



Michigan Municipal Services Authority
PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, April 8, 2021 at 1:30 p.m.

LIVE ZOOM MEETING
Capital View Building
Constitution Room – 9th Floor
201 Townsend Street
Lansing, MI 48933

MINUTES

Proposed Minutes Approved

MEETING TYPE: Regular Special

I. Call to Order

The meeting was called to order at 2:37 p.m.

II. Roll Call

Executive Committee Member Attendance:

	LOCATION	PRESENT	ABSENT
Angela Rogensues, Chair*	Warren, Macomb County	X	
Eric DeLong, Treasurer*	Grand Rapids, Kent County	X	
Kathleen Lomako, Secretary*	Livonia, Wayne County	X	
Donna Cangemi*	Sterling Heights, Macomb County	X	
Scott Erbisch			X
Aaron Wagner*	Grosse Pointe, Wayne County	X	

*Participated via teleconference.

Other attendees:

- Jaymes Vettraino, MMSA*
- Kristen Delaney, MMSA*
- Steve Liedel, Dykema
- Brian Camiller, Plante Moran
- Kari Shea, Plante Moran
- Molly Clarin, Grand Rapids
- Dr. Sheryl L. Mitchell Theriot, City of Lathrup Village

III. Approval of Agenda

Moved by: DeLong
Supported by: Lomako

Yes: X No:

IV. Approval of Minutes

a. Minutes of the March 11, 2021 Executive Committee meeting.

Moved by: Cangemi
Supported by: DeLong

Yes: X No:

V. Administrative Report

The administrative report was delivered by CEO Vettrains.

Liedel gave the Committee an update on the emergency orders that need to be extended for them to keep meeting online. He noted that the Ingham County Board of Commissioners has extended a public health emergency through April 30, 2021. Because the MMSA's principal office is in Ingham County, the MMSA may continue to meet remotely through April 30, 2021.

Vettrains delivered an update on the status of the FMS project. He has met with all the parties since his administrative report was written. He stated that Kent County is moving towards implementing a new product within CGI. Whether they will continue to work with MMSA is still up for discussion and depends on pricing.

Clarín and DeLong gave an update on their progress with CGI. Clarín noted that they have issued an RFI to see what is available in the market. So far, they have received a total of 10 responses with CGI being one of those respondents.

Vettrains also delivered an update on work performed for the LCSA. He noted that he is in the process of reviewing bank fees charged by Comerica. He is also working on developing a closer partnership with MI CLASS. Vettrains stated that METRO Act invoices were sent out mid-March and right now about 40% have been returned. They are due at the end of April.

Vettrains delivered an update on Mark Wollenweber's work in Flint. He noted that Treasury seems to be happy with the partnership and he hopes it will lead to more work in the future.

Vettraino asked the board to bring ideas for the MMSA to the next meeting. Rogensue suggested thinking about what municipality's biggest expenses are and how the MMSA could collaborate to reduce some of these costs. Lomako suggested asking municipalities about what their biggest impediments to interlocal has been sharing in the past. Cangemi noted the importance that these suggestions also provide sources of income for the MMSA. Theriot suggested the MMSA investigate providing technical software resources.

Vettraino discussed the CEO position noting that his appointment was intended to be temporary. Based on his experience so far, he does not think that the MMSA can be properly served by a 15 hour per week CEO. The board engaged in a discussion about the characteristics and skill set that the new CEO will need to possess.

DeLong noted that the transition with Vettraino has been very good and he has done an exceptional job. DeLong stated that he would like for Vettraino to continue working 15 hours per week. Vettraino noted that he will keep this topic on the agenda moving forward.

VI. Old Business

None.

VII. New Business

None.

VIII. Public Comment

None.

IX. Other Business

Motion to receive and file the February and March 2021 financial reports.

Moved by: Cangemi

Supported by: Lomako

Yes: X No:

X. Adjournment

Motion to adjourn the meeting at 2:32 PM.

Moved by: Lomako

Supported by: Cangemi

Yes: X No:

Certification of Minutes

Approved by the Executive Committee on May 13, 2021.

Authority Secretary

Date