



Michigan Municipal Services Authority

AUTHORITY BOARD

Thursday, November 14, 2019 at 1:30 p.m.

Capitol View Building
Constitution Room – 9th Floor
201 Townsend Street
Lansing, MI 48933

MINUTES

Proposed Minutes Approved Minutes

MEETING TYPE: Regular Special

I. Call to Order

The meeting was called to order at 1:34 p.m. by the Chairperson.

II. Roll Call

	PRESENT	ABSENT
Kelli Scott, Chairperson	X	
Dominick Pallone, Vice-Chairperson*	X	
Eric DeLong, Treasurer*	X	
James Cambridge, Secretary		X
Doug Smith, Member*	X	
Phil Bertolini	X	
Brian Meakin	X	
Jessica Moy	X	

Other attendees:

- Shea Charles, Michigan Municipal Services Authority
- Kristen Delaney, Michigan Municipal Services Authority
- Steven Liedel, Dykema
- Molly Clarin, City of Grand Rapids

III. Approval of Agenda

Moved by: Bertolini
Supported by: Moy

Yes: X No: ___

IV. Approval of Minutes from July 11, 2019 Regular Meeting of the Authority Board as presented.

Moved by: Moy
Supported by: Bertolini

Yes: X No: ___

V. Administrative Report

Charles presented the administrative report. Bertolini and Moy gave feedback on how they would like to see financial reports presented in the future. There was a discussion about the "Miscellaneous" line in the financial report. Bertolini requested page numbers on the agendas moving forward.

Charles gave an update on his recent discussion CGI and the work with the LCSA.

Pallone left the meeting at 2:30 p.m.

VI. Audit Reports

None.

VII. New Business

a. Resolution 2019-B Schedule of Regular Meetings for Calendar Year 2020

Moy noted that the schedule for the Authority Board conflicts with her work schedule and suggested changing the dates if it works for everyone else. The revised meeting schedule would be: March 19, 2020, June 18, 2020 and November 19, 2020.

A motion was made to approve the Schedule of Regular Meetings for Calendar Year 2020 as amended.

Moved by: Moy
Supported by: Bertolini

Yes: X No: ___

b. Discussion of MMSA Visioning Process

Bertolini stated that the board needs to go back to the formation of the MMSA and revisit why the organization was created. Are the premises that it started on still valid? He noted that the Authority has certain legal obligations and those need to be kept in mind as changes are made.

Charles discussed reaching out to organizations to find out what municipalities want. Bertolini noted that we may want to speak directly to municipalities. He noted that before we offer services to small and mid-sized governments, we need to fine out what they want. Bertolini recommended that Charles reach out to MGFOA, MIGIMIS, the purchasing officers group, MME, the clerks group and the human resources association and ask "what are your pain points?".

Smith noted that it would helpful to have a brief overview of what the Authority is doing, not more than 1-2 pages. Smith recommended reaching out to the Regional Economic Studies department at Michigan State University and the MEDC's Redevelopment Ready Communities program.

Bertolini noted that they should be careful because in the past there have been things that were promised that haven't been delivered. Start with a bigger list and let the partner organizations help us narrow it down.

I. Other Business

None.

II. Adjournment

Moved by: Bertolini
Supported by: Moy

Yes: X No:

Meeting adjourned at 2:52 PM

Certification of Minutes

Approved by the Authority Board on July 9, 2020.

Authority Secretary

Date