



Michigan Municipal Services Authority

**EXECUTIVE COMMITTEE
RESOLUTION 2020-06**

Covid-19 Endemic Emergency and Electronic Meeting

Due to COVID-19 endemic emergency orders issued by the Michigan Department of Public Health and the Ingham County Health Officer pursuant to the Public Health Code, the Executive Committee (the Committee) of the Michigan Municipal Services Authority (MMSA) hereby resolves as follows:

- that the meeting of the Committee scheduled for Thursday, November 12, 2020 at 2:00 p.m. in Lansing, Michigan, and any other meetings of the MMSA Committee in calendar year 2020, may be held electronically using video conferencing;
- that a meeting held electronically must be conducted in a manner that permits two-way communication so that members of the Committee can hear and be heard by other members of the Committee, and so that any public participant can hear members of the Committee and can be heard by members of the executive Committee and any other public participant during a public comment period;
- that the Committee may use technology to facilitate typed public comments during the meeting submitted by a member of the public participating in the meeting that may be read to or shared with members of the Committee and other public participants;
- that the Committee acknowledges that the CEO of the MMSA in addition to any other notices that are required under the Open Meetings Act, posted advance notice indicating that the November 19, 2020 meeting of the Committee would be held electronically on a portion of the MMSA's website that is fully accessible to the public, either on the homepage or on a separate webpage that is dedicated to public notices for non-regularly scheduled or electronic public meetings accessible through a prominent and conspicuous link on the website's homepage that clearly describes its purpose for public notification of non-regularly scheduled or electronic public meetings, or both;
- that the Committee acknowledges that the notice indicated (1) why the Committee is meeting electronically; (2) how members of the public may participate in the meeting, including an internet address or a telephone number, or both; (3) how members of the public may contact members of the Committee to provide input or ask questions on any business that will come before the

Committee at the meeting; and (4) how persons with disabilities may participate in the meeting;

- that the Committee acknowledges that the CEO of the MMSA made the agenda available for the meeting available to the public on a portion of the MMSA's website that is fully accessible to the public at least 2 hours before the beginning of the meeting;
- that the Committee shall not, as a condition of participating in an electronic meeting require a person to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attend the meeting other than mechanisms established and required by the Committee as necessary to permit the person to participate in a public comment period of the meeting;
- that the Committee shall exclude a member of the public otherwise participating in a meeting of the Committee from any closed session of the Committee held during that meeting if the closed session is convened and held in compliance with the requirements of the Open Meetings Act applicable to a closed session; and
- that the meeting of the Committee shall otherwise comply with applicable requirements of the Open Meetings Act.

Secretary's Certification:

I certify that this resolution was duly adopted by the Executive Committee of the Michigan Municipal Services Authority at a properly-noticed open meeting held with a quorum present on November 19, 2020.

Kat Somako
Authority Secretary

1/13/2021
Date