

Incorporated Village of Lawrence

196 Central Ave Lawrence NY 11559

516-239-3987

Fax 516-239-9657

Building Department

Mechanical Application

Date: _____

Dept Use ONLY
Application # _____
Application Date _____
Filing Fee \$ _____

Section: _____ Block: _____ Lot: _____

Address: _____ Property Owner: _____

Tel. No.: _____ Email: _____

Description of work: _____

Check off all that apply

New Work **Repairs** **Replacement**

Residential **Commercial**

List Quantity of Fixtures per Location

**(Garage included in 1st floor)*

Fixtures	Basement	1 st Floor	2 nd Floor	3 rd Floor	Roof	Outdoors
Generator ^{1, 2, 3}						
Generator Piping						
H.V.A.C Unit ^{1, 2}						
Pool Heater ^{1, 2}						
Gas Hot Air Furnace						
Gas/Oil Boiler or Steam Unit						
Water Heater						
Chimney Liner						
Dryer						
Fire Pit						
Gas Meter						
Gas Piping						
Gas Valve						
Outdoor BBQ						
Oven						
Range						
Other						
Commercial Fixtures						
Walk in Freezer/ Fridge						
Chiller						
Other						

¹ Separate application required

² Location and setbacks required

³ Specifications required

Estimated Cost \$ _____

Plumbers Information

Electricians Information

Name _____

Name _____

Address _____

Address _____

Telephone # _____ License # _____

Telephone # _____ License # _____

Email _____

Email _____

State of New York

County of Nassau

Village of Lawrence

Notary Signature & Stamp:

The undersigned (Print Name) _____ being duly sworn, says that the statements contained in this application, together with the plans and specifications submitted, are a true and complete statement of all proposed work to be done on the described premise and that all provisions of the applicable ZONING ORDINANCE, BUILDING ADMINISTRATIVE ORDINANCE, BUILDING CONSTRUCTION CODE AND ANY APPLICABLE FEDERAL, STATE AND COUNTY REQUIREMENTS pertaining to the proposed work shall be complied with, whether specified or not and that such work is authorized by the owner.

Sworn to before me this _____ day of _____ 20 _____

Signature of Owner, Owner's Agent, Architect, Contractor
(Circle one)

ALL FEES ARE NON REFUNDABLE

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Plumbing/Mechanical Application Instructions

- **Application must be complete**
- **Application must be accompanied by a filing fee. **All fees are non-refundable***

<u>Plumbing, Mechanical</u>	
Plumbing	\$50 per fixture
Mechanical	\$50 per fixture
Water Heater & Boilers	\$150 each
Fire Sprinklers	\$150 per floor/level
Generator should be 3 fees:	a. Generator: \$150
	b. Gas Piping: \$50
	c. Certificate of Compliance (due at closing): \$50
Drywell Permits	\$150 plus \$50 each additional
Septic Permits	\$150 for septic tank \$50 each leach pool
HVAC Unit	\$150 plus \$75 each additional
For the abandonment or removal of an oil tank	
a) In a one or two family dwelling	\$150
b) In a business, commercial building, multiple dwelling or apartment house	\$250

Electrician and Plumbers Licenses	
For performing work in the Village as an electrician and or plumber, except when employed by a public service company	For first year: \$250 Each year thereafter \$100

Requirements:

- Submit two sets of property survey (if applicable)
 - Indicate on each survey the location of generator units, HVAC units, pool heater units, septic tanks, and leach pools
 - Indicate on the survey the setbacks from the house and property lines
- Submit specifications (if applicable)
 - Technical specifications for generator units and septic tanks
- Submit two sets of plans for fire sprinkler applications

Additional requirements:

- Submit an updated survey after job is complete (if applicable)
- The following jobs need separate applications and are reviewed separately:
 - Fire sprinklers, generators, HVAC units, pool heaters, and septic tanks

** Incomplete applications will not be reviewed until all items are submitted.*

***ABSOLUTELY NO WORK IS TO BEGIN BEFORE THE APPLICATION IS APPROVED AND A PERMIT IS ISSUED**