

# Board of MINERAL COUNTY COMMISSIONERS

CASSIE HALL, Chairman  
LARRY GRANT, Vice Chairman  
CURTIS SCHLEPP, Member  
TERESA MCNALLY, Clerk of the Board

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GOVERNING BOARD FOR THE TOWNS OF  
HAWTHORNE, WALKER LAKE, LUNING,  
AND MINA  
LIQUOR BOARD AND GAMING BOARD  
COUNTY HIGHWAY COMMISSION  
REGIONAL TRANSPORTATION COMMISSION

## March 14, 2023 Special Meeting

Agenda for the Meeting of the Board of Mineral County Commissioners, the Town Governing Boards for the Towns of Hawthorne, Luning, Mina, and Walker Lake, County Liquor Board, County Gaming Board, County Highway Commission, County Licensing Board, and the Licensing and Control Board for Houses of Prostitution.

**PLACE OF MEETING:** County Commissioner's Meeting Room, Mineral County Courthouse, First and "A" Street, Hawthorne, Nevada.

**DATE AND TIME OF MEETING:** Monday, March 20, 2023, through Thursday, March 23, 2023, commencing at 9:00 A.M. If a mid-day recess is necessary the meeting will reconvene following the recess for completion of the day's agenda. If the Board is unable to finish the day's items they will reconvene Monday, March 27, 2023, commencing at 9:00 A.M.

**NOTIFICATIONS:** (1) Unless otherwise stated or scheduled for a specific time, items may be taken out of the order listed. (2) The Board may combine any two or more items for consideration and/or action. (3) The Board may remove any item or delay discussion relating to any item at any time. (4) The Board may take action on any item scheduled for review or consideration immediately following such review or consideration. (5) Comments from the public will be limited to three (3) minutes per person.

**Please join the meeting from your computer, tablet, or smartphone.**

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1. **Pledge of Allegiance**
2. **Approval of Agenda/Necessary Changes**
3. **Monday, March 20, 2023** - For consideration and possible action relative to the review of the 2022-23 budget and 2023-24 budget estimates.  
See attached Budget Review Schedule. (Public comment following)
4. **Tuesday, March 21, 2023** - For consideration and possible action relative to the review of the 2022-23 budget and 2023-24 budget estimates.

**March 14, 2023**

Agenda for the Meeting of the Board of Mineral County Commissioners, the Town Governing Boards for the Towns of Hawthorne, Luning, Mina, and Walker Lake, County Liquor Board, County Gaming Board, County Highway Commission, County Licensing Board, and the Licensing and Control Board for Houses of Prostitution to be held on **Monday, March 20, 2023, through Thursday, March 23, 2023.**

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See attached Budget Review Schedule. (Public comment following)

5. **Wednesday, March 22, 2023** - For consideration and possible action relative to the review of the 2022-23 budget and 2023-24 budget estimates.

See attached Budget Review Schedule. (Public comment following)

6. **Thursday, March 23, 2023** - For consideration and possible action relative to the review of the 2022-23 budget and 2023-24 budget estimates.

See attached Budget Review Schedule. (Public comment following)

**TIME-SPECIFIC ITEMS:**

**Thursday  
March 23, 2023  
3:00 P.M.**      **Kyle Isom, Recreation and Community Development Director** - For consideration and possible action relative to opening, reviewing, and selection of a qualified bid; and funding for the Walker Lake Golf Course Hydroseeding.  
(Public comment following)

**Public Comment**

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**NOTE: Persons attending the meeting who are disabled and require special accommodations or assistance are requested to notify the County Clerk's Office, PO Box 1450, Hawthorne, NV 89415, or by calling 775-945-2446 no later than three (3) days prior to the meeting.**

**Mineral County is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), or at any USDA office, or call 866-632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax 202-690-7442 or email at [program.intake@usda.gov](mailto:program.intake@usda.gov).**

**A COPY OF THE AGENDA WILL BE POSTED AT THE FOLLOWING LOCATIONS:**

- Mineral County Clerk & Treasurer's Office, Mineral County Courthouse Hawthorne, Nevada
- County Commissioner's Meeting Room, Mineral County Courthouse, Hawthorne, Nevada
- Lobby of the Mineral County Courthouse, Hawthorne, Nevada
- Bulletin Board at the Hawthorne Post Office, Hawthorne, Nevada
- Lobby of the DMV
- Bulletin Board at Safeway

Posted by: Suzanne Lahre  
Deputy Clerk-Treasurer II



# BUDGET REVIEW SCHEDULE

## Monday, March 20, 2023



Time	Name	Department and Index #
9:00 AM	<b>Pre-Hearing Financial Discussions</b>	
	Department Heads are encouraged to attend the discussions	
Immediately	<b>Hawthorne Utilities</b>	Landfill
Following	Tom/Ana	Hawthorne Utilities
	945-2486	Mina Water
		Luning Water
11:30 AM	<b>CAHS</b>	CAHS
	Carla Hemmer	
12:00 - 1:30 PM	<b>Lunch</b>	
1:30 PM	<b>Sheriff</b>	Sheriff
	Bill/Elizabeth	Jail
		Dispatch
		Animal Control
		Drug Forfeiture
3:00 PM	<b>Constable</b>	Constable
	Gary Schaaf	
3:30 PM	<b>Clerk-Treasurer</b>	Clerk-Treasurer
	Teresa McNally	Election
		General Misc
		General Indigent
		Medical Indigent



# BUDGET REVIEW SCHEDULE

## Tuesday, March 21, 2023



Time	Name	Department and Index #
9:00 AM	<b>Public Works</b>	Buildings & Grounds
	Eric/Donna	Maintenance
		Cemetery
		RTC, Road, Airport
10:30 AM	<b>Library</b>	Library
	Courtney Oberhanlsi	Mina Library
11:00 AM	<b>Senior Center</b>	Senior Center
	Cherrie George	
12:00 - 1:30 PM	<b>Lunch</b>	
1:30 PM	<b>Cooperative - Extension</b>	Cooperative Extension
	Staci Emm	
2:00 PM	<b>Planning Commission</b>	Planning Commission
	Mark Nixon	
2:30 PM	<b>District Attorney</b>	District Attorney
	Jaren Stanton	Indigent Defense
		Drug Forfeiture



# BUDGET REVIEW SCHEDULE

## Wednesday, March 22, 2023



Time	Name	Department and Index #
9:00 AM	<b>Fire Department</b>	County Fire, Schurz Fire
	Chris Lawrence	Ambulance
		Town Fire Funds
11:00 AM	<b>Recorder</b>	Recorder
	Cindy Nixon	Mining Map, Recorder Tech
12:00 - 1:30 PM	<b>Lunch</b>	
1:30 PM	<b>Public Administrator</b>	Public Administrator
	Beth Cichowlaz	
2:00PM	<b>Comptroller</b>	Comptroller
	Hillary Womack	Unemployment
2:30 PM	<b>Commissioners</b>	Commissioners
		IT
		Contingency
		Transfer to Town Funds
		Transfer to Other Funds
		Pilt, Debt Services
		Town Funds
		Central Nevada Health District
		USDA Reserve
*All Department Heads asking for Capital Outlay Purchases are encouraged to attend*		Capital Projects



# BUDGET REVIEW SCHEDULE

## Thursday, March 23, 2023



Time	Name	Department and Index #
9:00AM	<b>Justice Court</b>	Justice Court
	Rob Hoferer	JP Assessments
		Court Facilities
9:30 AM	<b>Building Inspector</b>	Building Inspector
	Stephanie Flow	
10:00 AM	<b>Assessor</b>	Assessor
	Kevin Chisum	Assessor Technology
10:30 AM	<b>Museum</b>	Museum
	Kellie Zuniga	
11:00 AM	<b>11th Judicial</b>	
	Judge Shirley/Dan Baldini	
12:00 - 1:30 PM	<b>Lunch</b>	
1:30 PM	<b>Public Guardian (20)</b>	Public Guardian
	Laticha Mitchell	
2:00 PM	<b>Emergency Management</b>	
	Pat Hughes	
2:00 PM	<b>Recreation &amp; Community Development</b>	Recreation
	Kyle Isom	MCCTA Restricted