

October 7, 2020

The Keith County Board of Commissioners met for their regular meeting at the Courthouse in Ogallala. Chairman Krajewski asked those attending to join in a moment of silence in support of our armed services and first responders serving our country, followed by the pledge of allegiance to the flag. Krajewski acknowledged the Open Meeting Act was posted. Roll call was answered by Chairman Toney Krajewski and Commissioners Corey Crandall, Joan Ervin and Lane Anderson. Commissioner Kim Elder was absent. Also attending the meeting were County Clerk Sandra Olson, County Attorney Randy Fair and the media. Anderson moved to approve the agenda, Ervin seconded the motion. Crandall, Ervin, Anderson and Krajewski voting aye; Elder absent; none voting nay; motion carried. Ervin moved to approve the minutes of the previous meeting, Crandall seconded the motion. Anderson, Crandall, Ervin and Krajewski voting aye; Elder absent; none voting nay; motion carried. Crandall moved to approve the payment of claims, Ervin seconded the motion. Anderson, Ervin, Crandall, Anderson and Krajewski voting aye; Elder absent; none voting nay; motion carried.

Salaries - \$166,605.41

General Fund

AT&T, Service, \$41.75; Albertsons/Safeway, Prisoner Board, first aid supplies, \$265.43; Allo, Service, \$3,442.25; Banner Health, Nurse services, \$1,200.00; Tracie Brueggeman, Cleaning, \$240.00; Cash-Wa, Prisoner Board, Commissary, \$1,515.20; CenturyLink, Service, \$338.54; Charm-Tex, Provisions, \$71.00; Charter Communications, Fees, \$28.45; City of Ogallala, Service, \$624.76; Complete Cleaning, Carpet cleaning, \$150.00; Consolidated Management, Meals, \$178.96; Consolidated Plumbing, Repairs, \$301.88; Culligan, Water, salt, \$180.70; ES&S, Ballots, coding, \$2,020.94; Eakes, Supplies, \$78.45; Encartele, Calling cards, \$300.00; Five Nines, Agreement, \$5,519.00; Galls, Uniforms, \$72.95; Bluffs Facility Solutions, Sanitizer, \$347.68; Ideal Linen, Supplies, \$835.23; Keith County News, Publishing, \$1,545.47; Gary J. Krajewski, Public Defender contract, \$6,250.00; NPPD, Service, \$2,719.74; O'Keefe Elevator, Maintenance, \$302.34; O'Reilly, Battery, \$136.58; Office Service, Supplies, \$168.48; Pelster Law Office, Services, \$280.00; Phelps County Sheriff's Office, Inmate housing, \$4,590.00; Region II Services, Assessment match, \$8,075.00; Rustic Arrow, Sanitizer, \$35.00; The Hartford, Life insurance premiums, \$280.80; Waste Connections, Service, \$383.75; WCNDD, Contract, postage, \$4,523.53; WEX Bank, Fuel, \$2,117.13; Donald D. Wilson, Audit, \$9,500.00; Wolf Auto, Oil change, \$85.43

Road & Bridge Fund

Allo, Service, \$165.69; ATC Communications, Service, \$87.88; Big Mac Diesel, Parts, \$418.23; City of Ogallala, Service, \$97.00; Culligan, Supplies, \$90.00; Fraser Welding, Supplies, steel, \$125.84; Humphreys Auto, Parts, oil, \$344.46; Hydrotex, Supplies, \$786.92; Keith County Clerk, Motor fuels use tax, \$353.00; Kelly's Trucking, Trucking, \$2,050.00; Kwik Stop, Fuel, \$43.96; NPPD, Service, \$289.96; O'Reilly Automotive, Parts, supplies, \$76.82; OFRC, Supplies, \$97.69; R&D Welding, Supplies, \$44.70; RDO Truck Centers, Parts, \$88.68; Sapp Brothers - Ogallala, Fuel, oil, \$7,881.04; Simon, Gravel, \$10,301.53; The Hartford, Life insurance premiums, \$62.40; Village of Brule, Service, \$78.00; Village of Paxton, Service, \$198.66; Waste Connections, Service, \$249.75; Wiest Hardware, Supplies, \$71.71

CBSA Health Insurance Claim Fund

KC Clerk/Flex Claims Account, Flex claims, \$73.24; KC CBSA/Health Insurance Fund, Health claims, \$294.03; Meritain Health, Administration fees, \$37,125.15

Emergency Phone 911 Fund

Allo, Internet, \$533.38; ATC Communications, Exchange, \$40.00; Glenwood, Tower rent, exchange, \$446.02

The Board heard the reports of Highway Superintendent Tim Ryan and Human Resources Manager Laurie Jones.

The Board gave reports and received correspondence. The Board received September's fee reports from the Clerk of the District Court's Office and the County Clerk's Office.

Crandall moved to approve Emergency Manager Dave Kling's travel request to drive to Imperial to pick up supplies, Ervin seconded the motion. Anderson, Ervin, Crandall and Krajewski voting aye; Elder absent; none voting nay; motion carried.

No letters of interest have been received for the Visitors Committee Board Member appointment. This item will remain on the agenda under unfinished business.

Since County Attorney Randy Fair had not had time to look over the Meritain Renewal of Administrative Services Agreement, the Meritain Medical Amendment #4 which removes the time limit for dental services related to an accident and the Meritain FSA Amendment #4 which adds the extension of the deadline to use roll-over funds to 12/31/2020; as well as notes the increased contribution of \$2,750.00 for the Health FSA they were placed on next week's agenda under unfinished business.

Human Resources Director Laurie Jones told the Board that there had been a meeting regarding Keith County moving to the orange level for COVID-19. Jones said the recommendation was for the public and employees to wear masks in the common areas and that she had left masks on the table at the front entrance of the Courthouse. Jones told the Board if Keith County moved to the red level there would need to be someone stationed at the front door to control how many people were allowed in to vote at a time.

Crandall moved to approve the Auditors Report received from Don Wilson, Ervin seconded the motion. Anderson, Ervin, Crandall and Krajewski voting aye; Elder absent; none voting nay; motion carried.

Crandall told the Board that NPPD would be meeting and approval of the purchase agreement with Keith County was on their agenda.

At 8:38 a.m. Ervin moved to go into executive session to discuss Professional Services Agreements for the protection of the reputation of an individual, Crandall seconded the motion. Anderson, Crandall, Ervin and Krajewski voting aye; Elder absent; none voting nay; motion carried. Krajewski stated they were going into executive session to discuss Professional Services Agreements for the protection of the reputation of an individual. At 9:13 a.m. Ervin moved to return to open session, Crandall seconded the motion. Anderson, Crandall, Ervin and Krajewski voting aye; Elder absent; none voting nay; motion carried.

Attorney Neil Williams spoke to the Board about Keith County's need for attorneys and accountants. KCAD Executive Director Mary Wilson told the Board she agreed with Williams and that sitting back and waiting for something to happen was not going to work they would need to be proactive.

With no further business to come before the Board the meeting was adjourned. The Board will meet again Wednesday, October 14, 2020 at 8:00 a.m. at the Courthouse in Ogallala.

Toney Krajewski

Chairman

Sandra K. Olson

County Clerk

Agenda: Kept current in the office of the County Clerk. *Time of specific agenda items will run continuously thru the meeting and may occur earlier or later than estimated.

Unfinished Business

COVID-19 reopening strategy.

Executive session - County Roads property.

County Roads property.

Public and Alternate Public Defender contracts.

Executive Session - Professional Services Agreement.

Professional Services Agreement.

Visitors Committee Board member appointment.

Meritain Renewal Administrative Services Agreement.

Meritain Medical Amendment #4 – Removes the time limit for dental services related to an accident.

Meritain Health FSA Amendment #4 – Adds the extension of the deadline to use roll-over funds to 12/31/2020; as well as notes the increased contributing to \$2,750.00 for the Health FSA.

New Business

Resolution to transfer funds for the General Fund to the Roads and Bridge Fund.

8:30 a.m. – Davis Designs – Jail presentation.

9:30 a.m. – Unity Project – Budget request.