Northampton County Board of Commissioners will meet in Regular Session on Monday March 20, 2017 at 6:00 p.m. in the Commissioners' Meeting Room located at 60 West Jefferson Street, Jackson, North Carolina. The purpose of the meeting is to conduct public business as indicated on the following agenda.

TAB	TIME	DESCRIPTION
	5:30	Closed Session G.S. 143-318.11 (a)(3)- County Attorney
	5:50	Agenda Work Session
1 2 3	6:00	Approval of Regular Meeting Minutes for March 6, 2017
4	6:05	Honorable Laquitta Greene-Cooper, Clerk of Court
5	6:10	Mr. Andy Smith, Health Department Director
6	6:20	Mr. William Flynn, Zoning Director Request Date/Time-Public Hearing for Rezoning
7	6:25	Ms. Kimberly Turner, County Manager 1) Capital Improvement Plan
8	7:00	Citizens/Board Comments
	7:30	Adjourn

NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

Meeting Date :	03-20-2017						
Agenda Tab Number:	1						
Agenda Time:	6:00 pm						
Presenter and/or Subject Matter:							
Approva	ıl of Regular Mee	ting Minutes for N	March 6, 2017				

Komita Hendricks

1 Approval of Regular Meeting Minutes for March 6, 2017 NORTHAMPTON COUNTY REGULAR SESSION March 6, 2017

Be It Remembered that the Board of Commissioners of Northampton County met on March 6, 2017, with the following present: Fannie Greene, Chester Deloatch, Charles Tyner, Geneva Faulkner, and Robert Carter.

Others Present: Kimberly Turner, Scott McKellar, Nathan Pearce, Leslie Edwards, and Komita Hendricks

Agenda Work Session:

A work session was held to discuss today's agenda items. Chairman Carter called upon County Manager Kimberly Turner for input. Ms. Turner requested to change under tab 4; item number 1 to Renovation of Old DSS Building, item number 2 to Courthouse Security, item 3 to Budget Formulation and Planning Guidance, and add item number 4 as Management Matters. Ms. Turner also requested to remove Tab 6, add work session at 12:00 pm with Sheriff Smith, and Mrs. Laquitta Greene-Cooper, and add other closed session for purpose of G.S. 143-318.11(a)(6)- Personnel.

Commissioner Faulkner requested to move item number 1 and item number 2 under tab 4 to tab 11 after work session with Sheriff Smith and Mrs. Laquitta Greene-Cooper.

Regular Session:

Chairman Carter called the meeting to order, welcomed everyone, and announced when citizens could make comments. Commissioner Tyner gave the Invocation and the Pledge of Allegiance was recited.

Approval of Regular Session Minutes for February 20, 2017:

A motion was made by Chester Deloatch and seconded by Fannie Greene to approve the Regular Session Minutes for February 20, 2017. *Question Called:* All present voting yes. <u>Motion carried.</u>

Approval of Agenda for March 6, 2017:

A motion was made by Fannie Greene and seconded by Chester Deloatch to approve the amended agenda for March 6, 2017. *Question Called: All present voting yes.* Motion carried.

Public Hearing- Appointments to the Woodland Zoning Board:

Chairman Carter recessed the regular session to go into a Public Hearing.

Ms. Turner stated that the purpose of the public hearing is to receive and hear public comments in reference to the appointment of Mr. Perce J. Cole to the Town of Woodland's Zoning Board for the remainder of Mrs. Cynthia Moore term ending August 2018.

Chairman Carter called for public comments.

None were heard.

Chairman Carter closed the Public Hearing to enter into regular session.

A motion was made by Geneva Faulkner and seconded by Fannie Greene to approve the appointment of Mr. Perce J. Cole to the Woodland Zoning Board. *Question Called: All present voting yes.* <u>Motion carried.</u>

Budget Formulation and Planning Guidance:

Ms. Kimberly Turner, County Manager, appeared before the Board to obtain approval of the Budget Formulation and Planning Guidance for FY 2017-2018.

A motion was made by Chester Deloatch and seconded by Charles Tyner to approve the Budget Formulation and Planning Guidance for 17-18 submitted by the County Manager. <u>Question</u> <u>Called:</u> All present voting yes. <u>Motion carried.</u>

Appointment of Assistant County Manger to Lake Gaston Weed Control Council:

Ms. Kimberly Turner, County Manager, appeared before the Board to obtain approval of Mr. Nathan Pearce, Assistant County Manager, as an alternate for the Lake Gaston Weed Control Council board.

A motion was made by Fannie Greene and seconded by Charles Tyner to appoint Mr. Nathan Pearce as an alternate on the Lake Gaston Weed Control Council. *Question Called:* All present voting yes. Motion carried.

Appointment to Lake Gaston Weed Control Council:

Ms. Kimberly Turner, County Manager, appeared before the Board to obtain approval of reappointment of Mr. Jack Saunders and Larry Liles to the Lake Gaston Weed Control Council.

Commissioner Tyner suggested the reappointments be held at next meeting.

Ms. Kimberly Turner, County Manager, stated there was a question raised about the serving of alcohol at Wellness Center. Ms. Turner stated currently the County Attorney is working on a policy that can be presented to this Board.

Mr. Scott McKellar, County Attorney, stated the policy should be ready at the next board meeting.

Ms. Kimberly Turner, County Manager, stated that Dr. Elam, President of HCC, will attend the April 3, 2017 meeting for just an introduction purpose and share some of his ideas and interests with the Board.

Ms. Kimberly Turner, County Manager, mentioned the new bill for maintenance bond for subdivision roads that was presented during the Legislative Briefing webinar.

Ms. Kimberly Turner, County Manager, stated there was a request to investigate the two existing coal ash sites in Northampton County; they are still working on obtaining permitting information from the state.

Ms. Kimberly Turner, County Manager, appeared before the Board to obtain approval of purchasing a table for \$300 at CADA Banquet on April 28, 2017 for Commissioners.

A motion was made by Chester Deloatch and seconded by Fannie Greene to purchase a table for \$300 for the CADA Banquet. <u>Question Called:</u> Yes (Commissioner Carter, Greene, and Deloatch); no (Commissioners Faulkner, Tyner). <u>Motion carried.</u>

PLEASE SEE SCANNED DOCUMENTS WHICH ARE HEREBY MADE A PART OF THESE MINUTES:

TOWN OF WOODLAND

P.O. Box 297 Woodland, NC 27897

January 24,2017

Board of Commissioners Northampton County P.O. Box 808 Jackson, NC 27845

Dear Board of Commissioners:

The Town of Woodland is requesting approval of the appointment of Mr. Perce J. Cole to fill in the remainder of Mrs. Cynthia Moore's two year term ending August 2018.

Sincerly,

Raymond S. Eaton Zoning Administrator

ZONING BOARD MEMBERS

woodland.zoning@gmail.com

Name	Phone	Expiration
Minister Jane Mann		August 2018
P.O. Box 68	252-587-3201	August 2016
Woodland, NC 27897		
Perce J. Cole (ETJ)	252-587-1357	August 2018
6255 US HWY 258		7115031 2010
Woodland, NC 27897		
Stewart Beasley		August 2018
P.O. Box 99	252-587-6251	August 2018
Woodland, NC 27897	252-398-7341	
252-587-6251	TTT TTT 1014	
252-398-7341		
Edward Bryant (Alternate)	252-587-4361	Aug. at 2010
P.O. Box 276	232 307-4301	August 2018
Woodland, NC 27897		
Curtis Benton	252-398-7642	A 2010
951 Finley Road	202 000 7012	August 2018
Woodland, NC 27897		
Carita Hall Reynolds	252-587-3968	4
P.O. Box 413	232-367-3906	August 2018
Woodland, NC 27897		
Phone Numbers for Appeals		
Land Records Office Jackson, N	NC 252-534-5941	
Joy Edwards	Fax: 252-534-1406	
7	. ac. 202-004-1400	

Register of Deeds

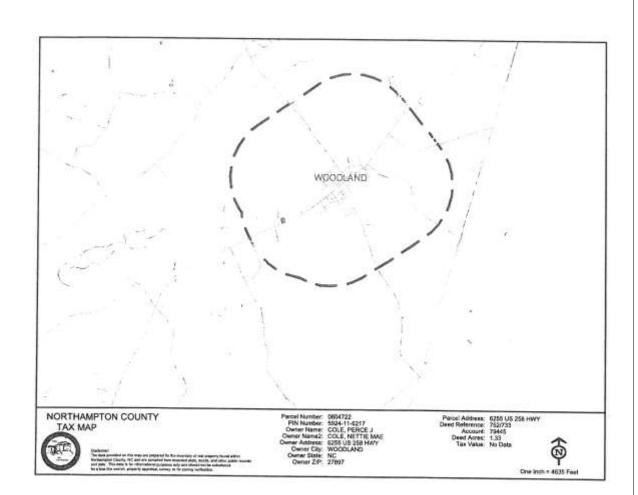
P.O. Box 128 252-534-2511

Jackson, NC 27845

Must send in request and \$2.00 for copy of property-pg and book # William Flynn (Co. Zoning Officer) 252-534-1905 Raymond Eaton (Woodland Zoning Adm.) 252-534-7161 P.O. Box 297 Fax: 252-587-1893

Woodland, NC 27897

News Herald Office Phone 252-332-2123/ (Fax) 252-332-3940 Must have in by Tuesday/ Noon for publication on the next Thursday



NORTHAMPTON COUNTY PUBLIC HEARING

The Northampton County Board of Commissioners will hold a public hearing on March 6, 2017 at 10:05 a.m. in the Commissioners' Meeting Room located at 100 West Jefferson Street in Jackson, North Carolina. The purpose of this meeting is to receive public comments on the appointment of one Extraterritorial Jurisdiction member for the Town of Woodland Zoning and Planning Board. Any citizen located in the Town of Woodland's Extraterritorial Jurisdiction wishing to be appointed to that Board may contact the Northampton County Manager's Office at (252) 534-2501, via email at komita.hendricks@nhenc.net, or attend the public hearing.

Posted this 23rd day of February 2017 Posted this 2nd day of March 2017

A RESOLUTION REQUESTING APPOINTMENT OF EXTRATERRITORIAL JURISDICTION (ETJ) MEMBERS TO THE ZONING / PLANNING BOARD FOR THE TOWN OF WOODLAND, NORTH CAROLINA

WHEREAS. The Town of Woodland Zoning and Planning Board Ordinance requires that two Extraterritorial Jurisdiction (ETJ) Members and one alternate Member be appointed by the Northampton County Board of Commissioners after the Northampton County Board of Commissioners schedule a public hearing on the selection; and,

WHEREAS, The Woodland Zoning and Planning Board Ordinance requires that the notice of the public hearing be given once a week for two successive calendar weeks in a newspaper having general circulation in the area; and,

WHEREAS, The Northampton County Board of Commissioners shall select appointees only from those who apply at or before the public hearing, and,

WHEREAS, The County Board of Commissioners shall make the appointments within forty-five (45) days following the public hearing,

NOW, THEREFORE, BE IT RESOLVED that the proposed request is hereby formally approved by the Town Board of the Town of Woodland and that the Mayor/Administrator of this Municipality is hereby empowered to respectfully request that the execution of the above be made to the Northampton County Board of Commissioners.

A motion was made by Commissioner Ellis Garris and seconded by Commissioner Thomosena Boone for the adoption of the above Resolution, and upon being put to a vote was duly adopted:

I, Margaret Burgwyn, Mayor of the Town of Woodland, do hereby certify that the foregoing is a true and correct copy of excerpts from the Minutes of the meeting of the Town Board duly held on 6th day of November, 2003.

(SEAL)

MAYOR ADMINISTRATOR TOWN OF WOODLAND

WOODLAND, NORTH CAROLINA

NORTHAMPTON COUNTY GENERAL FUND BUDGET FY 2017-2018

Budget Formulation and Planning Guidance March, 2017

County Manager Recommendation:

I. Northampton County Schools:	Current Year	FY 17-18
A. Current Expense:	\$3,650,000	\$3,500,000
B. Capital Outlay:	\$ 795,000	\$ 695,000
Totals:	\$4,445,000	\$4,195,000

II. General County Government:

- A. Mileage reimbursement rate at \$0.55 per mile
- B. Critical Capital Outlay only
- C. Department operating budget prepared using zero based budgeting standards
- D. Employee health insurance cost share remain at 90/10

Introduction of New Employees:

Ms. Leslie Edwards, Finance Director, appeared before the Board to introduce Heather Futrell and Melundy Vaniford as new employees within the Finance Department.

Ad Valorem Tax Appeals:

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to obtain approval to release or refund Ad Valorem taxes in the amount of \$1,214.20 on 2 appeals.

A motion was made by Geneva Faulkner and seconded by Charles Tyner to approve the request for release or refund of the Ad Valorem Tax appeals submitted herewith in the amounts and for the reasons stated on the listing. *Question Called: All present voting yes.* Motion carried.

Appeal of Tax Appeals-Barbara Storey:

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to obtain the Boards decision on a refund of tax bill 16A0602976 because of late filing of Disabled Veteran Exclusion.

A motion was made by Charles Tyner and seconded by Geneva Faulkner to approve the tax refund. *Question Called: All present voting yes.* **Motion carried.**

Motor Vehicle Refunds:

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to obtain approval to release or refund Ad Valorem taxes assessed in the amount of \$735.37 on 18 appeals.

A motion was made by Charles Tyner and seconded by Chester Deloatch that the motor vehicle refunds be approved as submitted. *Question Called:* All present voting yes. Motion carried.

Appeal of Rollback Taxes:

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to obtain Boards action concerning the release of roll back bills on parcel # 06-00482, 06-02852, 13-00183, and 06-04684.

A motion was made by Charles Tyner and seconded by Fannie Greene to release the roll back bills. *Question Called: All present voting yes.* <u>Motion carried.</u>

Introduction of New Employees:

Mrs. Cathy Allen, Tax Administrator, appeared before the Board to introduce Daniela Byer and Tracy Flood as new employees within the Tax Department.

PLEASE SEE SCANNED DOCUMENTS WHICH ARE HEREBY MADE A PART OF THESE MINUTES:

DECISION PAPER

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

FM: Cathy B. Allen, Tax Administrator

RE: Ad Valorem Tax Appeals

DT: February 27, 2017

THIS IS A DECISION PAPER.

PURPOSE:

To obtain the Board's approval to release or refund Ad Valorem taxes assessed in the

amount of \$1,214.20 on two (2) appeals.

FACTS:

Attached hereto is a listing of property owners who have requested that I appeal to the Board of Commissioners on their behalf for a release or refund of tax to which

they seek relief as provided in G.S. 105-381.

DISCUSSION:

G.S. 105-381 Provides that a taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property may appeal to the Board of Commissioners for relief of such tax. Such appeal must be presented within five years after the tax first became due or within six months after the payment of such tax, whichever is later.

The Board of Commissioners may, upon receiving a taxpayer's written statement of a valid defense, release or refund such tax if the valid defense is one of the following:

(1) A tax imposed through clerical error

(2) An illegal tax

(3) A tax levied for an illegal purpose

CONCLUSION:

The Board of Commissioners have the authority to grant, release, or refund due to

the above three reasons.

RECOMMENDATION:

That the Board of Commissioners approve the request for release or refund of the Ad Valorem Tax appeals submitted herewith in the amounts and for the reasons

stated on the listings.

Respectfully submitted,

CATHY B. ALLEN TAX ADMINISTRATOR

ACTION BY THE BOARD OF COMMISSIONERS:

APPROVED DISAPPROVED

SIGNATURE & DATE:

February 27, 2017

Ad Valorem Tax Appeals

NAME	ACCOUNT	ACTION	AMOUNT	REASON
Brooks, Penny A	103481	Release	\$ 351.94	Double Listed
Harrington, Jean H	128478	Release	862.26	Exempt/Acct Changed
TOTAL REFUNDS/RELEASES			\$ 1,214.20	

Respectfully submitted,

CATHY B. ALLEN TAX ADMINISTRATOR

CBA/br

Cc: Board of Commissioners (7) County Manager (1) Clerk to Board (6)

(1) (6)

DECISION PAPER

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

FM: Cathy B. Allen, Tax Administrator

RE: Ad Valorem Tax Appeal – Barbara Storey (Garland Bruce Story, Jr.) Disabled Veteran Exclusion (Late Application)

DT: December 28, 2016

THIS IS A DECISION PAPER.

PURPOSE:

To obtain the Board's denial or approval of a late application providing taxpayer shows good cause for the filing of a late application.

FACTS:

Mrs. Barbara Storey has requested an appeal to the Board of Commissioners for a refund of tax to which she seeks relief as provided in G.S. 105-277.1C on tax bill 16A0602976. The assessor denied the application when submitted due to the applicant(s) did not meet the June 1st deadline for submitting an application for the Disabled Veteran Exclusion.

Below you will find that Mrs. Storey provided all the necessary documentations below to meet the necessary requirements on December 19, 2016 and January 4, 2017.

- (1) Taxpayer is a qualifying owner of a permanent legal residence. 12/19/16
- (2) U.S. Department of Veteran affairs approval of Disability. (Form NCDVA-9 1-4-17)
- (3) Taxpayer's affirmation and signature on application. 12/19/16

The taxpayer would have met the requirement for approval to receive this exclusion and tax bill 16A0602976 would have received an exempted amount of \$45,000 in value and a deducted amount of \$726.00 which consist of (\$414.00 G01, \$292.50 C56, \$22.50 F56) If the taxpayer had submitted the application and the required NCDVA-9 form in a timely manner.

CONCLUSION:

G.S. 105-277.1C Short Description: This program excludes up to the first \$45,000 of the appraised value of the permanent residence of a disabled veteran. A disabled veteran is defined as a veteran whose character of service at separation was honorable or under honorable conditions and who has a total and permanent service-connected disability or who received benefits for specially adapted housing under 38 U.S.C. 2101.

There is no age or income limitation for this program. This benefit is also available to a surviving spouse (who has not remarried) of either (1) a disabled veteran as defined above, (2) a veteran who died as a result of a service-connected condition whose character of a service at separation was honorable or under honorable conditions, or (3) a service member who died from a service-connected condition in the line of duty and not as a result of willful misconduct...

RECOMMENDATION:

Respectfully submitted,

CATHY B. ALLEN TAX ADMINISTRATOR

ACTION BY THE BOARD OF COMMISSIONERS:

APPROVED_ DISAPPROVED_ OTHER_

OTHER	
SIGNATURE & DATE:	

G.S. 105-282.1 rage 1 of ∠

§ 105-282.1. Applications for property tax exemption or exclusion; annual review of property exempted or excluded from property tax.

(a) Application. - Every owner of property claiming exemption or exclusion from property taxes under the provisions of this Subchapter has the burden of establishing that the property is entitled to it. If the property for which the exemption or exclusion is claimed is appraised by the Department of Revenue, the application shall be filed with the Department. Otherwise, the application shall be filed with the assessor of the county in which the property is situated. An application must contain a complete and accurate statement of the facts that entitle the property to the exemption or exclusion and must indicate the municipality, if any, in which the property is located. Each application filed with the Department of Revenue or an assessor shall be submitted on a form approved by the Department. Application forms shall be made available by the assessor and the Department, as appropriate.

Except as provided below, an owner claiming an exemption or exclusion from property taxes must file an application for the exemption or exclusion annually during the listing period.

- (1) No application required. Owners of the following exempt or excluded property do not need to file an application for the exemption or exclusion to be entitled to receive it:
 - Property exempt from taxation under G.S. 105-278.1 or G.S. 105-278.2.
 - Special classes of property excluded from taxation under G.S. 105-275(15), (16), (26), (31), (32a), (33), (34), (37), (40), (42), or (44).
 - Property classified for taxation at a reduced valuation under G.S. 105-277(g) or G.S. 105-277.9.



Single application required. - An owner of one or more of the following properties eligible for a property tax benefit must file an application for the benefit to receive it. Once the application has been approved, the owner does not need to file an application in subsequent years unless new or additional property is acquired or improvements are added or removed, necessitating a change in the valuation of the property, or there is a change in the use of the property or the qualifications or eligibility of the taxpayer necessitating a review of the benefit.

- Property exempted from taxation under G.S. 105-278.3, 105-278.4, 105-278.5, 105-278.6, 105-278.7, or 105-278.8.
- Special classes of property excluded from taxation under G.S. 105-275(3), (7), (8), (12), (17), (18), (19), (20), (21), (31e), (35), (36), (38), (39), (41), or (45) or under G.S. 131A-21.
- Special classes of property classified for taxation at a reduced valuation under G.S. 105-277(h), 105-277.1, 105-277.1C, 105-277.10, 105-277.13, 105-277.14, 105-277.15, 105-277.17, or 105-278.
- d. Property owned by a nonprofit homeowners' association but where the value of the property is included in the appraisals of property owned by members of the association under G.S. 105-277.8.
- Repealed by Session Laws 2008-35, s. 1.2, effective for taxes imposed for taxable years beginning on or after July 1, 2008.
- (a1) Late Application. Upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Department of Revenue, the board of equalization and review, the board of county commissioners, or the governing body of a municipality, as appropriate. An untimely application for exemption or exclusion approved under this subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.
- (b) Approval and Appeal Process. The Department of Revenue or the assessor to whom an application for exemption or exclusion is submitted must review the application and either approve or

DECISION PAPER

TO: NORTH	AMPTON COUNTY BOARD OF COMMISSIONERS
FROM: CATHY	B. ALLEN, TAX ADMINISTRATOR
RE: AD VAL	OREM TAX APPEALS
DATE: FEBRUA	ARY 28, 2017
THIS IS A DECIS	ION PAPER
PURPOSE:	To obtain the Board's approval to release or refund Ad Valorem taxes assessed
	in the amount of \$735.37 on eighteen (18) appeals.
FACTS:	Attached hereto is a listing of property owners who have requested that I
	appeal to the board of Commissioners on their behalf for a release of refund of
	tax to which they seek relief as provided in G.S. 105-381.
DISCUSSION:	G.S. 105-381 Provides that a taxpayer asserting a valid defense to the
	enforcement of the collection of a tax assessed upon his property may appeal to
	the Board of Commissioners for relief of such a tax. Such appeal must be
	presented within five years after the tax first became due or within six months
	after the payment of such tax, whichever is later.
	The Board of Commissioners may, upon receiving a taxpayer's written
	statement of a valid defense, release or refund such tax if the valid defense is
	one of the following:
	A tax imposed through clerical error An illegal tax
	(3) A tax levied for an illegal purpose
CONCLUSION:	The Board of Commissioners have the authority to grant, release, or refund due
	to the above three reasons.
Respectfully sub	omitted,
CATHY B. ALLEN	
TAX ADMINISTR	ATOR
	BOARD OF COMMISSIONERS:
APP	OVED
DISA	PRROVED DATE
OTHE	RSIGNATURE

Feb 2017 refunds			
AD VALOREM TAX APPEALS			
MOTOR VEHICLE REFUND ADJUSTMENTS			
	-		
150			
NAME	ACTION	AMOUNT	REASON
JAMES LEE BARNES	REFUND	\$40.90	VEHICLE SOLD
JANE LONG BROWN	REFUND	\$17.93	VEHICLE TOTALLED
JEFFREY LYNN BUCKNER	REFUND	\$115.07	VEHICLE SOLD
JOHNATHAN MATTHEW COLLIER	REFUND	\$4.09	VEHICLE SOLD
MARION LEROY DRUMMOND	REFUND	\$88.65	VEHICLE SOLD
GARY L. ENNIS, JR	REFUND	\$18.19	VEHICLE SOLD
NANCY BOONE LOVE	REFUND	\$22.81	VEHICLE SOLD
TIMOTHY DEVINCE MITCHELL	REFUND	\$12.63	VEHICLE TOTALLED
REDWINES GARAGE & PARTS SALES INC	REFUND	\$12.87	VEHICLE SOLD
RICH & RICH BONDED AUCTIONEER	REFUND	\$2.34	VEHICLE SOLD
STERLING W. SKINNER	REFUND	\$29.42	VEHICLE SOLD
CONNIE DEBROW SMITH	REFUND	\$30.41	VEHICLE SOLD
STEVEN AND DEBBIE TRUST	REFUND	\$20.60	VEHICLE SOLD
T J TAYLOR & SONS INC	REFUND	\$1.64	VEHICLE SOLD
MARVIN ROBERT TAYLOR	REFUND	\$29.28	VEHICLE TOTALLED
THOMAS JACKSON VAUGHAN	REFUND	\$206.86	VEHICLE SOLD
CEPHUS WALTER WILLIAMS	REFUND	\$74.51	VEHICLE SOLD
SHIRLEY WRENN WOODARD	REFUND	\$7.17	VEHICLE SOLD
TOTAL BETWEEN ANNOUNT			
TOTAL REFUND AMOUNT		\$735.37	
Respectfully submitted,			
CATHY B. ALLEN			-
TAX ADMINSTRATOR			
CBA/epj			
CC: Board of Commissioners (7) County Manager (1)			
Clerk to Board (6)			

POSITION PAPER

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

FM: Cathy Allen, Tax Administrator

RE: Appeal of rollback on parcel 06-05053, owned by Jeffery G & J G Baker, and parcels 06-00482,

06-02852 and 13-00183, owned by Jeffery Baker and 06-04684 owned by Jeffery G & Renee

Baker

DT: January 28, 2013

PURPOSE: To obtain the Board's action concerning the roll back bills on parcel 06-

05053, owned by Jeffery G & J G Baker, and parcels 06-00482, 06-02852 and 13-00183, owned by Jeffery Baker and 06-04684 owned by Jeffery G &

Renee Baker

FACTS: The Assessor is required by G. S. 105-296(j) to audit at least one-eighth of

the parcels under Present Use Assessment

During the 2009 Present Use Audit, the Tax Office was informed that parcels 06-00482, 06-02852, 13-00183 and 06-04684 were put on a list of parcels requesting forestry plans by the Northampton Forestry Office. Due to the volume of requested plans the tax office approved the audits, pending the

completion of the plans by the Forestry Service.

During the review process for the 2016 Present Use Valuation Audit, it was discovered that the tax office did not have a forestry plan for the following parcels 06-00482, 06-02852, 13-00183 and 06-04684 as is required by G. S.

105-277.2.

Mr. Davis inquired of the Northampton County Forestry office about a forestry plan. They informed him that they did not have a plan in their files.

Mr. Davis sent the owners of parcels 06-00482, 06-02852, 13-00183 and 06-04684 a letter stating that the Tax Office did not have a forestry plan on file and the changes that would occur if a plan was not provided by August 12,

2016. (See attached letters)

The Bake's appealed the roll back on December 14, 2016. (See attached)

DISCUSSION: A forestry plan was completed on August 11, 2010, but was file at the Rocky

Mount, NC Office of the Forestry Service, not in the Northampton County

Office.

CONCLUSION: A forestry plan was done in a timely matter on parcels 06-00482, 06-02852,

13-00183 and 06-04684.

RECOMMENDATION: That the Board of Commissioners considers all of the factors presented in this appeal and make a decision as to release the following roll back bills.

Tax Bill #	Taxes						
16A0605053.1	\$172.48	16A0600482.1	\$195.91	16A0602852.1	\$179.85	16A1300813.1	\$210.59
16A0605053.2	\$160.65	16A0600482.2	\$182.45	16A0602852.2	\$167.51	16A1300813.2	\$196.13
16A0605053.3	\$172.55	16A0600482.3	\$174.13	16A0602852.3	\$179.22	16A1300813.3	\$183.47
						16A1300813.4	

Tax Bill # Taxes 16A0604684.1 \$363.01 16A0604684.2 \$338.08 16A0604684.3 \$380.98 16A0604684.4 \$350.50

Total amount to be release is \$4,256.66

ACTION BY THE BOARD: APPROVED DISAPPROVED ____ OTHER SIGNATURE & DATE _____ U.S. 103-270 Fage 1 01 3

§ 105-296. Powers and duties of assessor.

- (a) The county assessor shall have general charge of the listing, appraisal, and assessment of all property in the county in accordance with the provisions of law. He shall perform the duties imposed upon him by law, and he shall have and exercise all powers reasonably necessary in the performance of his duties not inconsistent with the Constitution or the laws of this State.
- (b) Within budgeted appropriations, he shall employ listers, appraisers, and clerical assistants necessary to carry out the listing, appraisal, assessing, and billing functions required by law. The assessor may allocate responsibility among such employees by territory, by subject matter, or on any other reasonable basis. Each person employed by the assessor as a real property appraiser or personal property appraiser shall during the first year of employment and at least every other year thereafter attend a course of instruction in his area of work. At the end of the first year of their employment, such persons shall also achieve a passing score on a comprehensive examination in property tax administration conducted by the Department of Revenue.
- (c) At least 10 days before the date as of which property is to be listed, the assessor shall advertise in a newspaper having general circulation in the county and post in at least five public places in each township in the county a notice containing all of the items listed in this subsection. If the listing period is extended in any county by the board of county commissioners, the assessor shall advertise in the newspaper in which the original notice was published and post in the same places a notice of the extension and of the times during which and the place or places at which lists will be accepted during the extended period. The items that must be included in the notice are:
 - The date as of which property is to be listed.
 - (2) The date on which listing will begin.
 - (3) The date on which listing will end.
 - (4) The times between the date mentioned in subdivision (c)(2), above, and the date mentioned in subdivision (c)(3), above, during which lists will be accepted.
 - (5) The place or places at which lists will be accepted at the times established under subdivision (c)(4), above.
 - (6) A statement that all persons who, on the date as of which property is to be listed, own property subject to taxation must list such property within the period set forth in the notice and that any person who fails to do so will be subject to the penalties prescribed by law.
 - (7) If the county has provided for electronic listing of personal property under G.S. 105-310.1, a statement that the county allows electronic listing of personal property and the timetable and procedures for electronic listing.
 - (d) through (f) Repealed by Session Laws 1987, c. 43, s. 2.
- (g) He shall have power to subpoena any person for examination under oath and to subpoena documents whenever he has reasonable grounds for the belief that such person has knowledge or that such documents contain information that is pertinent to the discovery or valuation of any property subject to taxation in the county or that is necessary for compliance with the requirements as to what the tax list shall contain. The subpoena shall be signed by the chairman of the board of equalization and review if that board is in session; otherwise, it shall be signed by the chairman of the board of county commissioners. It shall be served by an officer qualified to serve subpoenas. Any person who shall wilfully fail or refuse to appear, produce subpoenaed documents, or testify concerning the subject of the inquiry shall be guilty of a Class 1 misdemeanor.
- (h) Only after the abstract has been carefully reviewed can the assessor require any person operating a business enterprise in the county to submit a detailed inventory, statement of assets and liabilities, or other similar information pertinent to the discovery or appraisal of property taxable in the county. Inventories, statements of assets and liabilities, or other information secured by the assessor under the terms of this subsection, but not expressly required by this Subchapter to be shown

G.S. 105-296 Page 2 of 3

on the abstract itself, shall not be open to public inspection but shall be made available, upon request, to representatives of the Department of Revenue or of the Division of Employment Security (DES) of the Department of Commerce. Any assessor or other official or employee disclosing information so obtained, except as may be necessary in listing or appraising property in the performance of official duties, or in the administrative or judicial proceedings relating to listing, appraising, or other official duties, shall be guilty of a Class 3 misdemeanor and punishable only by a fine not exceeding fifty dollars (\$50.00).

- (i) Prior to the first meeting of the board of equalization and review, the assessor may, for good cause, change the appraisal of any property subject to assessment for the current year. Written notice of a change in assessment shall be given to the taxpayer at his last known address prior to the first meeting of the board of equalization and review.
- (j) The assessor must annually review at least one eighth of the parcels in the county classified for taxation at present-use value to verify that these parcels qualify for the classification. By this method, the assessor must review the eligibility of all parcels classified for taxation at present-use value in an eight-year period. The period of the review process is based on the average of the preceding three years' data. The assessor may request assistance from the Farm Service Agency, the Cooperative Extension Service, the North Carolina Forest Service of the Department of Agriculture and Consumer Services, or other similar organizations.

The assessor may require the owner of classified property to submit any information, including sound management plans for forestland, needed by the assessor to verify that the property continues to qualify for present-use value taxation. The owner has 60 days from the date a written request for the information is made to submit the information to the assessor. If the assessor determines the owner failed to make the information requested available in the time required without good cause, the property loses its present-use value classification and the property's deferred taxes become due and payable as provided in G.S. 105-277.4(c). If the property loses its present-use value classification for failure to provide the requested information, the assessor must reinstate the property's present-use value classification when the owner submits the requested information within 60 days after the disqualification unless the information discloses that the property no longer qualifies for present-use value classification. When a property's present-use value classification is reinstated, it is reinstated retroactive to the date the classification was revoked and any deferred taxes that were paid as a result of the revocation must be refunded to the property owner. The owner may appeal the final decision of the assessor to the county board of equalization and review as provided in G.S. 105-277.4(b1).

In determining whether property is operating under a sound management program, the assessor must consider any weather conditions or other acts of nature that prevent the growing or harvesting of crops or the realization of income from cattle, swine, or poultry operations. The assessor must also allow the property owner to submit additional information before making this determination.

- (k) He shall furnish information to the Department of Revenue as required by the Department to conduct studies in accordance with G.S. 105-289(h).
- (l) The assessor shall annually review at least one-eighth of the parcels in the county exempted or excluded from taxation to verify that these parcels qualify for the exemption or exclusion. By this method, the assessor shall review the eligibility of all parcels exempted or excluded from taxation in an eight-year period. The assessor may require the owner of exempt or excluded property to make available for inspection any information reasonably needed by the assessor to verify that the property continues to qualify for the exemption or exclusion. The owner has 60 days from the date a written request for the information is made to submit the information to the assessor. If the assessor determines that the owner failed to make the information requested available in the time required without good cause, then the property loses its exemption or exclusion for failure to provide the requested information, the assessor must reinstate the property's exemption or exclusion when the owner makes the requested information available

G.S. 105-296 Page 3 of 3

within 60 days after the disqualification unless the information discloses that the property is no longer eligible for the exemption or exclusion.

(m) The assessor shall annually review the transportation corridor official maps and amendments to them filed with the register of deeds pursuant to Article 2E of Chapter 136 of the General Statutes. The assessor must indicate on all tax maps maintained by the county or city that portion of the properties embraced within a transportation corridor and must note any variance granted for the property for such period as the designation remains in effect. The assessor must tax the property within a transportation corridor as required under G.S. 105-277.9 and G.S. 105-277.9A. (1939, c. 310, ss. 403, 404; 1953, c. 970, s. 3; 1955, c. 1012, s. 1; 1957, c. 202; 1959, c. 740, s. 3; 1963, c. 302; 1971, c. 806, s. 1; 1973, c. 560; 1983, c. 813, s. 3; 1985, c. 518, s. 2; 1987, c. 43, s. 2; c. 45, ss. 1, 2; c. 830, s. 84(b); 1987 (Reg. Sess., 1988), c. 1044, s. 13; 1991, c. 34, s. 2; c. 77, s. 1; 1993, c. 539, ss. 715, 716; 1994, Ex. Sess., c. 24, s. 14(c); 2001-139, ss. 3-5; 2002-184, s. 6; 2005-313, s. 7; 2005-386, s. 1.4; 2011-145, s. 13.25(pp); 2011-238, s. 2; 2011-401, s. 5.1; 2013-155, s. 8; 2014-3, s. 14.19.)

§ 105-277.2. Agricultural, horticultural, and forestland - Definitions.

The following definitions apply in G.S. 105-277.3 through G.S. 105-277.7:

- Agricultural land. Land that is a part of a farm unit that is actively engaged in the commercial production or growing of crops, plants, or animals under a sound management program. For purposes of this definition, the commercial production or growing of animals includes the rearing, feeding, training, caring, and managing of horses. Agricultural land includes woodland and wasteland that is a part of the farm unit, but the woodland and wasteland included in the unit must be appraised under the use-value schedules as woodland or wasteland. A farm unit may consist of more than one tract of agricultural land, but at least one of the tracts must meet the requirements in G.S. 105-277.3(a)(1), and each tract must be under a sound management program. If the agricultural land includes less than 20 acres of woodland, then the woodland portion is not required to be under a sound management program. Also, woodland is not required to be under a sound management program if it is determined that the highest and best use of the woodland is to diminish wind erosion of adjacent agricultural land, protect water quality of adjacent agricultural land, or serve as buffers for adjacent livestock or poultry operations.
- (1a) Business entity. A corporation, a general partnership, a limited partnership, or a limited liability company.
- (2) Forestland. Land that is a part of a forest unit that is actively engaged in the commercial growing of trees under a sound management program. Forestland includes wasteland that is a part of the forest unit, but the wasteland included in the unit must be appraised under the use-value schedules as wasteland. A forest unit may consist of more than one tract of forestland, but at least one of the tracts must meet the requirements in G.S. 105-277.3(a)(3), and each tract must be under a sound management program.
- (3) Horticultural land. - Land that is a part of a horticultural unit that is actively engaged in the commercial production or growing of fruits or vegetables or nursery or floral products under a sound management program. Horticultural land includes woodland and wasteland that is a part of the horticultural unit, but the woodland and wasteland included in the unit must be appraised under the use-value schedules as woodland or wasteland. A horticultural unit may consist of more than one tract of horticultural land, but at least one of the tracts must meet the requirements in G.S. 105-277.3(a)(2), and each tract must be under a sound management program. If the horticultural land includes less than 20 acres of woodland, then the woodland portion is not required to be under a sound management program. Also, woodland is not required to be under a sound management program if it is determined that the highest and best use of the woodland is to diminish wind erosion of adjacent horticultural land or protect water quality of adjacent horticultural land. Land used to grow horticultural and agricultural crops on a rotating basis or where the horticultural crop is set out or planted and harvested within one growing season, may be treated as agricultural land as described in subdivision (1) of this section when there is determined to be no significant difference in the cash rental rates for the land.
- (4) Individually owned. Owned by one of the following:
 - a. An individual.
 - b. A business entity that meets all of the following conditions:

- Its principal business is farming agricultural land, horticultural land, 1. or forestland. When determining whether an applicant under G.S. 105-277.4 has as its principal business farming agricultural land, horticultural land, or forestland, the assessor shall presume the applicant's principal business to be farming agricultural land, horticultural land, or forestland if the applicant has been approved by another county for present-use value taxation for a qualifying property located within the other county; provided, however, the presumption afforded the applicant may be rebutted by the assessor and shall have no bearing on the determination of whether the individual parcel of land meets one or more of the classes defined in G.S. 105-277.3(a). If the assessor is able to rebut the presumption, this shall not invalidate the determination that the applicant's principal business is farming agricultural land, horticultural land, or forestland in the other county.
- 2. All of its members are, directly or indirectly, individuals who are actively engaged in farming agricultural land, horticultural land, or forestland or a relative of one of the individuals who is actively engaged. An individual is indirectly a member of a business entity that owns the land if the individual is a member of a business entity or a beneficiary of a trust that is part of the ownership structure of the business entity that owns the land.
- It is not a corporation whose shares are publicly traded, and none of its members are corporations whose shares are publicly traded.
- If it leases the land, all of its members are individuals and are relatives. Under this condition, "principal business" and "actively engaged" include leasing.
- c. A trust that meets all of the following conditions:
 - It was created by an individual who owned the land and transferred the land to the trust.
 - All of its beneficiaries are, directly or indirectly, individuals who are
 the creator of the trust or a relative of the creator. An individual is
 indirectly a beneficiary of a trust that owns the land if the individual
 is a beneficiary of another trust or a member of a business entity that
 has a beneficial interest in the trust that owns the land.
- d. A testamentary trust that meets all of the following conditions:
 - It was created by an individual who transferred to the trust land that qualified in that individual's hands for classification under G.S. 105-277.3.
 - 2. At the date of the creator's death, the creator had no relatives.
 - The trust income, less reasonable administrative expenses, is used exclusively for educational, scientific, literary, cultural, charitable, or religious purposes as defined in G.S. 105-278.3(d).
- e. Tenants in common, if each tenant would qualify as an owner if the tenant were the sole owner. Tenants in common may elect to treat their individual shares as owned by them individually in accordance with G.S. 105-302(c) (9). The ownership requirements of G.S. 105-277.3(b) apply to each tenant in common who is an individual, and the ownership requirements of G.S.

- 105-277.3(b1) apply to each tenant in common who is a business entity or a trust.
- (4a) Member. A shareholder of a corporation, a partner of a general or limited partnership, or a member of a limited liability company.
- (5) Present-use value. The value of land in its current use as agricultural land, horticultural land, or forestland, based solely on its ability to produce income and assuming an average level of management. A rate of nine percent (9%) shall be used to capitalize the expected net income of forestland. The capitalization rate for agricultural land and horticultural land is to be determined by the Use-Value Advisory Board as provided in G.S. 105-277.7.
- (5a) Relative. Any of the following:
 - A spouse or the spouse's lineal ancestor or descendant.
 - A lineal ancestor or a lineal descendant.
 - c. A brother or sister, or the lineal descendant of a brother or sister. For the purposes of this sub-subdivision, the term brother or sister includes stepbrother or stepsister.
 - d. An aunt or an uncle.
 - e. A spouse of an individual listed in paragraphs a, through d. For the purpose of this subdivision, an adoptive or adopted relative is a relative and the term "spouse" includes a surviving spouse.
- (6) Sound management program. A program of production designed to obtain the greatest net return from the land consistent with its conservation and long-term improvement.
- (7) Unit. One or more tracts of agricultural land, horticultural land, or forestland. Multiple tracts must be under the same ownership and be of the same type of classification. If the multiple tracts are located within different counties, they must be within 50 miles of a tract qualifying under G.S. 105-277.3(a). (1973, c. 709, s. 1; 1975, c. 746, s. 1; 1985, c. 628, s. 1; c. 667, ss. 1, 4; 1987, c. 698, s. 1; 1995, c. 454, s. 1; 1995 (Reg. Sess., 1996), c. 646, s. 17; 1998-98, s. 24; 2002-184, s. 1; 2004-8, s. 1; 2005-313, ss. 1, 2; 2008-146, s. 2.1; 2015-263, s. 12(a).)



Tax Department

Post Office Box 637, 104 Thomas Bragg Drive Jackson, North Carolina 27845 (252) 534-1309 Ext 161 Fax (252) 534-1406 Avery L. Davis Chief Appraiser

June 13, 2016

BAKER, JEFFERY GASTON & J G 416 HARRELLS SIDING RD KELFORD, NC 27847

Dear Taxpayer,

I am writing in reference to your parcel number 06-05053 of which BAKER, JEFFERY GASTON & J G owns 100%. This parcel is known as the BELL YORK tract and has a physical address of NONE. The assessed value has changed from \$25,915 to \$41,727. This value represents 100% of the value assessed to this parcel. Your account number is 26091.

The reason for the increase in the assessed value of parcel number 06-05053 is A FORESTRY PLAN WAS NOT PROIDED FOR THIS PARCEL. North Carolina General Statue 105-277.3(g) requires you to have a written forestry plan on this parcel to qualify for Present Use Assessment. Therefore, Present Use Valuation has been removed from this parcel.

As a result of the removal of Present Use Valuation from parcel 06-05053 roll back taxes will be billed. The amount of \$630.86 is 100% of the estimated roll back taxes on this parcel. This amount is good thru June 2016.

Before this parcel can be approved for Present Use Valuation you must provide the following information MUST PROVIDED A FORESTRY PLAN FOR THIS PARCEL. If you appeal the removal of Present Use Valuation, you must submit this information within 60 days (August 12, 2016) of this notice.

It is my duty to inform you that any Property Owner may appeal this decision to the Board of Equalization and Review or the Board of County Commissioners. You can make an appeal by making your request known in writing within 60 days (August 12, 2016) of this notice.

Mail your written request to Cathy Allen, PO Box 637, Jackson, NC 27845. An appointment will be made for you and you will be notified of the date and time for your appearance before the Board of Equalization & Review or the Board of Commissioners.

If you have any questions, you can contact me at 252-534-1309 ext. 161.



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June 13, 2016

BAKER, JEFFREY GASTON 416 HARRELLS SIDING RD KELFORD, NC 27847

Dear Taxpayer,

I am writing in reference to your parcel number 06-00482 of which BAKER, JEFFREY GASTON owns 100%. This parcel is known as the SMITH EST TR 1 tract and has a physical address of NONE. The assessed value has changed from \$29,190 to \$45,147. This value represents 100% of the value assessed to this parcel. Your account number is 80313.

The reason for the increase in the assessed value of parcel number 06-00482 is A FORESTRY PLAN WAS NOT PROIDED FOR THIS PARCEL. North Carolina General Statue 105-277.3(g) requires you to have a written forestry plan on this parcel to qualify for Present Use Assessment. Therefore, Present Use Valuation has been removed from this parcel.

As a result of the removal of Present Use Valuation from parcel 06-00482 roll back taxes will be billed. The amount of \$676.55 is 100% of the estimated roll back taxes on this parcel. This amount is good thru June 2016.

Before this parcel can be approved for Present Use Valuation you must provide the following information MUST PROVIDED A FORESTRY PLAN FOR THIS PARCEL. If you appeal the removal of Present Use Valuation, you must submit this information within 60 days (August 12, 2016) of this notice.

It is my duty to inform you that any Property Owner may appeal this decision to the Board of Equalization and Review or the Board of County Commissioners. You can make an appeal by making your request known in writing within 60 days (August 12, 2016) of this notice.

Mail your written request to Cathy Allen, PO Box 637, Jackson, NC 27845. An appointment will be made for you and you will be notified of the date and time for your appearance before the Board of Equalization & Review or the Board of Commissioners.

If you have any questions, you can contact me at 252-534-1309 ext. 161.



Tax Department

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June 13, 2016

BAKER, JEFFREY GASTON 416 HARRELLS SIDING RD KELFORD, NC 27847

Dear Taxpayer,

I am writing in reference to your parcel number 06-02852 of which BAKER, JEFFREY GASTON owns 100%. This parcel is known as the GRIZZARD tract and has a physical address of NONE. The assessed value has changed from \$46,750 to \$63,173. This value represents 100% of the value assessed to this parcel. Your account number is 80313.

The reason for the increase in the assessed value of parcel number 06-02852 is A FORESTRY PLAN WAS NOT PROIDED FOR THIS PARCEL. North Carolina General Statue 105-277.3(g) requires you to have a written forestry plan on this parcel to qualify for Present Use Assessment. Therefore, Present Use Valuation has been removed from this parcel.

As a result of the removal of Present Use Valuation from parcel 06-02852 roll back taxes will be billed. The amount of \$656.45 is 100% of the estimated roll back taxes on this parcel. This amount is good thru June 2016.

Before this parcel can be approved for Present Use Valuation you must provide the following information MUST PROVIDED A FORESTRY PLAN FOR THIS PARCEL. If you appeal the removal of Present Use Valuation, you must submit this information within 60 days (August 12, 2016) of this notice.

It is my duty to inform you that any Property Owner may appeal this decision to the Board of Equalization and Review or the Board of County Commissioners. You can make an appeal by making your request known in writing within 60 days (August 12, 2016) of this notice.

Mail your written request to Cathy Allen, PO Box 637, Jackson, NC 27845. An appointment will be made for you and you will be notified of the date and time for your appearance before the Board of Equalization & Review or the Board of Commissioners.

If you have any questions, you can contact me at 252-534-1309 ext. 161.



Tax Department

Post Office Box 637, 104 Thomas Bragg Drive Jackson, North Carolina 27845 (252) 534-1309 Ext 161 Fax (252) 534-1406 Avery L. Davis Chief Appraiser

June 13, 2016

BAKER, JEFFREY GASTON 416 HARRELLS SIDING RD KELFORD, NC 27847

Dear Taxpayer,

I am writing in reference to your parcel number 13-00183 of which BAKER, JEFFREY GASTON owns 100%. This parcel is known as the SMITH EST TR 2 tract and has a physical address of NONE. The assessed value has changed from \$28,594 to \$45,061. This value represents 100% of the value assessed to this parcel. Your account number is 80313.

The reason for the increase in the assessed value of parcel number 13-00183 is A FORESTRY PLAN WAS NOT PROIDED FOR THIS PARCEL. North Carolina General Statue 105-277.3(g) requires you to have a written forestry plan on this parcel to qualify for Present Use Assessment. Therefore, Present Use Valuation has been removed from this parcel.

As a result of the removal of Present Use Valuation from parcel 13-00183 roll back taxes will be billed. The amount of \$713.57 is 100% of the estimated roll back taxes on this parcel. This amount is good thru June 2016.

Before this parcel can be approved for Present Use Valuation you must provide the following information MUST PROVIDED A FORESTRY PLAN FOR THIS PARCEL. If you appeal the removal of Present Use Valuation, you must submit this information within 60 days (August 12, 2016) of this notice.

It is my duty to inform you that any Property Owner may appeal this decision to the Board of Equalization and Review or the Board of County Commissioners. You can make an appeal by making your request known in writing within 60 days (August 12, 2016) of this notice.

Mail your written request to Cathy Allen, PO Box 637, Jackson, NC 27845. An appointment will be made for you and you will be notified of the date and time for your appearance before the Board of Equalization & Review or the Board of Commissioners.

If you have any questions, you can contact me at 252-534-1309 ext. 161.



Tax Department

Post Office Box 637, 104 Thomas Bragg Drive Jackson, North Carolina 27845 (252) 534-1309 Ext 161 Fax (252) 534-1406 Avery L. Davis Chief Appraiser

June 13, 2016

BAKER, JEFFREY GASTON & RENEE P 416 HARRELLS SIDING RD KELFORD, NC 27847

Dear Taxpayer,

I am writing in reference to your parcel number 06-04684 of which BAKER, JEFFREY GASTON & RENEE P owns 100%. This parcel is known as the BAUGHAM tract and has a physical address of NONE. The assessed value has changed from \$31,218 to \$60,781. This value represents 100% of the value assessed to this parcel. Your account number is 106740.

The reason for the increase in the assessed value of parcel number 06-04684 is A FORESTRY PLAN WAS NOT PROIDED FOR THIS PARCEL. North Carolina General Statue 105-277.3(g) requires you to have a written forestry plan on this parcel to qualify for Present Use Assessment. Therefore, Present Use Valuation has been removed from this parcel.

As a result of the removal of Present Use Valuation from parcel 06-04684 roll back taxes will be billed. The amount of \$1,360.28 is 100% of the estimated roll back taxes on this parcel. This amount is good thru June 2016.

Before this parcel can be approved for Present Use Valuation you must provide the following information MUST PROVIDED A FORESTRY PLAN FOR THIS PARCEL. If you appeal the removal of Present Use Valuation, you must submit this information within 60 days (August 12, 2016) of this notice.

It is my duty to inform you that any Property Owner may appeal this decision to the Board of Equalization and Review or the Board of County Commissioners. You can make an appeal by making your request known in writing within 60 days (August 12, 2016) of this notice.

Mail your written request to Cathy Allen, PO Box 637, Jackson, NC 27845. An appointment will be made for you and you will be notified of the date and time for your appearance before the Board of Equalization & Review or the Board of Commissioners.

If you have any questions, you can contact me at 252-534-1309 ext. 161.

December 14, 2016

Jeffrey Gaston Baker 416 Harrells Siding Rd. Kelford NC 27847 (252) 344-2703

To whom it may concern,

alwould like to appeal the roll back on the following parcels.

06-05053 / 06-04684 06-02852 06-00482

13-00183

Sincerely, Jeffrey Baker



North Carolina Department of Environment and Natural Resources

Beverly Eaves Perdue, Governor Dee Freeman, Secretary



North Carolina Division of Forest Resources

Wib L. Owen, Director

August 11, 2010 737 Smokey Road Rocky Mount, NC 27804

D-5-Tax Plan Projects – Northampton County Baker, Jeffery Gaston Tax Parcel #06-05053

JG Baker & Jeffery Gaston Baker 416 Harrells Siding Rd Kelford, NC 27847

Dear Mr. Baker,

I recently made an examination of your forested acreage in Northampton County. This is Northampton County tax parcel 06-05053. The enclosed management outline and map summarize the findings and recommendations that I made during my walk over the tract.

I have attempted to integrate your management objectives with the requirements of the Forestry Present Use Tax Valuation Program. This program reduces the property tax burden on forest landowners that own more than 20 acres of forestland, and are actively managing for forest products. The Tax Office requires that this plan state recommendations for active forest management, and they will audit the program periodically to make sure that the plan is being followed.

A letter stating that we've completed the plan will be forwarded to the Tax Office in Jackson. You will be responsible for making sure that the Tax Office knows that you have your plan and that you have met all the requirements of the Forestry Use Program.

If you have any questions, please feel free to call me at 252-442-1626, or if you need an urgent response, contact County Ranger Rodney Black at 252-534-4741.

Sincerety.

Chris Liv

Service Forester

Registered Forester #1622

CC: Northampton County Ranger

Update of Squire Road:

Mr. Jason Morris, Public Works Director, appeared before the Board to obtain adoption and execution of the resolution for the exemption of the Northampton County Squire Road Waterline Relocation Project from G.S. 143-64.31.

A motion was made by Fannie Greene and Charles Tyner and seconded by Chester Deloatch to approve and execute the resolution for exempting the Northampton County Squire Road Waterline Relocation Project from G.S. 143-64.31. *Question Called: All present voting yes.* **Motion carried.**

PLEASE SEE SCANNED DOCUMENTS WHICH ARE HEREBY MADE A PART OF THESE MINUTES:

DECISION PAPER

To: Northampton County Board of Commissioners

From: Jason S. Morris, Public Works Director

Date: March 6, 2017

Reference: Resolution for exempting Northampton County Squire Road Waterline

Relocation Project from G.S. 143-64.31.

<u>Purpose</u>: The purpose of this Decision Paper is to obtain approval by the Board of Commissioners for adoption and execution of the resolution for the exemption of the Northampton County Squire Road Waterline Relocation Project from G.S. 143-64.31.

Facts:

 It has been requested from the Board of Commissioners to seek price quotes from Engineering and Surveying firms for the proposed waterline relocation work to be performed on Squire Road in Northampton County.

This resolution will allow County Personnel to obtain necessary proposals from Engineering/Surveying firms to perform the work necessary for the Northampton County Squire Road Waterline Relocation Project.

<u>Discussion:</u> In accordance with G.S. 143-64.32, a unit of local government may exempt particular projects from the provisions of Article 3D, Chapter 143 where the estimated professional fee is less than \$50,000

<u>Recommendation:</u> Public Works Department recommends the Board of Commissioners approve and execute the resolution for exempting the Northampton County Squire Road Waterline Relocation Project from G.S. 143-64.31.

Respectfully submitted,

Jason S. Morris Public Works Director

Coordination:	
Finance Officer	
Concur_	
Non-concur_	_
Concur with comment	
County Manager	
Concur_	
Non-concur_	
Concur with comment	
Action by Decision Makers	
Approved	
Disapprove	
Other	

RESOLUTION EXEMPTING Northampton County Squire Road Water Line Relocation Project FROM G.S. 143-64.31

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "design services") to be based on qualifications and without regard to fee;

WHEREAS, Northampton County proposes to enter into one or more contracts for design services for work on Northampton County Squire Road Water Line Relocation Project; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S. 143-64.32 if the estimated fee is less than \$50,000; and

WHEREAS, the estimated fee for design services for the above-described project is less than \$50,000.

NOW, THEREFORE, THE Board of Commissioners OF Northampton County RESOLVES:

Section 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31.

Section 2. This resolution shall be effective upon adoption.

Approved this 6th day of March, 2017

ATTEST:

By:	
-,	Robert V. Carter, Chairman
	Northampton County Board of Commissioners

Northampton County, North Carolina

Komita Hendricks, Northampton County Clerk

Acknowledged and agreed, this 6th day of March, 2017

**Updated September 5, 2013 to reflect changes to G.S. 143-64.32 enacted

during the 2013 legislative session (S.L. 2013-401).

NOTES:

- The exemption is <u>only</u> authorized for contracts with an estimated fee of less than \$50,000.
- No justification for exercising the exemption is required; the unit of government may include a justification if it wishes by adding an additional WHEREAS clause stating the justification.

Citizens/Board Comments:

Chairman Carter called for Citizens Comments.

Mr. CJ Mann, Raleigh, NC, made comments in reference to VistaGreen's Coal Ash project.

Mrs. Monica Smith-Woofter, citizen, made comments in reference to the public hearing that was removed off the agenda.

Ms. Kimberly Turner responded to Mrs. Woofter's comment stating she does apologize to the citizens but new information has come forth and needs to be investigated because it could possibly affect the Boards decision.

Chairman Carter called for Board Comments.

Commissioner Faulkner made comments thanking all citizens for being here and suggested citizens to be actively involved in government.

Commissioner Greene mentioned on March 15, she will be speaking in Raleigh, NC to the Public Education Steering Committee in reference to the joint Board Retreat and would like feedback on the retreat from Commissioners and Board of Education to share.

Vice-Chairman Deloatch had no comments.

Commissioner Tyner made comments in reference to him not being a happy camper and he will continue to exercise his one vote.

G.S. 143-318.11(a)(4) & G.S. 143-318.11(a)(6):

A motion was made by Chester Deloatch and seconded by Geneva Faulkner to recess regular session. *Question Called: All present voting yes.* Motion carried.

A motion was made by Fannie Greene and seconded by Chester Deloatch to enter in closed session for the purpose of G.S. 143-318.11 (a)(4)-EDC report and G.S. 143-318.11 (a)(6)-Personnel . *Question Called:* All present voting yes. Motion carried.

A motion was made by Chester Deloatch and seconded by Geneva Faulkner to adjourn closed session. *Question Called: All present voting yes.* <u>Motion carried.</u>

A motion was made by Fannie Greene and seconded by Chester Deloatch to reconvene regular session. *Question Called: All present voting yes.* <u>Motion carried.</u>

Work Session:

Ms. Laquitta Greene-Cooper, Clerk of Court, spoke briefly to the Board about courthouse security and some issues that they are currently facing on a day-to-day basis.

Sheriff Jack Smith also spoke briefly to the Board about some changes that have been made to improve the current security issues at the courthouse.

A motion was made by Charles Tyner and seconded by Fannie Greene to immediately allow the County Manager to seek funds for the Courthouse Security project. *Question Called: All present voting yes.* Motion carried.

Renovation of Old DSS Building:

Chairman Carter asked the Board for a decision on the Renovation of the Old DSS building.

A motion was made by Chester Deloatch and seconded by Fannie Greene to move forward with the renovation of the Old DSS Building project. <u>Question Called:</u> Yes (Commissioner Carter, Greene, and Deloatch); no (Commissioners Faulkner, Tyner). <u>Motion carried.</u>

A motion was made by Chester Deloatch and seconded by Fannie Greene to adjourn. *Question Called: All present voting yes.* Motion carried.

Komita Hendricks, Clerk to the Board "r.m. 03-06-17"

Meeting Date :	03-20-2017		
Agenda Tab Number:	2		
Agenda Time:	6:00 pm		
Presenter and/or Subje	ect Matter:		
Approv	al of Closed Sess	on Minutes for March 6, 2017	
	(0	mitted)	

Meeting Date :	03-20-2017		
Agenda Tab Number:	3		
Agenda Time:	6:00 pm		
Presenter and/or Subje	ct Matter:		
	Approval of Agen	da for March 20, 2017	7

3 Approval of Agenda for March 20, 2017

The Northampton County Board of Commissioners will meet in Regular Session on Monday, March 20, 2017 at 6:00 p.m. in the Commissioners' Meeting Room located at 100 West Jefferson Street, Jackson, North Carolina. The purpose of the meeting is to conduct public business as indicated on the following agenda.

TAB	TIME	DESCRIPTION
	5:30	Closed Session G.S. 143-318.11 (a)(3)- County Attorney
	5:50	Agenda Work Session
1 2 3	6:00	Approval of Regular Meeting Minutes for March 6, 2017 Approval of Closed Session Minutes for March 6, 2017 Approval of Agenda for March 20, 2017
4	6:05	Honorable Laquitta Greene-Cooper, Clerk of Court Proclamation for Relay for Life
5	6:10	Mr. Andy Smith, Health Department Director NCTN Upgrade
6	6:20	Mr. William Flynn, Zoning Director Request Date/Time-Public Hearing for Rezoning
7	6:25	 Ms. Kimberly Turner, County Manager 1) Capital Improvement Plan 2) Board Discussion Allowing Alcohol at Wellness Center for Private Events 3) Management Matters
8	7:00	Citizens/Board Comments
	7:30	Adjourn

Meeting Date :	03-20-2017		
Agenda Tab Number:	4		
Agenda Time:	6:05 pm		
Presenter and/or Subje	ct Matter:		
Hono	rable Laquitta Gr	eene-Cooper, Clerk of Court	
	Proclamation	for Relay for Life	

4) Proclamation for Relay for Life

PROCLAMATION

WHEREAS, "The American Cancer Society is the nationwide, community-based, voluntary health organization dedicated to eliminating cancer as a major health problem by preventing cancer, saving lives, and diminishing suffering fom cancer, through research, education, advocacy and service"; and

WHEREAS, "Relay for Life is a life changing, nationwide, signature event of the American Cancer Society that gives everyone in the communities across the globe a chance to celebrate the lives of people who have battled cancer, remember loved ones lost, and fight back against the disease"; and

WHEREAS, in May, 1985, Dr. Gordy Klatt started the first 24 hours movement around a track in Tacoma, Washington with a vision to raise money to fight the nation's biggest health concern, cancer and planned the first team relay event known as the City of Destiny Classic 24- Hour Run Against Cancer; and

WHEREAS, Relay for Life of Northampton county, NC recognizes that cancer never sleeps; cancer does not discriminate; and almost everyone has been touched by cancer, either through their own personal battle or through someone they love; and

WHEREAS, RELAY FOR LIFE OF NORTHAMPTON COUNTY, NC, respects that everyone's reason to Relay is unique and joins in the efforts to celebrate the aforementioned vision Friday, May 19 and Saturday, May 20, 2017 at the Northampton County Cultural and Wellness Center located on Hwy 305, Jackson, North the entire community taking turns walking around the track for the duration of the event. Everyone is invited to partake in activities, ceremonies, entertainment, food, games and fundraising opportunities for American Cancer Society; and

WHEREAS, Relay for Life of Northampton County strives to increase community awareness of cancer, stimulate a real sense of relationship, camaraderie and unity among everyone, and raise money to fight cancer. In this effort, every township, resident, church and business in Northampton County is encouraged to support its "PURPLE BOW CAMPAIGN" beginning Saturday, April 1 to Wednesday, May 31, 2017. To show active participation in this meaningful campaign, every resident is asked to display purple bows on their premises; and

WHEREAS, in conjunction to the Pre-Relay Activities, Relay for Life of Northampton County declares Monday, May 15, 2017 as "MAKE A DIFFERENCE DAY and encourages everyone to wear YELLOW in support of ALL CAREGIVERS; and Wednesday, May 17, 2017 as "STRUT YOUR STUFF DAY", everyone is encouraged to wear PURPLE in support of ALL SURVIVIORS; and

WHEREAS, Relay for Life of Northampton County demonstrates and spreads the message, "TOGETHER, we can SPREAD the HOPE, one step at a time and CELEBRATE LIFE – less cancer and more birthdays."

NOW, THEREFORE, BE IT RESOLVED that the NORTHAMPTON COUNTY BOARD OF COMMISSIONERS do hereby proclaim April 1 to May 31 as "PAINT THE COUNTY PURPLE", a life changing experience sponsored by RELAY FOR LIFE OF NORTHAMPTON COUNTY, urging all residents to recognize and participate in the Relay of Life events in our communities.

Adopted this	day of	, 2017.	
			SEAL
Robert V. Carter, N	orthampton County Bo	oard of Commissioners, Cha	irman

Meeting Date :	03-20-2017	
Agenda Tab Number:	5	
Agenda Time:	6:10pm	
Presenter and/or Subje	ect Matter:	
M	r. Andy Smith, H	ealth Department Director
	NCT	N Upgrade

5 NCTN Upgrade



NORTHAMPTON COUNTY HEALTH DEPARTMENT

9495 NC 305 HIGHWAY POST OFFICE BOX 635 JACKSON, NORTH CAROLINA 27845





DECISION PAPER

TO: Northampton County Board of County Commissioners

FROM: Northampton County Health Department

DATE: March 20, 2017

RE: NCTN Amendment for Upgrade

PURPOSE:

The purpose of this decision paper is to seek the approval of the County Commissioners to allow the Health Department to enter into an amendment of a Subscription Agreement with the Public Health Authority of Cabarrus County for the purpose of upgrading internet service connection.

FACTS:

- The health department entered into a Subscription Agreement with the Public Health Authority of Cabarrus County in April of 2011 and renewed the agreement in 2014.
- NCTN is a dedicated network for health care providers which means that the communications of the subscribers do not go over the Internet, so they are not exposed to delays, reliability issues, or extra security risks of the Internet.
- The Health Department currently pays \$530.00 per month. The upgrade from the current 10 mbps (Megabits Per Second) to 50 mbps will cost \$896.86. The difference in the cost will be covered with Aid-to-County funding in the 2016-2017 budget.
- It was recommended the upgrade would be beneficial with the new EHR (Electronic Health Record) system that is scheduled to begin in this fiscal year.
- The offer also includes a 0.5% Fair Share Arrangement to account for the occasional use of the NCTN service as a backup for the County when their other connections are down.
- 6. The amendment was sent to Scott McKellar, County Attorney, for review.
- The Agreement amendment was presented to and approved by the Board of Health at the March 9, 2017 meeting.

DISCUSSION:

In April 2011, the Health Department entered into a Service Agreement with the Public Health Authority of Cabarrus County to participate in the Federal Communications Commission Rural Health Care Pilot Program (RHCPP) known as the North Carolina Telehealth Network (NCTN). This agreement authorized Cabarrus Health Alliance to act as an agent on the health department's behalf before the FCC in matters related to the RHCPP.

NCTN is a dedicated network for health care providers which means that the communications of the subscribers do not go over the Internet, so they are not exposed to delays, reliability issues, or especially security risks of the Internet. The cost is currently \$530.00 per month. The upgrade from the current 10 Mbps (Megabits Per Second) to 50 Mbps will cost \$896.86. According to the County MIS, this is an extremely good price. The difference in the cost is covered in the 2016-2017 budget with Aid-to-County funding.

The upgrade would be beneficial with the new EHR (Electronic Health Record) system that is scheduled to begin in this fiscal year and the County will benefit from the upgrade as it includes a 0.5% Fair Share Arrangement to account for the occasional use of the NCTN service as a backup for the County when their other connections are down.

The amendment was sent to Scott McKellar, County Attorney, for review. The Agreement amendment was presented to and approved by the Board of Health at the March 9, 2017 meeting.

RECOMMENDATIONS:

Respectfully submitted,

Recommend that the Northampton County Board of Commissioners approve to allow the Health Department to enter into an Amendment of a Subscription Agreement with the Public Health Authority of Cabarrus County for the purpose of upgrading the internet service connection at a discounted price.

Andy Smith
Health Director

COORDINATION:

County Manager:

Concur With Comment 31017

Finance Director:

Concur With Comment Non-concur

Concur With Comment Non-concur

NCTN SA Amendment Northampton AM#201702018 PK#20170131D



This is an amendment designated as AM#20170201B (hereinafter Amendment) to the Renewal Letter identified as Northampton County HD Renewal PK#20170131D (hereinafter called Agreement), between Cabarrus Health Alliance (CHA) and Northampton County Health Department (hereinafter, the Parties).

The Parties agree to modify the Agreement and any previous amendments noted below as follows:

 The existing 10 mbps service would be upgraded to 20 mbps (service instance 2 below) or 50 mbps (service instance 3 below). A result of the doubling of the service capacity, the fair share rationale would be reduced from 1% to .05%;

The use of our network was figured on the following: The County already has two ISP's; however, wanted to be included to use the Health Department's NCTN connection as back-up only. Mr. Blanchard, County MIS, arrived at the .05% use of the service.

The Subscriber shall:

- · Cross out the DST entry below that you don't want.
- · On the remaining entry, review each line to determine whether it is correct or not.
 - Insert Subscriber Initials on the last line to accept this Service at this Site and acknowledge that the DST information is correct.

NCTN SA Amendment Northampton AM#201702018 PK#20170131D

	# Service\Instance	2
	Site and Species Decolption	
	NCTN Entry ID, Site ID(s), SIV, and HCP#, rurality, Svc Instance ID	N0049, SoS0043,SI# , HCP# 22399, Rural, NIS#- 1,
1		Svc Instance ID: SoS0043-SoS0433-4
1.5	Prior Service Insiduce ID	Svc Instance being replaced: SoS0043-NTRANET-2
2	Start Site Name:	Northampton County Health Department
3	Start Site Address:	9495 NC 305 Hwy
4	Start Site City, State, Zip	Jackson, NC, 27845
5	Service Type	8-Increments: 10 mbps, 4-PHS Individual/Other: 10
6	Service period (in months)	mbps, 3-PHS First Responder(20mbps)
0	Name, address and Identifiers for other end of PTP connections	36.0
7	reade, availess and incommers no other cost of FTF connections	Name: Northampton County Data Center, 132 Landfil Rd, Jackson, NC 27845; N0049, SoS0433, Slif,
8	Planned Service Start Date	12/18/1
9	Discourt Arrangement	InitialDiscounts
-	Prof. Sant Defair discourse applieds	mana/socialits
10	One-Time Installation Cost we Discounts	1
11	Not to Exceed Primary Circuit Cost we Discounts	\$0.0
12	Not to Exceed Pathway Construction Cost we Discounts	\$0.0
13	Not to Exceed one-time costs we Discounts (Line10+kine11+Line12+Line27)	\$0.0
14	Not to Exceed Monthly Total Costs we Discounts (Line N5+Line 30+Line 31)	\$0.0
15	The state of the s	\$1,700.0
1.5	Not-to-exceed Monthly Cost for Broadband Services we Discounts	\$1,600.0
16:	Basis of Eligibility for Discounts for this Service Instance.	Local health department/agency - ES-IS-Eligible Site t
	Eligible HCP site name, address, and HCPW if site of service or one end of a PTP	Ineligible Site
17	svc is not eligible of if site of svc is qualified by this eligible site	
17	svc is not eligible of if site of svc is qualified by this eligible site Rationale for % eligible use (see Fair Share Arrangement Section)	Back-up only
17 18	svc is not eligible of if site of svc is qualified by this eligible site Rationale for % eligible use (see Fair Share Arrangement Section) Recurring Costs - % eligible use for this service	Back-up only 99.50
17 18 19	svc is not eligible of if site of svc is qualified by this eligible site Rationale for % eligible use (see Fair Share Arrangement Section) Recurring Costs - % eligible use for this service Primary Circuit Cost - % of eligible use for this service	Back-up only 99.501
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17 18 19 20 21 22 23 24 25 26 27	svc is not eligible of if site of svc is qualified by this eligible site Rationale for % eligible use (see Fair Share Arrangement Section) Recurring Costs - % eligible use for this service Primary Crount Cost - % of eligible use for this service Installation Costs - % of eligible use for this service Pathway Costs - % of eligible use for this service Pathway Costs - % of eligible use for this service Maximum HCF Discount Note to be a service of the service of	Back-up only 99,509 100,009 50,009 100,009 65,009 50,00 50,00 50,00 50,00 50,00 50,00 50,00
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NCTN SA Amendment Northampton AM#201702018 PK#20170131D

Line #	Service Instance	3
10110	Site and Service Discription	
1	NCTN Entity ID, Site ID(s), SI#, and HCP#, rurality, Svc Instance ID	N0049, SoS0043,SI# , HCP# 22399, Rural, NIS#- 1, Svc Instance ID: SoS0043-NTRANET-5
1.5	Prior Service Instance ID	Svc Instance being replaced: SoS0043-NTRANET-2
2	Start Site Name:	Northampton County Health Department
3	Start Site Address:	9495 NC 305 Hwy
4	Start Site City, State, Zip	Jackson, NC, 27845
5	Service Type	8-Increments: 10 mbps, 4-PHS Individual/Other: 10 mbps, 3-PHS First Responder, 12-Point to Point(50mbps)
6	Service period (in months)	36.00
	Name, address and Identifiers for other end of PTP connections	Name: Northampton County Data Center, 132 Landfil Rd, Jackson, NC 27845; N0049, SoS0433, SI#, 41584
7		
8	Planned Service Start Date	12/18/1
9	Discount Arrangement	InitialDiscounts
	Puli Casts thefare (Illuminia spplind)	the second second second second
10	One-Time Installation Cost wo Discounts	\$500.0
.11	Not to Exceed Primary Circuit Cost we Discounts	\$22.0
12	Not to Exceed Pathway Construction Cost we Discounts	\$0.0
13	Not to Exceed one-time costs we Discounts (Line10+Line11+Line12+Line27)	\$522.0
14	Not to Exceed Monthly Total Costs wo Discounts (Line15+Line30+Line31)	\$2,189.9
15	Not-to-exceed Monthly Cost for Broadband Services we Discounts	\$1,989.90
	Discount Internation	31,969.9.
16	Bass of Eligibility for Discounts for this Service Instance.	Local health department/agency - ES-IS-Eligible Site to Ineligible Site
17	Eligible HCP site name, address, and HCP# if site of service or one end of a PTP svc is not eligible of if site of svc is qualified by this eligible site.	
	Rationale for % eligible use (see Fair Share Arrangement Section)	Back-up only
19	Recurring Costs - % eligible use for this service	99.97%
	Primary Circuit Cost - % of eligible use for this service	100.00%
21	Installation Costs - % of eligible use for this service	100.00%
22	Pathway Costs - % of eligible use for this service	100.00%
23	Maximum HCF Discount	65.00%
	Name careed Subtantion Costs (with eligible use and discount applied)	
24	Subscriber Portion Install Cost	\$175.00
25	Not-to-exceed Subscriber Portion of Primary Circuit Cost	\$7.70
26	Not-to-exceed Subscriber Portion of Pathway Cost	\$0.00
27	Other one-time Fee (not discountable)	\$0.00
28	Portion of One-time costs required before implementation begins	\$0.00
	Not-to-exceed Subscriber Portion Monthly Cost for Broadband Services with Discounts (full cost x eligible use x maximum discount)	\$696.86
-	Monthly Admin Fee (not discountable)	
	Other Monthly Fee (not discountable)	\$200.00
- 6	Not-to-exceed Subscriber Portion One-Time Cost with Discounts	\$0.00
12	-Line24+Line25+Line26+Line27	\$182.70
	Fotal Not-to-exceed Subscriber Monthly Cost with Discounts (Line 29 + Line 10 + Line 31)	\$896.86
	Accommon and Afforming	Lea North Horizon
	Subscriber Accepts Service at this site and affirms that DST Entry data is correct Subscriber initials)	to make the part of an expension of the part of the pa

NCTN SA Amendment Northampton AM#201702018 PK#20170131D

Except as set forth in this Amendment, the Agreement and previous amendments remain in full force
and effect in accordance with their terms. If there is conflict between this Amendment and the
Agreement or any earlier amendment, the terms of this Amendment shall prevail.

ACCEPTED AND AGREED TO: ACCEPTED AND AGREED TO:

By (Print)	Dr. William F Pilkington	By (Print)	Andy Smith
By (Sign)		By (Sign)	
Title:	Chief Executive Officer and Director of Public Health	Title	Health Director
Date		Date	

Meeting Date :	03-20-2017		
Agenda Tab Number:	6		
Agenda Time:	6:20pm		
Presenter and/or Subjection	ect Matter:		
	Mr. William Fl	ynn, Zoning Director	
Req	uest Date/Time-P	ublic Hearing for Rezoning	

Meeting Date :	03-20-2017
Agenda Tab Number:	7
Agenda Time:	6:25 pm
Presenter and/or Subje	ect Matter:
	Ms. Kimberly Turner, County Manager
	1) Capital Improvement Plan
2) Board Discussion	on Allowing Alcohol at Wellness Center for Private Events
	3) Management Matters

1) Capital Improvement Plan

DECISION PAPER

TO: The Northampton County Board of Commissioners

FM: Kimberly L. Turner, County Manager 1447

DT: March 20, 2017

RF: Capital Improvement Plan

PURPOSE:

The purpose of this decision paper is to obtain approval by the Board of Commissioners of the County's Five-Year Capital Improvement Plan for Fiscal Years 2017-2018 through 2021-2022.

FACTS:

- The County Manager has a responsibility to prepare and present a Capital Improvement Budget to the Board of Commissioners for the Board's consideration for approval.
- 2. The attached plan is a five-year plan which encompasses the years of 2017-2022.
- The plan identifies County needs over a specific period of time with estimated costs projected for each need. The approved plan will be utilized for all future budgeting of capital needs.
- For the purposes of this plan, a capital need is one which would cost a minimum of \$5,000 and would have a use life of at least three years.
- 5. The total projected costs of the five-year plan to date are \$7,138,505.
- Approval of this plan by the Board of Commissioners constitutes only approval of the capital improvement plan process and the needs identified therein. Approval of this plan does not approve nor authorize funding of the plan or any project included in the plan.

DISCUSSION:

Approval for funding of any capital outlay item will be considered annually during annual operating budget preparation and approved by the Board of Commissioners.

RECOMMENDATION:

I recommend that the Board of Commissioners approve the Five-Year Capital Improvement Plan and the projects contained therein for the years 2017-2022.

Coordination:

Finance Officer:	
Concur Philip H. Edwards	
Non-concur	
Concur with comments	

1

NORTHAMPTON COUNTY CAPITAL IMPROVEMENT PLAN SUMMARY BY DEPARTMENT

(FY 17-18 through FY 21-22)

DEPARTMENT	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
	Year 1	Year 2	Year 3	Year 4	Year 5
HEALTH					
Environmental Health Vehicle.	\$7.515	7.515	7.515	0	
Animal Control Vehicle (1)	7,899	7,899	7,899	0	
Server	0	0	10,038	0	
Vaccine Refrigerator	8,000	0	0	0	i
Sub-Total	23,414	15,414	25,452	0	
PUBLIC WORKS					
**Vehicles (5)	26,000	26,000	26,000	26,000	26,000
**Vehicle (Svc Truck)	0	0	30,000	0	4.00,000
**Mini Excavator & Trailer	41,000	0	0	0	
**W&S Gator with Sprayer	0	9.000	0	0	i
**W&S Backhoe	0	0	0	75,000	1
**W&S Dump Truck	0	0	0	0	60.000
**Sewer Jet Rodder	0	0	45,000	0	
**Well Sites Install Perm. Generators	30,000	30.000	30,000	30,000	30,000
**Sewer Pump Station (Upgrade at NC Welcome)	0	0	124,800	0	5,000,000
**Sewer Pump Station (Upgrade at VA Welcome)	0	0	0	180,125	ì
"Sewer Pump Station (Upgrade at McEiroy)	165.325	0	q	0	i
"Sewer Pump Station (Upgrade at Boardman)	0	147.775	0	0	i
**Sewer Pump Station (Upgrade at Rich Square)	0	0	0	0	75,000
**Sewer Pump Station (Upgrade at Pleasant Hill)	0	0	0	0	108,100
"Sewer (Upgrade Pump Sta. 1)	83,000	0	0 -	0	(13)(61)
**Sewer (Upgrade Pump Sta. 2)	0	83,000	0	0	ì
**Sewer (Upgrade Pump Sta. 3)	0	0	83.000	0	ì
**Sewer (Upgrade Pump Sta. 4)	0	0	0	83,000	ì
"Sewer (Upgrade at Sanfilipo)	0	0	0	0	83,000
**Sewer (Upgrade at Hampton Woods)	0	50,000	0	0	
**Sewer Replace Line from Sta. 1 to Weldon	250,000	250.000	250,000	250,000	250,000
"Barrow's Mill Rd Sewer Proj	231,000	231,000	231,000	231,000	231,000
**Lawn Mower (W&S) 2	11,500	11,500	0	0	220000
Carpet (PW)	0	6.500	Ö	0	Ċ
**Water Potecasi Well Reconditioning	7.500	0	0	0	i
Water Pendleton Well Reconditioning	7,000	0	0	0	i
Water Lasker 1 Well Reconditioning	0	7.500	0	0	i
Water Hickory Hollow BPS Reconditioning	0	7.000	0	0	i
Water Lasker 2 Well Reconditioning	0	0	7.500	0	i i
Water North Woodland Reconditioning	0	0	7.500	0	
Meter Read Computer/Software/Radio	30,000	0	0	0	
Jasper Eley Annex Building (Roof Replacement)	30,000	0	0	0	

Public Works (HVAC)					FY 21-22 2
	0	12,000	12,000	0	0
Additional Bays (Central Garage)	0	0	60,000	60,000	60,000
Lift for Ambulances (Central Garage)	27,000	0	0	0	0
Vehicle (Central Garage)	21,000	0	0	0	0
Fence Vehicle Storage Area (Central Garage)	8,000	0	0	0	0
Tax Dept HVAC	12,000	12,000	12,000	12,000	12,000
Courthouse Painting (Inside)	20,000	0	0	0	0
Courthouse Dumpster Pad & Fence	6,000	0	0	0	0
Courthouse Waterproof Basement	20,000	0	0	0	0
Courthouse Roof Repaint	0	10,000	0	0	0
Finance Windows	0	15,900	0	0	0
Finance (HVAC)	.0	15,000	12,000	12,000	12,000
Administrative Bidg HVAC	15,000	15,000	15,000	15,000	15,000
Administrative Bldg (Electric Doors)	20,000	20,000	0	0	0
B&G Lawn Mower	0	0	o o	10,400	0
B&G Vehicles (2)	25,000	0	0	0	0
Jail HVAC	15,000	15,000	15,000	15,000	15,000
Evidence Bldg (Office Renovation)	10,000	10.000	0	0	0
*Landfill Storage Shed Flo. Light Recycle	15,000	0	Q	0	0
**Landfill Vehicle	0	0	21,000	0	0
**Landfill Vehicle Box Truck	0	0	0	30,000	0
**Landfill Scale House	10,000	0	0	0	0
**Landfill Add Bay on Shelter	0	0	0	0	15,000
**Landfill Loader	0	o o	25,000	0	0
Pave Gravel Parking Lot (Wellness Ctr)	0	25,000	25,000	25.000	D
Data Processing Bldg (HVAC)	0	0	0	0	10,000
E-911 Bldg (HVAC)	0	20,000	20,000	20.000	0
Sheriff Dept (HVAC)	0	0	0	0	15,000
Wellness Ctr (HVAC)	0	0	ñ	ŏ	25,000
Recreation Concession Stand (HVAC)	20,000	0	o.	ñ	0
B&G Used Bucket Truck	0	15,000	0	0	0
Courthouse Resurface Parking Lot	o o	40.000	0	0	0
Courthouse Exterior Brick Sealant	30.000	0	0	0	0
Sub-Total	1,186,325	1,084,175	1,051,800	1,074,525	967,100
EMS					
Ambulance	150,000	0	0	150,000	0
Ambulance	0	150.000	0	0	150,000
QRV	40,000	0	0	0	0
QRV	0	0	0	55,000	0
Sub-Total	190,000	150,000	0	205,000	150,000
EMERGENCY MANAGEMENT					
Viper Radios	0	15,000	15,000	0	0
Sub-Total	0	15,000	15,000	0	0

DEPARTMENT	FY 17-18	FY 18-19	FY 19-20	FY 20-21	FY 21-22
Courthouse					
Courthouse Security Improvement Project	135,300	0	0	0	0
Sub-Total	135,300	0	0	0	0
Administation					
Renovation of Old DSS Bldg	170,000	170,000	170,000	170,000	170,000
Sub-Total	170,000	170,000	170,000	170,000	170,000
	Tot	als for Each Department			
Health	23,414	15,414	25,452	0	0
Public Works	1,186,325	1,084,175	1,051,800	1,074,525	967,100
EMS	190,000	150,000	0	205,000	150,000
Emergency Management	0	15,000	15,000	0	0
Courthouse	135,300	0	0	0	0
Administration	170,000	170,000	170,000	170,000	170,000
Sub-Total	1,705,039	1,434,589	1,262,252	1,449,525	1,287,100
Grand Total	7,138,505				

^{*}Reimbursed by State
**Enterprise Fund
****%Reimbursed by Federal
****Telephone Surcharge Fund

2) Board Discussion Allowing Alcohol at Wellness Center for Private Events

DECISION PAPER

TO: The Northampton County Board of Commissioners

FM: Kimberly L. Turner, County Manager 14-19

DT: March 20, 2017

RF: Alcohol Allowed for Private Events at the Cultural & Wellness Center

PURPOSE:

The purpose of this decision paper is to obtain a decision by the Board of Commissioners on whether or not they would allow alcohol to be served and consumed at the Cultural and Wellness Center for private events.

FACTS:

- A request by Mayor Manuel was made to the Board of Commissioners on January 30th for the consideration of allowing alcohol at the Cultural and Wellness Center for private events.
- Mayor Manuel also asked for the Board's consideration again at our February 20th meeting.
- The Board conducted a public hearing on February 7, 2008 in reference to whether or not to allow
 alcohol in the auditorium at the Cultural and Wellness Center during private events for designated
 groups. Based on public comments, the Board unanimously adopted policy; which did not include
 alcohol at the Cultural and Wellness Center. (Minutes attached)
- After further research, the proposed policy to allow alcohol in the auditorium at the Cultural and Wellness Center is attached for the Board's review.
- 5. This policy has been reviewed by the County Attorney.

DISCUSSION:

Due to a request made for consideration, a policy has been drafted for the Board's review to include allowing alcohol in the auditorium at the Cultural and Wellness Center during private events.

RECOMMENDATION:

I recommend that the Board of Commissioners make any necessary changes to the draft policy presented and conduct a public hearing to obtain citizens' input prior to adoption of this policy due to strong opposition from the public previously.

Northampton County Alcohol Beverage Policy

Overview

The consumption of alcohol beverages is a common occurrence at special events. However, efforts should be made so that the use and consumption of alcohol beverages should not detract from the use of the facilities of Northampton County. No use of alcohol beverages is allowed on County property except as permitted by this Policy. Alcohol beverage consumption is allowed only in the designated facilities owned by the County. Any consumption of alcohol beverages on County premises without written authorization is not permitted. Authorization will only be given by the County Manager.

II. County Facilities Where Alcohol Consumption May Be Allowed

 Cultural and Wellness Center Auditorium located at 9536 NC Hwy 305, Jackson, NC, 27845

III. General Conditions

- Applicants must have written authorization from Northampton County.
- The County requires the applicant to have the appropriate ABC permit and liquor liability insurance.
- Area in which alcohol consumption may take place is within the Auditorium at the Northampton County Cultural and Wellness Center.
- The County reserves the right, depending on the type of event, the number of people attending, the time of use and other factors to require groups serving alcohol to pay \$35.00 per hour to have two (2) off duty Northampton County Sheriff's Office Deputies on the premises.
- The County requires the applicant to have a licensed bartender to serve alcohol beverages other than beer and wine at the event.
- Applicant is responsible for clean-up.
- The consumption of alcoholic beverages on County property is restricted and limited to the area that is approved as part of the authorization process.
- No person shall bring, carry or transport any alcoholic beverage into, onto or outside the designated area for alcohol consumption at an authorized event.
- Applicant is responsible for all damage to persons or property caused or related to authorized event activities.

- The County reserves the right, in its sole and absolute discretion, to reject
 applications for alcohol consumption based on the type of event, number of
 people attending, the time of use and any other factors which it may deem
 relevant.
- The County also reserves, in its sole and absolute discretion, the right to amend or terminate this policy at any time.

NORTHAMPTON COUNTY RECONVENED MEETING (February 4, 2008) February 7, 2008 6:30 p.m.

Present: Virginia Spruill, Robert Carter, Fannie Greene, James Hester and Chester Deloatch

Chairman Carter reconvened the regular meeting of February 4, 2008.

Motion was made by Virginia Spruill and seconded by James Hester to amend today's agenda to include a public hearing. All present voted yes.

Mr. Carter made the following comment: "Good evening Ladies and Gentleman. On behalf of the Northampton County Board of Commissioners, we are very pleased to see this overflowing attendance of citizens that have taken the time from your busy schedules to be present at this public hearing. Being the Chairman of this Board, I feel that it is my responsibility to present the facts to you before entering this public hearing. Commissioner Hester and I, along with six department chairmen and the County Manager presented to the Board of Commissioners a draft regarding the Rental Rules and Regulations to govern the Complex, which did not permit the use of alcohol. This is being referred tonight as Option #1. After much deliberation the Board instructed the County Manager and the committee to put forth a draft regarding the Rental Rules and Regulations to include an alcohol policy. This is being referred tonight as Option #2, which allows alcohol to be served in one area only of the facility. The groups designated for these privileges were; wedding receptions/wedding anniversaries, class reunions, National Chapters of Fraternities and Sorority groups, Economic Development groups, and Chamber of Commerce events. Ladies and Gentlemen, at no time has this Board considered serving alcohol in the presence of children. The Northampton County Complex will be constructed in four phases. We are about to open and present to the citizens of Northampton County Phase I, the Wellness and Cultural Center. It is now a pleasure for me to call upon the best county manager in the State of North Carolina, Mr. Wayne Jenkins, who will give the ground rules for this hearing then this Board will allow you, our citizens, the utmost respect and listen to your input. We will then have a fiveminute recess and take an official position upon the use or non-use of alcohol in the Northampton County Cultural and Wellness Center."

Chairman Carter recessed the regular session and convened a public hearing.

Mr. Wayne Jenkins, County Manager, stated the purpose of tonight's public hearing is to receive public comment on whether to allow alcohol or not to allow alcohol during private events held at the Northampton County Cultural and Wellness Center.

Mr. Wayne Jenkins, County Manager, advised the public that the County has complied with the North Carolina General Statutes in respect to advertising this public hearing and stated the newspapers in which the advertisement was posted.

Mr. Wayne Jenkins, County Manager, informed the public of possible Board actions and explained the ground rules for tonight's meeting. Mr. Jenkins also publicly complimented the Commissioners for recognizing the sensitivity of the matter at hand and for inviting the citizens to be a part of this governmental process and thanked the interested citizens for coming out and participating.

The floor was opened for public comments.

The following citizens made comments and were opposed to alcohol at the Wellness Center:

Mr. Harold Miller

Ms. Sue Gay, representing the Board of Health.

Rev. Willie McLawhorn-read and submitted a resolution on behalf of the Deacons of Conway Baptist Church opposing alcohol at the Wellness Center.

Rev. Tony Flood, Sr.-read a letter on behalf of the Northampton County Baptist Association strongly opposing alcohol at the Wellness Center.

Rev. Robert Sessoms-read a letter and submitted a petition with 609 signatures from the churches in the County strongly opposing alcohol at the Wellness Center.

Ms. Rose Sumner

Ms. Hazel Collier

Mr. Don Johnson

Mr. Marvin Coleman

Ms. Linda Boone-asked Mr. Jenkins two questions to which Mr. Jenkins replied.

Mr. Walter Sykes

Mr. Jenkins read a letter from Northampton County Farm Bureau with Board member signatures opposing alcohol at the Wellness Center and recognized letters he received from Bernie and Kay Futrell and Dr. & Mrs. George E. Clark opposing alcohol at the Wellness Center.

The following citizens made comments and were for alcohol at the Wellness Center:

Mr. Floyd Grant-asked that civic/social groups and non-profits be added to the group list wherein alcohol will be permitted at specific events.

Ms. Elaine Grant, representing Progressive Women's Guild-asked that the Progressive Women's Guild be added to the group list wherein alcohol will be permitted at specific events being they were the first to make a contribution to the facility.

The Board took a five-minute recess.

Chairman Carter reconvened the meeting.

A motion was made by James Hester and seconded by Fannie Greene to close the public hearing. <u>All present voted yes.</u>

A motion was made by James Hester and seconded by Chester Deloatch to reconvene regular session. All present voted yes.

A motion was made by Virginia Spruill and seconded by Fannie Greene to adopt and approve Option #1-no alcohol in Cultural and Wellness Center in Northampton County. All present voted yes.

Mr. Wayne Jenkins, County Manager, introduced the Cultural and Wellness Center Operations Plan Committee and gave a brief summary of the phases of the project and what was included in each phase. Mr. Jenkins advised the public that the facility will likely open for public use in mid-March with a ribbon cutting the first of March. Mr. Jenkins also advised the public that an open house would be held in late March or early April for the public.

Mr. Wayne Jenkins, County Manager, asked the public if they would be interested in having future forums around the county. The public agreed by applauding.

A motion was made by Virginia Spruill and seconded by Fannie Greene to adjourn. <u>All</u> present voted ves.

SEE SCANNED RESOLUTION AND LETTERS BELOW:



NORTHAMPTON COUNTY FARM BUR

JACKSON, NORTH CAROLINA 27845

January 30th, 2008

3 . . .

Northampton County Board of Commissioners PO Box 808 Jackson NC 27845

Dear Commissioners:

At our January 28th board meeting we were informed that you were considering offering the new Cultural and Wellness Center for rent to individuals or private groups for special events. Also being considered is the allowing of alcohol to be served at these events.

We feel to permit alcohol to be served on any county owned facility would send the wrong message to our children of whom were one of our primary reasons for constructing the Cultural and Wellness Center.

The Board voted unanimously to ask you to say NO to any proposal allowing the use of alcohol on any taxpayer owned facility in Northampton County.

We thank you for your attention on this matter. I am attaching a list of Board Members making this appeal to you.

Sincerely,

Helly Va

Kelly Vann

Northampton County Farm Bureau President

KV:jb

pc: Wayne Jenkins, Northampton County Manager, with attachment

Rely Vary
Michael E. Belel

Ja Mat Source

Show I bell

Show I bell

Show Hollowell

Anderson May me Wish

Joffey Cunba

Ban Harris

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Said Bitter

January 30, 2008

Mr. Wayne Jenkins and Northampton County Commissioners P. O. Box 808 Jackson, N.C. 27845

Dear Mr. Jenkins and County Commissioners:

We write this letter in protest of the use of alcohol in county-owned buildings such as the new Wellness Center in Jackson. Alcohol is not allowed in other county buildings and should not be allowed in this one.

We were under the impression the facility was to be used as a health and fitness center, and not to be rented for parties and social events.

Sincerely

Kay Labell Bennie & Kny Futrell 4871 NC Hwy 305 Rich Square, N.C. 27869



-3379-



Junuary 25, 2008

To: Commissioners of Northempton County

Re: Alcohol on Wellness Center Property

Dear Commissioners,

When we agreed so build a Wellness Center, it was stated at the first planning meeting that no tax energy would be used. Instend, we would use Federal grants and loans for the project. These flunds allowed as use of siculation the property. We agreed. We used Federal money in good faith no this project. Now, we learn that we were actually building a country dub with different nulso—beat and switch at its best. We object. If this wound of our elected officials is not good, we citizens have made bad choices. We don't believe we did that. We do think our elected afficials should look at what they are proposing again. Better said, faster to Rev. Hester, Mr. Jenkins and Sheriff Viscent.

Also, since it is a Wellness Censer, it should be tobacco free. Pedraps there are other people here who agree with the original plan. Speak up!

Dr. & Mrs. George E. Clark Conway, NC 27820

Piceto substitute this letter for the one I sent you deted Jan. 25, 3008. Thank you

Bette Clark
(711) J. L. C. C. C. C. C.



January 25, 2008

To: Commissioners of Northempton Councy

Re: Alanhol on Wellness Center Property

Dear Commissioners,

When we agreed to boild a Wellness Certon, it was stated at the first planning meeting that no tax morey would be used. Instead, we would use Federal greats and leans for the project. These firsts allowed on use of alcehold on the property. We agreed. We used Federal money in good fash on this project. Now, we learn that we were actually building a country club with different rules—but and switch at about. We object. If the world of one elected officials can't good, we choose have made bad choices. We don't believe we did that. We do think our elected officials should look at what they are proposing again. Better still, listen to Rev. Hessor, Mr. Jenkins and Sheriff Vingus.

Also, since it is a Wellsess Center, it should be tobacco free and coffeiested sodies should not be for sale there either.

Perhaps there are other people here who agree with the original plan. Speak up!

Dr. & Mrs. George E. Clark Conwey, NC 17820

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Kimberly L. Terrer, Clerk to the Board

"reconvened mtg. 02-07-08"

Meeting Date :	<u>03-20-2017</u>
Agenda Tab Number:	8
Agenda Time:	<u>07:00 pm</u>
Presenter and/or Subje	ect Matter:
	Citizens/Board Comments