

A special meeting of the Board of Trustees was held on Sunday, February 17, 2013 at Village Hall, 196 Central Avenue, Lawrence New York 11559.

Those members present were: Mayor Martin Oliner
Deputy Mayor C. Simon Felder
Trustee Irving Langer
Trustee Michael A. Fragin (via phone)

Also present were: David E. Smollett, Administrator
Abraham Farber, Deputy Treasurer
A. Thomas Levin, Village Attorney
Leo McMahon, General Manager – LY&CC

Absent was: Trustee Joel A. Mael

Mayor Oliner opened the meeting at 11:30 AM.

NEW BUSINESS

Item 1 – House Caterer License for Royalton at the LY&CC

The Board reviewed the proposed license agreement for the house caterer at the LY&CC. Various changes were made to the draft to be incorporated into a final draft by Village Attorney Tom Levin for circulation to the Board.

Item 2 – Approve Vouchers for Payment

Board Action: Mayor Oliner moved the approval for payment of General Fund Voucher #855 for Lalia Savegh which had previously been excluded from Abstract #670 at the BOT meeting of January 10, 2013. Deputy Mayor Felder seconded. All in favor.

Board Action: Mayor Oliner moved the approval for payment of General Fund Voucher #'s 913, 914 and 922 for Sam Schwartz Engineering totaling \$2,539.00 which had previously been excluded from Abstract #670 at the BOT meeting of January 10, 2013. Deputy Mayor Felder seconded. All in favor.

Board Action: Mayor Oliner moved the approval of payment of \$17,500 as a 50% deposit to Treeform to process the order for replacement of the lockers at LY&CC which were destroyed in the Sandy storm. Deputy Mayor Felder seconded. All in favor.

Item 3 – LY&CC Refunds

Board Action: Mayor Oliner moved the approval of payment of the following LY&CC refunds related to the Sandy storm: Voucher #1243 to St. John's Episcopal Hospital in the amount of \$500; Voucher #1288 to Elissa Warman in the amount of \$2,000; Voucher # 1287 to Leo J. McMahon for having refunded Mrs. Gladys Brodsky/Mr. Goldenberg in the amount of \$500; Voucher # 1244 to Pat Romanelli in the

amount of \$300; and Voucher # 1289 to Steve Huttler in the amount of \$1,500. Deputy Mayor Felder seconded. All in favor.

Item 4 –Golf cart barn

Discussion ensued regarding the necessity to replace the golf cart building as per the findings reported by Cameron Engineering. Additionally, it is necessary to install new foundation footings for the new building in order to raise the level of the building by 2.5 feet as a mitigation measure to prevent future flooding akin to that which had occurred during the Sandy storm. The approximate cost of the foundation footings is below the threshold that requires competitive bidding. Mayor Oliner instructed Mr. Smollett to solicit 3 proposals for the work and made the following motion.

Board Action: Mayor Oliner moved to authorize the Village Administrator to solicit 3 proposals for the work to install foundation footings for the golf cart building and to hire the contractor submitting the lowest satisfactory proposal on this emergency work. Deputy Mayor Felder seconded. All in favor.

With respect to the emergency replacement of the golf cart building, Mr. Smollett advised that the Village had received a proposal from the vendor who had installed the current building and there are only a few vendors who provide this type of building. The approximate cost of the building is \$65,000 and although this would generally require competitive bidding, the building should be ordered immediately on an emergency basis. A resolution outlining the emergency considerations was drafted and moved for adoption as follows:

Board Action: Mayor Oliner moved the adoption of the following resolution pertaining to replacement of the golf cart storage facility at the LY&CC:

Whereas, the Village has ordered replacement golf carts on an emergency basis in order to expedite the resumption of operations at the Village golf course; and

Whereas, in order to maintain its fleet of golf cart equipment in proper working condition and to keep the carts functioning for their required purposes, the Village requires a location for storage of golf carts; and

Whereas, the Village has determined that the existing storage facility has sustained storm damage from Superstorm Sandy such that the storage facility is in need of immediate replacement,

Whereas, there is insufficient time for the Village to comply with the otherwise applicable requirements of General Municipal Law 103 ff and advertise for competitive bids for the purchase of such storage facility because that process will require approximately four weeks to elapse, after which the Village would be required to purchase, receive and erect the facility; and

Whereas, if the Village were to follow the otherwise required procedures pursuant to the General Municipal Law, the facility would not be available in sufficient time to perform the essential functions for which the facility is required;

Now, therefore, be it

RESOLVED, that the Board of Trustees hereby finds and determines that an emergency exists within the meaning of General Municipal Law 103(4), and authorizes the Village Administrator to proceed forthwith to purchase and provide for installation of the replacement storage facility as determined by the Board of Trustees.

Deputy Mayor Felder seconded. All in favor.

Board Action: Mayor Oliner moved to authorize the Village Administrator to accept the proposal from Steelsmith for replacement of the golf cart barn at a cost not to exceed \$59,774.00 on an emergency basis. Deputy Mayor Felder seconded. All in favor.

Item 5 – Approve elevator repair at the LY&CC

LY&CC General Manager Leo McMahon advised that four companies are developing proposals for repair of the elevator. The proposals are expected to be received within a few days.

Item 6 – Resolution to set the Village election date on June 18, 2013 and designate the polling place

Administrator Smollett introduced the following resolution:

WHEREAS, pursuant to the Election Law, the Board of Trustees is required to designate the polling place for the Village election to be held on June 18, 2013, and the hours of election,

NOW, THEREFORE, BE IT RESOLVED, that the polling place for the Village election to be held on June 18, 2013 shall be Village Hall, Village of Lawrence, 196 Central Avenue, Lawrence, New York, and it is further

RESOLVED, that the hours of the said Village election shall be from 7 a.m. to 9 p.m., inclusive.

Board Action: Deputy Mayor Felder moved the adoption of the Resolution that the Village election date be set for June 18, 2013 at Lawrence Village Hall, 196 Central Avenue, Lawrence, NY 11559; for the hours of 7 a.m. to 9 p.m., inclusive. Mayor Oliner seconded. All in favor.

Item 7 – Approve setting Tax Sale date for April 11, 2013

Board Action: Deputy Mayor Felder moved to set the date for the Village tax lien sale to be held on April 11, 2013 at 11:00 a.m. Trustee Langer seconded. All in favor.

Item 8 – EFC drawdown request #3 – Tabled.

OLD BUSINESS

Utility Auditing Company – Administrator Smollett recommended hiring PhoneReview, a utility auditing company, to audit the Village’s utility bills. The company has done work for many other Villages and comes highly recommended. Mr. Smollett advised he negotiated a discount from the company’s normal fee of 50% of recovered expenses to a negotiated rate of 40% of recovered expenses.

Board Action: Deputy Mayor Felder moved for approval to hire PhoneReview in accordance with their proposal and at the negotiated rate of 40% of recovered expenses. Mayor Oliner seconded. All in favor.

There being no further business, the meeting was adjourned at 2:15 p.m.

This is to certify that I, David E. Smollett, read the preceding minutes, and they are in all respects a full and correct record of such proceedings.

A handwritten signature in black ink, reading "David E. Smollett", written over a horizontal line.

David E. Smollett, Administrator,

Clerk/Treasurer