



Michigan Municipal Services Authority  
PO BOX 12012, LANSING MI 48901-2012

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**AUTHORITY BOARD  
REGULAR MEETING**

Friday, October 13, 2023 at 10:30 AM  
Dykema  
723 S State St Suite 400  
Ann Arbor, MI 48104

**Zoom Link:**

<https://dykema.zoom.us/j/88182777625?pwd=azJNQk5oVUQyM0xETTFVbzduZ2ZKZz09>

**Meeting ID:** 881 8277 7625

**Passcode:** 151397

**AGENDA**

- I. Call to Order**
- II. Roll Call**
- III. Approval of Agenda**
- IV. Approval of Minutes**
  - a. Minutes of the February 10, 2023 Authority Board Meeting
- V. Administrative Report**
- VI. Old Business**
- VII. New Business**
  - a. Resolution 2023 C Schedule of Regular Meetings for Calendar Year 2024
  - b. Discussion of RFP for Managed IT/Cybersecurity Services
- VIII. Public Comment**
- IX. Other Business**
- X. Adjournment**

A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



**AUTHORITY BOARD**

Friday, February 10, 2023 at 10:30 a.m.

**LIVE ZOOM WEBINAR**

Capitol View Building  
Constitution Room – 9th Floor  
201 Townsend Street  
Lansing, MI 48933

**MINUTES**

Proposed Minutes       Approved Minutes

MEETING TYPE:     Regular     Special

**I. Call to Order**

The meeting was called to order at 10:34 p.m. by the Chairperson.

**II. Roll Call**

	<b>PRESENT</b>	<b>ABSENT</b>
Angela Rogensues, Chair	X	
Doug Matthews, Treasurer	X	
Kathleen Lomako, Secretary	X	
Brittani Anthony	X	
Donna Cangemi		X
Molly Clarin		X
Scott Erbisch	X	
Mandy Grewal	X	
Penny Hill	X	
Brandon McCullough		X
Sheryl Mitchell Theriot	X	
Aaron Wagner		X

Other attendees:

- Samantha Harkins, Michigan Municipal Services Authority
- Kristen Delaney, Michigan Municipal Services Authority
- Steve Liedel, Dykema

- Kari Shea, Plante Moran\*
- Dane Porter, Maner Costerisan\*
- Doug Derks, Western Michigan Health Insurance Pool

### III. Approval of Agenda

Moved by: Erbisch  
Supported by: Matthews

Yes:  No:

### IV. Approval of Minutes

Approval of the minutes from the June 16, 2022 Authority Board meeting as presented.

Moved by: Lomako  
Supported by: Hill

Yes:  No:

### V. Administrative Report

Harkins delivered the CEO report. She noted that this was a very exciting time with several projects in the works. Harkins stated that she is working on an agreement with the MEDC to provide a training for planners and other stakeholders.

Harkins stated that she continues to work with the Michigan Infrastructure Council.

She stated that the MMSA's webinars are ongoing. There will be another one coming up the following week.

She stated that she had a productive conversation with Dewpoint. She also noted that she and Board Member Matthews had recently given a presentation at a conference. She also discussed an upcoming meeting with Public Sector Consultants as well as a potential project to assist the City of Flint with ARPA coordination.

### VI. Old Business

None.

### VII. New Business

a. 2020-A Approval of Audit for Fiscal Year 2021-2022

Porter presented the audit for the fiscal year ending September 30, 2022.

Resolution 2023-A Approval of Audit for Fiscal Year 2021-2022

Lomako discussed how the funds from the ending CGI contract will be replaced. Harkins discussed the possibility of more support from the LCSA, as it requires a large amount of MMSA staff time. Harkins noted that there are other cooperative arrangements that could provide revenue.

Moved by: Lomako  
Supported by: Grewal

Yes:  No:

Role Call Vote:

YAYS            NAYS

Anthony  
Cangemi  
Erbisch  
Grewal  
Hill  
Lomako  
Matthews  
Mitchell Theriot  
Rogensues

b. 2020-B Schedule of Regular Meetings for Calendar Year 2023

Moved by: Lomako

Supported by: Grewal

Yes:  No:

c. Western Michigan Health Insurance Pool Presentation

Doug Derks gave a presentation about The Pool, Western Michigan Health Insurance.

Erbisch spoke in support of Derks' organization, noting that it had helped his county stabilize their insurance costs.

**VIII. Public Comment**

None.

**IX. Other Business**

Liedel gave a brief history of the MMSA and the LCSA. Anthony brought up the possibility that MMSA could help municipalities with succession planning. Harkins concurred, noting the recent formation of a coalition for assessors in Michigan. She discussed a potential talent pipeline, where the MMSA could play a role. Liedel stated that the MMSA was unique in that it could employ consultants who could provide specific services to municipalities. Matthew stated that there would be value in this as an employment agency typically charges 20% or more for this service, MMSA could provide it for less but still make revenue.

**IX. Adjournment**

Moved by: Grewal  
Supported by: Hill

Yes: X      No:   

Meeting adjourned at 12:08 p.m.

**Certification of Minutes**

Approved by the Authority Board at the October 13, 2023 meeting.

\_\_\_\_\_  
Authority Secretary

\_\_\_\_\_  
Date



Michigan Municipal Services Authority

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**AUTHORITY BOARD  
RESOLUTION 2023-C**

Schedule of Regular Meetings for Calendar Year 2024

The Authority Board of the Michigan Municipal Services Authority (the “**Authority**”) resolves that the following schedule of regular meetings is adopted and approved as the schedule of regular meetings for the authority board of the Authority for the calendar year ending December 31, 2024:

<b>Date</b>	<b>Time</b>	<b>Location</b>
<b>Friday, February 9, 2024</b>	10:30 a.m.	Dykema 2723 S State St, Suite 400 Ann Arbor, MI 48104
<b>Friday, May 10, 2024</b>	10:30 a.m.	Dykema Capital View Building 201 Townsend St, Suite 900 Lansing, MI 48933
<b>Friday, September 13, 2024</b>	10:30 a.m.	Dykema 2723 S State St, Suite 400 Ann Arbor, MI 48104
<b>Friday, October 11, 2024</b>	10:30 a.m.	Dykema Capital View Building 201 Townsend St, Suite 900 Lansing, MI 48933

***Secretary’s Certification:***

I certify that this resolution was adopted by the authority board of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on October 13, 2023.

\_\_\_\_\_  
Authority Secretary

\_\_\_\_\_  
Date