



Michigan Municipal Services Authority
PO BOX 12012, LANSING MI 48901-2012

PUBLIC NOTICE OF REGULAR MEETING OF THE MICHIGAN MUNICIPAL SERVICES AUTHORITY EXECUTIVE COMMITTEE

The Authority will hold a regular meeting on the following date, at the following time, and at the following location:

<u>Date</u>	<u>Time</u>	<u>Location</u>
Thursday, June 10, 2021	2:00 PM	Livonia City Hall 33000 Civic Center Drive Livonia, MI 48154

Refer to the MMSA's website to view the complete Agenda and Packet for the meeting:
<http://michiganmsa.org/>

The meeting is open to the public and this notice is provided under the Open Meetings Act, 1976 PA 267, MCL 15.261 to 15.275.

The meeting location is barrier-free and accessible to individuals with special needs. Individuals needing special accommodations or assistance to attend or address the meeting should contact the Authority at (248) 925-9295 prior to the meeting to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, and 42 USC 12131 to 12134.

A copy of the proposed meeting minutes will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority

PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, June 10, 2021 at 2:00 PM
Livonia City Hall
33000 Civic Center Drive
Livonia, MI 48154

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Agenda

IV. Approval of Minutes

- a. Minutes of the May 13, 2021 Executive Committee meeting

V. Administrative Report and New Business

Please review the Administrative Report and associated packet materials from the June 10, 2021 MMSA Authority Board Regular Meeting. The Administrative Report will be presented in full during the MMSA Authority Board Regular Meeting and is incorporated here, by reference, for the June 10, 2021 MMSA Executive Committee Meeting.

Action Items for Consideration by the Executive Committee:

- 1) Resolution 2021-1: FYE 2021 MMSA Budget Amendments
- 2) Resolution 2021-2: FYE 2022 MMSA Proposed Budget Timeline
- 3) Receive: FYE 2022 MMSA Proposed Budget
- 4) Receive: April 2021 MMSA Financial Reports

VI. Other New Business

VII. Public Comment

VIII. Other Business

IX. Adjournment

A copy of the proposed minutes of the meeting will be available for public inspection at the principal office of the Authority within 8 business days. A copy of the approved minutes of the meeting, including any corrections, will be available for public inspection at the principal office of the Authority within 5 business days after approval.



Michigan Municipal Services Authority
PO BOX 12012, LANSING MI 48901-2012

**EXECUTIVE COMMITTEE
REGULAR MEETING**

Thursday, May 13, 2021 at 1:30 p.m.

LIVE ZOOM MEETING
Capital View Building
Constitution Room – 9th Floor
201 Townsend Street
Lansing, MI 48933

MINUTES

Proposed Minutes Approved

MEETING TYPE: Regular Special

I. Call to Order

The meeting was called to order at 1:33 p.m.

II. Roll Call

Executive Committee Member Attendance:

	LOCATION	PRESENT	ABSENT
Angela Rogensues, Chair*	Warren, Macomb County	X	
Eric DeLong, Treasurer*	Grand Rapids, Kent County	X	
Kathleen Lomako, Secretary*	Livonia, Wayne County	X	
Donna Cangemi*	Sterling Heights, Macomb County	X	
Scott Erbisch	Marquette, Marquette County	X	
Aaron Wagner*	Grosse Pointe, Wayne County	X	

*Participated via teleconference.

Other attendees:

- Jaymes Vettraino, MMSA*
- Kristen Delaney, MMSA*
- Brian Camiller, Plante Moran
- Kari Shea, Plante Moran
- Molly Clarin, Grand Rapids
- Dr. Sheryl L. Mitchell Theriot, City of Lathrup Village

III. Approval of Agenda

Moved by: DeLong
Supported by: Cangemi

Yes: X No:

IV. Approval of Minutes

a. Minutes of the April 8, 2021 Executive Committee meeting.

Moved by: Lomako
Supported by: Cangemi

Yes: X No:

V. Administrative Report

The administrative report was delivered by CEO Vettrainso.

He noted that he looked forward to meeting everyone in person at the June meeting. Vettrainso stated that he was looking for feedback in preparation for the upcoming meeting. Lomako stated that she thought his notes looked good and that she looked forward to hearing suggestions from the newest board members about the future direction of the MMSA. DeLong concurred, stating that the professional organizations are a great place to get ideas and will have feedback beyond what municipalities will have in terms of projects for the MMSA.

Lomako requested to use less acronyms in minutes, memos, etc. to avoid confusion with newer board members who might not be familiar with the organizations being discussed.

Vettrainso asked Grand Rapids for an update on where they are at in the Financial Management System (FMS) process. Clarin stated that they were interviewing firms and that things were still status quo with CGI. She noted that their main contact still hasn't reached out to her directly.

Vettrainso stated that he had spoken to Kent County and they are moving forward with the new CGI product. There was a conversation about whether the MMSA will reduce the administrative fee, which Attorney Liedel has been a part of. There was a discussion of the current fee and how it came to be that amount.

Vettrainso gave an update on the LCSA. He is making headway on automating some of the processes, namely the METRO Act and has found some lower cost options than were proposed in the past. Right now, the LCSA administrative fee provides the majority of MMSA's funding.

Vettraino concluded by stating that Flint is having the MMSA come back to provide technical assistance. They have retained the services of a new Treasurer who is interested in working with Mr. Wollenwebber.

Motion to authorize CEO to continue agreement with Department of Treasury for work in the City of Flint with Mr. Wollenweber.

Moved by: Lomako
Supported by: Cangemi

Yes: X No: ___

Vettraino discussed his current contract and that it is set to expire on July 31, 2021. DeLong stated that he would like to discuss extending the contract at the June meeting. Vettraino stated that he was proposing a 60 day renewal with a 60 day notice. Liedel stated that this was straightforward and he could have an amendment ready for the June meeting. Vettraino stated that another potential agenda item would be discussion of the hiring of a permanent CEO, and retaining his services temporarily. DeLong said he would prefer to see a longer extension of Vettraino's contract.

VI. Old Business

None.

VII. New Business

None.

VIII. Public Comment

None.

IX. Other Business

None.

X. Adjournment

Motion to adjourn the meeting at 2:36 PM.

Moved by: Cangemi
Supported by: DeLong

Yes: X No: ___

Certification of Minutes

Approved by the Executive Committee on June 10, 2021.

Authority Secretary

Date

Michigan Municipal Services Authority

RESOLUTION 2021-01
Fiscal Year 2021 Budget Amendment 1

FUND: GENERAL FUND

RECOMMENDED AMENDMENT

Revenues

Total net proposed amendment to revenues = \$41,340

Account Number	Account Name	Original Budget	Recommended Budget	Proposed Amendment Change
671000 [1]	Contract Revenue	\$150,000	\$191,340	\$41,340
	Total Revenues			\$41,340

Expenditures

Total net proposed amendment to expenditures = (\$25,065)

Account Number	Account Name	Original Budget	Recommended Budget	Proposed Amendment Change
701000 [2]	Personal Services	\$181,000	\$123,230	(\$57,770)
710000 [3]	FUTA Taxes	0	375	375
715000 [4]	Social Security & Medicare	13,847	9,430	(4,417)
718000 [5]	Insurance – Health	24,798	15,000	(9,798)
752000 [6]	Office Expense	2,000	3,000	1,000
801000 [7]	Professional and Contractual Services	0	55,405	55,405
801500 [4]	Office Rent	10,740	8,940	(1,800)
803000 [8]	Accounting	16,000	16,500	500
805000 [9]	HR and Benefits Consulting	5,000	1,000	(4,000)
840000 [10]	Insurance	2,810	7,000	4,190
861000 [11]	Mileage Reimbursement	2,500	500	(2,000)
910000 [12]	Professional Development	5,000	1,500	(3,500)
913000 [13]	Conference Expense	4,000	750	(3,250)

	Total Expenditures			<u>(\$25,065)</u>

Transfers

Total net proposed amendment to transfers = \$34,725

Account Number	Account Name	Original Budget	Recommended Budget	Proposed Amendment Change
699273 [14]	Interfund Transfer In-FMS	\$101,168	\$135,893	\$34,725
	Total Revenues			<u>\$34,725</u>

Tickmark Legend

- [1] Increase to reflect State of Michigan/City of Flint agreement.
- [2] Decrease due to Shea Charles termination.
- [3] Increase to reflect actual expenditures.
- [4] Decrease to reflect actual expenditures.
- [5] Decrease due to Shea Charles resignation.
- [6] Increase to reflect additional expenditure of replacement laptop for Kristen.
- [7] Increase to reflect Jaymes Vettrano agreement.
- [8] Increase to reflect additional expenditure of assistance its budget preparations.
- [9] Decrease to reflect decrease in Segal expenditures.
- [10] Increase to reflect additional MMRMA insurance to cover State of MI / City of Flint agreement.
- [11] Decrease to reflect less travel during Covid.
- [12] Decrease to reflect decrease in KMS expenditures.
- [13] Decrease to reflect less conferences during Covid.
- [14] Increase to reflect actual revenues transferred when closing out FMS fund at year end.

FUND: FINANCIAL MANAGEMENT SYSTEM FUND

RECOMMENDED AMENDMENT

Revenues

Total net proposed amendment to revenues = \$520,109

Account Number	Account Name	Original Budget	Recommended Budget	Proposed Amendment Change
671000 [15]	Contract Revenue	\$1,557,114	\$2,077,223	\$520,109
	Total Revenues			<u>\$520,109</u>

Expenditures

Total net proposed amendment to expenditures = \$485,384

Account Number	Account Name	Original Budget	Recommended Budget	Proposed Amendment Change
801000 [16]	Professional and Contractual Services	\$1,455,946	\$1,941,330	\$485,384
	Total Expenditures			<u>\$485,384</u>

Transfers

Total net proposed amendment to transfers = \$34,725

Account Number	Account Name	Original Budget	Recommended Budget	Proposed Amendment Change
995101 [17]	Transfer Out – GF	\$101,168	\$135,893	\$34,725
	Total Revenues			<u>\$34,725</u>

Tickmark Legend

[15] Increase to reflect actual revenue received in excess of original budget.

[16] Increase to reflect actual expenditures.

[17] Increase to reflect actual revenues transferred when closing out FMS fund at year end.



Michigan Municipal Services Authority

RESOLUTION 2021-02

FY 2021-2022 Budget Time Schedule

The Executive Committee (the “**Executive Committee**”) of the Michigan Municipal Services Authority (the “**Authority**”) hereby resolves that the following budget time schedule is approved for the Authority in compliance with the Uniform Budgeting and Accounting Act, 1968 PA 2, as amended, MCL 141.421 to 141.440a, for the fiscal year ending on September 30, 2021:

On or About	Budget Process Item
April 15, 2021	Chief administrative officer requests the Authority’s provider of administrative services to provide information necessary and essential for preparation of recommended FY 2021-2022 budget, including for any budgetary centers of the Authority.
June 1, 2021	Authority’s provider of administrative services on behalf of any budgetary centers of the Authority present the chief administrative officer with information requested relating to FY 2021-2022 budget.
June 10, 2021	Chief administrative officer presents recommended FY 2021-2022 Budget and draft general appropriations act to the Executive Committee.
September 9, 2021	Public hearing on budget at regular meeting of the Executive Committee.
September 9, 2021	Executive Committee adopts budget.

Secretary’s Certification:

I certify that this resolution was duly adopted by the authority of the Executive Committee of the Michigan Municipal Services Authority at a properly noticed open meeting held with a quorum present on June 10, 2021.

By: _____
Name
Secretary



Michigan Municipal Services Authority

DRAFT – JUNE 5, 2021

RECOMMENDED BUDGET
Fiscal Year 2021-2022

For Consideration September 9, 2021

The chief administrative officer of the Michigan Municipal Services Authority (the “Authority”) presents this recommended budget for the Authority for its fiscal year beginning on October 1, 2021 and ending on September 30, 2022:

General Fund

	FY 2019-2020 Actual	FY 2020-2021 Projected	FY 2021-2022
<i>REVENUE</i>			
671000 Contract Revenue	\$164,755	\$191,340	\$150,000
699273 Transfer In	135,125	135,893	135,893
Total Revenue and Other Sources	\$299,880	\$327,233	\$327,233
<i>EXPENDITURES</i>			
701000 Personal Services	\$197,103	\$123,230	\$57,200
715000 FUTA Taxes	0	375	375
715000 Social Security & Medicare	15,249	9,430	4,376
718000 Insurance – Health	12,293	15,000	9,180
Total Salary and Fringes	\$224,645	\$148,035	\$71,131
752000 Office Expense	\$4,010	\$3,000	\$2,000
801000 Professional and Contractual Services	7,195	55,405	80,028
801500 Office Rent	7,365	8,940	8,820
802000 Legal Services	15,297	18,000	18,000
803000 Accounting Services	12,181	16,500	16,500
803500 Audit	11,000	11,000	11,400
804000 Bank Service Charges	783	2,500	1,200
805000 HR and Benefits Consulting	859	1,000	250
NEW Program Development	0	0	5,000

840000 Insurance	4,951	7,000	7,500
861000 Mileage Reimbursement	2,744	500	500
910000 Professional Development	2,615	1,500	1,500
913000 Conference Expense	616	750	750
950000 Miscellaneous	1,013	2,000	2,000
Total Operating Expenses	\$70,629	\$128,095	\$155,448
Total Expenditures and Other Uses	\$295,274	\$276,130	\$226,579
Net Revenues (Expenditures)	\$4,606	\$51,103	\$59,314
Beginning Fund Balance	\$295,983	\$300,589	\$351,692
Ending Fund Balance	\$300,589	\$351,692	\$411,006

Financial Management Services Fund (special revenue)

	FY 2019-2020 Actual	FY 2020-2021 Projected	FY 2021-2022
<i>REVENUE</i>			
671000 Contract Revenue	\$1,105,988	\$2,077,223	\$2,077,223
Total Revenue and Other Sources	\$1,105,988	\$2,077,223	\$2,077,223
<i>EXPENDITURES</i>			
801000 Professional and Contractual Services	\$970,863	\$1,941,330	\$1,941,330
995101 Transfer Out – GF	135,125	135,893	135,893
Total Expenditures and Other Sources	\$1,105,988	\$2,077,223	\$2,077,223
Net Revenues (Expenditures)	\$0	\$0	\$0
Beginning Fund Balance	\$0	\$0	\$0
Ending Fund Balance	\$0	\$0	\$0



Plante & Moran, PLLC
27400 Northwestern Highway
P.O. Box 307
Southfield, MI 48037-0307
Tel: 248.352.2500
Fax: 248.352.0018
plantemoran.com

May 14, 2021

To: Jaymes Vettrano, CEO
Michigan Municipal Services Authority (MMSA) Board of Directors

Re: April 2021 Monthly Statements

Enclosed are the following Monthly Statements for your review:

1. Revenue & Expenditure Report – General Fund
2. Revenue & Expenditure Report – Financial Management System Fund
3. Revenue & Expenditure Report – All Funds
4. Balance Sheet
5. Check Register
6. Bank Account Reconciliation
7. Bank Statement

Please contact Kari Shea (248-223-3287) or Kelly Schimmoeller (734-302-6456) with any questions.

Thank you.

Disclaimer: These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.



Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of April 30, 2021

	Year Ending	Year Ending		Year To Date	% BDGT
	09/30/2020	09/30/2021	09/30/2021	04/30/2021	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	
Revenue					
671000 - Contract Revenue	164,755	150,000	150,000	153,840	102.56 %
Total Revenue	<u>164,755</u>	<u>150,000</u>	<u>150,000</u>	<u>153,840</u>	<u>102.56 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	197,103	181,000	181,000	106,729	58.97 %
710000 - FUTA Taxes	0	0	0	365	0.00 %
715000 - Social Security & Medicare	15,249	13,847	13,847	8,138	58.77 %
718000 - Insurance - Health	12,293	24,798	24,798	8,217	33.13 %
Total Salary and Fringes	<u>224,645</u>	<u>219,645</u>	<u>219,645</u>	<u>123,449</u>	<u>56.20 %</u>
Operating					
752000 - Office Expense	4,010	2,000	2,000	2,399	119.97 %
801000 - Professional and Contractual Services	7,195	0	0	15,390	0.00 %
801500 - Office Rent	7,365	10,740	10,740	2,940	27.37 %
802000 - Legal	15,297	18,000	18,000	0	0.00 %
803000 - Accounting	12,181	16,000	16,000	9,234	57.71 %
803500 - Audit	11,000	11,000	11,000	11,000	100.00 %
804000 - Bank Service Charges	783	2,500	2,500	614	24.56 %
805000 - HR and Benefits Consulting	859	5,000	5,000	0	0.00 %
840000 - Insurance	4,951	2,810	2,810	4,983	177.33 %
861000 - Mileage Reimbursement	2,744	2,500	2,500	0	0.00 %
910000 - Professional Development	2,615	5,000	5,000	0	0.00 %
913000 - Conference Expenses	616	4,000	4,000	195	4.88 %
955000 - Miscellaneous	1,013	2,000	2,000	0	0.00 %
Total Operating	<u>70,629</u>	<u>81,550</u>	<u>81,550</u>	<u>46,755</u>	<u>57.33 %</u>
Total Expenses	<u>295,274</u>	<u>301,195</u>	<u>301,195</u>	<u>170,204</u>	<u>56.51 %</u>
Revenue in Excess of Expenses	<u>(130,519)</u>	<u>(151,195)</u>	<u>(151,195)</u>	<u>(16,364)</u>	<u>10.82 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,125	101,168	101,168	0	0.00 %
Total Transfers	<u>135,125</u>	<u>101,168</u>	<u>101,168</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>4,606</u>	<u>(50,027)</u>	<u>(50,027)</u>	<u>(16,364)</u>	<u>32.71 %</u>

These financial statements have not been subjected to an audit, review or compilation engagement, and no assurance is provided on them.

Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of April 30, 2021

	Year Ending	Year Ending		Year To Date	% BDGT
	09/30/2020	09/30/2021	09/30/2021	04/30/2021	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	
Revenue					
671000 - Contract Revenue	1,105,988	1,557,114	1,557,114	0	0.00 %
Total Revenue	<u>1,105,988</u>	<u>1,557,114</u>	<u>1,557,114</u>	<u>0</u>	<u>0.00 %</u>
Expenses					
Operating					
801000 - Professional and Contractual Services	970,863	1,455,946	1,455,946	698	0.05 %
Total Operating	<u>970,863</u>	<u>1,455,946</u>	<u>1,455,946</u>	<u>698</u>	<u>0.05 %</u>
Total Expenses	<u>970,863</u>	<u>1,455,946</u>	<u>1,455,946</u>	<u>698</u>	<u>0.05 %</u>
Revenue in Excess of Expenses	<u>135,125</u>	<u>101,168</u>	<u>101,168</u>	<u>(698)</u>	<u>(0.69) %</u>
Transfers					
995101 - Transfer Out - GF	(135,125)	(101,168)	(101,168)	0	0.00 %
Total Transfers	<u>(135,125)</u>	<u>(101,168)</u>	<u>(101,168)</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>(698)</u></u>	<u><u>0.00 %</u></u>

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Michigan Municipal Services Authority
REVENUE AND EXPENDITURE REPORT
As of April 30, 2021

	Year Ending	Year Ending		Year To Date	% BDGT
	09/30/2020	09/30/2021	09/30/2021	04/30/2021	
	END BALANCE	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE	
Revenue					
671000 - Contract Revenue	1,270,743	1,707,114	1,707,114	153,840	9.01 %
Total Revenue	<u>1,270,743</u>	<u>1,707,114</u>	<u>1,707,114</u>	<u>153,840</u>	<u>9.01 %</u>
Expenses					
Salary and Fringes					
701000 - Personal Services	197,102	181,000	181,000	106,729	58.97 %
710000 - FUTA Taxes	0	0	0	365	0.00 %
715000 - Social Security & Medicare	15,249	13,847	13,847	8,138	58.77 %
718000 - Insurance - Health	12,293	24,798	24,798	8,217	33.13 %
Total Salary and Fringes	<u>224,644</u>	<u>219,645</u>	<u>219,645</u>	<u>123,449</u>	<u>56.20 %</u>
Operating					
752000 - Office Expense	4,010	2,000	2,000	2,399	119.97 %
801000 - Professional and Contractual Services	978,059	1,455,946	1,455,946	16,088	1.10 %
801500 - Office Rent	7,365	10,740	10,740	2,940	27.37 %
802000 - Legal	15,297	18,000	18,000	0	0.00 %
803000 - Accounting	12,181	16,000	16,000	9,234	57.71 %
803500 - Audit	11,000	11,000	11,000	11,000	100.00 %
804000 - Bank Service Charges	783	2,500	2,500	614	24.56 %
805000 - HR and Benefits Consulting	859	5,000	5,000	0	0.00 %
840000 - Insurance	4,951	2,810	2,810	4,983	177.33 %
861000 - Mileage Reimbursement	2,744	2,500	2,500	0	0.00 %
910000 - Professional Development	2,615	5,000	5,000	0	0.00 %
913000 - Conference Expenses	615	4,000	4,000	195	4.88 %
955000 - Miscellaneous	1,014	2,000	2,000	0	0.00 %
Total Operating	<u>1,041,493</u>	<u>1,537,496</u>	<u>1,537,496</u>	<u>47,453</u>	<u>3.09 %</u>
Total Expenses	<u>1,266,137</u>	<u>1,757,141</u>	<u>1,757,141</u>	<u>170,902</u>	<u>9.73 %</u>
Revenue in Excess of Expenses	<u>4,606</u>	<u>(50,027)</u>	<u>(50,027)</u>	<u>(17,062)</u>	<u>34.11 %</u>
Transfers					
699273 - Interfund Transfer In - FMS	135,126	101,168	101,168	0	0.00 %
995101 - Transfer Out - GF	(135,126)	(101,168)	(101,168)	0	0.00 %
Total Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.00 %</u>
Change in Equity	<u>4,606</u>	<u>(50,027)</u>	<u>(50,027)</u>	<u>(17,062)</u>	<u>34.11 %</u>

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Michigan Municipal Services Authority COMPARATIVE BALANCE SHEET

	PERIOD ENDED 09/30/2020	PERIOD ENDED 04/30/2021	CHANGE	% CHANGE
ASSETS				
Current Assets				
Bank Accounts	294,675	282,832	(11,843)	(4.01) %
Other Current Assets				
040000 - Accounts Receivable	14,755	0	(14,755)	(100.00) %
123000 - Prepaid Expenses	1,356	695	(661)	(48.73) %
Total Other Assets	16,111	695	(15,416)	(95.68) %
Total Current Assets	310,786	283,527	(27,259)	(8.77) %
TOTAL ASSETS	310,786	283,527	(27,259)	(8.77) %
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
202000 - Accounts Payable	5,697	0	(5,697)	(100.00) %
Total Accounts Payable	5,697	0	(5,697)	(100.00) %
Other Current Liabilities				
257000 - Accrued Salaries Wages	4,500	0	(4,500)	(100.00) %
Total Other Current Liabilities	4,500	0	(4,500)	(100.00) %
Total Current Liabilities	10,197	0	(10,197)	(100.00) %
Total Liabilities	10,197	0	(10,197)	(100.00) %
Equity				
390000 - Fund Balance - Unassigned	295,983	300,589	4,607	1.55 %
Net Revenue	4,606	(17,062)	(21,669)	(470.40) %
Total Equity	300,589	283,527	(17,062)	(5.67) %
TOTAL LIABILITIES AND EQUITY	310,786	283,527	(27,259)	(8.77) %

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Created on: 05/01/2021, 2:08 PM EDT

Michigan Municipal Services Authority Check Register

Date	Payee	Document No	Amount Cleared
Bank: Bill.com Clearing - Bill.com Clearing		Account No:	
04/06/2021	10029--Vettraino Consulting, LLC		6,156.00 In Transit
04/09/2021	10029--Vettraino Consulting, LLC		58.29 In Transit
04/09/2021	10002--Plante Moran		836.50 In Transit
04/09/2021	10009--Kristen Delaney		1,785.87 In Transit
	Total for Bill.com Clearing		<u>8,836.66</u>
Bank: Fifth Third - 1244 - Firth Third		Account No: 7169301244	
04/02/2021	10015--Gusto		51.00 04/30/2021
04/15/2021	10015--Gusto		722.39 04/30/2021
04/29/2021	10015--Gusto		722.39 04/30/2021
	Total for Fifth Third - 1244		<u>1,495.78</u>

Michigan Municipal Services Authority Reconciliation Report

As Of 04/30/2021
Account: 5/3 Checking

Statement Ending Balance	282,831.83
Deposits in Transit	0.00
Outstanding Checks and Charges	0.00
Adjusted Bank Balance	282,831.83
Book Balance	282,831.83
Adjustments*	0.00
Adjusted Book Balance	282,831.83

Total Checks and Charges Cleared	13,720.58	Total Deposits Cleared	37,534.25
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Deposits

Name	Memo	Date	Doc No	Cleared	In Transit
Gusto	Gusto Refund	04/07/2021		34.25	
Local Community Stabi- lization Authority	LCSA 3rd Qtr Pmt FY21	04/20/2021		37,500.00	
Total Deposits				37,534.25	0.00

Checks and Charges

Name	Memo	Date	Check No	Cleared	Outstanding
Gusto	March 2021 Invoice	04/02/2021		51.00	
General Ledger Entry		04/06/2021		6,156.00	
General Ledger Entry		04/09/2021		2,680.66	
General Ledger Entry	04.15.21 Payroll	04/15/2021		1,645.91	
Gusto	4.15.2021 Payroll	04/15/2021		722.39	
General Ledger Entry	04.29.21 Payroll	04/29/2021		1,645.91	
Gusto	4.29.2021 Payroll	04/29/2021		722.39	
	April 2021 Bank Service Charges	04/30/2021		96.32	
Total Checks and Charges				13,720.58	0.00



Statement Period Date: 4/1/2021 - 4/30/2021
 Account Type: COMM'L 53 ANALYZED
 Account Number: [REDACTED]

MICHIGAN MUNICIPAL SERVICE
 200 TOWNSEND ST STE 900
 LANSING MI 48933



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Banking Center: Grand Rapids
 Banking Center Phone: 616-653-5440
 Commercial Client Services: 866-475-0729

5281

Account Summary - [REDACTED]

04/01	Beginning Balance	\$259,018.16	Number of Days in Period	30
	Checks			
8	Withdrawals / Debits	\$(13,720.58)		
2	Deposits / Credits	\$37,534.25		
04/30	Ending Balance	\$282,831.83		

Withdrawals / Debits

8 items totaling \$13,720.58

Date	Amount	Description
04/02	51.00	GUSTO 6semjm8c4t9 FEE 655017 6semjppqe30 MICHIGAN MUNICIPAL SER 040221
04/06	6,156.00	Bill.com Payables 016MOBOWP1R3U6G Michigan Municipal Ser Jaymes Vettraino Bill.com 016MOBOWP1R3U6G Inv #2208 040621
04/09	2,680.66	Bill.com Payables 016WWXNFM1R9P6U Michigan Municipal Ser Multiple Payments Bill.com Payables 016WWXNFM1R9P6U 040921
04/12	96.32	SERVICE CHARGE
04/14	722.39	GUSTO 6SEMJM8GCHV TAX 793919 6semjplfr01 MICHIGAN MUNICIPAL SER 041421
04/14	1,645.91	GUSTO 6SEMJM8GCHS NET 793916 6semjplfqun MICHIGAN MUNICIPAL SER 041421
04/28	722.39	GUSTO 6SEMJM8LJA1 TAX 964673 6semjpn9puu MICHIGAN MUNICIPAL SER 042821
04/28	1,645.91	GUSTO 6SEMJM8LJ9V NET 964671 6semjpn9pup MICHIGAN MUNICIPAL SER 042821

Deposits / Credits

2 items totaling \$37,534.25

Date	Amount	Description
04/07	34.25	GUSTO PAYROLL 6SEMJM8EBS9 TAX 727689 6semjpkk7ct MICHIGAN MUNICIPAL SER 040721
04/20	37,500.00	Bill.com Receivable 016CDLHRP1RPDY1 Michigan Municipal Ser 016CDLHRP1RPDY1 Local Community Bill.com Inv #FYE 2021-03 042021

Daily Balance Summary

Date	Amount	Date	Amount	Date	Amount
04/02	258,967.16	04/09	250,164.75	04/20	285,200.13
04/06	252,811.16	04/12	250,068.43	04/28	282,831.83
04/07	252,845.41	04/14	247,700.13		

PLEASE NOTE THAT WE HAVE UPDATED OUR ACCOUNT RULES AND TERMS & CONDITIONS. DISCLOSURES CAN BE VIEWED ONLINE AT:
 COMMERCIAL ACCOUNT RULES: 53.COM/TM-CA-RULES TREASURY MANAGEMENT TERMS & CONDITIONS: 53.COM/TM-TC