



Michigan Municipal Services Authority
PO BOX 12012, LANSING MI 48901-2012

PUBLIC NOTICE OF A REGULAR MEETING OF THE MICHIGAN MUNICIPAL SERVICES AUTHORITY AUTHORITY BOARD

The **Authority Board of the Michigan Municipal Services Authority (“Authority”)** will hold a regular meeting on the following date, at the following time, and at the following location:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday, June 16, 2022	1:30 p.m.	Dykema Ann Arbor 2723 South State Street Suite 400 Ann Arbor, MI 48104

The meeting is open to the public and this notice is provided under the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

The meeting location is barrier-free and accessible to individuals with special needs. Individuals needing special accommodations or assistance to attend or address the meeting should contact the Authority at (248) 925-9295 prior to the meeting to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, and 42 USC 12131 to 12134.

A copy of the proposed meeting minutes will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

**AUTHORITY BOARD
REGULAR MEETING**

Thursday, June 16, 2022 at 1:30 PM

Dykema

2723 S State Street, Suite 400

Ann Arbor, MI 48104

AGENDA

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
 - a. Minutes of the March 17, 2022 Authority Board Meeting
- V. Administrative Report**
- VI. Old Business**
- VII. New Business**
- VIII. Public Comment**
- IX. Other Business**
- X. Adjournment**

A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



AUTHORITY BOARD

Thursday, March 17, 2022 at 1:30 p.m.

LIVE ZOOM WEBINAR

Capitol View Building
Constitution Room – 9th Floor
201 Townsend Street
Lansing, MI 48933

MINUTES

Proposed Minutes Approved Minutes

MEETING TYPE: Regular Special

I. Call to Order

The meeting was called to order at 1:36 p.m. by the Chairperson.

II. Roll Call

	LOCATION	PRESENT	ABSENT
Angela Rogensues, Chair*	Warren, Macomb County	X	
Eric DeLong, Treasurer			X
Kathleen Lomako, Secretary*	Livonia, Wayne County	X	
Brittani Anthony*		X	
Donna Cangemi	Sterling Heights, Macomb Co.	X	
Molly Clarin*	Grand Rapids, Kent Co.	X	
Scott Erbisch*	Marquette, Marquette Co.	X	
Mandy Grewal			X
Penny Hill*	Kalkaska, Kalkaska Co.	X	
Brandon McCullough*	Livonia, Wayne County	X	
Sheryl Mitchell Theriot			X
Aaron Wagner			X

Other attendees:

- Samantha Harkins, Michigan Municipal Services Authority
- Kristen Delaney, Michigan Municipal Services Authority*

- Bill Tucker, Maner Costerisan
- Kari Shea, Plante Moran*

III. Approval of Agenda

Moved by: Lomako
Supported by: Cangemi

Yes: X No: ___

IV. Approval of Minutes

Approval of the minutes from the November 18, 2021 Authority Board meeting as presented.

Moved by: Hill
Supported by: Lomako

Yes: X No: ___

V. Administrative Report

Harkins delivered the CEO report. She announced that the MMSA has been awarded a grant by the Lincoln Institute. The board reviewed promotional materials as presented in the CEO report and made suggestions. Harkins updated the board on work that Attorney Liedel had done regarding CGI and Kent County.

Molly Clarin joined the meeting at 1:50 p.m.

VI. New Business

- Presentation of Audit for the Year Ending September 30, 2021
- Resolution 2022-A Approval of Audit for Fiscal Year 2020-2021

Moved by: Cangemi
Supported by: Hill

Yes: X No: ___

Role Call Vote:

YAYS NAYS

Anthony
Cangemi
Clarin

Erbisch
Hill
Lomako
McCullough
Rogensues

VII. Public Comment

None.

VIII. Other Business

Anthony mentioned the discussion she had with previous Jaymes Vettrano regarding benefits administration as a service the MMSA could provide. Harkins stated that she would follow up with Anthony.

IX. Adjournment

Moved by: Cangemi
Supported by: Hill

Yes: X No:

Meeting adjourned at 2:09 p.m.

Certification of Minutes

Approved by the Authority Board at the June 16, 2022 meeting.

Authority Secretary

Date

MMSA

Michigan Municipal Services Authority

June 9, 2022

TO: MMSA Executive Committee Members

RE: Executive Committee meeting report – June 16, 2022

1. Program update
 - a. Rapid response teams/GovTEC
 - i. MEDC
 - ii. Michigan Infrastructure Council (MIC)
 - iii. Scio Township
 - b. FMS system
2. MMSA Twitter (@michigan_msa) and LinkedIn (<https://www.linkedin.com/company/michigan-municipal-services-authority>)
3. Monthly Financial Statements
Please find attached monthly financial statements for February, March, April and May 2022

Sincerely,



Samantha Harkins
CEO, Michigan Municipal Services Authority



Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

March 11, 2022

To: Samantha Harkins, CEO
Michigan Municipal Services Authority (MMSA) Board of Directors

Re: February 2022 Monthly Statements

Enclosed are the following Monthly Statements for your review:

1. Revenue & Expenditure Report – General Fund
2. Revenue & Expenditure Report – Financial Management System Fund
3. Revenue & Expenditure Report – All Funds
4. Balance Sheet
5. Check Register
6. Bank Account Reconciliation
7. Bank Statement

Please contact Kari Shea (248-223-3287) or Kelly Schimmoeller (734-302-6456) with any questions.

Thank you.

Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of February 28, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 02/28/2022	% BDGT
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	
Revenue					
671000 - Contract Revenue	208,078	150,000	150,000	75,000	50.00 %
Total Revenue	<u>208,078</u>	<u>150,000</u>	<u>150,000</u>	<u>75,000</u>	<u>50.00 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	145,398	57,200	57,200	22,186	38.79 %
710000 - FUTA Taxes	365	375	375	0	0.00 %
715000 - Social Security & Medicare	11,073	4,376	4,376	1,785	40.79 %
718000 - Insurance - Health	10,246	9,180	9,180	1,982	21.59 %
Total Salary and Fringes	<u>167,082</u>	<u>71,131</u>	<u>71,131</u>	<u>25,953</u>	<u>36.49 %</u>
Operating					
752000 - Office Expense	2,871	2,000	2,000	442	22.11 %
801000 - Professional and Contractual Services	57,543	80,028	80,028	35,116	43.88 %
801500 - Office Rent	8,996	8,820	8,820	0	0.00 %
802000 - Legal	16,303	18,000	18,000	0	0.00 %
803000 - Accounting	17,359	16,500	16,500	5,133	31.11 %
803500 - Audit	11,000	11,400	11,400	2,500	21.93 %
804000 - Bank Service Charges	1,018	1,200	1,200	433	36.12 %
805000 - HR and Benefits Consulting	0	250	250	0	0.00 %
806000 - Program Development	0	5,000	5,000	0	0.00 %
840000 - Insurance	6,353	7,500	7,500	4,710	62.79 %
861000 - Mileage Reimbursement	45	500	500	0	0.00 %
910000 - Professional Development	985	1,500	1,500	0	0.00 %
913000 - Conference Expenses	195	750	750	0	0.00 %
955000 - Miscellaneous	0	2,000	2,000	0	0.00 %
Total Operating	<u>122,668</u>	<u>155,448</u>	<u>155,448</u>	<u>48,334</u>	<u>31.09 %</u>
Total Expenses	<u>289,750</u>	<u>226,579</u>	<u>226,579</u>	<u>74,287</u>	<u>32.79 %</u>
Revenue in Excess of Expenses	<u>(81,672)</u>	<u>(76,579)</u>	<u>(76,579)</u>	<u>713</u>	<u>(0.93) %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	135,893	135,893	0	0.00 %
Total Transfers	<u>135,125</u>	<u>135,893</u>	<u>135,893</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>53,453</u>	<u>59,314</u>	<u>59,314</u>	<u>713</u>	<u>1.20 %</u>

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Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of February 28, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 02/28/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	2,076,154	2,077,223	2,077,223	0	0.00 %
Total Revenue	<u>2,076,154</u>	<u>2,077,223</u>	<u>2,077,223</u>	<u>0</u>	<u>0.00 %</u>
Expenses					
Operating					
801000 - Professional and Contractual Services	1,941,029	1,941,330	1,941,330	698	0.04 %
Total Operating	<u>1,941,029</u>	<u>1,941,330</u>	<u>1,941,330</u>	<u>698</u>	<u>0.04 %</u>
Total Expenses	<u>1,941,029</u>	<u>1,941,330</u>	<u>1,941,330</u>	<u>698</u>	<u>0.04 %</u>
Revenue in Excess of Expenses	<u>135,125</u>	<u>135,893</u>	<u>135,893</u>	<u>(698)</u>	<u>(0.51) %</u>
Transfers					
995101 - Transfer Out - GF	(135,125)	135,893	135,893	0	0.00 %
Total Transfers	<u>(135,125)</u>	<u>135,893</u>	<u>135,893</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u><u>0</u></u>	<u><u>271,786</u></u>	<u><u>271,786</u></u>	<u><u>(698)</u></u>	<u><u>(0.26) %</u></u>

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Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of February 28, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 02/28/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	2,284,231	2,227,223	2,227,223	75,000	3.37 %
Total Revenue	<u>2,284,231</u>	<u>2,227,223</u>	<u>2,227,223</u>	<u>75,000</u>	<u>3.37 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	145,398	57,200	57,200	22,186	38.79 %
710000 - FUTA Taxes	365	375	375	0	0.00 %
715000 - Social Security & Medicare	11,072	4,376	4,376	1,785	40.79 %
718000 - Insurance - Health	10,247	9,180	9,180	1,982	21.59 %
Total Salary and Fringes	<u>167,082</u>	<u>71,131</u>	<u>71,131</u>	<u>25,953</u>	<u>36.49 %</u>
Operating					
752000 - Office Expense	2,870	2,000	2,000	442	22.11 %
801000 - Professional and Contractual Services	1,998,572	2,021,358	2,021,358	35,814	1.77 %
801500 - Office Rent	8,996	8,820	8,820	0	0.00 %
802000 - Legal	16,303	18,000	18,000	0	0.00 %
803000 - Accounting	17,359	16,500	16,500	5,133	31.11 %
803500 - Audit	11,000	11,400	11,400	2,500	21.93 %
804000 - Bank Service Charges	1,018	1,200	1,200	433	36.12 %
805000 - HR and Benefits Consulting	0	250	250	0	0.00 %
806000 - Program Development	0	5,000	5,000	0	0.00 %
840000 - Insurance	6,353	7,500	7,500	4,710	62.79 %
861000 - Mileage Reimbursement	45	500	500	0	0.00 %
910000 - Professional Development	985	1,500	1,500	0	0.00 %
913000 - Conference Expenses	195	750	750	0	0.00 %
955000 - Miscellaneous	0	2,000	2,000	0	0.00 %
Total Operating	<u>2,063,696</u>	<u>2,096,778</u>	<u>2,096,778</u>	<u>49,032</u>	<u>2.34 %</u>
Total Expenses	<u>2,230,778</u>	<u>2,167,909</u>	<u>2,167,909</u>	<u>74,985</u>	<u>3.46 %</u>
Revenue in Excess of Expenses	<u>53,453</u>	<u>59,314</u>	<u>59,314</u>	<u>15</u>	<u>0.03 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	135,893	135,893	0	0.00 %
995101 - Transfer Out - GF	(135,125)	135,893	135,893	0	0.00 %
Total Transfers	<u>0</u>	<u>271,786</u>	<u>271,786</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>53,453</u>	<u>331,100</u>	<u>331,100</u>	<u>15</u>	<u>0.00 %</u>

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Michigan Municipal Services Authority COMPARATIVE BALANCE SHEET

	PERIOD ENDED 09/30/2021	PERIOD ENDED 02/28/2022	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts	371,469	357,086	(14,383)	(3.87) %
Other Current Assets				
123000 - Prepaid Expenses	1,562	0	(1,562)	(100.00) %
Total Other Assets	1,562	0	(1,562)	(100.00) %
Total Current Assets	373,031	357,086	(15,945)	(4.27) %
TOTAL ASSETS	373,031	357,086	(15,945)	(4.27) %
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
202000 - Accounts Payable	18,988	3,028	(15,960)	(84.05) %
Total Accounts Payable	18,988	3,028	(15,960)	(84.05) %
Total Current Liabilities	18,988	3,028	(15,960)	(84.05) %
Total Liabilities	18,988	3,028	(15,960)	(84.05) %
Equity				
390000 - Fund Balance - Unassigned	300,589	354,043	53,453	17.78 %
Net Revenue	53,454	15	(53,438)	(99.97) %
Total Equity	354,043	354,058	15	0.00 %
TOTAL LIABILITIES AND EQUITY	373,031	357,086	(15,945)	(4.27) %

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Created on: 03/03/2022, 2:24 PM EDT

Michigan Municipal Services Authority Check Register

Date	Vendor	Document No	Amount Cleared
Bank: Bill.com Clearing - Bill.com Clearing		Account No:	
02/02/2022	10032--Hundred Place Consulting, LLC		4,680.00 In Transit
02/04/2022	10029--Vettraino Consulting, LLC		3,120.00 In Transit
02/09/2022	10014--Munetrix		698.00 In Transit
02/09/2022	10011--The Cincinnati Insurance Company		3,148.00 In Transit
02/09/2022	10009--Kristen Delaney		30.00 In Transit
02/09/2022	10025--Reid S. Charles II		12.00 In Transit
02/09/2022	10023--Maner Costerisan		2,500.00 In Transit
02/09/2022	10002--Plante Moran		1,694.52 In Transit
Total for Bill.com Clearing			<u>15,882.52</u>
Bank: Fifth Third - 1244 - Firth Third		Account No: 7169301244	
02/02/2022	10015--Gusto		45.00 02/28/2022
02/03/2022	10015--Gusto		739.47 02/28/2022
02/17/2022	10015--Gusto		739.47 02/28/2022
Total for Fifth Third - 1244			<u>1,523.94</u>

Michigan Municipal Services Authority Reconciliation Report

As Of 02/28/2022
Account: 5/3 Checking

Statement Ending Balance	357,085.68
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	357,085.68
Book Balance	357,085.68
Adjustments*	0.00
Adjusted Book Balance	357,085.68

Total Checks and Charges Cleared	20,800.82	Total Deposits Cleared	37,500.00
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
Local Community Stabi- lization Authority	LCSA 2nd Qtr Pmt FY22	02/10/2022		37,500.00	
Total Deposits				37,500.00	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Gusto	January 2021 Invoice	02/02/2022		45.00	
General Ledger Entry	Bill.com 02/02/22 Payables Funding	02/02/2022		4,680.00	
General Ledger Entry	02.03.22 Payroll	02/03/2022		1,654.35	
Gusto	02.03.2022 Payroll	02/03/2022		739.47	
General Ledger Entry	Bill.com 02/04/22 Payables Funding	02/04/2022		3,120.00	
General Ledger Entry	Bill.com 02/09/22 Payables Funding	02/09/2022		8,082.52	
General Ledger Entry	February 2022 Bank Fees	02/10/2022		85.66	
Gusto	02.17.2022 Payroll	02/17/2022		739.47	
General Ledger Entry	02.17.22 Payroll	02/17/2022		1,654.35	
Total Checks and Charges				20,800.82	0.00



FIFTH THIRD BANK
(WESTERN MICHIGAN)
P.O. BOX 630900 CINCINNATI OH 45263-0900

MICHIGAN MUNICIPAL SERVICE
200 TOWNSEND ST STE 900
LANSING MI 48933



0

4803

Statement Period Date: 2/1/2022 - 2/28/2022

Account Type: COMM'L 53 ANALYZED

Account Number: [REDACTED]

Banking Center: Grand Rapids

Banking Center Phone: 616-653-5440

Commercial Client Services: 866-475-0729

Account Summary - [REDACTED]

02/01	Beginning Balance	\$340,386.50	Number of Days in Period	28
	Checks			
9	Withdrawals / Debits	\$(20,800.82)		
1	Deposits / Credits	\$37,500.00		
02/28	Ending Balance	\$357,085.68		

Withdrawals / Debits

9 items totaling \$20,800.82

Date	Amount	Description
02/02	45.00	GUSTO 6semjmdr118 FEE 385448 6semjr4j0lp MICHIGAN MUNICIPAL SER 020222
02/02	739.47	GUSTO 6SEMJMDR9G7 TAX 394119 6semjr4qa46 MICHIGAN MUNICIPAL SER 020222
02/02	1,654.35	GUSTO 6SEMJMDR9G5 NET 394117 6semjr4qa43 MICHIGAN MUNICIPAL SER 020222
02/02	4,680.00	Bill.com Payables 016MXJAHE23RP3N Michigan Municipal Ser Hundred Place Consulting, LLC Bill.com 016MXJAHE23RP3N Inv #1033 020222
02/04	3,120.00	Bill.com Payables 016WAGZUU23W5ML Michigan Municipal Ser Jaymes Vettraino Bill.com 016WAGZUU23W5ML Inv #2271 020422
02/09	8,082.52	Bill.com Payables 016UWDQPS242FAO Michigan Municipal Ser Multiple Payments Bill.com Payables 016UWDQPS242FAO 020922
02/10	85.66	SERVICE CHARGE
02/16	739.47	GUSTO 6SEMJME4LAD TAX 701133 6semjr79gch MICHIGAN MUNICIPAL SER 021622
02/16	1,654.35	GUSTO 6SEMJME4LAB NET 701131 6semjr79gcf MICHIGAN MUNICIPAL SER 021622

Deposits / Credits

1 item totaling \$37,500.00

Date	Amount	Description
02/10	37,500.00	Local Community Receivable 016PJLHSW245J3R Michigan Municipal Ser 016PJLHSW245J3R Local Community Bill.com Inv #FYE 2022-02 021022

Daily Balance Summary

Date	Amount	Date	Amount	Date	Amount
02/02	333,267.68	02/09	322,065.16	02/16	357,085.68
02/04	330,147.68	02/10	359,479.50		

PLEASE NOTE THAT WE HAVE UPDATED OUR ACCOUNT RULES AND TERMS & CONDITIONS. DISCLOSURES CAN BE VIEWED ONLINE AT:
COMMERCIAL ACCOUNT RULES: 53.COM/TM-CA-RULES TREASURY MANAGEMENT TERMS & CONDITIONS: 53.COM/TM-TC



Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

April 15, 2022

To: Samantha Harkins, CEO
Michigan Municipal Services Authority (MMSA) Board of Directors

Re: March 2022 Monthly Statements

Enclosed are the following Monthly Statements for your review:

1. Revenue & Expenditure Report – General Fund
2. Revenue & Expenditure Report – Financial Management System Fund
3. Revenue & Expenditure Report – All Funds
4. Balance Sheet
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6. Bank Account Reconciliation
7. Bank Statement

Please contact Kari Shea (248-223-3287) or Kelly Schimmoeller (734-302-6456) with any questions.

Thank you.

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Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of March 31, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 03/31/2022	
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Total Revenue	<u>208,078</u>	<u>150,000</u>	<u>150,000</u>	<u>75,000</u>	<u>50.00 %</u>
Expenses					
Salary and Fringes					
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708000 - MESC Taxes	0	0	0	110	0.00 %
710000 - FUTA Taxes	365	375	375	0	0.00 %
715000 - Social Security & Medicare	11,073	4,376	4,376	2,188	50.00 %
718000 - Insurance - Health	10,246	9,180	9,180	3,024	32.94 %
Total Salary and Fringes	<u>167,082</u>	<u>71,131</u>	<u>71,131</u>	<u>34,153</u>	<u>48.01 %</u>
Operating					
752000 - Office Expense	2,871	2,000	2,000	622	31.09 %
801000 - Professional and Contractual Services	57,543	80,028	80,028	42,916	53.63 %
801500 - Office Rent	8,996	8,820	8,820	0	0.00 %
802000 - Legal	16,303	18,000	18,000	0	0.00 %
803000 - Accounting	17,359	16,500	16,500	6,171	37.40 %
803500 - Audit	11,000	11,400	11,400	11,400	100.00 %
804000 - Bank Service Charges	1,018	1,200	1,200	519	43.30 %
805000 - HR and Benefits Consulting	0	250	250	0	0.00 %
806000 - Program Development	0	5,000	5,000	0	0.00 %
840000 - Insurance	6,353	7,500	7,500	4,710	62.79 %
861000 - Mileage Reimbursement	45	500	500	0	0.00 %
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913000 - Conference Expenses	195	750	750	0	0.00 %
955000 - Miscellaneous	0	2,000	2,000	0	0.00 %
Total Operating	<u>122,668</u>	<u>155,448</u>	<u>155,448</u>	<u>66,338</u>	<u>42.68 %</u>
Total Expenses	<u>289,750</u>	<u>226,579</u>	<u>226,579</u>	<u>100,491</u>	<u>44.35 %</u>
Revenue in Excess of Expenses	<u>(81,672)</u>	<u>(76,579)</u>	<u>(76,579)</u>	<u>(25,491)</u>	<u>33.29 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	135,893	135,893	0	0.00 %
Total Transfers	<u>135,125</u>	<u>135,893</u>	<u>135,893</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>53,453</u>	<u>59,314</u>	<u>59,314</u>	<u>(25,491)</u>	<u>(42.98) %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of March 31, 2022

	Year Ending	Year Ending		Year To Date	% BDGT
	09/30/2021	09/30/2022	09/30/2022	03/31/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	
Revenue					
671000 - Contract Revenue	2,076,154	2,077,223	2,077,223	2,146,920	103.36 %
Total Revenue	<u>2,076,154</u>	<u>2,077,223</u>	<u>2,077,223</u>	<u>2,146,920</u>	<u>103.36 %</u>
Expenses					
Operating					
801000 - Professional and Contractual Services	1,941,029	1,941,330	1,941,330	970,863	50.01 %
Total Operating	<u>1,941,029</u>	<u>1,941,330</u>	<u>1,941,330</u>	<u>970,863</u>	<u>50.01 %</u>
Total Expenses	<u>1,941,029</u>	<u>1,941,330</u>	<u>1,941,330</u>	<u>970,863</u>	<u>50.01 %</u>
Revenue in Excess of Expenses	<u>135,125</u>	<u>135,893</u>	<u>135,893</u>	<u>1,176,057</u>	<u>865.43 %</u>
Transfers					
995101 - Transfer Out - GF	(135,125)	135,893	135,893	0	0.00 %
Total Transfers	<u>(135,125)</u>	<u>135,893</u>	<u>135,893</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>0</u>	<u>271,786</u>	<u>271,786</u>	<u>1,176,057</u>	<u>432.71 %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of March 31, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 03/31/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	2,284,231	2,227,223	2,227,223	2,221,920	99.76 %
Total Revenue	<u>2,284,231</u>	<u>2,227,223</u>	<u>2,227,223</u>	<u>2,221,920</u>	<u>99.76 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	145,398	57,200	57,200	28,831	50.40 %
708000 - MESC Taxes	0	0	0	110	0.00 %
710000 - FUTA Taxes	365	375	375	0	0.00 %
715000 - Social Security & Medicare	11,072	4,376	4,376	2,188	50.00 %
718000 - Insurance - Health	10,247	9,180	9,180	3,024	32.94 %
Total Salary and Fringes	<u>167,082</u>	<u>71,131</u>	<u>71,131</u>	<u>34,153</u>	<u>48.01 %</u>
Operating					
752000 - Office Expense	2,870	2,000	2,000	621	31.09 %
801000 - Professional and Contractual Services	1,998,572	2,021,358	2,021,358	1,013,780	50.15 %
801500 - Office Rent	8,996	8,820	8,820	0	0.00 %
802000 - Legal	16,303	18,000	18,000	0	0.00 %
803000 - Accounting	17,359	16,500	16,500	6,171	37.40 %
803500 - Audit	11,000	11,400	11,400	11,400	100.00 %
804000 - Bank Service Charges	1,018	1,200	1,200	519	43.30 %
805000 - HR and Benefits Consulting	0	250	250	0	0.00 %
806000 - Program Development	0	5,000	5,000	0	0.00 %
840000 - Insurance	6,353	7,500	7,500	4,710	62.79 %
861000 - Mileage Reimbursement	45	500	500	0	0.00 %
910000 - Professional Development	985	1,500	1,500	0	0.00 %
913000 - Conference Expenses	195	750	750	0	0.00 %
955000 - Miscellaneous	0	2,000	2,000	0	0.00 %
Total Operating	<u>2,063,696</u>	<u>2,096,778</u>	<u>2,096,778</u>	<u>1,037,201</u>	<u>49.47 %</u>
Total Expenses	<u>2,230,778</u>	<u>2,167,909</u>	<u>2,167,909</u>	<u>1,071,354</u>	<u>49.42 %</u>
Revenue in Excess of Expenses	<u>53,453</u>	<u>59,314</u>	<u>59,314</u>	<u>1,150,566</u>	<u>1,939.79 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	135,893	135,893	0	0.00 %
995101 - Transfer Out - GF	(135,125)	135,893	135,893	0	0.00 %
Total Transfers	<u>0</u>	<u>271,786</u>	<u>271,786</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>53,453</u>	<u>331,100</u>	<u>331,100</u>	<u>1,150,566</u>	<u>347.50 %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority COMPARATIVE BALANCE SHEET

	PERIOD ENDED 09/30/2021	PERIOD ENDED 03/31/2022	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts	371,469	1,301,047	929,578	250.24 %
Other Current Assets				
040000 - Accounts Receivable	0	1,176,755	1,176,755	100.00 %
123000 - Prepaid Expenses	1,562	0	(1,562)	(100.00) %
Total Other Assets	1,562	1,176,755	1,175,193	75,260.54 %
Total Current Assets	373,031	2,477,802	2,104,771	564.23 %
TOTAL ASSETS	373,031	2,477,802	2,104,771	564.23 %
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
202000 - Accounts Payable	18,988	973,193	954,205	5,025.30 %
Total Accounts Payable	18,988	973,193	954,205	5,025.30 %
Total Current Liabilities	18,988	973,193	954,205	5,025.30 %
Total Liabilities	18,988	973,193	954,205	5,025.30 %
Equity				
390000 - Fund Balance - Unassigned	300,589	354,043	53,453	17.78 %
Net Revenue	53,454	1,150,566	1,097,113	2,052.47 %
Total Equity	354,043	1,504,609	1,150,566	324.97 %
TOTAL LIABILITIES AND EQUITY	373,031	2,477,802	2,104,771	564.23 %

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Created on: 04/02/2022, 7:47 PM EDT

Michigan Municipal Services Authority Check Register

Date	Payee	Document No	Amount Cleared
Bank: Bill.com Clearing - Bill.com Clearing		Account No:	
03/02/2022	10032--Hundred Place Consulting, LLC		4,680.00 In Transit
03/03/2022	10029--Vettraino Consulting, LLC		3,120.00 In Transit
03/04/2022	10025--Reid S. Charles II		(12.00) In Transit
03/07/2022	10025--Reid S. Charles II		12.00 In Transit
03/29/2022	10002--Plante Moran		1,038.13 In Transit
03/29/2022	10009--Kristen Delaney		39.51 In Transit
03/29/2022	10032--Hundred Place Consulting, LLC		140.19 In Transit
03/29/2022	10023--Maner Costerisan		8,900.00 In Transit
Total for Bill.com Clearing			17,917.83
Bank: Fifth Third - 1244 - Firth Third		Account No: 7169301244	
03/01/2022	10005--BCBSM		520.95 03/31/2022
03/02/2022	10015--Gusto		722.07 03/31/2022
03/17/2022	10015--Gusto		713.95 03/31/2022
03/29/2022	10005--BCBSM		520.95 03/31/2022
03/30/2022	10015--Gusto		713.95 03/31/2022
Total for Fifth Third - 1244			3,191.87

Michigan Municipal Services Authority Reconciliation Report

As Of 03/31/2022
Account: 5/3 Checking

Statement Ending Balance	1,301,046.92
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	1,301,046.92
Book Balance	1,301,046.92
Adjustments*	0.00
Adjusted Book Balance	1,301,046.92

Total Checks and Charges Cleared	26,215.98	Total Deposits Cleared	970,177.22
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
General Ledger Entry	Bill.com 03/07/22 Credit	03/07/2022		12.00	
	P22020801 - 6608538				
Kent County	Annual Invoice FY22	03/16/2022		970,165.22	
Total Deposits				970,177.22	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Gusto	January 2022 Invoice	02/02/2022		45.00	
BCBSM	Health Care Premium	03/01/2022		520.95	
	March 2022				
Gusto	03.02.2022 Payroll	03/02/2022		722.07	
General Ledger Entry	Bill.com 03/02/22	03/02/2022		4,680.00	
	Payables Funding				
General Ledger Entry	Bill.com 03/03/22	03/03/2022		3,120.00	
	Payables Funding				
General Ledger Entry	03.03.22 Payroll	03/03/2022		1,654.35	
General Ledger Entry	Bill.com 03/07/22	03/07/2022		12.00	
	Payables Funding				
	March 2022 Bank Fee	03/10/2022		86.23	
Gusto	03.17.2022 Payroll	03/17/2022		713.95	
General Ledger Entry	03.17.22 Payroll	03/17/2022		1,654.35	
BCBSM	Health Care Premium	03/29/2022		520.95	
	April 2022				
General Ledger Entry	Bill.com 03/29/22	03/29/2022		10,117.83	
	Payables Funding				
Gusto	03.31.2022 Payroll	03/30/2022		713.95	
General Ledger Entry	03.31.22 Payroll	03/30/2022		1,654.35	
Total Checks and Charges				26,215.98	0.00



FIFTH THIRD BANK
(WESTERN MICHIGAN)
P.O. BOX 630900 CINCINNATI OH 45263-0900

MICHIGAN MUNICIPAL SERVICE
200 TOWNSEND ST STE 900
LANSING MI 48933



0

4746

Statement Period Date: 3/1/2022 - 3/31/2022

Account Type: COMM'L 53 ANALYZED

Account Number: [REDACTED]

Banking Center: Grand Rapids

Banking Center Phone: 616-653-5440

Commercial Client Services: 866-475-0729

Account Summary - [REDACTED]

03/01	Beginning Balance	\$357,085.68	Number of Days in Period	31
	Checks			
14	Withdrawals / Debits	\$(26,215.98)		
2	Deposits / Credits	\$970,177.22		
03/31	Ending Balance	\$1,301,046.92		

Withdrawals / Debits

14 items totaling \$26,215.98

Date	Amount	Description
03/01	520.95	BCBS Michigan PREMIUM MS283851 MICHIGAN MUNICIPAL SER 030122
03/02	45.00	GUSTO 6semjmeepv7 FEE 033575 6semjr9os68 MICHIGAN MUNICIPAL SER 030222
03/02	722.07	GUSTO 6SEMJMEF48I TAX 044114 6semjra0qd4 MICHIGAN MUNICIPAL SER 030222
03/02	1,654.35	GUSTO 6SEMJMEF48G NET 044112 6semjra0qco MICHIGAN MUNICIPAL SER 030222
03/02	4,680.00	Bill.com Payables 016ARIHDJ24XMPK Michigan Municipal Ser Hundred Place Consulting, LLC Bill.com 016ARIHDJ24XMPK Inv #1038 030222
03/03	3,120.00	Bill.com Payables 016BOZANL24ZZG8 Michigan Municipal Ser Jaymes Vettrano Bill.com 016BOZANL24ZZG8 Inv #2277 030322
03/07	12.00	Bill.com Payables 016BLSVSG254QYK Michigan Municipal Ser Reid Charles Bill.com 016BLSVSG254QYK Inv #1/10/22 MMSA Domain Renewal 030722
03/10	86.23	SERVICE CHARGE
03/16	713.95	GUSTO 6SEMJMEOQN9 TAX 362025 6semjrchu8s MICHIGAN MUNICIPAL SER 031622
03/16	1,654.35	GUSTO 6SEMJMEOQN7 NET 362023 6semjrchu8g MICHIGAN MUNICIPAL SER 031622
03/29	520.95	BCBS Michigan PREMIUM MS283851 MICHIGAN MUNICIPAL SER 032922
03/29	10,117.83	Bill.com Payables 016CYFVQK262RZX Michigan Municipal Ser Multiple Payments Bill.com Payables 016CYFVQK262RZX 032922
03/30	713.95	GUSTO 6SEMJMFI1GU2 TAX 646914 6semjrek31o MICHIGAN MUNICIPAL SER 033022
03/30	1,654.35	GUSTO 6SEMJMFI1FSB NET 645835 6semjrek30f MICHIGAN MUNICIPAL SER 033022

Deposits / Credits

2 items totaling \$970,177.22

Date	Amount	Description
03/07	12.00	Bill.com VoidPaymnt 016FFJLHU255LX4 Michigan Municipal Ser Reid Charles Bill.com 016FFJLHU255LX4 Inv #1/10/22 MMSA Domain Renewal 030722
03/16	970,165.22	Kent County 0000217159 CTXEDI820 072400052 MICHIGAN MUNICI 031622

Daily Balance Summary

Date	Amount	Date	Amount	Date	Amount
03/01	356,564.73	03/07	346,343.31	03/29	1,303,415.22
03/02	349,463.31	03/10	346,257.08	03/30	1,301,046.92
03/03	346,343.31	03/16	1,314,054.00		

PLEASE NOTE THAT WE HAVE UPDATED OUR ACCOUNT RULES AND TERMS & CONDITIONS. DISCLOSURES CAN BE VIEWED ONLINE AT: COMMERCIAL ACCOUNT RULES: 53.COM/TM-CA-RULES TREASURY MANAGEMENT TERMS & CONDITIONS: 53.COM/TM-TC



Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

May 9, 2022

To: Samantha Harkins, CEO
Michigan Municipal Services Authority (MMSA) Board of Directors

Re: April 2022 Monthly Statements

Enclosed are the following Monthly Statements for your review:

1. Revenue & Expenditure Report – General Fund
2. Revenue & Expenditure Report – Financial Management System Fund
3. Revenue & Expenditure Report – All Funds
4. Balance Sheet
5. Check Register
6. Bank Account Reconciliation
7. Bank Statement

Please contact Kari Shea (248-223-3287) or Kelly Schimmoeller (734-302-6456) with any questions.

Thank you.

Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of April 30, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 04/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	208,078	150,000	150,000	75,000	50.00 %
Total Revenue	<u>208,078</u>	<u>150,000</u>	<u>150,000</u>	<u>75,000</u>	<u>50.00 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	145,398	57,200	57,200	33,276	58.17 %
710000 - FUTA Taxes	365	375	375	110	29.39 %
715000 - Social Security & Medicare	11,073	4,376	4,376	2,525	57.69 %
718000 - Insurance - Health	10,246	9,180	9,180	3,544	38.61 %
Total Salary and Fringes	<u>167,082</u>	<u>71,131</u>	<u>71,131</u>	<u>39,455</u>	<u>55.47 %</u>
Operating					
752000 - Office Expense	2,871	2,000	2,000	752	37.61 %
801000 - Professional and Contractual Services	57,543	80,028	80,028	50,658	63.30 %
801500 - Office Rent	8,996	8,820	8,820	0	0.00 %
802000 - Legal	16,303	18,000	18,000	0	0.00 %
803000 - Accounting	17,359	16,500	16,500	7,054	42.75 %
803500 - Audit	11,000	11,400	11,400	11,400	100.00 %
804000 - Bank Service Charges	1,018	1,200	1,200	616	51.32 %
805000 - HR and Benefits Consulting	0	250	250	0	0.00 %
806000 - Program Development	0	5,000	5,000	0	0.00 %
840000 - Insurance	6,353	7,500	7,500	6,000	80.01 %
861000 - Mileage Reimbursement	45	500	500	0	0.00 %
910000 - Professional Development	985	1,500	1,500	0	0.00 %
913000 - Conference Expenses	195	750	750	0	0.00 %
955000 - Miscellaneous	0	2,000	2,000	0	0.00 %
Total Operating	<u>122,668</u>	<u>155,448</u>	<u>155,448</u>	<u>76,480</u>	<u>49.20 %</u>
Total Expenses	<u>289,750</u>	<u>226,579</u>	<u>226,579</u>	<u>115,935</u>	<u>51.17 %</u>
Revenue in Excess of Expenses	<u>(81,672)</u>	<u>(76,579)</u>	<u>(76,579)</u>	<u>(40,935)</u>	<u>53.46 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	135,893	135,893	0	0.00 %
Total Transfers	<u>135,125</u>	<u>135,893</u>	<u>135,893</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>53,453</u>	<u>59,314</u>	<u>59,314</u>	<u>(40,935)</u>	<u>(69.01) %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of April 30, 2022

	Year Ending	Year Ending		Year To Date	% BDGT
	09/30/2021	09/30/2022	09/30/2022	04/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	
Revenue					
671000 - Contract Revenue	2,076,154	2,077,223	2,077,223	2,079,009	100.09 %
Total Revenue	<u>2,076,154</u>	<u>2,077,223</u>	<u>2,077,223</u>	<u>2,079,009</u>	<u>100.09 %</u>
Expenses					
Operating					
801000 - Professional and Contractual Services	1,941,029	1,941,330	1,941,330	2,007,166	103.39 %
Total Operating	<u>1,941,029</u>	<u>1,941,330</u>	<u>1,941,330</u>	<u>2,007,166</u>	<u>103.39 %</u>
Total Expenses	<u>1,941,029</u>	<u>1,941,330</u>	<u>1,941,330</u>	<u>2,007,166</u>	<u>103.39 %</u>
Revenue in Excess of Expenses	<u>135,125</u>	<u>135,893</u>	<u>135,893</u>	<u>71,843</u>	<u>52.87 %</u>
Transfers					
995101 - Transfer Out - GF	(135,125)	135,893	135,893	0	0.00 %
Total Transfers	<u>(135,125)</u>	<u>135,893</u>	<u>135,893</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>0</u>	<u>271,786</u>	<u>271,786</u>	<u>71,843</u>	<u>26.43 %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of April 30, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 04/30/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	2,284,231	2,227,223	2,227,223	2,154,009	96.71 %
Total Revenue	<u>2,284,231</u>	<u>2,227,223</u>	<u>2,227,223</u>	<u>2,154,009</u>	<u>96.71 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	145,398	57,200	57,200	33,276	58.17 %
710000 - FUTA Taxes	365	375	375	111	29.39 %
715000 - Social Security & Medicare	11,072	4,376	4,376	2,524	57.69 %
718000 - Insurance - Health	10,247	9,180	9,180	3,545	38.61 %
Total Salary and Fringes	<u>167,082</u>	<u>71,131</u>	<u>71,131</u>	<u>39,456</u>	<u>55.47 %</u>
Operating					
752000 - Office Expense	2,870	2,000	2,000	752	37.61 %
801000 - Professional and Contractual Services	1,998,572	2,021,358	2,021,358	2,057,823	101.80 %
801500 - Office Rent	8,996	8,820	8,820	0	0.00 %
802000 - Legal	16,303	18,000	18,000	0	0.00 %
803000 - Accounting	17,359	16,500	16,500	7,054	42.75 %
803500 - Audit	11,000	11,400	11,400	11,400	100.00 %
804000 - Bank Service Charges	1,018	1,200	1,200	616	51.32 %
805000 - HR and Benefits Consulting	0	250	250	0	0.00 %
806000 - Program Development	0	5,000	5,000	0	0.00 %
840000 - Insurance	6,353	7,500	7,500	6,000	80.01 %
861000 - Mileage Reimbursement	45	500	500	0	0.00 %
910000 - Professional Development	985	1,500	1,500	0	0.00 %
913000 - Conference Expenses	195	750	750	0	0.00 %
955000 - Miscellaneous	0	2,000	2,000	0	0.00 %
Total Operating	<u>2,063,696</u>	<u>2,096,778</u>	<u>2,096,778</u>	<u>2,083,645</u>	<u>99.37 %</u>
Total Expenses	<u>2,230,778</u>	<u>2,167,909</u>	<u>2,167,909</u>	<u>2,123,101</u>	<u>97.93 %</u>
Revenue in Excess of Expenses	<u>53,453</u>	<u>59,314</u>	<u>59,314</u>	<u>30,908</u>	<u>52.11 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	135,893	135,893	0	0.00 %
995101 - Transfer Out - GF	(135,125)	135,893	135,893	0	0.00 %
Total Transfers	<u>0</u>	<u>271,786</u>	<u>271,786</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>53,453</u>	<u>331,100</u>	<u>331,100</u>	<u>30,908</u>	<u>9.33 %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority COMPARATIVE BALANCE SHEET

	PERIOD ENDED 09/30/2021	PERIOD ENDED 04/30/2022	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts	371,469	1,285,602	914,133	246.08 %
Other Current Assets				
040000 - Accounts Receivable	0	1,108,844	1,108,844	100.00 %
123000 - Prepaid Expenses	1,562	0	(1,562)	(100.00) %
Total Other Assets	1,562	1,108,844	1,107,282	70,911.41 %
Total Current Assets	373,031	2,394,446	2,021,415	541.88 %
TOTAL ASSETS	373,031	2,394,446	2,021,415	541.88 %
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
202000 - Accounts Payable	18,988	2,009,495	1,990,507	10,482.97 %
Total Accounts Payable	18,988	2,009,495	1,990,507	10,482.97 %
Total Current Liabilities	18,988	2,009,495	1,990,507	10,482.97 %
Total Liabilities	18,988	2,009,495	1,990,507	10,482.97 %
Equity				
390000 - Fund Balance - Unassigned	300,589	354,043	53,454	17.78 %
Net Revenue	53,454	30,908	(22,546)	(42.17) %
Total Equity	354,043	384,951	30,908	8.72 %
TOTAL LIABILITIES AND EQUITY	373,031	2,394,446	2,021,415	541.88 %

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Created on: 05/02/2022, 1:57 PM EDT

Michigan Municipal Services Authority Check Register

Date	Vendor	Document No	Amount Cleared
	Bank: Bill.com Clearing - Bill.com Clearing	Account No:	
04/05/2022	10032--Hundred Place Consulting, LLC		4,680.00 In Transit
04/05/2022	10029--Vettraino Consulting, LLC		3,120.00 In Transit
04/13/2022	10032--Hundred Place Consulting, LLC		72.00 In Transit
04/13/2022	10002--Plante Moran		882.75 In Transit
04/13/2022	10027--Michigan Municipal Risk Management Authority		1,291.00 In Transit
	Total for Bill.com Clearing		10,045.75
	Bank: Fifth Third - 1244 - Firth Third	Account No: 7169301244	
04/04/2022	10015--Gusto		45.00 04/30/2022
04/14/2022	10015--Gusto		713.95 04/30/2022
04/28/2022	10005--BCBSM		520.95 04/30/2022
04/28/2022	10015--Gusto		713.95 04/30/2022
	Total for Fifth Third - 1244		1,993.85

Michigan Municipal Services Authority Reconciliation Report

As Of 04/30/2022
Account: 5/3 Checking

Statement Ending Balance	1,285,602.37
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	1,285,602.37
Book Balance	1,285,602.37
Adjustments*	0.00
Adjusted Book Balance	1,285,602.37

Total Checks and Charges Cleared	15,444.55	Total Deposits Cleared	0.00
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
Total Deposits				0.00	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Gusto	March 2022 Invoice	04/04/2022		45.00	
General Ledger Entry	Bill.com 04/05/22	04/05/2022		7,800.00	
General Ledger Entry	Payables Funding				
General Ledger Entry	Bill.com 04/13/22	04/13/2022		2,245.75	
General Ledger Entry	Payables Funding				
Gusto	04.14.2022 Payroll	04/14/2022		713.95	
General Ledger Entry	04.14.22 Payroll	04/14/2022		1,654.35	
BCBSM	Health Care Premium	04/28/2022		520.95	
	May 2022				
Gusto	04.28.2022 Payroll	04/28/2022		713.95	
General Ledger Entry	04.28.22 Payroll	04/28/2022		1,654.35	
	April 2022 Bank Fee	04/30/2022		96.25	
Total Checks and Charges				15,444.55	0.00



FIFTH THIRD BANK
 (WESTERN MICHIGAN)
 P.O. BOX 630900 CINCINNATI OH 45263-0900

MICHIGAN MUNICIPAL SERVICE
 200 TOWNSEND ST STE 900
 LANSING MI 48933



0

4815

Statement Period Date: 4/1/2022 - 4/30/2022

Account Type: COMM'L 53 ANALYZED

Account Number: [REDACTED]

Banking Center: Grand Rapids

Banking Center Phone: 616-653-5440

Commercial Client Services: 866-475-0729

Account Summary - [REDACTED]

04/01	Beginning Balance	\$1,301,046.92	Number of Days in Period	30
	Checks			
9	Withdrawals / Debits	\$(15,444.55)		
	Deposits / Credits			
04/30	Ending Balance	\$1,285,602.37		

Withdrawals / Debits

9 items totaling \$15,444.55

Date	Amount	Description
04/04	45.00	GUSTO 6semjmf8far FEE 874651 6semjrfq0fb MICHIGAN MUNICIPAL SER 040422
04/05	7,800.00	Bill.com Payables 016BLCFCM26DZBH Michigan Municipal Ser Multiple Payments Bill.com Payables 016BLCFCM26DZBH 040522
04/12	96.25	SERVICE CHARGE
04/13	713.95	GUSTO 6SEMJMFFERO TAX 103544 6semjrho091 MICHIGAN MUNICIPAL SER 041322
04/13	1,654.35	GUSTO 6SEMJMFFERM NET 103542 6semjrho088 MICHIGAN MUNICIPAL SER 041322
04/13	2,245.75	Bill.com Payables 016KUUVMJ26RHDJ Michigan Municipal Ser Multiple Payments Bill.com Payables 016KUUVMJ26RHDJ 041322
04/27	713.95	GUSTO 6SEMJMFTGVK TAX 564468 6semjrkk32b MICHIGAN MUNICIPAL SER 042722
04/27	1,654.35	GUSTO 6SEMJMFTGVG NET 564464 6semjrkk31j MICHIGAN MUNICIPAL SER 042722
04/28	520.95	BCBS Michigan PREMIUM MS283851 MICHIGAN MUNICIPAL SER 042822

Daily Balance Summary

Date	Amount	Date	Amount	Date	Amount
04/04	1,301,001.92	04/12	1,293,105.67	04/27	1,286,123.32
04/05	1,293,201.92	04/13	1,288,491.62	04/28	1,285,602.37

PLEASE NOTE THAT WE HAVE UPDATED OUR ACCOUNT RULES AND TERMS & CONDITIONS. DISCLOSURES CAN BE VIEWED ONLINE AT: COMMERCIAL ACCOUNT RULES: 53.COM/TM-CA-RULES TREASURY MANAGEMENT TERMS & CONDITIONS: 53.COM/TM-TC



Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

June 6, 2022

To: Samantha Harkins, CEO
Michigan Municipal Services Authority (MMSA) Board of Directors

Re: May 2022 Monthly Statements

Enclosed are the following Monthly Statements for your review:

1. Revenue & Expenditure Report – General Fund
2. Revenue & Expenditure Report – Financial Management System Fund
3. Revenue & Expenditure Report – All Funds
4. Balance Sheet
5. Check Register
6. Bank Account Reconciliation
7. Bank Statement

Please contact Kari Shea (248-223-3287) or Kelly Schimmoeller (734-302-6456) with any questions.

Thank you.

Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of May 31, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 05/31/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	208,078	150,000	150,000	122,500	81.67 %
Total Revenue	<u>208,078</u>	<u>150,000</u>	<u>150,000</u>	<u>122,500</u>	<u>81.67 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	145,398	57,200	57,200	37,721	65.95 %
710000 - FUTA Taxes	365	375	375	110	29.39 %
715000 - Social Security & Medicare	11,073	4,376	4,376	2,861	65.38 %
718000 - Insurance - Health	10,246	9,180	9,180	4,066	44.29 %
Total Salary and Fringes	<u>167,082</u>	<u>71,131</u>	<u>71,131</u>	<u>44,758</u>	<u>62.92 %</u>
Operating					
752000 - Office Expense	2,871	2,000	2,000	851	42.58 %
801000 - Professional and Contractual Services	57,543	80,028	80,028	58,458	73.05 %
801500 - Office Rent	8,996	8,820	8,820	0	0.00 %
802000 - Legal	16,303	18,000	18,000	1,250	6.94 %
803000 - Accounting	17,359	16,500	16,500	8,173	49.54 %
803500 - Audit	11,000	11,400	11,400	11,400	100.00 %
804000 - Bank Service Charges	1,018	1,200	1,200	662	55.19 %
805000 - HR and Benefits Consulting	0	250	250	0	0.00 %
806000 - Program Development	0	5,000	5,000	0	0.00 %
840000 - Insurance	6,353	7,500	7,500	6,001	80.01 %
861000 - Mileage Reimbursement	45	500	500	0	0.00 %
910000 - Professional Development	985	1,500	1,500	0	0.00 %
913000 - Conference Expenses	195	750	750	0	0.00 %
955000 - Miscellaneous	0	2,000	2,000	0	0.00 %
Total Operating	<u>122,668</u>	<u>155,448</u>	<u>155,448</u>	<u>86,795</u>	<u>55.84 %</u>
Total Expenses	<u>289,750</u>	<u>226,579</u>	<u>226,579</u>	<u>131,553</u>	<u>58.06 %</u>
Revenue in Excess of Expenses	<u>(81,672)</u>	<u>(76,579)</u>	<u>(76,579)</u>	<u>(9,053)</u>	<u>11.82 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	135,893	135,893	0	0.00 %
Total Transfers	<u>135,125</u>	<u>135,893</u>	<u>135,893</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>53,453</u>	<u>59,314</u>	<u>59,314</u>	<u>(9,053)</u>	<u>(15.26) %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of May 31, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 05/31/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	2,076,154	2,077,223	2,077,223	2,079,009	100.09 %
Total Revenue	<u>2,076,154</u>	<u>2,077,223</u>	<u>2,077,223</u>	<u>2,079,009</u>	<u>100.09 %</u>
Expenses					
Operating					
801000 - Professional and Contractual Services	1,941,029	1,941,330	1,941,330	2,007,166	103.39 %
Total Operating	<u>1,941,029</u>	<u>1,941,330</u>	<u>1,941,330</u>	<u>2,007,166</u>	<u>103.39 %</u>
Total Expenses	<u>1,941,029</u>	<u>1,941,330</u>	<u>1,941,330</u>	<u>2,007,166</u>	<u>103.39 %</u>
Revenue in Excess of Expenses	<u>135,125</u>	<u>135,893</u>	<u>135,893</u>	<u>71,843</u>	<u>52.87 %</u>
Transfers					
995101 - Transfer Out - GF	(135,125)	135,893	135,893	0	0.00 %
Total Transfers	<u>(135,125)</u>	<u>135,893</u>	<u>135,893</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u><u>0</u></u>	<u><u>271,786</u></u>	<u><u>271,786</u></u>	<u><u>71,843</u></u>	<u><u>26.43 %</u></u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of May 31, 2022

	Year Ending 09/30/2021	Year Ending 09/30/2022		Year To Date 05/31/2022	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	% BDGT
Revenue					
671000 - Contract Revenue	2,284,231	2,227,223	2,227,223	2,201,509	98.85 %
Total Revenue	<u>2,284,231</u>	<u>2,227,223</u>	<u>2,227,223</u>	<u>2,201,509</u>	<u>98.85 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	145,398	57,200	57,200	37,721	65.95 %
710000 - FUTA Taxes	365	375	375	111	29.39 %
715000 - Social Security & Medicare	11,072	4,376	4,376	2,861	65.38 %
718000 - Insurance - Health	10,247	9,180	9,180	4,065	44.29 %
Total Salary and Fringes	<u>167,082</u>	<u>71,131</u>	<u>71,131</u>	<u>44,758</u>	<u>62.92 %</u>
Operating					
752000 - Office Expense	2,870	2,000	2,000	852	42.58 %
801000 - Professional and Contractual Services	1,998,572	2,021,358	2,021,358	2,065,623	102.19 %
801500 - Office Rent	8,996	8,820	8,820	0	0.00 %
802000 - Legal	16,303	18,000	18,000	1,250	6.94 %
803000 - Accounting	17,359	16,500	16,500	8,173	49.54 %
803500 - Audit	11,000	11,400	11,400	11,400	100.00 %
804000 - Bank Service Charges	1,018	1,200	1,200	662	55.19 %
805000 - HR and Benefits Consulting	0	250	250	0	0.00 %
806000 - Program Development	0	5,000	5,000	0	0.00 %
840000 - Insurance	6,353	7,500	7,500	6,001	80.01 %
861000 - Mileage Reimbursement	45	500	500	0	0.00 %
910000 - Professional Development	985	1,500	1,500	0	0.00 %
913000 - Conference Expenses	195	750	750	0	0.00 %
955000 - Miscellaneous	0	2,000	2,000	0	0.00 %
Total Operating	<u>2,063,696</u>	<u>2,096,778</u>	<u>2,096,778</u>	<u>2,093,961</u>	<u>99.87 %</u>
Total Expenses	<u>2,230,778</u>	<u>2,167,909</u>	<u>2,167,909</u>	<u>2,138,719</u>	<u>98.65 %</u>
Revenue in Excess of Expenses	<u>53,453</u>	<u>59,314</u>	<u>59,314</u>	<u>62,790</u>	<u>105.86 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	135,893	135,893	0	0.00 %
995101 - Transfer Out - GF	(135,125)	135,893	135,893	0	0.00 %
Total Transfers	<u>0</u>	<u>271,786</u>	<u>271,786</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>53,453</u>	<u>331,100</u>	<u>331,100</u>	<u>62,790</u>	<u>18.96 %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority COMPARATIVE BALANCE SHEET

	PERIOD ENDED 09/30/2021	PERIOD ENDED 05/31/2022	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts	371,469	1,312,485	941,016	253.32 %
Other Current Assets				
040000 - Accounts Receivable	0	1,113,843	1,113,843	100.00 %
123000 - Prepaid Expenses	1,562	0	(1,561)	(100.00) %
Total Other Assets	1,562	1,113,843	1,112,282	71,231.62 %
Total Current Assets	373,031	2,426,328	2,053,298	550.43 %
TOTAL ASSETS	373,031	2,426,328	2,053,298	550.43 %
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
202000 - Accounts Payable	18,988	2,009,495	1,990,507	10,482.97 %
Total Accounts Payable	18,988	2,009,495	1,990,507	10,482.97 %
Total Current Liabilities	18,988	2,009,495	1,990,507	10,482.97 %
Total Liabilities	18,988	2,009,495	1,990,507	10,482.97 %
Equity				
390000 - Fund Balance - Unassigned	300,589	354,043	53,454	17.78 %
Net Revenue	53,454	62,790	9,337	17.46 %
Total Equity	354,043	416,833	62,791	17.73 %
TOTAL LIABILITIES AND EQUITY	373,031	2,426,328	2,053,298	550.43 %

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Created on: 06/01/2022, 9:53 PM EDT

Michigan Municipal Services Authority Check Register

Date	Vendor	Document No	Amount Cleared
Bank: Bill.com Clearing - Bill.com Clearing		Account No:	
05/03/2022	10032--Hundred Place Consulting, LLC		4,680.00 In Transit
05/03/2022	10029--Vettraino Consulting, LLC		3,120.00 In Transit
05/04/2022	10003--Dykema Gossett, PLLC		1,249.20 In Transit
05/05/2022	10009--Kristen Delaney		27.57 In Transit
05/05/2022	10002--Plante Moran		1,119.75 In Transit
05/05/2022	10032--Hundred Place Consulting, LLC		72.00 In Transit
Total for Bill.com Clearing			10,268.52
Bank: Fifth Third - 1244 - Firth Third		Account No: 7169301244	
05/02/2022	10015--Gusto		45.00 05/31/2022
05/12/2022	10015--Gusto		713.95 05/31/2022
05/26/2022	10015--Gusto		713.95 05/31/2022
05/31/2022	10005--BCBSM		520.95 05/31/2022
Total for Fifth Third - 1244			1,993.85

Michigan Municipal Services Authority Reconciliation Report

As Of 05/31/2022
Account: 5/3 Checking

Statement Ending Balance	1,312,484.84
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	1,312,484.84
Book Balance	1,312,484.84
Adjustments*	0.00
Adjusted Book Balance	1,312,484.84

Total Checks and Charges Cleared	15,617.53	Total Deposits Cleared	42,500.00
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
Lincoln Institute	Lincoln Institute - 1st of 2 pmts	05/04/2022		5,000.00	
Local Community Stabilization Authority	LCSA 3rd Qtr Pmt FY22	05/09/2022		37,500.00	
Total Deposits				42,500.00	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Gusto	April 2022 Invoice	05/02/2022		45.00	
General Ledger Entry	Bill.com 05/03/22 Payables Funding	05/03/2022		7,800.00	
General Ledger Entry	Bill.com 05/04/22 Payables Funding	05/04/2022		1,249.20	
General Ledger Entry	Bill.com 05/05/22 Payables Funding	05/05/2022		1,219.32	
Gusto	May 2022 Bank Fee	05/11/2022		46.46	
General Ledger Entry	05.12.2022 Payroll	05/12/2022		713.95	
General Ledger Entry	05.12.22 Payroll	05/12/2022		1,654.35	
General Ledger Entry	05.26.22 Payroll	05/26/2022		1,654.35	
Gusto	05.26.2022 Payroll	05/26/2022		713.95	
BCBSM	Health Care Premium June 2022	05/31/2022		520.95	
Total Checks and Charges				15,617.53	0.00



FIFTH THIRD BANK
(WESTERN MICHIGAN)
P.O. BOX 630900 CINCINNATI OH 45263-0900

MICHIGAN MUNICIPAL SERVICE
200 TOWNSEND ST STE 900
LANSING MI 48933



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4727

Statement Period Date: 5/1/2022 - 5/31/2022

Account Type: COMM'L 53 ANALYZED

Account Number: [REDACTED]

Banking Center: Grand Rapids

Banking Center Phone: 616-653-5440

Commercial Client Services: 866-475-0729

Account Summary - [REDACTED]

05/01	Beginning Balance	\$1,285,602.37	Number of Days in Period	31
	Checks			
10	Withdrawals / Debits	\$(15,617.53)		
2	Deposits / Credits	\$42,500.00		
05/31	Ending Balance	\$1,312,484.84		

Withdrawals / Debits

10 items totaling \$15,617.53

Date	Amount	Description
05/03	45.00	GUSTO 6semjmg6fkj FEE 858003 6semjrlvmr MICHIGAN MUNICIPAL SER 050322
05/03	7,800.00	Bill.com Payables 016HUWWLV27M7TC Michigan Municipal Ser Multiple Payments Bill.com Payables 016HUWWLV27M7TC 050322
05/04	1,249.20	Bill.com Payables 016OFOXXO27Q6XM Michigan Municipal Ser Dykema Gossett PLLC Bill.com 016OFOXXO27Q6XM Inv #3449976 050422
05/05	1,219.32	Bill.com Payables 016VWODVU27QZEU Michigan Municipal Ser Multiple Payments Bill.com Payables 016VWODVU27QZEU 050522
05/11	713.95	GUSTO 6SEMJMGR5DT TAX 076925 6semjrn8ar MICHIGAN MUNICIPAL SER 051122
05/11	1,654.35	GUSTO 6SEMJMGR5DR NET 076923 6semjrn8a3 MICHIGAN MUNICIPAL SER 051122
05/11	46.46	SERVICE CHARGE
05/25	713.95	GUSTO 6SEMJMGR0TM TAX 531062 6semjrqa6rv MICHIGAN MUNICIPAL SER 052522
05/25	1,654.35	GUSTO 6SEMJMGR0TF NET 531055 6semjrqa6r9 MICHIGAN MUNICIPAL SER 052522
05/31	520.95	BCBS Michigan PREMIUM MS283851 MICHIGAN MUNICIPAL SER 053122

Deposits / Credits

2 items totaling \$42,500.00

Date	Amount	Description
05/04	5,000.00	DEPOSIT
05/09	37,500.00	Local Community Receivable 016PRCLOT27WSWQ Michigan Municipal Ser 016PRCLOT27WSWQ Local Community Bill.com Inv #FYE 2022-03 050922

Daily Balance Summary

Date	Amount	Date	Amount	Date	Amount
05/03	1,277,757.37	05/09	1,317,788.85	05/25	1,313,005.79
05/04	1,281,508.17	05/11	1,315,374.09	05/31	1,312,484.84
05/05	1,280,288.85				

PLEASE NOTE THAT WE HAVE UPDATED OUR ACCOUNT RULES AND TERMS & CONDITIONS. DISCLOSURES CAN BE VIEWED ONLINE AT: COMMERCIAL ACCOUNT RULES: 53.COM/TM-CA-RULES TREASURY MANAGEMENT TERMS & CONDITIONS: 53.COM/TM-TC