



Michigan Municipal Services Authority
PO BOX 12012, LANSING MI 48901-2012

PUBLIC NOTICE OF ELECTRONIC REGULAR MEETING OF THE MICHIGAN MUNICIPAL SERVICES AUTHORITY EXECUTIVE COMMITTEE

PLEASE NOTE: THIS NOTICE IS GIVEN AND PUBLISHED PURSUANT TO MCL 15.263a. The Executive Committee of the Michigan Municipal Services Authority (the Authority) is meeting electronically as a result of the COVID-19 virus and to protect the health, safety and welfare of the citizens of Michigan from such virus, as allowed by MCL 15.263a.

The Authority will hold a regular meeting on the following date, at the following time, and at the following location:

Date

Thursday, March 11, 2021

Time

2:00 PM

Refer to the MMSA's website to view the complete Agenda and Packet for the meeting.

Specific instructions for public participation via a webinar will be posted on the MMSA's

website: <http://michiganmsa.org/>

WEBINAR LINK: <https://zoom.us/j/92881877870?>

WEBINAR ID: 928 8187 7870

The meeting is open to the public and this notice is provided under the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

The meeting location is barrier-free and accessible to individuals with special needs. Individuals needing special accommodations or assistance to attend or address the meeting should contact the Authority at (248) 925-9295 prior to the meeting to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, and 42 USC 12131 to 12134.

A copy of the proposed meeting minutes will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority
PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, March 11, 2021 at 2:00 PM

LIVE ZOOM WEBINAR

[\[Link to Join Webinar\]](#) Webinar ID: 928 8187 7870

Capitol View Building
201 Townsend St Suite 900
Lansing, MI 48933

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - a. Minutes of the January 14, 2021 Executive Committee meeting
 - b. Minutes of the February 11, 2021 Executive Committee meeting
- V. Administrative Report**
 - a. Executive Committee and Board Meeting on the same date. Please see the Administrative Report included in the Board Meeting agenda packet.
 - b. Required follow-up or action from the Board Meeting.
- VI. Old Business**
- VII. New Business**
- VIII. Public Comment**
- IX. Other Business**
- X. Adjournment**

A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority
PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, January 14, 2021 at 2:00 p.m.

LIVE ZOOM MEETING
Capital View Building
Constitution Room – 9th Floor
201 Townsend Street
Lansing, MI 48933

MINUTES

Proposed Minutes Approved

MEETING TYPE: Regular Special

I. Call to Order

The meeting was called to order at 2:06 p.m.

II. Roll Call

Executive Committee Member Attendance:

	PRESENT	ABSENT
Kelli Scott, Chairperson*	X	
Kathleen Lomako, Secretary*	X	
Eric DeLong, Treasurer*		X
Dominick Pallone, Member*	X	

*Participated via teleconference.

Other attendees:

- Shea Charles, MMSA*
- Kristen Delaney, MMSA*
- Steven Liedel, Dykema*
- Jessica Moy, MMSA Authority Board*
- Phil Bertolini, MMSA Authority Board*

III. Approval of Agenda

Moved by: DeLong
Supported by: Pallone

Yes: X No: ___

IV. Approval of Minutes

a. Minutes of the December 17, 2020 Executive Committee special meeting.

Moved by: DeLong
Supported by: Pallone

Yes: X No: ___

V. Administrative Report

CEO Charles delivered the administrative report at the earlier Authority Board meeting. Chairperson Scott reiterated the discussion from the earlier meeting that the board would like to see more structure to Wollenweber's reports.

Charles stated that Grand Rapids may be going out to bid for ERP services.

VI. Old Business

None.

VII. New Business

a. CEO Transition Discussion

Motion to authorize CEO to enter into a service agreement with Vettraino as approved by the MMSA's legal counsel.

Moved by: Bertolini
Supported by: Lomako

Yes: X No: ___

Ayes Nays

Scott
Pallone
Lomako

b. Transition Timeline for MMSA and LCSA

Charles reviewed the timeline materials presented in the agenda packet. He stated that he would be working on this with Vettraino over the next two weeks.

c. Resolution 2021-01 Depository Bank Account Signers

Scott noted that the number of the resolution needed to be changed from “2020-01” to “2021-01”.

Motion was made to approve Resolution 2020-01 Depository Bank Account Signers as amended.

Moved by: Pallone
Supported by: Lomako

Yes: X No: ___

VIII. Public Comment

None.

IX. Other Business

Charles took the opportunity to thank the Authority Board and the Executive Committee for their support over the last 16 months. Scott thanked Charles stating that his connections and knowledge have been very helpful and renewed the board’s enthusiasm.

X. Adjournment

Motion to adjourn the meeting at 2:17 PM.

Moved by: Pallone
Supported by: Lomako

Yes: X No: ___

Certification of Minutes

Approved by the Executive Committee on March 11, 2021.

Authority Secretary

Date

III. Approval of Agenda

None.

IV. Approval of Minutes

None.

V. Administrative Report

None.

VI. Old Business

None.

VII. New Business

None.

VIII. Public Comment

None.

IX. Other Business

None.

X. Adjournment

Motion to adjourn the meeting at 1:31 PM.

Moved by: DeLong

Supported by: Lomako

Yes: X No:

Certification of Minutes

Approved by the Executive Committee on March 11, 2021.

Authority Secretary

Date