



Michigan Municipal Services Authority

AUTHORITY BOARD

Thursday, June 10, 2021 at 1:30 p.m.

LIVE ZOOM WEBINAR

Livonia City Hall
33000 Civic Center Dr
Livonia, MI 48154

MINUTES

Proposed Minutes Approved Minutes

MEETING TYPE: Regular Special

I. Call to Order

The meeting was called to order at 1:35 p.m. by the Chairperson.

II. Roll Call

	PRESENT	ABSENT
Angela Rogensues, Chair	X	
Eric DeLong, Treasurer	X	
Kathleen Lomako, Secretary	X	
Brittani Anthony	X	
Donna Cangemi	X	
Molly Clarin	X	
Scott Erbisch*	X	
Mandy Grewal		X
Penny Hill	X	
Brandon McCullough	X	
Sheryl Mitchell Theriot	X	
Aaron Wagner	X	

Other attendees:

- Jaymes Vettraino, Michigan Municipal Services Authority
- Kristen Delaney, Michigan Municipal Services Authority*
- Steve Liedel, Dykema*

III. Approval of Agenda

Moved by: McCullough
Supported by: Lomako

Yes: X No: ___

IV. Approval of Minutes

Approval of the minutes from the March 11, 2021 Authority Board meeting as presented.

Moved by: Cangemi
Supported by: McCullough

Yes: X No: ___

V. Administrative Report

Vettrains delivered the CEO report.

a. General Information

Vettrains welcomed the attendees to the meetings and introductions were made.

b. FMS Project Update

Vettrains gave an update on where Kent County and Grand Rapids were at in the process of updating or securing new ERP services. Kent County will likely upgrade and stay with CGI. Grand Rapids is currently reviewing proposals, one of them is from CGI. There was a discussion about Kent County and questions regarding the value add that the MMSA brings to the collaboration.

c. LCSA Project Update

Vettrains updated the board on work that has been done for the LCSA. Personal Property Tax Reimbursement payments and METRO Act Fee Sharing payments were successfully made in May.

He stated that he is working with Revalent (formerly KSM) on a solution to the data gathering process and calculations for the METRO Act payments. The solution that Revalent is proposing is substantially cheaper than previous options that were brought before the LCSA board. The current proposal would use fixed templates created by Google to make the data gathering and calculations more secure and efficient.

Vettrains also noted that he is in discussions with Michigan CLASS on a

collaboration to coordinate ACH payments for the LCSEA. This collaboration would reduce the bank fees that LCSEA pays, as well as promoting the services of Michigan CLASS to local municipalities.

d. State of Michigan Agreement Update

Vettrano noted that MMSA will continue work in Flint in collaboration with the Department of Treasury.

e. FYE 2021 MMSA Budget Amendments

Vettrano reviewed the recommended budget amendments prepared by Plante Moran.

f. FYE 2022 MMSA Proposed Budget Timeline

Vettrano reviewed the recommended budget timeline and discussed important dates related to the process.

g. FYE 2022 MMSA Proposed Budget

Vettrano reviewed the draft budget for fiscal year 2022.

h. Potential Projects to Research / Consider

The Authority Board discussed potential projects for the MMSA to focus on: health insurance, workers comp, tax tribunal assistance, online/mobile payment software.

i. CEO Position

Vettrano stated that the Executive Committee voted on this issue at their last meeting. He is working with Liedel on language to extend his current contract and will present it to the Executive Committee at their July meeting.

j. Monthly Financial Statements

Monthly financial statements were reviewed.

VI. Other New Business

None.

VII. Public Comment

None.

VIII. Other Business

IX. Adjournment

Moved by: Lomako
Supported by: Cangemi

Yes: X No:

Meeting adjourned at 2:45 p.m.

Certification of Minutes

Approved by the Authority Board on November 18, 2021.

Authority Secretary

Date

DRAFT