Insurance Fund, Health claims, \$12,822.40

#### **Keno Fund**

Keith County Clerk, 2nd Quarter fees, \$535.37; Western Resources Group, Recyclables, \$160.00

The Board heard the reports of Highway Superintendent Tim Ryan and Emergency Manager Elizabeth Sillasen.

The Board gave reports and received correspondence.

Anderson moved to declare a Toshiba fax Serial # PAB10618 and a Brother Fax Serial # U60302F4K981649 as surplus and allow them to be disposed of as requested by Sheriff Jeff

Stevens, Krajewski seconded the motion. Crandall, Ervin, Krajewski, Anderson and Elder voting aye; none voting nay; motion carried.

Ervin moved to adopt the resolution to transfer ten thousand dollars from the Visitors Improvement Fund (995) to the Visitors Fund (990), Krajewski seconded the motion. Crandall, Anderson, Krajewski, Ervin and Elder voting aye; none voting nay; motion carried. This resolution will be filed in the Resolution Book as number 2019-50.

Ogallala/Keith County Chamber of Commerce Director Karla Scott updated the Board on last week's Visitors Committee meeting.

The Board discussed and presented pictures of issues they had with the jail roof with Sidney Roofing owner Jack Colling.

As prescribed in State Statute 23-122 the following are salaries paid to employees of Keith County. Elected officials and certain deputies have salaries set by resolution of the Keith County Board of Commissioners before each election cycle. Hourly salary ranges are \$12.73-\$17.94 for office clerks; \$19.66 for custodians; \$15.51-\$21.49 for road department employees; \$13.60-\$19.73 for EOC employees; \$17.60-\$23.11 for sheriff deputies; \$15.81-\$16.50 for jail officers. Employees paid on salary basis receive the following per two week pay period. Head Jailer \$1,544.61; Communications Director \$1,860.18; Emergency Manager \$1,961.54; Highway Superintendent \$2,201.45; Veterans Service Officer \$23.17; Weeds Superintendent \$427.98.

The Board spoke with Mark Call who wanted the Board to take back County Road C as a county road. County Attorney Randy Fair said he felt that if the Board did take this road back as a county road they would be opening a can of worms for every subdivision in Keith County to come to the Board and ask that their subdivision roads become county roads. The Board told Mr. Call that he would need to get on the Planning and Zoning agenda as that would be the first step if he wished to continue with his request. Call stated he would not be taking this request before the Planning and Zoning Board.

The Board received the Procurement and Purchasing Policy via email Tuesday evening and had not had time to review it. Fair said he felt that it should also state that state statutes would be followed. This item will remain on the agenda under unfinished business.

The Board visited with Teth Wuol, an inspector with Duro-Last about his inspection of the jail roof.

At 9:37 a.m. Crandall moved to go into executive session to discuss job performance and duties for the purpose of protection of the reputation of an individual, Ervin seconded the motion. Krajewski, Anderson, Ervin, Crandall and Elder voting aye; none voting nay; motion carried. Elder stated the Board was going into executive session to discuss job performance and duties for the purpose of protection of the reputation of an individual. At 9:56 a.m. Krajewski moved to return to open session, Anderson seconded the motion. Crandall, Ervin, Anderson, Krajewski and Elder voting aye; none voting nay; motion carried.

No discussion or action on the agenda item of budget deficit/job responsibilities.

The Board did not do the jail inspection and it was placed on next week's agenda under unfinished business.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, July 31, 2019 at 8:00 a.m. at the Courthouse in Ogallala.

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Chairman  
Kim Elder

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County Clerk  
Sandra K. Olson

Agenda: Kept current in the office of the County Clerk. \*Time of specific agenda items will run continuously thru the meeting and may occur later than estimated.

**Unfinished Business**

Procurement and Purchasing Policy.

Jail inspection.

Sidney Roofing – Jail roof issues.

**New Business**

9:00 a.m. – Zoning Administration for Keith County – Zoning items. 1. Request by Michael Seeley for a Final Plat of B-26 Replat of B-26 & part of unplatted B-27 of the Dunes Phase 1, all located in the N ½ of Section 6, Township 14 and Range 39. 2. Item 1 request by Chad & Kally Vogl for a Final Plat of Lemoyne Vistas Subdivision located in the E ½ of the SE ¼ of Section 8, Township 15 and Range 39. Item 2 request by Chad & Kally Vogl for a Final Plat of Lemoyne Vistas Subdivision Change of Zone from A to RR Lots 1-8 and A to TS Lot 9 located in the E ½ of the SE ¼ of Section 8, Township 15 and Range 39. 3. Request by Pat Struckman for a Final Plat of Struckman Minor Subdivision located in the NE ¼ of the NE ¼ of Section 28, Township 13 and Range 40. 4. Request by Werner Construction, LLC for amendments to Conditional Use Permits #15-5 & #13-1 to include the hours of operation located in the NE ¼ of Section 8, Township 13 and Range 37. 5. Request by the Planning/Zoning Administrator for a Public Hearing on the updated 2019 Keith County Zoning regulations.