

The Northampton County Board of Commissioners will meet in Regular Session on Wednesday January 4, 2017 at 10:00 a.m. in the Commissioners' Meeting Room located at 100 West Jefferson Street, Jackson, North Carolina. The purpose of the meeting is to conduct public business as indicated on the following agenda.

<u>TAB</u>	<u>TIME</u>	<u>DESCRIPTION</u>
	9:50	Agenda Work Session
1	10:00	Approval of Regular Meeting Minutes for December 5, 2016..... 4
2		Approval of Agenda for January 4, 2017..... 26
3	10:05	Mr. Bland Baker, Trillium Northern Regional Director Trillium Annual Report.....29
4	10:15	Mrs. Vivian King-Jackson, Citizen Squire Acres..... 47
5	10:25	Mr. William Flynn, Zoning Director 1) Board Decision-Rezoning..... 49
6	10:35	2) Request Date/Time-Public Hearing for Special Use Permit Ms. Leslie Edwards, Finance Director 1) Budget Amendments 57 2) Financial Report 58
7	10:45	Mrs. Joslyn Debraux-Reagor, Aging Director 1) Appointment to HCCBG Committee 60 2) Appointment to the NC Senior Tar Heel Legislator..... 61
8	10:50	Mr. Jason Morris, Public Works Director..... 1) Recyclable Shingle Disposal Agreement 63 2) Solid Waste Tipping Fee Rate Change..... 68 3) Resolution for Local Water Supply Plan for 2015 Milwaukee Water Supply 72 4) Resolution for Local Water Supply Plan for 2015 Progressive Water Supply 81 5) Resolution for Local Water Supply Plan for 2015 Lake Gaston Water Supply 89 6) Acceptance of Proposal to Supply and Install a Stand-by Generator for the Cultural and Wellness Center..... 97
9	11:10	Mr. Andy Smith, Health Department Director Board of Health Appointments/Re-Appointments..... 107
10	11:15	Mrs. Cathy Allen, Tax Administrator 1) Ad Valorem Tax Appeals 110

		2) Appeal of Allihan Farms by Alan Roye	112
		3) Appeal of Shaw Irrigation Supply.....	116
		4) Appeal of Piggly Wiggly, Jackson Business Equipment Discoveries.....	117
		5) Motor Vehicle Refunds.....	127
11	11:45	Ms. Kimberly Turner, County Manager	
		1) Voting Delegate for NCACC Legislative Goals Conference .	129
		2) Approval of USDA Application for Old DSS Bldg. Renovation/ Courthouse Security Improvement Project.....	130
12	11:55	3) Management Matters	
		Citizens/Board Comments	
13	12:25	Adjourn	

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 1

Agenda Time: 10:00 am

Presenter and/or Subject Matter:

Approval of Regular Meeting Minutes for December 5, 2016

Komita Hendricks

1 Approval of Regular Meeting Minutes for December 5, 2016
NORTHAMPTON COUNTY
REGULAR SESSION
December 5, 2016

Be It Remembered that the Board of Commissioners of Northampton County met on December 5, 2016 with the following present: Fannie Greene, Chester Deloatch, Joseph Barrett, Virginia Spruill and Robert Carter.

Others Present: Kimberly Turner, Scott McKellar, Leslie Edwards, Nathan Pearce, and Komita Hendricks

Agenda Work Session:

A work session was held to discuss today's agenda items. Chairwoman Greene called upon County Manager Kimberly Turner for input. Ms. Turner had no changes. Chairwoman Greene called upon Commissioners for input. Commissioners had no changes. County Manager Kimberly Turner advised the Board about the yearly appointments of the County Attorney and Clerk to the Board can be done continuous or annually according to UNC School of Government.

Regular Session:

Chairwoman Greene called the meeting to order, welcomed everyone, and announced when citizens could make comments. Chairwoman Greene gave the Invocation and the Pledge of Allegiance was recited.

Approval of Regular Session Minutes for November 21, 2016:

A motion was made by Chester Deloatch and seconded by Virginia Spruill to approve the Regular Session Minutes for November 21, 2016. **Question Called:** *All present voting yes.* **Motion carried.**

Approval of Closed Session Minutes for November 21, 2016:

A motion was made by Virginia Spruill and seconded by Chester Deloatch to approve the Closed Session Minutes for November 21, 2016. **Question Called:** *All present voting yes.* **Motion carried.**

Approval of Agenda for December 5, 2016:

A motion was made by Joseph Barrett and seconded by Robert Carter to approve the agenda for December 5, 2016. **Question Called:** *All present voting yes.* **Motion carried.**

Budget Amendments:

Ms. Leslie Edwards, Finance Director, appeared before Board to obtain approval of Budget Amendment #28, #29, #30, #31 and #66.

A motion was made by Robert Carter and seconded by Joseph Barrett that Budget Amendments #28, #29, #30, #31 and #66 be adopted. **Question Called:** *All present voting yes.* **Motion carried.**

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
HEREBY MADE A PART OF THESE MINUTES:**

Management Matters:

Ms. Kimberly Turner, County Manager, appeared before the Board to get approval of Northampton County's Four Factor Analysis and Language Access Plan for Limited English Proficiency Persons (LEP).

A motion was made by Robert Carter and seconded by Virginia Spruill to approve Northampton County's Four Factor Analysis and Language Access Plan for Limited English Proficiency Persons (LEP). **Question Called:** *All present voting yes.* **Motion carried.**

Ms. Kimberly Turner, County Manager, appeared before the Board to get approval to change public hearing date and time for a special use permit from January 18, 2017 at 6:05 p.m. to January 4, 2017 at 10:05 a.m.

A motion was made by Chester Deloatch and seconded by Virginia Spruill to approve the change of public hearing date and time for a special use permit from January 18, 2017 at 6:05 p.m. to January 4, 2017 at 10:05 a.m. **Question Called:** *All present voting yes.* **Motion carried.**


Ms. Kimberly Turner, County Manager, appeared before the Board to get approval for Central Elementary School Pre-K Department to use Northampton County Cultural Wellness Center as an evacuation site in an emergency situation.

A motion was made by Joseph Barrett and seconded by Virginia Spruill to allow Central Elementary School Pre-K Department to use Northampton County Cultural Wellness Center as an evacuation site in an emergency situation. **Question Called:** *All present voting yes.* **Motion carried.**

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
HEREBY MADE A PART OF THESE MINUTES:**

DECISION PAPER

TO: The Northampton County Board of Commissioners

FM: Ms. Kimberly L. Turner, County Manager 

DT: December 5, 2016

RF: Four-Factor Analysis and Language Access Plan

PURPOSE:

To obtain the Board's approval of Northampton County's Four Factor Analysis and Language Access Plan for Limited English Proficiency Persons (LEP).

FACTS:

1. USDA is requiring all entities that have received or will receive federal funding to adopt a Four-Factor Analysis and Language Access Plan for Limited English Proficiency Persons (LEP).
2. The purpose of this plan is to comply with Title VI of the Civil Rights Act of 1964, in which programs that are normally provided in English should be accessible to LEP persons as well in order to not discriminate based on national origin.
3. Because Northampton County does not meet the 1,000 or five percent LEP persons threshold for any languages or languages identified, our plan is basic.
4. Departments that have frequent contact with the LEP community already utilize telephone language access services.

DISCUSSION:

This plan is being presented for adoption by the Board due to a requirement of the federal government in an effort to comply with Title VI of the Civil Rights Act of 1964.

RECOMMENDATION:

That the Board of Commissioners approve the Northampton County Four-Factor Analysis and Language Access Plan for Limited English Proficiency Persons (LEP).

Action by the Commissioners:

Approved: _____
 Disapproved: _____
 Other: _____

Northampton County

Four-Factor Analysis

And

Language Access Plan

For Limited English Proficiency Persons (LEP)



Purpose:

In compliance with Executive Order 13166, Northampton County has developed the following Language Access Plan (LAP) for Limited English Proficiency (LEP) persons.

History:

Title VI of the Civil Rights Act of 1964 is the federal law which protects individuals from discrimination on the basis of their race, color, or national origin in programs that receive federal financial assistance. In certain situations, failure to ensure that persons who have limited English proficiency can effectively participate in, or benefit from, federally assisted programs may violate Title VI's prohibition against national origin discrimination.

Persons who, as a result of national origin, do not speak English as their primary language and who have limited ability to speak, read, write, or understand English may be entitled to language assistance under Title VI in order to receive a particular service, benefit, or encounter.

Northampton County 4-Factor Analysis:

The following 4-Factor Analysis will serve as the guide for determining which language assistance measures Northampton County will undertake to guarantee access to the programs provided by Northampton County.

1. The Number and Proportion of LEP Persons Served or Encountered in the Eligible Service Population.

- Northampton County utilized (www.lep.gov): LEP Mapping Tools, American Community Survey (ACS) 2012 Language Map, State of North Carolina, Total Persons 5 Years and Over Who Speak a Language Other Than English at Home and Speak English Less than "Very Well". Based on this data, Northampton County does not meet the 1,000 or 5% LEP persons threshold for any languages or Language(s) identified.
- Northampton County also formed a table with the Languages spoken in the county as well as the percentage that cannot speak English at all or less than "Very Well". This information was gathered and revised from (www.factfinder.census.gov).

Language	Estimate	< Well	%
Total	20,211		
English Only	19,734		97.64%
Spanish or Spanish Creole	371	148	0.73%
French Creole	33	33	0.16%
German	40	11	0.05%
Arabic	2	2	0.01%

2. The frequency with which the LEP persons come into contact with the program.

- *Our USDA Rural Development funded projects include the Department of Social Services (building), the Wellness Center (recreational building and facilities), EMS Equipment, Emergency Operations Center (building) and Water projects (Public Works).*
- *The Department of Social Services, the Wellness Center and the Emergency Operations Center provides direct assistance to individuals. As a result, LEP persons may come into direct contact with these services. The other funded projects do not provide direct assistance to the LEP persons, therefore LEP persons do not come into direct contact with the projects.*
- *It is important to note that the Health Department also has frequent contact with LEP persons, but this is not a USDA Rural Development funded service.*

3. The Importance to LEP Persons of the RD Program, Activities and Services.

- *Our USDA Rural Development funded projects (DSS, the Wellness Center and Emergency Operations Center) provide direct assistance to individuals. As a result, LEP persons may have interactions with the services provided, thus showing the importance of the activities and services provided by these departments.*
- *Our USDA Rural Development funded projects (EMS Equipment and Water upgrade projects from Public Works) do not provide direct assistance to individuals. As a result, LEP persons rarely come into contact with these funded projects. However, all citizen participations activities are open to the general public.*

4. The Resources Available to the Recipient and Costs

- *Currently the Departments that have the most frequent contact with the LEP community are utilizing telephone interpreter/translator services to communicate with the individuals. For example, the Health Department uses **Language Services Associates** to communicate with these individuals while the Department of Social Services uses **Fluent Language Solutions**. Both of these services provide a variety of languages to the departments to communicate with the LEP community. Both of these programs are paid for by the Departments.*
- *Departments also use Language Identification Flash Cards to determine what language is being spoken by the individual. After the Language is determined, the Department contacts a telephone interpreter/translator service.*
- *With that being said, limited LAP measures are reasonable given the resources available from these Departments and the limited population of the LEP community within the county.*

Northampton County Language Access Plan:

As a result of the 4-Factor Analysis shown above, Northampton County has identified the following types of language assistance to be provided on an as needed basis by the County throughout the implementation of our Federally Assisted Programs.

Purpose:

In compliance with Executive Order 13166, Northampton County has developed the following Language Access Plan (LAP) for Limited English Proficiency (LEP) persons.

Title VI of the Civil Rights Act of 1964 is the federal law which protects individuals from discrimination on the basis of their race, color, or national origin in programs that receive federal financial assistance. In certain situations, failure to ensure that persons who have limited English proficiency can effectively participate in, or benefit from, federally assisted programs may violate Title VI's prohibition against national origin discrimination.

Persons who, as a result of national origin, do not speak English as their primary language and who have limited ability to speak, read, write, or understand English may be entitled to language assistance under Title VI in order to receive a particular service, benefit, or encounter.

Plan Summary:

Northampton County has developed this LAP/LEP to help identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access services provided by the County. As described in Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English.

1. Identifying LEP Individuals Who Need Language Assistance

- *As seen in the 4-Factor Analysis shown above, Northampton County's LEP community is less than 1% of the total population in the county. The languages spoken by the LEP community consist of **Spanish, French Creole, German and Arabic**. There is not a specific location in the county where there is an accumulation of the LEP community. The LEP individuals are spread throughout the county.*
- *The two main services that the LEP community come in contact with in the county are the Health Department and the Department of Social Services. These Departments have interactions with the LEP community on a weekly to monthly basis.*

2. Language Assistance Measures

- *The language services provided through these Departments are **Fluent Language Solutions** and **Language Assessment Services**. These two services are both telephone interpreter/translator services. The two services provide a variety of languages including the languages spoken by Northampton County's LEP community. Both of these services are free to the LEP community as the Departments pay for them.*
- *If any written documentation is brought in by an LEP individual, the Department would use the computer to try and help translate the document using the free translation.com website. If this cannot be done, the LEP individual will be connected to a telephone interpreter/translator to help translate the document. The Language spoken by the LEP individual would be determined by using the **Census Language Identification Flashcard**.*
- *If a LEP individual calls one of the Departments, they will be connected with one of the telephone interpreter/translator services listed above.*
- *With face to face contact between the LEP individual and one of the Department staff members, the **Census Language Identification Flashcard** would be used to determine what language the individual was speaking. After that is confirmed, a telephone interpreter/translator service would be used to communicate.*

3. Training Staff

- On October 25, 2016, Nathan Pearce (Assistant County Manager) attended a webinar titled, The RD LEP Implementation Strategy for Assisted Programs. It outlined a step-by-step approach to comply with the LEP requirements. It guided in collecting information relating to the LEP, conducting the Four-Factor Analysis and developing the Language Access Plan.
 - An email will be sent to all Department Heads advising of the LAP/LEP.
 - A copy of the Four-Factor Analysis and LAP will be available to all employees.
 - Language Identification Flashcards will be presented to all Department Heads
 - Telephone interpreter/translator contact information will be provided to each Department.
 - ALL employees will be advised to document any requests for any type of language assistance.

4. Vital Document Translations

- *"If a recipient provides written language services under the conditions identified in the below table, such action will be considered strong evidence of compliance with written translation obligations under Title VI";*

1,000 or more in the eligible population in the market area or among current beneficiaries	Translated vital documents
5% or more of the eligible population or beneficiaries <i>and</i> 50 or more in number	Translated vital documents
5% or more of the eligible population or beneficiaries <i>and</i> fewer than 50 in number	Translated written notice of right to receive free oral interpretation of documents
Less than 5% of the eligible population or beneficiaries and less than 1,000 in number	No written translation is required

- *Northampton County falls into the last row of that table, with less than 5% of the population being LEP individuals, meaning that no written translation is required.*

5. Providing Notice to LEP Persons

- With the LEP population being so little in the County, we will base our providing of public notices on an as needed basis. We will be prepared to translate any public notices in any of the languages that our LEP community speaks. We will do so by using Language Identification Flashcards to determine what language is needed. After that is determined, we will use freetranslation.com to convert the requested notice in the desired language of the LEP persons.
- These notices would be posted in high traffic areas of the county if needed.

6. Monitoring and Updating the Language Access Plan

- *Northampton County will continue to monitor the LEP population as well as the frequency with which the LEP community comes in contact with the Departments and services of the county.*
- *Northampton County will also stay up to date on the telephone interpreter/translator services provided. Northampton County will also stay aware of any other technological advances that may be beneficiary for the Departments and LEP community.*
- *An annual review will be conducted via U.S. Census updates to determine the following:*
 - *Determine the current LEP population in the County*
 - *Determine if the needs of translation services have changed based on the LEP population*
 - *Determine if the needs of the LEP community have been addressed and if the LAP has been effective.*
 - *Document any complaints or requests that have been presented by the LEP population.*
 - *Determine if interactions and contact has increased or decreased between the County services and the LEP population.*
- *The plan will be updated at a minimum of every 5 years*

Submitted and Approved by:

Chairman to the Board of Commissioners'

Date

Clerk to the Board

Date

Presentation to Outgoing Commissioners:

Chairwoman Greene made a presentation of a plaque to Vice-Chairman Barrett and Commissioner Spruill.

Chairwomen Greene called for 5 minute break.

Vice-Chairman Joseph Barrett and Commissioner Virginia Spruill left the meeting at this time.

Meeting was moved to Superior Court Room.

Swearing in of Elected Officials/Commissioners:

Chairwoman Greene called the meeting to order and welcomed everyone.

Mrs. Laquitta Greene-Cooper, Clerk of Court, administered the oath of office to Mrs. Robin Williams, Register of Deeds.

Mrs. Laquitta Greene-Cooper, Clerk of Court, administered the oath of office to Mrs. Geneva Riddick-Faulkner, District 2 Commissioner.

Mrs. Laquitta Greene-Cooper, Clerk of Court, administered the oath of office to Mr. Charles R. Tyner, District 1 Commissioner.

Chairwomen Greene called for 10 minute break.

Meeting was reconvened in Commissioners Room.

Commissioner Faulkner and Commissioner Tyner joined the meeting at this time.

Approval of 2017 Commissioners' Meeting Calendar:

A motion was made by Chester Deloatch and seconded by Robert Carter to approve the 2017 Commissioners' Meeting Calendar. **Question Called:** *All present voting yes.* **Motion carried.**

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
HEREBY MADE A PART OF THESE MINUTES:**

The Northampton County Board of Commissioners will hold its regularly scheduled meetings on the following dates and times (unless otherwise posted) in the Commissioners' Meeting Room located at 100 West Jefferson Street Jackson, North Carolina.

<u>DATE</u>	<u>TIME</u>
January 4, 2017 (Wednesday)	10:00 a.m.
January 18, 2017 (Wednesday)	6:00 p.m.
February 6, 2017	10:00 a.m.
February 20, 2017	6:00 p.m.
March 6, 2017	10:00 a.m.
March 20, 2017	6:00 p.m.
April 3, 2017	10:00 a.m.
April 17, 2017	6:00 p.m.
May 1, 2017	10:00 a.m.
May 15, 2017	6:00 p.m.
June 5, 2017	10:00 a.m.
June 19, 2017	6:00 p.m.
July 3, 2017	10:00 a.m.
July 17, 2017	6:00 p.m.
August 7, 2017	10:00 a.m.
August 21, 2017	6:00 p.m.
September 6, 2017 (Wednesday)	10:00 a.m.
September 18, 2017	6:00 p.m.
October 2, 2017	10:00 a.m.
October 16, 2017	6:00 p.m.
November 6, 2017	10:00 a.m.
November 20, 2017	6:00 p.m.
December 4, 2017	10:00 a.m.
No Third Monday Meeting	


Komita Hendricks, Clerk to the Board



COUNTY OBSERVED HOLIDAYS

Jan. 2, 2017	New Year's Day	Sept. 4, 2017	Labor Day
Jan. 16, 2017	Martin Luther King's Birthday	Nov. 10, 2017	Veterans' Day
April 14, 2017	Good Friday	Nov. 23 & 24, 2017	Thanksgiving
May 29, 2017	Memorial Day	Dec. 22, 25 & 26, 2017	Christmas Holiday
July 4, 2017	Independence Day		

"Calendar for Commissioner Meetings for 2017"

Election of Chair and Vice-Chair for Board of Commissioners:

Mr. Scott McKellar, County Attorney, opened the floor for nominations for Chairperson and Vice-Chairperson of the Northampton County Board of Commissioners for the calendar year 2017.

A motion was made by Fannie Greene and seconded by Chester Deloatch to nominate Commissioner Robert Carter as Chairman of the Northampton County Board of Commissioners for the calendar year 2017. **Question Called:** *All present voting yes.* **Motion carried.**

A motion was made by Charles Tyner and seconded by Robert Carter to nominate Commissioner Chester Deloatch as Vice-Chairman of the Northampton County Board of Commissioners for the calendar year 2017. **Question Called:** *All present voting yes.* **Motion carried.**

Chairman Carter thanked the Board for their confidence that they have in trusted in him to lead this Board for the next 12 months at least. He stated he would like for this Board to be transparent and to assure you that we will operate by General Statues and move Northampton County forward.

Chairman Carter welcomed Commissioner Faulkner and Commissioner Tyner to this Board.

Commissioner Greene thanked the Board for allowing her to serve as Chair for the two years. She stated it has been a great experience; we have made some strides and hope to continue to make strides. She thanked the Board and citizens for their support.

Vice-Chairman Deloatch thanked the Board for electing him as Vice-Chair.

Appointment of County Attorney

Ms. Kimberly Turner, County Manager, appeared before the Board to get appointment of the County Attorney. County Manager Turner stated the UNC School of Government recommends that the Board appoint the County Attorney and Clerk to the Board on continuous basis.

A motion was made by Geneva Faulkner and seconded by Fannie Greene to approve the recommendation from the UNC School of Government to appoint Mr. Scott McKellar continuous as the Northampton County Attorney. **Question Called:** *All present voting yes.* **Motion carried.**

Citizens/Board Comments:

Chairman Carter called for Citizens Comments.

Mr. Tony Burnette, citizen, appeared before the Board to ask if the Board plans on spending 2 million dollars on the Old DSS buildings for renovations.

Chairman Carter stated that there has been discussion and the Board has approved to move forward in that direction.

Commissioner Tyner asked if the Board has approved for 2 million dollars to be spent on the Old DSS buildings.

County Manager Kimberly Turner stated funding for the project has not been approved by the Board, but the plans for the project have been approved. She also stated that the 2 million dollars does include security renovations for courthouse.

Mr. Albert Vann, citizen, stated “We have a problem in our schools here in Northampton County; we have students that are leaving Northampton County and never returning”. He stated in order for companies to want to come to Northampton County, we need a good school system and a trainable workforce.

Commissioner Tyner stated Mrs. Faulkner and himself are both educators and the school system has been a concern of theirs. He also stated that there is going to be some kind of communication between the two Boards to make a change. He stated that Mrs. Faulkner and himself are going to do everything they can to make a change.

Chairman Carter called for Board Comments.

Vice-Chairman Deloatch stated he would like to welcome the new commissioners to this Board.

Commissioner Faulkner stated she is just happy to be a part of a Board that’s going to work together to move Northampton County forward and keep the citizens on the forefront of all our decisions.

Commissioner Greene stated she also would like to welcome the new commissioners and looks forward to working with everyone. Commissioner Greene reminded the Board of the Legislative Goals Meeting.

Commissioner Tyner stated he looks forward to working with this Board for the next four years to make necessary changes in Northampton County.

Chairman Carter stated to the citizens and Board that listening to Mr. Burnette there is some misleading information in the community about County Government and he plans to have town hall meetings to possibly answer concerned citizens’ questions after the holidays.

A motion was made by Chester Deloatch and seconded by Fannie Greene to adjourn. **Question Called:** *All present voting yes.* **Motion carried.**

Komita Hendricks, Clerk to the Board
“r.m. 12-05-16”

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 2

Agenda Time: 10:00am

Presenter and/or Subject Matter:

Approval of Agenda for January 4, 2017

Komita Hendricks

2 Approval of Agenda for January 4, 2017

The Northampton County Board of Commissioners will meet in Regular Session on Wednesday, January 4, 2017 at 10:00 a.m. in the Commissioners' Meeting Room located at 100 West Jefferson Street, Jackson, North Carolina. The purpose of the meeting is to conduct public business as indicated on the following agenda.

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	9:50	Agenda Work Session
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2		Approval of Agenda for January 4, 2017
3	10:05	Mr. Bland Baker, Trillium Northern Regional Director Trillium Annual Report
4	10:15	Mrs. Vivian King-Jackson, Citizen Squire Acres
5	10:25	Mr. William Flynn, Zoning Director 1) Board Decision- Rezoning 2) Request Date/Time- Public Hearing for Special Use Permit
6	10:35	Ms. Leslie Edwards, Finance Director 1) Budget Amendments 2) Financial Report
7	10:45	Mrs. Joslyn Debraux-Reagor, Aging Director 1) Appointment to HCCBG Committee 2) Appointment to the NC Senior Tar Heel Legislator
8	10:50	Mr. Jason Morris, Public Works Director 1) Recyclable Shingle Disposal Agreement 2) Solid Waste Tipping Fee Rate Change 3) Resolution for Local Water Supply Plan for 2015 Milwaukee Water Supply 4) Resolution for Local Water Supply Plan for 2015 Progressive Water Supply 5) Resolution for Local Water Supply Plan for 2015 Lake Gaston Water Supply 6) Acceptance of Proposal to Supply and Install a Stand-by Generator for the Cultural and Wellness Center
9	11:10	Mr. Andy Smith, Health Department Director Board of Health Appointments/Re-Appointments

- | | | |
|----|-------|---|
| 10 | 11:15 | Mrs. Cathy Allen, Tax Administrator
1) Ad Valorem Tax Appeals
2) Appeal of Allihan Farms by Alan Roye
3) Appeal of Shaw Irrigation Supply
4) Appeal of Piggly Wiggly, Jackson-Business
Equipment Discoveries
5) Motor Vehicle Refunds |
| 11 | 11:45 | Ms. Kimberly Turner, County Manager
1) Voting Delegate for NCACC Legislative Goals Conference
2) Approval of USDA Application for Old DSS Bldg. Renovation/
Courthouse Security Improvement
3) Managements Matters |
| 12 | 11:55 | Citizens/Board Comments |
| 13 | 12:25 | Adjourn |

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 3

Agenda Time: 10:05 am

Presenter and/or Subject Matter:

Mr. Bland Baker, Trillium Northern Regional Director
Trillium Health Resources Annual Report

Komita Hendricks

4 Trillium Health Resources Annual Report

TRILLIUM HEALTH RESOURCES ANNUAL REPORT

***BLAND BAKER, BA
NORTHERN REGIONAL DIRECTOR
JANUARY 4TH, 2016***

Transforming Lives



TRILLIUM UPDATE

Trillium Health Resources marked its one year anniversary on July 1, 2016 following the consolidation of East Carolina Behavioral Health and Coastal Care.

Trillium is investing in innovation to meet the needs of individuals we serve and remains focused on delivering the right services, in the right amount, at right time.

Who we are

- **24 counties, stretching from Virginia to SC**
 - Largest LME/MCO in terms of number of counties and geography
- **Total population of 1,260,828; approximately 185K Medicaid eligible**
- **13% of State's total population, 13% of Medicaid enrollees**
- **11,451.3 square miles, roughly the size of Maryland, or bigger than 8 states!**
- **Widely varying population density**
 - Wilmington and Greenville are 8th and 10th largest cities, respectively
 - Most of catchment area very rural - includes NC's 2 lowest populated counties, Hyde and Tyrrell

Annual Gaps and Needs Process

- **Data reviewed:**
 - Demographic and health information data
 - National prevalence data for MH/DD/SA issues
 - Survey participants and stakeholders
 - Complaints and grievances, Registry of Unmet Needs
 - Geo-mapping data
- **Process:**
 - Online surveys
 - On-site work with CFACs and Board
 - Compile and analyze data
 - Develop strategies to address gaps and needs
 - Present action plan to Board for adoption

Current Statistics For 2015

- **Served approximately 50,000 people**
 - 81% with mental health needs
 - 21% with substance use disorders
 - 11% with intellectual and developmental disabilities
- **Total Cost = \$315,846,104**
- **Over 400 Providers**

Strategies Already Implemented

- **Access to services, removing prior authorization requirements and increasing use of technology**
 - Outpatient visits for 24 visits
 - All substance abuse services including Opioid treatment
 - Peer Support services
 - Wellness Recovery Action Planning (WRAP) classes in all counties
 - Tele-psychiatry
- **Rate Increases:**
 - Psychiatrists and Psychologists
 - Assertive Community Treatment Team
 - Facility Based Crisis
 - Mobile Crisis
 - Multi-Systemic Therapy

Trillium's Reinvestment Plan

Recovery-Oriented Systems of Care

1. Healing Place

Facility for individuals who struggle with addiction

2. Oxford House

20 sober-living homes

3. CHAT Assessment Tool

Screening Tool for Adolescents

Reinvestment Plan Con't

- **Support and Inclusion for People with I/DD**
 - 1. Summer Camps/After School/Respite Program**

Summer camps, after school programs, and overnight respite for children with I/DD.

Location for parents of children with I/DD to have support groups

8-10 locations throughout 24 county catchment area
 - 2. Accessible playgrounds**

30 Playgrounds funded across catchment area

Reinvestment Plan Con't

Evidence-Based Services and Supports

1. Child First/Child-Parent Psychotherapy
Interventions for children 0 - 6 who have experienced trauma leading top mental health issues
2. DirectCourse Workforce Development
Training of non-licensed healthcare providers to reduce staff turnover and improve patient care

Reinvestments con't

Evidence-Based Services and Supports

3. Compassion Reaction/Rachel's Challenge
Rolled out last year in 130 middle and high schools. This fall will be offering to all 170 elementary schools.
4. Wellness Recovery Action Planning
Classes that help adults with mental illness learn to manage symptoms, achieve recovery and live independently
5. Mental Health First Aid Training
There are 2 classes - Adolescent and Adult offered to community stakeholders

Reinvestments (con't)

Using Technology to Improve Lives

1. Smart Home Demonstration Site

Pitt County Community college building a fully equipped Smart Home

2. Access Point Kiosks

Mental Health and Substance Use screening tool beginning in rural counties

3. Choose Independence Grants

Durable medical equipment, home modifications

How we can help each other?

- **CIT**
 - Offering law enforcement to take Crisis Intervention Training
 - This is a free training throughout area
 - Available as a week-long course or one day per week for smaller forces
- **Jail Diversion activities**
 - Share data so we can better respond
- **Community Collaboratives**
 - Inviting various community stakeholders to address local county issues
- **Respond to Gaps and Needs Surveys**
 - Make sure we know what your constituents think is needed

How we can help each other (con't)

- Working on a response to the NCACC Mental Health Engagement Task Force
 1. Strengthen Relationships between LME/MCO and Board of Commissioners
 2. Focus on Access to Services
 3. Focus on Prevention
 4. Study and learn about behavioral health needs

Budget Cuts Impact

- When the General Assembly cuts funds to Mental Health/Individual/Substance Use Disorder system, **they are cutting real-life services** that are critical to North Carolina citizens.
- **Funding cuts threaten to further tax the capacity of our hospital emergency departments.** 40 of every 100 people who go to the emergency rooms with behavioral health needs don't qualify for Medicaid and don't have insurance to pay for their visit.

Budget Cuts Impact con't

- The General Assembly has required the Local Management Entities/Managed Care Organizations to replace lost State funds with their savings, or “fund balance” money. As a result of funding cuts this year and State-required obligations for fund balances, the LME/MCOs cannot fill the gap left over by another \$152.8 million cut next year.
- Over 10,000 North Carolinians with Intellectual/Developmental Disabilities are on the waiting list for Medicaid services. While waiting for a Medicaid “slot”, many of these individuals are served with State funds. This cut will have a significant impact on these individuals and their families.

Service Array in Northampton County

- 1. Outpatient Therapy
- 2. Medication Management/Psychiatric Services
- 3. Mobile Crisis Management
- 4. Intensive In-home
- 5. Multisystemic Therapy
- 6. Child Parent Psychotherapy/Child First
- 7. Day Treatment
- 8. Innovations
- 9. Inpatient Hospitalization

Consumers served in Northampton County

- Total Consumers served - 929
- Mental Health - 832
- Substance Use - 96
- I/DD - 80
- Total - \$6,912,444.00

QUESTIONS?

Transforming Lives



4 Squire Acres

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 4

Agenda Time: 10:15am

Presenter and/or Subject Matter:

Mrs. Vivian King-Jackson, Citizen
Squire Acres

Komita Hendricks

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 5

Agenda Time: 10:25am

Presenter and/or Subject Matter:

Mr. William Flynn, Zoning Director

1) Board Decision-Rezoning

2) Request Date/Time-Public Hearing for Special Use Permit

Komita Hendricks

5 Board Decision-Rezoning

DECISION PAPER

TO: The Northampton County Board of Commissioners
FROM: William Flynn, Northampton County Planning and Zoning Director
DATE: November 21, 2016
SUBJECT: Re-zoning request, Lewis Belmont Properties, LLC - Bill Futrell

PURPOSE:

The purpose of this public hearing is to receive and consider public input regarding a re-zoning request that, if granted, will change the zoning designation of 1123 acres from Agricultural Residential Watershed-1 (AR-1) to Agricultural-Residential (AR).

FACTS:

1. The property is listed as being 1123 acres in size.
2. It is located on the south side of NC 46 approximately ¼ mile southeast of the intersection of NC46 and SR-1214 (River Road)
3. The property is currently zoned as Agricultural – Residential Watershed 1 (AR-1).
4. Historically the property has been used as a timber farm.
5. This request was given a favorable recommendation by the Northampton County Planning Board.

DISCUSISON:

When trying to determine the viability of a re-zoning request, there are several things that need to be discovered and discussed during the public hearing. The following items must be considered in any re-zoning decision:

RELATIVE SIZE OF THE PROPERTY

The property proposed for re-zoning is a very large parcel of land at 1123 acres and is the largest parcel in the area in which it is located. Most of the surrounding properties range from approximately ten (10) acres to approximately seventy (70) acres with a few small residential lots scattered throughout.

BENEFITS AND DETRIMENTS

This is a breakdown of who may benefit if the property is re-zoned and who may be harmed if it isn't. This family owned parcel of land that is being proposed for re-zoning has been operated for many years as a tree farm. A large portion of the trees on the property have been harvested in the recent past. If the property is re-zoned, it appears that the only ones that would benefit are the current property owners. This would be because it would add one permitted use to the lists of uses thereby giving them more options in which they may use the property. If the property owner benefits, do the nearby property owners suffer in any way? Maybe, while there is only one additional permitted use between the two districts, there are several more conditional uses and special uses that may be allowed in an AR district versus an AR-1 district. Therefore, the overall AR uses might be a bit more overwhelming than what the residents in an AR-1 district are used to handling. I'll speak more on this later.

Who may be harmed if the property isn't re-zoned? It is easy to see that the property owners may have more restrictions with what they can do with their property thereby slightly limiting the development options of this property. However, that is one of the specific purposes of a zoning ordinance. It should be used to prohibit, or allow, certain uses in specific areas of the County that have been previously designated or approved by the Board of Commissioners. Property owners aren't guaranteed the highest and best use of their properties, only reasonable use. The fact that this property has been successfully used as a tree farm for years is a testament to reasonable use of the property. It isn't likely that the adjoining owners will be

harmed in anyway if the property isn't re-zoned because things will stay as they are and have been since the adoption of county-wide zoning in January 1994.

DISPARITY OF USES:

The purposes of this section are to take a look at the differences between the current zoning district and the proposed zoning district. There is a list of uses for both districts attached to this paper for comparison but I will quickly show the difference in number of uses between the districts.

Agricultural Residential Watershed-1	Permitted Uses – 13
	Conditional Uses – 22
	Special Uses – 3
Agricultural Residential	Permitted Uses – 13
	Conditional Uses – 27
	Special Uses – 14

It's obvious that the differences in permitted uses, from a numerical standpoint, are even but where the real changes take place is in the Conditional and Special Use category. Typically the permitted uses between these two districts are similar in level of community impact. It's nearly the same with the Conditional Uses. However, there is a very large difference between the two districts where Special Uses are concerned. And rightfully so, as Special Uses are typically uses that tend to be more disruptive to the community. These types of uses usually bring more noise, traffic, smells, etc to districts that aren't accustomed to such things. Sometimes they pose a greater possibility of damaging the environment as well. Having the potential to allow some of these uses in an area that is supposedly more restricted to protect the watershed, hence the watershed designation may not be the best option for the community or environment.

COMPATIBILITY WITH THE LAND USE PLAN:

For years we have used the zoning ordinance and the zoning map as a guide for land use in Northampton County. The property in question and the adjoining properties are either zoned as AR-1 or AR-2. There are a few parcels north of the subject parcel that are zoned AR. It is obvious that the intent for the Watershed designation of these properties is to protect the environment/watershed by limiting the uses on these properties. Properties in our AR-1 and AR-2 zoning districts tend to be more densely populated therefore by re-zoning the property to AR, a greater number of citizens may be exposed to more noxious uses in a more condensed space than the same use in a less densely populated area located in an AR district. Changing the designation of this parcel in an area that is predominantly AR-1 or AR-2 probably doesn't fit with the land use plan for the County.

CONCLUSION:

This is a very large parcel of land located near the dam separating Gaston Lake and the Roanoke Rapids Reservoir. The property is currently zoned Agricultural Residential Watershed 1 (AR-1) and the owners are petitioning to have the zoning changed to Agricultural Residential (AR). It appears that the only party that stands to benefit from this rezoning action would be the property owners. Also, there is a large difference of Special Uses allowed between each district. The surrounding properties are predominantly zoned with some sort of Watershed designation thereby indicating that they are purposefully protected from the most noxious of uses typically allowed in AR districts as Special Uses.

On the face of things, it would appear that there isn't much difference between AR districts and AR-1 zoning districts however, digging deeper into the types of uses that require public hearings, it is clear that there is an attempt to keep most of the Special Uses that may be permitted in an AR zoning district out of an AR-1 zoning district. This is most likely due to trying to protect the environment and making an attempt to lessen the negative impact on the more densely populated areas.







NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 6

Agenda Time: 10:35am

Presenter and/or Subject Matter:

Ms. Leslie Edwards, Finance Director

1) Budget Amendments

2) Financial Report

Komita Hendricks

1) Budget Amendments

BUDGET AMENDMENT

DATE 06/30/16

JE-NO 67

[illegible]

PREPARED BY Leslie Edwards POSTED BY Tameka Green APPROVED BY _____

DATE 12/09/16

12-11-16

BOARD APPROVED

2) *Financial Report*

NORTHAMPTON COUNTY

Finance Department & Management Information Systems

Post Office Box 663

Jackson, North Carolina 27845

Finance Telephone (252) 534-1536 or (252) 534-5301

MIS Telephone (252) 534-6171

Fax (252) 534-1239

Leslie H. Edwards
Finance Officer

Bill Blanchard
MIS

INFORMATION PAPER

TO: Northampton County Board of Commissioners

FROM: Leslie H. Edwards
Finance Officer

DATE January 4, 2016

RE: Northampton County Operating Budget Report
For period ending September 30, 2016.

Attached you will find the operating budgets for period ending **September 30, 2016**.
The budget indicated revenues and expenditures for the following funds:

Operating budget (General & Social Services)

Revenues (under) Expenditure	\$ 866,780.72	Fund 11-General
Revenues (under) Expenditures	+ 405,371.06	Fund 80- Social Services
Net Revenues under Expenditures	\$ 1,272,151.78	

Enterprise Funds-

Water – Revenue over Expenditures	\$ 510,810.25
Solid Waste- Revenue under Expenditures	\$ 182,471.49

Notes:

The operating fund (general and social services) is showing revenues under expenditures for the first three months of fiscal year 2017.

The water enterprise fund has revenues over expenditures for the first three months of fiscal year 2017 by \$510,810.25.

The solid waste enterprise fund has revenue under expenditures by \$182,471.49.

Respectively submitted.

Agenda Time: 10:45 am

Presenter and/or Subject Matter:

Mrs. Joslyn Debraux-Reagor, Aging Director

1) Appointment to HCCBG Committee

2) Appointment to the NC Senior Tar Heel Legislator

Komita Hendricks

1) Appointment to HCCBG Committee

DECISION PAPER

To: Northampton County Board of Commissioners
From: Office on Aging
Date: December 19, 2016
Reference: HCCBG Members appointment
FY 2016-2017

Purpose: To obtain the Board's approval of Brenda Lane, Peggy Cary and Jean Storey appointment to the HCCBG advisory committee.

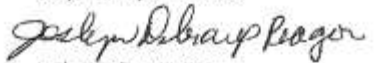
Facts: The by-laws state that the committee have at least 10 members and right now we are short of three.

Discussion: Brenda Lane, Peggy Cary and Jean Storey want to be a part of this committee with the understanding that is would be a voice for the interest of the aging population.

Conclusion:
Approval of Brenda Lane, Peggy Cary and Jean Storey appointment will be appreciated.

Recommendation:
That Brenda Lane, Peggy Cary and Jean Storey be appointed to the HCCBG advisory committee.

Respectfully Submitted


Joslyn Debraux-Reagor
Northampton County Office on Aging

2) Appointment to the NC Senior Tar Heel Legislator

DECISION PAPER

To: Northampton County Board of Commissioners
From: Office on Aging
Date: December 19, 2016
Re: Appointment to the North Carolina Senior Tar Heel legislator

Purpose: To obtain the Board's approval of recommendations to the Senior Tar Heel Legislator

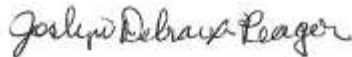
Facts: The Northampton County Home and Community Care Block Grant Advisory Committee By-Laws require that there be a delegate and alternate for each county for representation to speak on behalf of the senior's interest and needs. The Committee has voted Mrs. Clara Parker as Delegate and Vivian Hunter as Alternate.

Discussion: The delegate for Northampton County has been Mr. Chuck Youse of Henrico has served for several years and since retired from the committee. Mrs. Clara Parker of Rich square was appointed Alternate September of 2015 and been serving as alternate since her appointment.

Conclusion: Approval of the new Delegate Mrs. Clara Parker and Mrs. Vivian Flythe Hunter as Alternate Delegate for the North Carolina Senior Tar Heel Legislator

Recommendation: That the Board of Commissioners approves the recommendation for Clara Parker to be named Delegate and Vivian Flythe Hunter Alternate for the North Carolina Senior Tar Heel Legislator.

Respectfully Submitted,



Joslyn Debraux-Reagor, Director

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 8

Agenda Time: 10:55 am

Presenter and/or Subject Matter:

Mr. Jason Morris, Public Works Director
1) Recyclable Shingle Disposal Agreement
2) Solid Waste Tipping Fee Rate Change
3) Resolution for Local Water Supply Plan for 2015 Milwaukee Water Supply
4) Resolution for Local Water Supply Plan for 2015 Progressive Water Supply
5) Resolution for Local Water Supply Plan for 2015 Lake Gaston Water Supply
6) Acceptance of Proposal to supply and Install a Stand-by Generator for the Cultural and Wellness Center

Komita Hendricks

1) Recyclable Shingle Disposal Agreement

DECISION PAPER

To: Northampton County Board of Commissioners

From: Jason S. Morris, Public Works Director

Date: January 4, 2017

Reference: Recyclable Shingle Disposal Agreement

Purpose: The purpose of this Decision Paper is to obtain approval by the Board of Commissioners to enter into an agreement with Barnhill Contracting Company for the disposal of recyclable asphalt shingles.

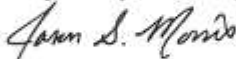
Facts:

1. Northampton County was in a current agreement with S.T. Wooten for the disposal of shingles collected from the shingle recycling program.
2. By letter dated September 20, 2016, Rose Brothers Paving, Inc. requested to be released from the current agreement effective as of December 15, 2016.
3. The proposed agreement has an associated cost of \$15.00 per ton for disposal of shingles. The shingles are recycled and used in the asphalt made for paving roadways.
4. This is a twelve month agreement and will renew automatically each year if there are no changes in the agreement.

Discussion: New costs associated with this new agreement will constitute an increase in the tipping fee for this item accepted at our convenience center. A separate decision paper will follow with the recommended tipping charges to be implemented.

Recommendation: Public Works Department recommends the Board of Commissioners approve the agreement with Barnhill Contracting Company for the disposal of recyclable asphalt shingles collected through the Northampton County Shingle Recycling Program.

Respectfully submitted,



Jason S. Morris
Public Works Director

Coordination:

Finance Officer

Concur _____

Non-concur _____

Concur with comment _____

County Manager

Concur _____

Non-concur _____

Concur with comment _____

Action by Decision Makers

Approved _____

Disapprove _____

Other _____

ROSE BROTHERS

Paving Company, Inc.

Rec'd 9/26/16
JSP



9-20-2016

Jason S. Morris
Public Works Director, Northhampton County
P.O. Box 68, Jackson, N.C. 27845

Subject: Cancellation of Agreement for supply of POST CONSUMER RECYCLED ASPHALT SHINGLES (Tear -Off Shingles)

Dear Sir,

This letter is to inform your office that Rose Brothers Paving Co. Inc is discontinuing our collection of POST CONSUMER RECYCLED ASPHALT SHINGLE TEAR-OFFS effective December 15th, 2016. This is the 30 day written notice of cancellation as per our agreement. If you have any questions regarding this matter please feel free to contact me. 252-287-7829.

Sincerely

A handwritten signature in cursive script that reads "Tim Perry".

Tim Perry
Plant Superintendent
Rose Brothers Paving Co.

NC 561 West • P.O. Box 806, Ahoskie, NC 27910
Phone: 252-209-8144 • Fax: 252-209-8148
E-Mail: rosebros@coastalnet.com

A G R E E M E N T

State of North Carolina

County of Northampton

This contract and agreement made and entered into this _____ day of _____ 2017 by and between Northampton County, North Carolina, P.O. Box 68, Jackson, North Carolina 27845, hereinafter called the "Owner" and Barnhill Contracting Company, P.O. Box 7948, Rocky Mount, North Carolina 27804, hereinafter called the "Contractor",

WITNESSETH:

That the Owner agrees to allow exclusive use of all shingles to the Contractor, and the Contractor agree to accept all shingles of the Owner, for the period of one year to be used in asphalt mix at various locations throughout North Carolina.

The Contractor will receive these shingles on a monthly basis as determined by the Owner and the Contractor. The owner agrees to pay the Contractor \$15/ton for these shingles. The Owner will provide labor to clean shingles of all wood, paper, and metals as specified by the Contractor's Operational Plan prior to pickup by the Contractor.

This agreement is for one year from the execution date with yearly renewal as agreed to by the Owner and the Contractor and may be terminated by both parties with a thirty day notice.

It is agreed that the Contractor will be accessing the Owner's property during the term of this agreement with its own vehicles or those of agents for the Contractor. The Contractor agrees to hold harmless and indemnify the Owner for any damage, loss, cost, expense, or reasonable attorney's fees incurred by the Owner arising from any and all accidents or incidents which may occur on the Owner's site and easements by any reason caused by the Contractor or its agents', employees, subcontractors, or independent contractors working under or through the Contractor.

It is also agreed that the Owner will indemnify and hold harmless the Contractor for any and all damage, loss, cost, expense, or reasonable attorney's fees incurred by the Contractor arising from any and all accidents or incidents that may occur on the Owner's site or easements by any reason caused by the Owner, its agents, employees, subcontractors, or independent contractors working through the Owner.

Date	Owner - Chairman of the Board
------	-------------------------------

Date _____ Attest - Clerk to the Board _____

Date Barnhill Contracting Company

Date	Attest
------	--------

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act as per N.C.G.S. 159-28 (a).

12/22/16
Date

Leellie A. Edwards
Finance Officer

2) Solid Waste Tipping Fee Rate Change

Decision Paper

To: Northampton County Board of Commissioners

From: Jason S. Morris, Director Public Works

Date: January 4, 2017

Reference: Solid Waste Tipping Fee Rate Change

Purpose: The purpose of this decision paper is to obtain approval of the Board of Commissioners for an increase in the tipping fee for acceptable shingles for the shingle recycling program.

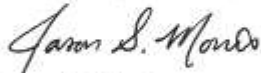
Facts:

1. The current tipping fee for acceptable shingles for the shingle recycling program is \$0.00 per ton.
2. With a new shingle recycling contract in place there will be a charge to the county of \$15.00 per ton to dispose of the shingles.
3. The cost to maintain the recyclable shingles at the convenience site is calculated to cost approximately \$10.00 per ton which includes but is not limited to employee costs plus benefits, fuel costs, equipment maintenance costs.
4. The proposed new rate for acceptable shingles for the recycling program is \$25.00 per ton.
5. This proposed rate increase would become effective immediately.

Discussion: This increase if approved will cover our cost of disposal and overhead costs of providing this service without any excesses in Revenue.

Recommendation: It is the recommendation of the Public Works Department that the Board of Commissioners approve the tipping fee of \$25.00 per ton of acceptable shingles collected for the shingle recycling program to be effective immediately.

Respectfully submitted,



Jason S. Morris
Public Works Director

Coordination:

Finance Officer

Concur Belle A. Edwards

Non-concur _____

Concur with comment _____

County Manager

Concur _____

Non-concur _____

Concur with comment _____

Action by Decision Makers

Approve _____

Disapprove _____

Other _____

Northampton County Public Works Department		
Solid Waste Division		
Disposal Fees Effective July 1, 2015		
<u>Type</u>	<u>Current Fee</u>	<u>Unit</u>
Yard Waste	\$57.00	Ton
Yard Compost	\$0.00	Ton
Construction/Demolition	\$74.00	Ton
Metal	\$0.00	Ton
Shingles Unacceptable	\$74.00	Ton
Shingles Acceptable	\$0.00	Ton
White Goods	\$0.00	Ton
Scrap Tires	\$0.00	Each
Trailer Delivery Fee (Off Site)	\$0.00	Each
Used Motor Oil	\$0.00	Gallon
Lead Acid Batteries	\$0.00	Each
Pesticide Containers	\$0.00	Each
Used Cooking Oil	\$0.00	Gallon
Electronics, TV's Etc.	\$0.00	Ton
Electronics, TV's Etc. (on site pick-up)	\$6.00	Trip
White Goods (on site pick-up)	\$6.00	Trip
Brown Goods (on site pick-up)	\$6.00	Trip
Per item (Brown Goods) Disposal	\$2.00	Each

Northampton County Public Works Department		
Solid Waste Division		
Proposed Disposal Fees Effective January 4, 2017		
Type	Current Fee	Unit
Yard Waste	\$57.00	Ton
Yard Compost	\$0.00	Ton
Construction/Demolition	\$74.00	Ton
Metal	\$0.00	Ton
Shingles Unacceptable	\$74.00	Ton
Shingles Acceptable	\$25.00	Ton
White Goods	\$0.00	Ton
Scrap Tires	\$0.00	Each
Trailer Delivery Fee (Off Site)	\$0.00	Each
Used Motor Oil	\$0.00	Gallon
Lead Acid Batteries	\$0.00	Each
Pesticide Containers	\$0.00	Each
Used Cooking Oil	\$0.00	Gallon
Electronics, TV's Etc.	\$0.00	Ton
Electronics, TV's Etc. (on site pick-up)	\$6.00	Trip
White Goods (on site pick-up)	\$6.00	Trip
Brown Goods (on site pick-up)	\$6.00	Trip
Per item (Brown Goods) Disposal	\$2.00	Each

3) *Resolution for Local Water Supply Plan for 2015 Milwaukee Water Supply*

DECISION PAPER

To: Northampton County Board of Commissioners

From: Jason S. Morris, Public Works Director

Date: January 4, 2017

Reference: Resolution for Local Water Supply Plan for 2015 Northampton County Milwaukee Water System

Purpose: The purpose of this Decision Paper is to obtain approval by the Board of Commissioners for adoption and execution of the resolution for the 2015 Northampton County Milwaukee Water System Local Water Supply Plan.

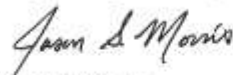
Facts:

1. By Letter dated December 1, 2016 from NCDEQ, Water Resources Division, states the Northampton County Milwaukee water system meets the minimum criteria established in NCGS 143-355 (l).
2. The Local Water Supply Plan cannot be considered compliant with the requirements of NCGS 143-355 (l) until an adopted resolution by the water system's governing board has been received by the Division of Water Resources.

Discussion: Each year the Public Works Department, Water and Sewer Division, is required to submit to North Carolina Department of Environmental Quality, Water Resources Division a Local Water Supply Plan for each system pursuant to NCGS 143-355 (l).

Recommendation: Public Works Department recommends the Board of Commissioners approve and execute the resolution for the 2007 Northampton County Milwaukee Water System Local Water Supply Plan as required by NCGS 143-355(l).

Respectfully submitted,



Jason S. Morris
Public Works Director

Coordination:

Finance Officer

Concur Reslie A. Edwards

Non-concur _____

Concur with comment _____

County Manager

Concur _____

Non-concur _____

Concur with comment _____

Action by Decision Makers

Approved _____

Disapprove _____

Other _____



PAT MCCRORY

DONALD R. VAN DER VAART

S. JAY ZIMMERMAN

December 1, 2016

Chris Wheeler
 Northampton County – Milwaukee
 PO Box 68
 Jackson, NC 27845

Subject: LWSP Meets Minimum Criteria
 Northampton County – Milwaukee
 PWSID#: 04-66-108

Dear Chris Wheeler,

This letter is to notify you that our staff has reviewed the information contained in the 2015 Local Water Supply Plan (LWSP) update submitted by your office. Since all the required information is complete, the LWSP for the Northampton County – Milwaukee water system hereby meets the minimum criteria established in North Carolina General Statute 143-355 (l).

Your water system's 2015 LWSP is now viewable online from the *Plans* tab at <http://www.ncwater.org/lwsp>. The plan has been made available after our best efforts to screen any errors. As a final check, please review and report any mistakes or omissions to J. Wayne Howard, the review engineer. Unless notified otherwise, the Division of Water Resources considers your 2015 LWSP complete.

The 2015 LWSP must next be adopted by your water system's governing board; a model resolution is enclosed for guidance. A copy of the signed resolution must be submitted to Linwood Peele, Water Supply Planning Branch Supervisor, at the address printed at the bottom of this letter. The LWSP cannot be considered compliant with the requirements of NCGS 143-355(l) until an adopted resolution is received.

Thank you very much for your efforts to provide your customers with a safe and reliable supply of drinking water. We look forward to continuing to work with you in these efforts. Please contact J. Wayne Howard at wayne.howard@ncdenr.gov or (919) 707-9017 or me at linwood.peele@ncdenr.gov or (919) 707-9024 if we can be of further assistance.

Sincerely,

Linwood E. Peele, Branch Supervisor
 Water Resources, NCDEQ

Enclosure

**RESOLUTION FOR APPROVING THE 2015 LOCAL WATER SUPPLY PLAN FOR THE NORTHAMPTON
COUNTY MILWAUKEE WATER SYSTEM**

WHEREAS, North Carolina General Statute 143-355 (I) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for Northampton County Milwaukee Water System, has been developed and submitted to the Northampton County Board of Commissioners for approval; and

WHEREAS, the Northampton County Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (I) and that it will provide appropriate guidance for the future management of water supplies for Northampton County Milwaukee Water System, as well as useful information to the Department of Environment and Natural resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Northampton County Board of Commissioners of Northampton County Milwaukee Water System that the Local Water Supply Plan entitled, Local Water Supply Plan for Northampton County Milwaukee Water System dated 2015, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Northampton County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 4th day of January, 2015.

Name: Robert V. Carter

Title: Board Chairman

Signature: _____

Date: _____

ATTEST:

Komita Hendricks, Clerk to the Board, Northampton County

Northampton Co - Milwaukee

2015 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled PROVISIONAL have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name:	Northampton Co - Milwaukee	Phone:	04-68-108
Mailing Address:	P. O. Box 68 Jackson, NC 27845	County:	Complete
Contact Person:	Chris Wheeler	Title:	Water & Sewer Tech III
Phone:	252-534-6341	Fax:	252-534-1525
Secondary Contact:	Jason Morris	Phone:	252-534-6341
Mailing Address:	P.O. Box 68 Jackson, NC 27845	Fax:	252-534-1525

Distribution System

Line Type	Size Range (Inches)	Estimated % of Stock
Ductile Iron	6-10	10.00 %
Polyvinyl Chloride	2-10	90.00 %

What are the estimated total miles of distribution system lines? 155 Miles

How many feet of distribution lines were installed during 2015? 0 Feet

How many feet of new water mains were added during 2015? 0 Feet

How many meters were replaced in 2015? 0

How old are the oldest meters in this system? 1 Year(s)

How many meters for outdoor water use, such as irrigation, are not billed for sewer services? 0

What is this system's finished water storage capacity? 0.625 Million Gallons

Has water pressure been inadequate in any part of the system since last update? No

Programs

Does this system have a program to work on flush hydrants? Yes, Annually

Does this system have a leak detection program? Yes, Annually

Does this system have a leak detection program? No

Does this system have a program to replace meters? No

Does this system have a plumbing repair program? No

Does this system have an approved conservation public education program? No

Does this system have a leak detection program? No

Water Conservation

What type of rate structure is used? Increasing Block

How much unmetered water does this system use? 0.000 MGD For how many connections? 0

Does this system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Sub-Basin(s)	% of Service Population	County(s)	% of Service Population
Chowan River (04-1)	95 %	Northampton	100 %
Roanoke River (14-1)	5 %		

Conveyance for purchased product is provided in Q211? **5,494**

Has this system acquired another system for use? report? **No**

Water Use by Type

Type of Use	Metered Connections	Metered Average Use (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	2,163	0.215	0	0.000
Commercial	77	0.075	0	0.000
Industrial	0	0.000	0	0.000
Institutional	0	0.000	0	0.000

Does this water use, for this system, process (breakdown and existing) anything else? **0.100 MGD**

Water Sales

Purchaser	Invoice #	Average Daily Use (MGD)	Days Used	MGD	Connection	Returning	Required to comply with water use reductions?	Flow (MGD)	Use Type
Conway	04-66-025	0.000	0	0.000	2031	Yes	Yes	8	Emergency
Jackson	04-66-010	0.006	30	0.000		Yes	Yes	8	Emergency
Town of Rich Square	04-66-020	0.000	0				Yes	8	Emergency
Town of Severn	04-66-015	0.000	0				Yes	6	Emergency
Woodland	04-66-040	0.000	0	0.000	2026	Yes	Yes	6	Emergency

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)	Average Daily Use (MGD)	Max Day Use (MGD)	Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.401		Max	0.429	Jan	0.412
Feb	0.451		Jan	0.513	Oct	0.388
Mar	0.420		Jul	0.468	Nov	0.411
Apr	0.398		Aug	0.435	Dec	0.397

Northampton Co - Milwaukee's 2015 Monthly Withdrawals & Purchases



Ground Water Sources

Name or Number	Average Daily Withdrawal (MGD)	Max Day Withdrawal (MGD)	12-Hour Supply (MGD)	CTA Reduction	Year Decline	Use Type
Lasker 1	0.082	241	0.21	0.144		Regular
Lasker 2	0.124	243	0.192	0.144		Regular
North Woodland	0.110	244	0.17	0.144		Regular
Pendleton	0.098	236	0.296	0.144		Regular
Potecasi	0.153	365	0.340	0.298		Regular

Ground Water Sources (continued)

Name or Number	Well Depth (Feet)	Casing Depth (Feet)	Screen Depth (Feet)		Well Diameter (Inches)	Pumping Hole Depth (Feet)	Metered?
			Top	Bottom			
Lasker 1	325	88	290	320	8	152	Yes
Lasker 2	330	75	290	325	8	152	Yes
North Woodland	340	50	280	310	8	200	Yes
Pendleton	325	90	292	322	8	245	Yes
Potecasi	360	56	196	247	8	148	Yes

Are ground water levels monitored? **No**Does this system have a wellhead protection program? **No**

Northampton County - Milwaukee's Potomac well meter was broken from mid-December 2014 through late March 2015. The usage during that time is estimated based on the remainder of 2015's usage.

Water Purchased From Other Systems

Seller	PWID	Average Daily Purchased (MGD)	Days Used	MGD	Contract		Required to comply with water restrictions?	Pipe Size (inches)	Use Type
					Expiration	Renewing			
Conway	04-66-025	0.000	0	0.000	2031	Yes	Yes	8	Emergency
Town of Jackson	04-66-010	0.000	0				Yes	8	Emergency
Town of Rich Square	04-66-020	0.000	0				Yes	8	Emergency
Town of Severn	04-66-015	0.000	0				Yes	6	Emergency
Woodland	04-66-040	0.000	0				Yes	8	Emergency

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.032	May	0.030	Sep	0.036
Feb	0.039	Jun	0.028	Oct	0.032
Mar	0.031	Jul	0.025	Nov	0.034
Apr	0.031	Aug	0.026	Dec	0.028

Northampton Co - Milwaukee's 2015 Monthly Discharges

How many sewer connections does this system have? **127**How many water service connections with sewer outfalls does this system have? **2,113**Are there plans to build or expand wastewater treatment facilities in the next 10 years? **No**

Wastewater Interconnections

Wastewater System	PWSID	Type	Average Daily Amount		Contract Maximum (MGD)
			MGD	Days Used	
Town of Conway	04-86-025	Discharging	0.005	365	0.000
Town of Jackson	04-86-010	Discharging	0.012	365	0.000
Town of Rich Square	04-86-020	Discharging	0.012	365	0.000
Woodland	04-86-040	Discharging	0.002	365	0.003

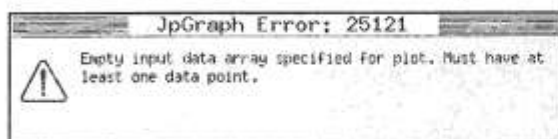
5. Planning

Projections

	2015	2020	2030	2040	2050	2060
Year-Round Population	5,494	6,100	6,200	6,300	6,400	6,600
Seasonal Population	0	0	0	0	0	0
Residential	0.215	0.378	0.380	0.382	0.384	0.390
Commercial	0.076	0.100	0.100	0.100	0.100	0.100
Industrial	0.000	0.000	0.000	0.000	0.000	0.000
Institutional	0.000	0.000	0.000	0.000	0.000	0.000
System Process	0.100	0.000	0.000	0.000	0.000	0.000
Unaccounted-for	0.035	0.044	0.044	0.044	0.045	0.045

Demand as Percent of Supply

	2015	2020	2030	2040	2050	2060
Surface Water Supply	0.000	0.000	0.000	0.000	0.000	0.000
Ground Water Supply	0.864	0.864	0.864	0.864	0.864	0.864
Purchases	0.000	0.000	0.000	0.000	0.000	0.000
Future Supplies		0.000	0.000	0.000	0.000	0.000
Total Available Supply (MGD)	0.864	0.864	0.864	0.864	0.864	0.864
Service Area Demand	0.427	0.522	0.524	0.526	0.529	0.535
Sales	0.000	0.000	0.000	0.000	0.000	0.000
Future Sales		0.000	0.000	0.000	0.000	0.000
Total Demand (MGD)	0.427	0.522	0.524	0.526	0.529	0.535
Demand as Percent of Supply	49%	60%	61%	61%	61%	62%



The purpose of the above chart is to show a potential projection of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to various populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology other than the default results may submit their information in the tables below.

Your long-term water demand is 20 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand? (e.g., restrict irrigation water usage, implement a plumbing retrofit program, employ strategies such as rainwater harvesting or recycled water?) If these practices are already existing at your plant, indicate where the practices are practiced here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system(s) included in your water supply or water use planning? **No**

What major water supply reports or studies are used for planning?

Please describe any other needs or issues regarding your water supply, including any water system expansion or needed improvements (pumps, treatment, etc.) for your city or town. Current and future water needs include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and compliance issues.

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled **PROVISIONAL** have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

4) Resolution for Local Water Supply Plan for 2015 Progressive Water Supply

DECISION PAPER

To: Northampton County Board of Commissioners

From: Jason S. Morris, Public Works Director

Date: January 4, 2017

Reference: Resolution for Local Water Supply Plan for 2015 Northampton County Progressive Water System

Purpose: The purpose of this Decision Paper is to obtain approval by the Board of Commissioners for adoption and execution of the resolution for the 2015 Northampton County Progressive Water System Local Water Supply Plan.

Facts:

1. By Letter dated December 1, 2016 from NCDEQ, Water Resources Division, states the Northampton County Progressive water system meets the minimum criteria established in NCGS 143-355 (l).
2. The Local Water Supply Plan cannot be considered compliant with the requirements of NCGS 143-355 (l) until an adopted resolution by the water system's governing board has been received by the Division of Water Resources.

Discussion: Each year the Public Works Department, Water and Sewer Division, is required to submit to North Carolina Department of Environmental Quality, Water Resources Division a Local Water Supply Plan for each system pursuant to NCGS 143-355 (l).

Recommendation: Public Works Department recommends the Board of Commissioners approve and execute the resolution for the 2007 Northampton County Progressive Water System Local Water Supply Plan as required by NCGS 143-355(l).

Respectfully submitted,



Jason S. Morris
Public Works Director

Coordination:

Finance Officer

Concur Reilie H. Edwards

Non-concur _____

Concur with comment _____

County Manager

Concur _____

Non-concur _____

Concur with comment _____

Action by Decision Makers

Approved _____

Disapprove _____

Other _____



PAT MCCRORY

DONALD R. VAN DER VAART

S. JAY ZIMMERMAN

December 1, 2016

Chris Wheeler
 Northampton County – Progressive
 PO Box 68
 Jackson, NC 27845

Subject: LWSP Meets Minimum Criteria
 Northampton County – Progressive
 PWSID#: 04-66-045

Dear Chris Wheeler,

This letter is to notify you that our staff has reviewed the information contained in the 2015 Local Water Supply Plan (LWSP) update submitted by your office. Since all the required information is complete, the LWSP for the Northampton County – Progressive water system hereby meets the minimum criteria established in North Carolina General Statute 143-355 (l).

Your water system's 2015 LWSP is now viewable online from the *Plans* tab at <http://www.ncwater.org/lwsp>. The plan has been made available after our best efforts to screen any errors. As a final check, please review and report any mistakes or omissions to J. Wayne Howard, the review engineer. Unless notified otherwise, the Division of Water Resources considers your 2015 LWSP complete.

The 2015 LWSP must next be adopted by your water system's governing board; a model resolution is enclosed for guidance. A copy of the signed resolution must be submitted to Linwood Peele, Water Supply Planning Branch Supervisor, at the address printed at the bottom of this letter. The LWSP cannot be considered compliant with the requirements of NCGS 143-355(l) until an adopted resolution is received.

Thank you very much for your efforts to provide your customers with a safe and reliable supply of drinking water. We look forward to continuing to work with you in these efforts. Please contact J. Wayne Howard at wayne.howard@ncdenr.gov or (919) 707-9017 or me at linwood.peele@ncdenr.gov or (919) 707-9024 if we can be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Linwood E. Peele'.

Linwood E. Peele, Branch Supervisor
 Water Resources, NCDEQ

Enclosure

**RESOLUTION FOR APPROVING THE 2015 LOCAL WATER SUPPLY PLAN FOR THE NORTHAMPTON
COUNTY PROGRESSIVE WATER SYSTEM**

WHEREAS, North Carolina General Statute 143-355 (I) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for Northampton County Progressive Water System, has been developed and submitted to the Northampton County Board of Commissioners for approval; and

WHEREAS, the Northampton County Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (I) and that it will provide appropriate guidance for the future management of water supplies for Northampton County Progressive Water System, as well as useful information to the Department of Environment and Natural resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Northampton County Board of Commissioners of Northampton County Progressive Water System that the Local Water Supply Plan entitled, Local Water Supply Plan for Northampton County Progressive Water System dated 2015, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Northampton County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 4th day of January, 2015.

Name: Robert V. Carter

Title: Board Chairman

Signature: _____

Date: _____

ATTEST:

Komita Hendricks, Clerk to the Board, Northampton County

Northampton Co - Progressive

2015 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled PROVISIONAL have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name	Northampton Co - Progressive	PRSID	04-86-045
Mailing Address	P.O. Box 68 Jackson, NC 27845	County	County
Contact Person	Chris Wheeler	Title	Water & Sewer Tech III
Phone	252-534-6341	Fax	252-534-1525
Secondary Contact	Jason Morris	Phone	252-534-6341
Mailing Address	P.O. Box 68 Jackson, NC 27845	Fax	252-534-1525

Complete

Distribution System

Line Type	Size Range (Inches)	Estimated % of Miles
Asbestos Cement	6-8	20.00 %
Ductile Iron	6-12	10.00 %
Polyvinyl Chloride	2-12	70.00 %

What are the estimated total miles of distribution system lines? **35 Miles**

How many feet of distribution lines were replaced during 2015? **0 Feet**

How many feet of new water mains were added during 2015? **0 Feet**

How many valves were replaced in 2015? **0**

How often are the water meters in this system? **1 Year(s)**

How many blocks of outdoor water use, such as irrigation, are not billed for water services? **0**

What is this system's finished water storage capacity? **0.400 Million Gallons**

Has water pressure been inadequate in any part of the system since mid-2010? **No**

Programs

Does this system have a program to serve at-risk customers? **Yes, Annually**

Does this system have a water conservation program? **Yes, Annually**

Does this system have a pre-connection program? **No**

Does this system have a program to replace meters? **No**

Does this system have a plumbing permit program? **No**

Does this system have an active water conservation public education program? **No**

Does this system have a leak detection program? **No**

Water Conservation

What type of rate structure is used? **Increasing Block**

How much reclaimed water does this system use? **0.000 MGD** For non-potable connections? **0**

Does this system have an interconnection with another system capable of providing water in an emergency? **Yes**

2. Water Use Information

Service Area

Superiorities	% of Service Population	County(s)	% of Service Population
Roanoke River (14-1)	80 %	Northampton	100 %

Chowan River (04-1)

20 %

What was the peak daily population served in 2010? 2,004

Has this system operated within design capacity? No

Water Use by Type

Type of Use	Metered Connections	Related Average User (MGD)	Non-Metered Connections	Non-Metered Estimated Use (MGD)
Residential	757	0.087	0	0.000
Commercial	28	0.010	0	0.000
Industrial	0	0.000	0	0.000
Institutional	0	0.000	0	0.000

How much water was used for system processes (backwash, line cleaning, flushing, etc)? 0.020 MGD

Water Sales

Purchase	PWSID	Average Daily Flow (MGD)	Days Used	MGD	Contract		Required to comply with water restrictions?	Pipe Size (inches)	Use Type
					Installation	Recovering			
Northampton County - Gaston	04-66-113	0.000	0	0.000		Yes	Yes	12	Emergency
Seaboard	04-66-035	0.120	88			Yes	Yes	8	Emergency

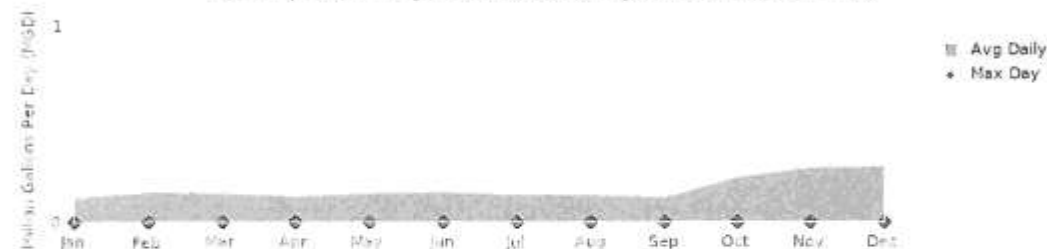
Northampton Co - Progressive served the Town of Seaboard for 88 days while their tanks and tanks were being installed. This is why Progressive usage went over the 90% mark.

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.123		May	0.144		Sep	0.121	
Feb	0.151		Jun	0.162		Oct	0.222	
Mar	0.145		Jul	0.138		Nov	0.272	
Apr	0.129		Aug	0.138		Dec	0.279	

Northampton Co - Progressive's 2015 Monthly Withdrawals & Purchases



Water Purchases From Other Systems

System	PWSID	Average Daily Purchased (MGD)	Days Used	MGD	Contract		Required to comply with water use restrictions?	Pipe Size (inches)	Use Type
					Expansion	Recovering			
Northampton County - Gaston	04-66- 113	0.000	0				Yes	12	Emergency
Seaboard		0.000	0			Yes	Yes	8	Emergency

	04-66-035								
Town of Weldon	04-42-020	0.167	365	0.200	2033	Yes	Yes	0	Regular

4. Wastewater Information

Monthly Discharges:

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.310	May	0.256	Sept	0.058
Feb	0.283	Jun	0.091	Oct	0.134
Mar	0.278	Jul	0.167	Nov	0.179
Apr	0.255	Aug	0.077	Dec	0.161

Northampton Co - Progressive's 2015 Monthly Discharges



How many sewer connections does the system have? 505

How many water service connections with septic systems does the system have? 290

Are there plans to build or expand wastewater treatment facilities in the next 10 years? No

Wastewater Discharge

Water System	Facility	Type	Average Daily Amount (MGD)	City's Use	Current Maximum (MGD)
Town of Weldon	04-42-020	Discharging	0.186	365	0.000

5. Planning

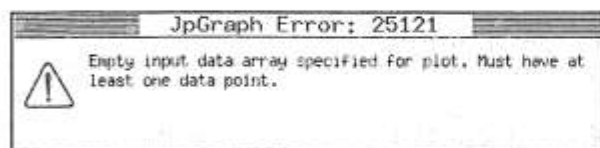
Projections

	2013	2020	2030	2040	2050	2100
Year-Round Population	2,004	2,100	2,200	2,300	2,400	2,420
Seasonal Population	0	0	0	0	0	0
Residential	0.067	0.125	0.130	0.130	0.130	0.130
Commercial	0.010	0.004	0.005	0.010	0.012	0.012
Industrial	0.000	0.000	0.000	0.000	0.000	0.000
Institutional	0.000	0.000	0.000	0.000	0.000	0.000
System Process	0.020	0.003	0.000	0.003	0.003	0.003
Unaccounted-for	0.021	0.013	0.014	0.014	0.015	0.015

Demands V's Percent of Supply

	2013	2020	2030	2040	2050	2100
Surface Water Supply	0.000	0.000	0.000	0.000	0.000	0.000
Ground Water Supply	0.000	0.000	0.000	0.000	0.000	0.000

Purchases	0.200	0.200	0.200	0.200	0.200	0.200
Future Supplies		0.000	0.000	0.000	0.000	0.000
Total Available Supply (MGD)	0.200	0.200	0.200	0.200	0.200	0.200
Service Area Demand	0.138	0.145	0.149	0.157	0.160	0.160
Sales	0.029	0.000	0.000	0.000	0.000	0.000
Future Sales		0.000	0.000	0.000	0.000	0.000
Total Demand (MGD)	0.167	0.145	0.149	0.157	0.160	0.160
Demand as Percent of Supply	84%	73%	75%	79%	80%	80%



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demands may actually be different than indicated due to seasonal populations and the accuracy of data submitted. Water systems that have calculated long-term per capita water demand based on a methodology that produces different results may submit that information in the notes field.

Your long-term water demand is 43 gallons per capita per day. What demand management practices do you plan to implement to reduce the per capita water demand (i.e. should regular water audits, implement a plumbing retrofit program, employ practices such as rainwater harvesting or recycled water)? If these practices are achieved elsewhere in your town, indicate where the practices are discussed here. **Northampton Co - Progressive served the Town of Seaboard for 88 days while their wells and tanks were being updated. This is why Progressive usage went over the 80% mark.**

Are there other demand management practices you will implement to reduce your future supply needs? **Northampton Co - Progressive served the Town of Seaboard for 88 days while their wells and tanks were being updated. This is why Progressive usage went over the 80% mark.**

What supplies other than the ones listed in future supplies are being considered to meet your future supply needs? **Northampton Co - Progressive will not need any additional supply at this time due to the Town of Seaboard wells are back online as of Jan. 12, 2016.**

How does the water system intend to implement the demand management and supply planning components above? **None needed at this time.**

Additional Information

Has this system participated in regional water supply or water use planning? **No.**

What recent water supply reports or studies were used for planning?

Please describe any other needs or issues regarding your water supply studies, any water system deficiencies or needed improvements (capacity, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and transportation issues.

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled PROVISIONAL have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

5) Resolution for Local Water Supply Plan for 2015 Lake Gaston Water Supply

DECISION PAPER

To: Northampton County Board of Commissioners

From: Jason S. Morris, Public Works Director

Date: January 4, 2017

Reference: Resolution for Local Water Supply Plan for 2015 Northampton County Lake Gaston Water System

Purpose: The purpose of this Decision Paper is to obtain approval by the Board of Commissioners for adoption and execution of the resolution for the 2015 Northampton County Lake Gaston Water System Local Water Supply Plan.

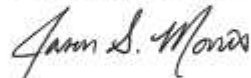
Facts:

1. By Letter dated December 1, 2016 from NCDEQ, Water Resources Division, states the Northampton County Lake Gaston water system meets the minimum criteria established in NCGS 143-355 (l).
2. The Local Water Supply Plan cannot be considered compliant with the requirements of NCGS 143-355 (l) until an adopted resolution by the water system's governing board has been received by the Division of Water Resources.

Discussion: Each year the Public Works Department, Water and Sewer Division, is required to submit to North Carolina Department of Environmental Quality, Water Resources Division a Local Water Supply Plan for each system pursuant to NCGS 143-355 (l).

Recommendation: Public Works Department recommends the Board of Commissioners approve and execute the resolution for the 2007 Northampton County Lake Gaston Water System Local Water Supply Plan as required by NCGS 143-355(l).

Respectfully submitted,



Jason S. Morris
Public Works Director

Coordination:

Finance Officer

Concur Reilie H. Edwards

Non-concur _____

Concur with comment _____

County Manager

Concur _____

Non-concur _____

Concur with comment _____

Action by Decision Makers

Approved _____

Disapprove _____

Other _____



PAT MCCRORY

DONALD R. VAN DER VAART

S. JAY ZIMMERMAN

December 1, 2016

Chris Wheeler
 Northampton County – Lake Gaston
 PO Box 68
 Jackson, NC 27845

Subject: LWSP Meets Minimum Criteria
 Northampton County – Lake Gaston
 PWSID#: 04-66-110

Dear Chris Wheeler,

This letter is to notify you that our staff has reviewed the information contained in the 2015 Local Water Supply Plan (LWSP) update submitted by your office. Since all the required information is complete, the LWSP for the Northampton County – Lake Gaston water system hereby meets the minimum criteria established in North Carolina General Statute 143-355 (1).

Your water system's 2015 LWSP is now viewable online from the *Plans* tab at <http://www.ncwater.org/lwsp>. The plan has been made available after our best efforts to screen any errors. As a final check, please review and report any mistakes or omissions to J. Wayne Howard, the review engineer. Unless notified otherwise, the Division of Water Resources considers your 2015 LWSP complete.

The 2015 LWSP must next be adopted by your water system's governing board; a model resolution is enclosed for guidance. A copy of the signed resolution must be submitted to Linwood Peele, Water Supply Planning Branch Supervisor, at the address printed at the bottom of this letter. The LWSP cannot be considered compliant with the requirements of NCGS 143-355(1) until an adopted resolution is received.

Thank you very much for your efforts to provide your customers with a safe and reliable supply of drinking water. We look forward to continuing to work with you in these efforts. Please contact J. Wayne Howard at wayne.howard@ncdenr.gov or (919) 707-9017 or me at linwood.peele@ncdenr.gov or (919) 707-9024 if we can be of further assistance.

Sincerely,

A handwritten signature in black ink that reads 'Linwood E. Peele'.

Linwood E. Peele, Branch Supervisor
 Water Resources, NCDEQ

Enclosure

**RESOLUTION FOR APPROVING THE 2015 LOCAL WATER SUPPLY PLAN FOR THE NORTHAMPTON
COUNTY LAKE GASTON WATER SYSTEM**

WHEREAS, North Carolina General Statute 143-355 (I) requires that each unit of local government that provides public water services or plans to provide such services shall, either individually or together with other such units of local government, prepare and submit a Local Water Supply Plan; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Local Water Supply Plan for Northampton County Lake Gaston Water System, has been developed and submitted to the Northampton County Board of Commissioners for approval; and

WHEREAS, the Northampton County Board of Commissioners finds that the Local Water Supply Plan is in accordance with the provisions of North Carolina General Statute 143-355 (I) and that it will provide appropriate guidance for the future management of water supplies for Northampton County Lake Gaston Water System, as well as useful information to the Department of Environment and Natural resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Northampton County Board of Commissioners of Northampton County Lake Gaston Water System that the Local Water Supply Plan entitled, Local Water Supply Plan for Northampton County Lake Gaston Water System dated 2015, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the Northampton County Board of Commissioners intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the 4th day of January, 2015.

Name: Robert V. Carter

Title: Board Chairman

Signature: _____

Date: _____

ATTEST:

Komita Hendricks, Clerk to the Board, Northampton County

Northampton Co - Lake Gaston

2015 ▾

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled PROVISIONAL have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

1. System Information

Contact Information

Water System Name	Northampton Co - Lake Gaston	Facility	04-06-110
Mailing Address	P.O. Box 68 Jackson, NC 27845	Owning Agency	County
Contact Person	Chris Wheeler	Title	Water & Sewer Tech III
Phone	252-534-6341	Ext	252-534-1525
Emergency Contact	Jason Morris	Phone	252-534-2221
Mailing Address	P.O. Box 68 Jackson, NC 27845	Ext	252-534-1166

Complete

Distribution System

Pipe Type	Pipe Range (inches)	Estimated % of pipe
Ductile Iron	6-10	10.00 %
Polyvinyl Chloride	2-10	90.00 %

What is the approximate total miles of distribution system lines? 75 Miles

How many feet of ductile iron lines were replaced during 2015? 0 Feet

How many feet of polyvinyl chloride lines were replaced during 2015? 0 Feet

How many meters were replaced in 2015? 0

How often are the pipes replaced in this system? 1 Year(s)

How many changes for outdoor water use, such as irrigation, are not covered for water services? 0

What is the system's finished water storage capacity? 0.400 Million Gallons

Has water pressure been inadequate in any part of the system since last update? No

Programs

Does the system have a program to work on leak systems? Yes, Annually

Does the system have a water conservation program? Yes, Annually

Does the system have a pipe remediation program? No

Does the system have a program to replace mains? No

Does the system have a pumping station program? No

Does the system have an active water conservation public education program? No

Does this system have a leak detection program? No

Water Consumption

What type of trend is your use? Increasing Block

How much increased water does the system use? 0.000 MGD. If so how many connections? 0

Does the system have an interconnection with another system capable of providing water in an emergency? Yes

2. Water Use Information

Service Area

Service Area	% of Service Population	County	% of Service Population
Roanoke River (14-1)	90 %	Northampton	100 %
Chowan River (04-1)	10 %		

What was the population served in 2015? **3,744**

What was the seasonal population and months served in 2015? (if applicable) **5,000 (Apr May Jun Jul Aug Sep)**

Does the system acquire another system since last report? **No**

Water Use by Type

Type of Use	Metered Connectors	Metered Average Use (MGD)	Non-Metered Connectors	Non-Metered Estimated Use (MGD)
Residential	1,490	0.112	0	0.000
Commercial	11	0.002	0	0.000
Industrial	0	0.000	0	0.000
Institutional	0	0.000	0	0.000

How much water was used for system processes (backwash, line cleaning, flushing, etc)? **0.010 MGD**

Water Sales

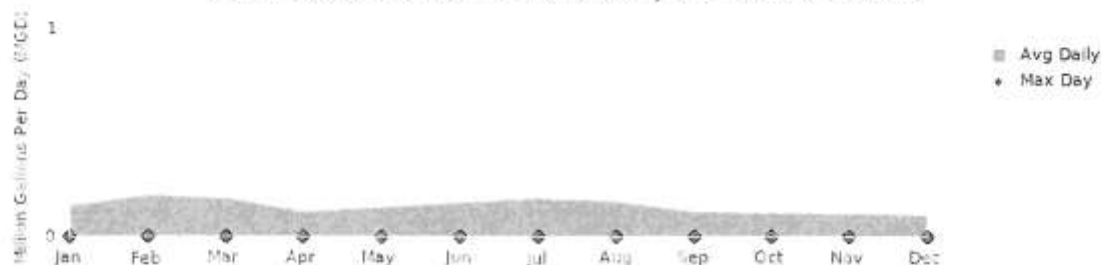
Purchaser	PWSID	Average Daily Sales (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size (inches)	Use Type
Warren County - Northampton	40-93-005	0.008	365	0.114	2047	Yes	Yes	8	Regular

3. Water Supply Sources

Monthly Withdrawals & Purchases

	Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)		Average Daily Use (MGD)	Max Day Use (MGD)
Jan	0.144		May	0.134		Sep	0.115	
Feb	0.190		Jun	0.158		Oct	0.104	
Mar	0.178		Jul	0.181		Nov	0.108	
Apr	0.112		Aug	0.163		Dec	0.100	

Northampton Co - Lake Gaston's 2015 Monthly Withdrawals & Purchases



Water Purchases From Other Systems

Source	PWSID	Average Daily Purchased (MGD)	Days Used	MGD	Contract Expiration	Recurring	Required to comply with water use restrictions?	Pipe Size (inches)	Use Type
Roanoke Rapids SD	04-42-010	0.143	365	0.500	2042	Yes	Yes	10	Regular

Roanoke Rapids Sanitary District is contracted to distribute up to a 550 MGD to Northampton County, Gaston, Lake Gaston and North Gaston water systems until renegotiated. With Northampton County combined usage nears 50%, the County will begin contract negotiations.

4. Wastewater Information

Monthly Discharges

	Average Daily Discharge (MGD)		Average Daily Discharge (MGD)		Average Daily Discharge (MGD)
Jan	0.001	May	0.002	Sep	0.001
Feb	0.002	Jun	0.001	Oct	0.001
Mar	0.002	Jul	0.001	Nov	0.001
Apr	0.002	Aug	0.001	Dec	0.001

Northampton Co - Lake Gaston's 2015 Monthly Discharges



How many power substations does this substation have? **2**

How many water service connections with waste systems does this system have? **1,492**

Are there plans to pump or export wastewater treatment facilities to the next 10 years? **No**

Wastewater Interconnections:

Water System	PWSID	Type	Average Daily Amount		Current Maximum WQSD
			MGD	Days/Year	
Roanoke Rapids SD	04-42-010	Discharging	0.020	365	0.142

5. Planning

Projections

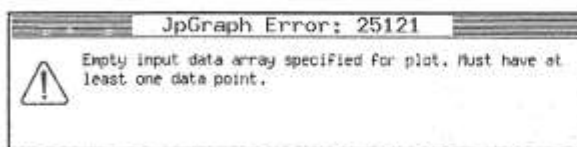
	2015	2020	2025	2030	2035	2040
Year-Round Population	3,744	3,900	4,000	4,100	4,200	4,400
Seasonal Population	5,000	5,000	5,100	5,150	5,200	5,300
Residential	0.112	0.152	0.155	0.157	0.159	0.165
Commercial	0.002	0.005	0.007	0.008	0.009	0.009
Industrial	0.000	0.000	0.000	0.000	0.000	0.000
Institutional	0.000	0.000	0.000	0.000	0.000	0.000
System Process	0.010	0.003	0.004	0.005	0.006	0.008
Unaccounted-for	0.011	0.014	0.015	0.015	0.015	0.016

Roanoke Rapids Sewerage Board is authorized to discharge up to 0.500 MGD to Northampton County's Gaston Lake Gaston and North Gaston water systems until completed. When Northampton County combined sewer main for the County will begin construction.

Demanded as Percent of Supply

	2015	2020	2025	2030	2035	2040
Surface Water Supply	0.000	0.000	0.000	0.000	0.000	0.000
Ground Water Supply	0.000	0.000	0.000	0.000	0.000	0.000
Purchases	0.500	0.500	0.500	0.500	0.500	0.500
Future Supplies		0.000	0.000	0.000	0.000	0.000
Total Available Supply (MGD)	0.500	0.500	0.500	0.500	0.500	0.500
Service Area Demand	0.135	0.175	0.181	0.185	0.189	0.198

Sales	0.006	0.114	0.114	0.114	0.114	0.114
Future Sales		0.000	0.000	0.000	0.000	0.000
Total Demand (MGD)	0.143	0.289	0.295	0.299	0.303	0.312
Demand as Percent of Supply	20%	15%	12%	10%	8%	6%



The purpose of the above chart is to show a general indication of how the long-term per capita water demand changes over time. The per capita water demand may actually be different than indicated due to seasonal population and the accuracy of data provided. Water systems that have calculated long-term per capita water demand based on a methodology that provides different results may adjust their information in the future flow.

Your long-term water demand is 30 gallons per capita per day. What demand management strategies do you plan to implement to reduce the per capita water available? i.e. conduct regular water audits, implement a pumping retrofit program, adopt practices such as low-flow fixtures or reclaimed water? If these strategies are adopted elsewhere in your town, indicate where the practices are discussed here.

Are there other demand management practices you will implement to reduce your future supply needs?

What supplies other than the ones listed as future supplies are being considered to meet your future supply needs?

How does the water system intend to implement the demand management and supply planning components above?

Additional Information

Has this system participated in regional water supply or water use planning? **No**

What major water supply related studies were used for planning?

Please describe any other needs or issues regarding your water supply sources, any water system deficiencies or needed improvements (storage, treatment, etc.) or your ability to meet present and future water needs. Include both quantity and quality considerations, as well as financial, technical, managerial, permitting, and other related issues.

The Division of Water Resources (DWR) provides the data contained within this Local Water Supply Plan (LWSP) as a courtesy and service to our customers. DWR staff does not field verify data. Neither DWR, nor any other party involved in the preparation of this LWSP attests that the data is completely free of errors and omissions. Furthermore, data users are cautioned that LWSPs labeled PROVISIONAL have yet to be reviewed by DWR staff. Subsequent review may result in significant revision. Questions regarding the accuracy or limitations of usage of this data should be directed to the water system and/or DWR.

6) Acceptance of Proposal to Supply and Install a Stand-by Generator for the Cultural and Wellness Center

Decision Paper

To: Northampton County Board of Commissioners

From: Jason S. Morris, Public Works Director

Date: January 4, 2017

Reference: Acceptance of Proposal to Supply and Install a Stand-by Generator for the Northampton County Cultural and Wellness Center.

Purpose: The purpose of this decision paper is to obtain approval of the Board of Commissioners for acceptance of proposal to supply and install a stand-by generator for the Northampton County Cultural and Wellness Center.

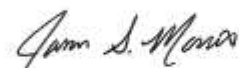
Facts:

1. In accordance with the Northampton County Bidding Requirements Policy and NCGS 143-129, the formal bid process was used and proposals were received by the Public Works Department from qualifying firms to supply and install a stand-by generator for the Northampton County Cultural and Wellness Center.
2. The bids received were as follows: (See attached Bid Sheet)
 - a. Breedlove Electric Inc. \$84,699.00
 - b. ALT Services Group \$120,000.00
3. A recommendation from the project engineer is attached for reference.
4. Contractor may begin work upon approval and acceptance of bid proposal and notice to proceed is issued to the contractor.
5. All work is to be completed by June 30, 2017.

Discussion: Emergency Management has received a grant that will cover the expenses of the addition of the generator at the designated shelter for Northampton County.

Recommendation: It is the recommendation of the Public Works Department that the Board of Commissioners approve and accept the proposal from Breedlove Electric Inc. in the amount of \$84,699.00 to supply and install a stand-by generator at the Northampton County Cultural and Wellness Center in accordance with all specifications.

Respectfully submitted,



Jason S. Morris
Public Works Director

Coordination:

Finance Officer

Concur Reslie A. Edwards

Non-concur _____

Concur with comment _____

County Manager

Concur _____

Non-concur _____

Concur with comment _____

Action by Decision Makers

Approve _____

Disapprove _____

Other _____

Bid Tab Sheet
December 20, 2016
Public Works Conference Room
9371 NC Hwy 305, Jackson, NC
2:00 pm

CONTRACTOR	BID RECEIVED (DATE/TIME)	BID AMOUNT
1. Tommy Breedlove Breedlove Electric Inc.	Bid received at 1:45 pm Tuesday, December 20, 2016	\$84,699.00
2. David Slack ALT Services Group	Bid received at 1:55 pm Tuesday, December 20, 2016	\$120,000.00

Individuals in attendance on 12/20/2016 at 2:00 pm:

Mr. Jason Morris, Public Works Director
Mr. Tommy Breedlove, Breedlove Electric
Mr. David Slack, ALT Service Group
Ms. Sharekka Bridges, Public Works Administrative Assistant

BREEDLOVE ELECTRIC, INC.
 5121 NC 39 HIGHWAY SOUTH
 POST OFFICE BOX 649
 HENDERSON, N.C. 27536
 PHONE 252-438-3421
 FAX 252-438-2988
 EMAIL TBREEDLOVE@BREEDLOVEELECTRIC.COM

PROPOSAL TRANSMITTAL SHEET

To:	From:
Jason Morris	Tommy Breedlove
Company:	Date:
Northampton County Public Works	December 20, 2016
E-Mail:	Total No. Of Pages Including Cover:
Jason.morris@nhcnc.net	1
Phone Number:	Sender's Reference Number:
	12201601
Re:	Your Reference Number:
Generator Installation – Northampton Health & Wellness Center	

☐ URGENT ☒ FOR REVIEW ☐ PLEASE COMMENT ☐ PLEASE REPLY ☐ PLEASE RECYCLE

NOTES/COMMENTS:

Electrical pricing per plan page E1 & Specifications by Kilian Engineering, dated 11/28/2016 include:

All wiring as shown
 Automatic transfer switch
 Concrete cut & patch
 Generator pad
 Generator & startup certification
 Full tank diesel fuel
 Permit from local Code Enforcement Office
 120v branch circuit wiring, battery charger & water jacket heater.

Price this project \$84,699.00

(Price Good for 90 Days)



Corporate Seal

Robert T Breedlove Jr.
 Secretary/Treasurer
 Breedlove Electric Inc.
 NC License 16871-U

---BILL OF MATERIALS ---

**GENERAC GENERATOR AND AUTOMATIC TRANSFER
SWITCH.**

Bill of Material

<u>kW Rating</u>	<u>Voltage</u>	<u>Phase</u>	<u>Fuel System</u>
130	277/480	3	Diesel

Quantity 1 - Generac Industrial diesel engine-driven generator set with turbocharged/aftercooled 6-cylinder 6.7L engine, consisting of the following features and accessories:

- Stationary Emergency-Standby rated
- 130 kW Rating, wired for 277/480 VAC three phase, 60 Hz
- Permanent Magnet Excitation
- Level 2 Acoustic Enclosure
 - Steel Construction
 - Industrial Grey Baked-On Powder Coat Finish
- UL2200
- EPA Certified
- H-100 Control Panel
 - Meets NFPA 99 and 110 requirements
 - Temp Range -40 to 70 degrees C
 - Digital Microprocessor:
 - Two 4-line x 20 displays, full system status
 - 3 Phase sensing, +/-0.25% digital voltage regulation
 - RS232, RS485 and Canbus remote ports
 - Waterproof connections
 - All engine sensors are 4-20ma for minimal interference
 - Programmable I/O
 - Built-in PLC for special applications
 - Engine function monitoring and control:
 - Full range standby operation; programmable auto crank, Emergency Stop, Auto-Off-Manual switch
 - Isochronous Governor, +/-0.25% frequency regulation
 - Full system status on all AC output and engine function parameters
 - Service reminders, trending, fault history (alarm log)
 - IZT function for full generator protection
 - Selectable low-speed exercise
- Battery Charger, 10 Amp, NFPA 110 compliant, installed
- 110 AH, 925 CCA Group 31 Batteries, dual-paralleled, with rack, installed
- Coolant Heater, 1500W
- 24" 220 Gallon Double-Wall UL142 Basetank
 - 22.9 hrs. full load run time
 - Mechanical fuel level indicator gauge
 - Electronic fuel level sender
 - Emergency Vent
- 3 Owner's Manuals
- Alternator Strip Heater
- Alternator Tropical Coating
- 225A MLCB, 100% rated thermal-magnetic
- SD0130KG176.7D18HPLY3

Quantity 1 - PSTS Series Automatic Transfer Switch consisting of the following features and accessories:

- Service Entrance Rated, Open Transition
- 800 Amp, 3 Pole, 277/480 VAC three phase
- UL1008 Listed
- NEMA 1 Enclosure
- ATC-300+ Microprocessor-Based Controller
 - 2-Line, 32-Character Alphanumeric LCD Display
 - Front Panel Mimic Diagram with colored LEDs for Source/Load Indication
 - Standard Features:
 - Sensing and Programmable Setpoints for both Normal (S1) and Emergency (S2): Under-voltage/Under-frequency, Over-voltage/Over-frequency; Voltage Unbalance Sensing and Phase Reversal for all phases
 - Adjustable Time Delays: Engine Start, Transfer Normal to Emergency & Emergency to Normal, Engine Cooldown, Emergency Fail
 - Pushbutton for Bypassing Time Delays on Transfer/Retransfer
 - Test Pushbutton
 - Contacts for Go to Emergency (S2)
 - MODBUS Communication
 - Digital Programmable Plant Exerciser:
 - Off, 1-Day, 7-Day, 14-Day, 28-Day Intervals
 - Adjustable 0-600 Minutes Run Time
 - Selectable for Load or No Load
 - Auxiliary Contacts:
 - Normal (S1) Source Present (2 Form C)
 - Emergency (S2) Source Present (2 Form C)
 - Normal (S1) Position Indication (1 Form C)

- Emergency (S2) Position Indication (1 Form C)
 - Pre-Transfer Signal Contacts (1 Form C)
- Service Equipment Rated w/o Ground Fault Protection
- IBC/CBC Seismic Qualified
- Indicator Light, Normal Source Tripped
- Load Shed from Emergency
- Overcurrent Protection, Source 1
- Time Delay Neutral, Adjustable
- Normal Terminal Mechanical Lugs, Customer Connection: (4) 4/0-500MCM per phase
- Emergency Terminal Mechanical Lugs, Customer Connection: (4) 4/0-500MCM per phase
- Load Terminal Mechanical Lugs, Customer Connection: (4) 4/0-500MCM per phase
- Neutral Terminal Mechanical Lugs, Customer Connection: (12) 4/0-500MCM
- ATV3NBC30800XSU



ALT Services Group
118 Polkville Rd.
Hartsville, NC 27837

December 20, 2016

Mr. Jason Morris,
Northampton County Cultural and Wellness Center
9536 Hwy 305,
Jackson NC 27845

Subject: Northampton Co. Cultural and Wellness Center Generator Addition

Dear Mr. Morris

The following scope of work is based as per plan pages E1 received from Killian Engineering and dated 11/18/16

- 1) Install poured pad for new generator
- 2) Provide and install new 130kw generator
- 3) Provide and install new 800A ATS system to accompany the new generator
- 4) Provide and install underground conduit and wire as per plans from generator to ATS
- 5) Provide and install underground conduit and wire as per plans from CT cabinet to ATS
- 6) Provide and install underground conduit and wire as per plans from ATS to panel MDP
- 7) Provide and install conduit and wire as per plans from existing Panel A to pad mounted receptacle
- 8) Provide and install underground conduit and control cable from ATS to pad mounted generator
- 9) Route underground conduit between generator and ATS in such a manner to avoid cutting the sidewalk where possible.
- 10) Sidewalk will need to be cut in two places where underground conduit will cross
- 11) Provide concrete removal in electrical room in such a manner to accommodate conduit to be installed for ATS, and MDP (please note that this scope takes into consideration concrete that is up to 6" thick in the electrical room. if electrical room concrete is thicker than 6" an additional cost may be incurred)
- 12) Provide and install new poured concrete flooring where concrete was removed to accommodate conduit.

NC License # 25319-U
Federal ID # 26-2210455

The total cost of the above mentioned scope of work will be \$120,000.00 (one hundred twenty thousand dollars and zero cents)

Please note: if encountered during any portion of underground work, rock removal will be an additional \$1,500.00/yard

David Slack
David Slack
Estimator
ALT Services Group

Kilian Engineering Inc.

Michael W. Kilian, PE, CEM
 P.O. Box 3301, Henderson, NC 27536
 Phone: 252.438.8778 Fax: 252.438.8741

RECOMMENDATION TO PROCEED

Date 12/21/16

To: Jason S. Morris
 Public Works Director, Northampton County
 PO Box 68
 Jackson, NC 27845

RE: Northampton Emergency Generator, Health and Wellness Center

Owner opened bids on December 20, 2016. Breedlove Electric was the apparent low bidder. We are verifying license and insurance credentials now; however, both Kilian Engineering and Northampton County have positive experiences from working with Breedlove Electric.

Breedlove Electric
 Tommy Breedlove
 Henderson NC 27537

We recommend proceeding with a contract to Breedlove Electric. The bid was in the amount of \$84,699.00. This is in agreement to perform all work provided on Electrical drawings and Bidding instructions. Please note design is pending review by county electrical inspector.

Respectfully,

Michael Kilian, PE



NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 9

Agenda Time: 11:10 am

Presenter and/or Subject Matter:

Komita Hendricks

Board of Health Appointments/Re-Appointments



NORTHAMPTON COUNTY HEALTH DEPARTMENT

9495 NC 305 HIGHWAY
POST OFFICE BOX 635
JACKSON, NORTH CAROLINA 27845



DECISION PAPER



TO: Northampton County Board of County Commissioners
FROM: Northampton County Health Department
DATE: January 4, 2017
RE: Appointment/Re-appointments to the Board of Health effective January 1, 2017.

PURPOSE:

The purpose of this decision paper is to request the Board of Commissioners' approval of recommended appointments/re-appointments of Board of Health members whose term expired effective December 31, 2016.

FACTS:

1. The terms of Mrs. Ruth Moody and Mr. Scott Emory expired on December 31, 2016.
2. Board of Health members may serve 3 consecutive 3-year terms. If no replacement is available for mandated disciplines, a representative can serve more than 3 consecutive terms.
3. Mrs. Moody has served 2 consecutive 3-year terms and has agreed to serve another term. Mr. Emory has served 5 consecutive 3-year terms; however, he is the only engineer living in the County that is willing to serve and has agreed to do so upon approval of the County Commissioners.
4. The Board of Health voted in regular session on October 13, 2016 to recommend Mrs. Moody and Mr. Emory for re-appointment to become effective January 1, 2017.

DISCUSSION:

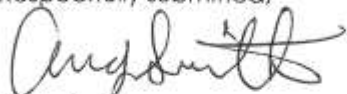
Board of Health members may serve 3 consecutive 3-year terms on the Board. If no replacement is available for mandated disciplines, a representative can serve more than 3 consecutive terms. The terms of two members (Mrs. Ruth Moody and Mr. Scott Emory) expired December 31, 2016. Mr. Emory has served 5 consecutive 3-year terms; however, he is the only engineer living in the County that is willing to serve and has agreed to do so upon approval of the County Commissioners. The Board of Health voted in regular session on October 13, 2016, to recommend Mr. Emory for reappointment to become effective January 1, 2017 upon approval of the County

Commissioners. Mrs. Moody has served 2 consecutive 3-year terms and has agreed to serve another term.

RECOMMENDATIONS:

Recommend that the Northampton County Board of Commissioners approve the re-appointments of Mrs. Ruth Moody and Mr. Scott Emory to serve on the Northampton County Board of Health effective January 1, 2017.

Respectfully submitted,



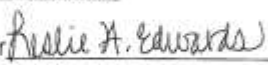
Andy Smith
Health Director

COORDINATION:

County Manager:

Concur _____
Concur with Comment _____
Non-concur _____

Finance Director:

Concur  _____
Concur with Comment _____
Non-concur _____

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 10

Agenda Time: 11:30 am

Presenter and/or Subject Matter:

Mrs. Cathy Allen, Tax Administrator
1) Ad Valorem Tax Appeals
2) Appeal of Allihan Farms by Alan Roye
3) Appeal of Shaw Irrigation Supply
4) Appeal of Piggly Wiggly, Jackson- Business Equipment Discoveries
5) Motor Vehicle Refunds

Komita Hendricks

1) Ad Valorem Tax Appeals

DECISION PAPER

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

FM: Cathy B. Allen, Tax Administrator

RE: Ad Valorem Tax Appeals

DT: December 2, 2016

THIS IS A DECISION PAPER.

PURPOSE: To obtain the Board's approval to release or refund Ad Valorem taxes assessed in the amount of **\$1,388.30** on six (6) appeals.

FACTS: Attached hereto is a listing of property owners who have requested that I appeal to the Board of Commissioners on their behalf for a release or refund of tax to which they seek relief as provided in G.S. 105-381.

DISCUSSION: G.S. 105-381 Provides that a taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property may appeal to the Board of Commissioners for relief of such tax. Such appeal must be presented within five years after the tax first became due or within six months after the payment of such tax, whichever is later.

The Board of Commissioners may, upon receiving a taxpayer's written statement of a valid defense, release or refund such tax if the valid defense is one of the following:

- (1) A tax imposed through clerical error
- (2) An illegal tax
- (3) A tax levied for an illegal purpose

CONCLUSION: The Board of Commissioners have the authority to grant, release, or refund due to the above three reasons.

RECOMMENDATION: That the Board of Commissioners approve the request for release or refund of the Ad Valorem Tax appeals submitted herewith in the amounts and for the reasons stated on the listings.

Respectfully submitted,

CATHY B. ALLEN
TAX ADMINISTRATOR

ACTION BY THE BOARD OF COMMISSIONERS:

APPROVED _____
DISAPPROVED _____
OTHER _____

SIGNATURE & DATE: _____

December 2, 2016

Ad Valorem Tax Appeals

NAME	ACCOUNT	ACTION	AMOUNT	REASON
Ford, Virgie	79518	Release	\$ 230.00	Exempt /income late 2016
Lassiter, Brenda Lee	127911	Release	301.79	Account # Changed 2016
Pigford, H.C. (Dec)	105994	Release	47.02	Listing Error/Taxp
Shea, Jack	96081	Release	133.76	Listing Error
Tann, Gloria	122861	Release	261.73	Exempt/Pcl # changed 2016
Woodard, Kenneth Wayne	119558	Release	414.00	Listing Error
TOTAL REFUNDS/RELEASES			\$ 1,388.30	

Respectfully submitted,

CATHY B. ALLEN
TAX ADMINISTRATOR

CBA/pr

Cc: Board of Commissioners (7)
County Manager (1)
Clerk to Board (6)

2) Appeal of Allihan Farms by Alan Roye

DECISION PAPER

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS
FM: Kathy S. Butler, Assistant Tax Administrator
RE: Appeal of Allihan Farms by Alan B. Roye
DT: July 20, 2016

THIS IS A DECISION PAPER

PURPOSE: To obtain the Board's action concerning the discoveries of farm equipment.

FACTS: Mr. Roye is appealing the discoveries on farm equipment for Allihan Farms. He was mailed a Farm Listing Form in January of each year. None was returned as undeliverable.

Mr. Roye did not list for the years 2011 and 2012 and discoveries were done. In 2013, Mr. Roye did late list in May, 2013. Releases were approved by the Board for the years of 2010 in the amount of \$253.88, 2011 in the amount of \$646.24, and 2012 in the amount of \$1,465.63. No adjustment was made to the 2013 tax bill as it was based on the listing by Mr. Roye.

Again, Mr. Roye did not list for the years 2014, 2015 and 2016 and again, per the North Carolina Statute 105-312, discoveries were done for those tax years. Each discovery letter gives the taxpayer thirty (30) days to respond, after which, the appraisal becomes final. (See Attached)

No response was received until June 3, 2016 requesting that the taxes be voided since March, 2010.

DISCUSSION: Please read Mr. Roye's letter for his explanation of his action. (See Attached).

CONCLUSION: The Tax Department was following the North Carolina General Statutes in completing the discovery process for the years no Farm Listings were returned by Mr. Roye and the time limit to appeal the values has past.

RECOMMENDATION: That the Board of Commissioners deny Mr. Roye's appeal.

Cc: dproye

ACTION BY THE BOARD:

APPROVED _____

DISAPPROVED _____

OTHER _____

SIGNATURE & DATE _____

June 3, 2016

Northampton County Tax Department
P.O. Box 637
Jackson, NC 27845

Attn: Cathy S. Butler, Assistant Tax Administrator

JUN 2016
Northampton County
Assigned

Dear Cathy S. Butler,

I am writing in response to your letter of April 25, 2016 concerning farm equipment discovered values and penalties reference Allihan Farms. This farm has been closed Since March 1, 2010. There is no live stock on my property or any equipment that is used for profit. I am requesting a review of this discovery that was conducted and would like to have my property inspected by you or one of your staff. I am also requesting any and all taxes assessed in the name of Allihan Farms since March 1, 2010 be voided. I should not be taxed for a farm that I do not own or operate. Please contact me so we may set up a time to inspect my property. Thank you for your cooperation.

Sincerely,



Alan B. Roye
374 Boyd Ivey Road
Jackson, NC 27845

252-676-9319



NORTHAMPTON COUNTY

Tax Department

Post Office Box 637, 104 Thomas Bragg Drive
 Jackson, North Carolina 27845
 (252) 534-4461 or (252) 534-3431
 Fax (252) 534-1406 Email: cathy.allen1@nhcnc.net
 Cathy B. Allen, Tax Administrator/Collector

Allihan Farms
 C/O Alan B. Roye
 374 Boyd Ivey Rd
 Jackson, NC 27845

November 7, 2016

Dear Mr. Roye,

Your appointment with the Northampton Board of Commissioners has been rescheduled to be heard at their regular scheduled meeting, held at 10:00 a.m., Wednesday, **January 4, 2017**. The purpose for the hearing is for you to present your position or provide evidence to the true market value before the board on business personal property equipment (farm equipment).

Account under appeal is: 114595

The meeting will be held in the Commissioner's Room on Court House Square, which was the old Agriculture Building Auditorium located in Jackson, NC.

If you cannot attend this hearing, your appeal will be presented to the board on this day with the information previously submitted and a decision will be made based on this information.

Sincerely,

Cathy B. Allen
 Tax Administrator/Collector

3) Appeal of Shaw Irrigation Supply

DECISION PAPER

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS
FM: Kathy S. Butler, Assistant Tax Administrator
RE: Appeal of Shaw Irrigation Supply
DT: July 20, 2016

THIS IS A DECISION PAPER

PURPOSE: To obtain the Board's action concerning the discoveries of business equipment.

FACTS: Mr. Shaw is appealing the discoveries on business equipment. Shaw Irrigation Supply was mailed a Business Listing Form in January of each year. None was returned as undeliverable.

Mr. Shaw did not list for the year 2011 and a discovery was done. In 2012, Mr. Shaw listed business equipment. He stated on the form that the business was closed in 2006 but listed the equipment. Even if the business was closed, if the equipment was still owned by Shaw Irrigation Supply, it is still taxable.

No business listings were returned for Shaw Irrigation Supply for the years 2013, 2014 and 2015. Again, per the North Carolina Statute 105-312, discoveries were done for those tax years. Each discovery letter gives the taxpayer thirty (30) days to respond, after which, the appraisal becomes final.

Mr. Shaw came into the office on June 27, 2016 regarding payments and was questioning the tax bills on the business equipment and was advised to list. He indicated on the Business Listing Form that the business was closed in 2008 and gave the equipment away at that time. This was the first notification of no longer in possession of the equipment.

DISCUSSION: Please read Mr. Shaw's business listing for his explanation of his action. (See Attached).

CONCLUSION: The Tax Department was following the North Carolina General Statutes in completing the discovery process for the years no Business Listings were returned by Mr. Shaw and the time limit to appeal the values has past.

RECOMMENDATION: That the Board of Commissioners deny Mr. Shaw's appeal.

Cc: dpshaw

cont.

ACTION BY THE BOARD:

APPROVED _____

DISAPPROVED _____

OTHER _____

SIGNATURE & DATE _____

4) Appeal of Piggly Wiggly, Jackson Business Equipment Discoveries

DECISION PAPER

TO: NORTHAMPTON COUNTY TAX ADMINISTRATOR
FM: Cathy B. Allen, Tax Administrator
RE: Appeal of Piggly Wiggly of Jackson - Business Equipment Discoveries
DT: October 4, 2016

THIS IS A DECISION PAPER

PURPOSE: To obtain the Board's action regarding a request of a value adjustment on business equipment housed at the old Piggly Wiggly of Jackson. A discovery tax bills was issued for the unlisted business personal property equipment August, 2016.

FACTS: The last business listing submitted by Piggly Wiggly, Inc was in the year 2014. Our office received a letter in July, 2015 stating that any equipment, office furniture, and fixtures previously owned were transferred to the Boone family. (See attached letter) A discovery letter was mailed in care of Mrs. Jean Boone owner of the store building. Mr. James Christopher Boone appealed the 2016 value of \$183,983 on behalf of his mother, Mrs. Jean Boone in a timely manner.

DISCUSSION: All business personal property are assessed using the 2016 Cost Index and Depreciation Schedules recommended by the NC Department of Revenue to assess all types of business personal property and certain taxable personal property listed as of January 1, 2016 in North Carolina. (See attached portion of the schedules and the listing assessment after applying the schedules)

CONCLUSION: The assessments were done in accordance to the recommended depreciation schedule (D-10) for Store equipment was applied to the original (historical) cost reported by Piggly Wiggly, Inc.

RECOMMENDATION: That the Board decision be made in accordance to the North Carolina General Statutes.

Jean C. Boone
C/O James Christopher Boone
2820 Rothwood Drive
Charlotte, NC 28211
(704)516-4138

August 16, 2016

Mrs. Cathy Allen
Northampton County Tax Department
Post Office Box 637
104 Thomas Bragg Drive
Jackson, N.C. 27845

Re: Account # 113335

Dear Ms Allen:

I am writing on behalf of my mother, Jean C. Boone, to file an exception to the Business Personal Property notice referenced above. I realize this letter is a few days past the deadline, but as we discussed on the phone, I contacted the tax office prior to the deadline requesting additional feedback on the process and was not able to talk with anyone until today. The equipment valued at \$189,983 on the notice has a fair market value that is substantially less than this amount. When Piggly Wiggly vacated the store, they told us they were leaving the equipment because it would cost them more to remove it than it was worth. We left the equipment in the store in hopes that another grocery store would take the space at the strong encouragement of the Town of Jackson. At this point, the prospect of attracting a grocery store at this location is remote so we plan to just try to sell the equipment at auction. We believe the net fair market value is less than \$20,000. We will provide additional information verifying the value when we meet with the board. Thank you.

Best regards,

J. Christopher Boone, son of Jean C. Boone





STATE OF NORTH CAROLINA
DEPARTMENT OF REVENUE
PROPERTY TAX SECTION

Introduction
Effective 1/1/2016

Following this introduction is the 2016 Cost Index and Depreciation Schedules for use in valuation of business personal property located in North Carolina. One of the most effective and efficient methods for determining current Replacement Cost New Less Depreciation is the use of these valuation tables. These tables are published by the Property Tax Section solely to assist the business personal property appraiser in determining current market value.

All life years used on the different types of property have been carefully researched with federal tax guides, other state government depreciation schedules, as well as information provided to us by the taxpayers themselves. The trend factors are determined using the percentage price increase or decrease over the past year of similar business markets. These percentages come from the latest edition of Producer Price Indexes, as determined by the U.S. Department of Labor, Bureau of Labor Statistics.

In using these trending schedules, you will be utilizing the cost approach to value. In using the cost approach, the appraiser must determine four critical elements:

1. The original (historical) installed cost
2. The current replacement cost new (RCN)
3. The useful economic life of the property
4. The loss in value (Depreciation)

When applying the schedules, always use original (historical) cost which includes all costs involved with bringing the property into operation. As an example, consider the following: In their 2016 business listing, a manufacturer of machinery listed \$10,000 in machinery and equipment, acquired in 2009. This amount correctly included \$8,000 actual equipment, \$1,500 installation, and \$500 freight and taxes. Using schedule A, with a suggested useful life of 10 years, we note that the appraised market value as of January 1, 2016 would be:

$$\$10,000 \times .33 = \$3,300$$

In examining what we have done, the trending factor of 1.11 brings the value of the equipment up to current replacement cost new, which would be:

$$\$10,000 \times 1.11 = \$11,100$$

Then we depreciate RCN assuming the property is seven years old with a suggested ten-year life and therefore has three years remaining in its useful economic life:

$$\$11,100 \times .30 = \$3,330, \text{ rounded to the nearest 100 is the same answer as above.}$$

The valuation tables show percent good factors (.33) which are simply the products of the trending factors (1.11) and the straight-line depreciation factors (.30). These percent good factors are used to find current replacement cost new less depreciation. It is **very important** to remember that in using the trending schedules, you do not apply the trend factor a second time as it has already been used in the calculation of the percent good factor.



STATE OF NORTH CAROLINA
DEPARTMENT OF REVENUE
PROPERTY TAX SECTION

Index Page 14
Effective 1/1/2016

<u>MAJOR CATEGORY</u>	<u>Page</u>	<u>Schedule</u>	<u>Life</u>
<u>SCHOOL EQUIPMENT</u>	20	D	10
<u>SCRAP METAL</u>	17	A	10
Equipment used in the cutting, wrecking, and storing of scrap metals.			
<u>SIGNS AND BILLBOARDS</u>	25	O	
<u>Billboards (whether on or off premises):</u>			
Use the "Billboard Structures Valuation Guide"			
Link: www.dornc.com/publications/billboard/index.html			
<u>Signs (other than billboards):</u>			
On and off premise signs erected for the purpose of information and direction. If the sign is considered a "logo" type, it should be listed at historical cost and depreciated on a 10 to 20-year life.			
<u>SPECIAL PROPERTIES</u>	25	O	
<u>STONE AND CLAY PRODUCTS EXCEPT CEMENT</u>	17	A	15
Includes the manufacture of structural clay products such as brick, tile, pipe, etc. The category also includes pottery and related products such as vitreous china, plumbing fixtures, earthenware, ceramic insulating materials, asphalt building materials, gypsum and plaster products, cut and finished stone and abrasives, asbestos, and miscellaneous non-metallic mineral products.			
<u>STORE EQUIPMENT (RETAIL, WHOLESALE, AND SUPPLY)</u>			
General merchandise stores, building materials stores, hardware, apparel and accessory stores, furniture, home furnishings, equipment and supply, jewelry, miscellaneous retail, wholesale, and supply store equipment, food stores, grocery, etc			
	20	D	10
POS equipment, proprietary computerized point-of-sale units. Including peripherals and hand held computers. Includes electronic cash registers. Does not include actual PC's used as POS terminals or computers acting as servers, which should be appraised as data processing equipment			
	20	D	6

* indicates a change from last year

2016 Cost Index and Depreciation Schedules

[illegible]

Property Tax Billing

SPTS0601DP

Depreciated Property Valuation Maintenance

10/31/16

```

=====
Prop ID: BP    1. Depr Schedule: 16/C10 TEN LIFE YEARS Annual Changes
!  Year:      Purchased:  Removed:  Added:  Pct:  Used:  Cur Value:
! 1   04       16082         0        0   25.00  25.00   4021
! 2
! 3
! 4
! 5
! 6
! 7
! 8
! 9
! 10
! 11
! 12
! 13
! 14
! 15
=====

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Enter return(/), cancel(XX), or field# to change

Totals:	16082	0	0	4021
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0/31/2016 12:23:30 PM HostAccess® - TAX

Property Tax Billing

SPTS0601DP

Depreciated Property Valuation Maintenance

10/31/16

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=====
Prop ID: BP      1. Depr Schedule: 16/D10 TEN LIFE YEARS Annual Changes
2.  Year:  Purchased:  Removed:  Added:  Pct:  Used:  Cur Value:
2.1  13      2016        0        0  73.00  73.02    1472
2.2  12      2242        0        0  63.00  62.98    1412
2.3  11     16514        0        0  54.00  54.00    8918
2.4  10      6342        0        0  44.00  43.99    2790
2.5  09      2709        0        0  33.00  33.00     894
2.6  08      1300        0        0  25.00  25.00     325
2.7  07     63014        0        0  25.00  25.00   15754
2.8  06      3638        0        0  25.00  25.01     910
2.9  04     243716        0        0  25.00  25.00   60929
2.10
2.11
2.12
2.13
2.14
2.15
=====

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=====
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Totals:      341491        0        0      93404
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Property Tax Billing

SPTS0601DP

Depreciated Property Valuation Maintenance

10/31/16

Prop ID: BP		1. Depr Schedule: 16/C10		TEN LIFE YEARS		Annual Changes	
Year:	Purchased:	Removed:	Added:	Pct:	Used:	Cur Value:	
1.1 09	2000	0	0	31.00	31.00	620	
1.2 08	6500	0	0	25.00	25.00	1625	
1.3 05	79767	0	0	25.00	25.00	19942	
1.4 04	281484	0	0	25.00	25.00	70371	
1.5							
1.6							
1.7							
1.8							
1.9							
1.10							
1.11							
1.12							
1.13							
1.14							
1.15							

Enter return(/), cancel(XX), or field# to change

Totals:	369751	0	0	92558
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0/31/2016 12:28:05 PM HostAccess@ - TAX

piggly wiggly
CENTRAL BUSINESS OFFICE, INC.

P.O. BOX 306
203 S. FIRST ST.
PINETOPS, NORTH CAROLINA 27864
PHONE: (252) 827-4875
FAX: (252) 827-3075



July 20, 2015

Northampton County Tax Department
Post Office Box 637
Jackson, NC 27845
Attn: Kathy Butler

Kathy,

We closed the Piggly Wiggly of Jackson on June 29th, 2014. Any equipment, office furniture, and fixtures were transferred to the Boone family. I have enclosed a copy of our out-of-business notification.

If you have any questions, please feel free to contact me at 252-827-4875 or
pwrwanda@embarqmail.com.

Sincerely,

Wanda Smith

Wanda Smith
Piggly Wiggly Central Business Office
PO Box 306
Pinetops, NC 27864



Enclosure

cc: Billy Crisp

5) Motor Vehicle Refunds

DECISION PAPER

TO: NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

FM: Cathy B. Allen, Tax Administrator

RE: Ad Valorem Tax Appeals
Motor Vehicle Refunds

DT: December 2, 2016

THIS IS A DECISION PAPER.

PURPOSE: To obtain the Board's approval to release or refund Ad Valorem taxes assessed in the amount of **\$1,328.07** on thirty-one (31) appeals.

FACTS: Attached hereto is a listing of property owners who have requested that I appeal to the Board of Commissioners on their behalf for a release or refund of tax to which they seek relief as provided in G.S. 105-381.

DISCUSSION: G.S. 105-381 Provides that a taxpayer asserting a valid defense to the enforcement of the collection of a tax assessed upon his property may appeal to the Board of Commissioners for relief of such tax. Such appeal must be presented within five years after the tax first became due or within six months after the payment of such tax, whichever is later.

The Board of Commissioners may, upon receiving a taxpayer's written statement of a valid defense, release or refund such tax if the valid defense is one of the following:

- (1) A tax imposed through clerical error
- (2) An illegal tax
- (3) A tax levied for an illegal purpose

CONCLUSION: The Board of Commissioners have the authority to grant, release, or refund due to the above three reasons.

RECOMMENDATION: That the Board of Commissioners approve the request for release or refund of the Ad Valorem Tax appeals submitted herewith in the amounts and for the reasons stated on the listings.

Respectfully submitted,

CATHY B. ALLEN
TAX ADMINISTRATOR

ACTION BY THE BOARD OF COMMISSIONERS:

APPROVED _____
DISAPPROVED _____
OTHER _____

SIGNATURE & DATE: _____

7-Nov-16						
AD VALOREM TAX APPEALS						
MOTOR VEHICLE REFUND ADJUSTMENTS						
NAME		ACTION		AMOUNT		REASON
James W. Anderson, Jr.		Refund		90.57		Situs Error
Tawanda L. Arrington		Refund		\$44.49		Vehicle Totalled
Gervaise H. Belfield		Refund		\$127.96		Vehicle Sold
Curtis L. Benton		Refund		\$9.99		Vehicle Sold
Christine Blount		Refund		\$15.36		Vehicle Sold
Robert W. Boone		Refund		\$93.33		Vehicle sold
David K. Britt		Refund		\$8.19		Vehicle Sold
Markisha J. Bynum		Refund		\$56.27		Vehicle Totalled
Clarence E. Casterlow		Refund		\$4.29		Situs Error
Marcellus M. Clements		Refund		\$21.23		Vehicle Sold
Deborah S. Deatherage		Refund		\$49.43		Vehicle Sold
Barbara O. dow		Refund		\$63.64		Vehicle Sold
Joyce A. Harris		Refund		\$8.50		Vehicle Sold
Priscilla B. Hedgepeth		Refund		\$28.79		Vehicle Sold
Donald L. Hilliard		Refund		\$5.61		Vehicle Sold
David R. Hoaglan		Refund		\$7.62		Vehicle Sold
Joseph Maggett		Refund		\$19.41		Vehicle Sold
Kelaaron L. Majette		Refund		\$7.02		Vehicle Sold
Terry W. Moody		Refund		\$2.88		Vehicle Sold
Yvonne T. Patillo		Refund		\$128.80		Situs Error
Charles S. Proctor		Refund		\$119.26		Vehicle Totalled
Rosa M. Rainey		Refund		\$2.37		Vehicle Totalled
Sandra S. Rascoe		Refund		\$154.93		Vehicle Sold
Timothy J. Richey		Refund		\$5.64		Situs Error
Willie J. Rose		Refund		\$6.75		Vehicle Sold
Latoya S. Storey		Refund		\$8.79		Vehicle Totalled
Albert W. Vann		Refund		\$56.12		Vehicle Sold
Jalessa R. Vaughan		Refund		\$63.69		Situs Error
Pamela D. Ward		Refund		\$18.14		Vehicle Sold
William V. White III		Refund		\$67.84		Situs Error
Carlisea Worthington		Refund		\$31.16		Situs Error
				\$1,328.07		
TOTAL REFUND AMOUNT						
Respectfully submitted,						
CATHY B. ALLEN						
TAX ADMINSTRATOR						
CBA/epj						
CC: Board of Commissioners (7)						
County Manager (1)						
Clerk to Board (6)						

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 11

Agenda Time: 11:45am

Presenter and/or Subject Matter:

Ms. Kimberly Turner, County Manager
1) Voting Delegate for NCACC Legislative Goals Conference
2) Approval of USDA Application for Old DSS Bldg. Renovation/ Courthouse Security Improvement Project
3) Management Matters

Komita Hendricks

1) Voting Delegate for NCACC Legislative Goals Conference



**VOTING DELEGATE DESIGNATION FORM
LEGISLATIVE GOALS CONFERENCE
January 12-13, 2017 (Thursday – Friday)
Raleigh Marriott Crabtree Valley – Wake County**

NOTE: Please place this action on your board meeting agenda.

Each Board of County Commissioners is hereby requested to designate a commissioner or other official as a voting delegate for the 2017 Legislative Goals Conference. Each voting delegate should complete and sign the following statement and **RETURN IT TO THE ASSOCIATION NO LATER THAN FRIDAY, JANUARY 6, 2017.**

**PLEASE Return Form to Alisa Cobb, Clerk to the Board by E-Mail: alisa.cobb@ncacc.org
OR Fax: 919-733-1065.**

I, _____, hereby certify that I am the duly designated voting delegate for _____ County at the North Carolina Association of County Commissioners 2017 Legislative Goals Conference.

Signed: _____

Title: _____

Article VI, Section of the Association's Constitution provides:

"On all questions, including the election of officers, each county represented shall be entitled to one vote, which shall be the majority expression of the delegates of that county. The vote of any county in good standing may be cast by any one of its County Commissioners who is present at the time the vote is taken; provided, if no commissioner be present, such vote may be cast by another county official, elected or appointed, who holds elective office or an appointed position in the county whose vote is being cast and who is formally designated by the Board of County Commissioners. These provisions shall likewise govern district meetings of the Association. A county in good standing is defined as one which has paid the current year's dues."

2) Approval of USDA Application for Old DSS Bldg. Renovation/ Courthouse Security Improvement Project

DECISION PAPER

TO: The Northampton County Board of Commissioners

FM: Ms. Kimberly L. Turner, County Manager

DT: January 4, 2017

RF: Approval of USDA Loan Application

PURPOSE:

To obtain the Board's approval to submit a loan application to USDA for funding of the Old DSS Building Renovation/Courthouse Security Improvement Project.

FACTS:

1. The Board of Commissioners approved for the County Manager to move forward with the Old DSS Building Renovation Project at their Board Retreat on November 17, 2015.
2. The Board of Commissioners approved to enter into a contract for architectural services for this project with Surapon Sujjavanich on March 7, 2016.
3. The Board of Commissioners accepted the plans for the Old DSS Building Renovation Project as presented by the architect on September 7, 2016.
4. A proposal to address security concerns for the courthouse was presented to the Board of Commissioners on November 7, 2016 wherein the Board delayed action until the financing proposal was submitted.
5. The Assistant County Manager, Finance Officer, and I met with a USDA representative on December 6th to discuss financing this project.
6. The financing for this project will be a 20-year loan at an approximate three percent interest rate (beginning January); which will be an annual debt payment of \$178,133.
7. The County paid off debt in 2016 that had an annual debt payment of \$180,000.

DISCUSSION:

In accordance with the goals from the Board of Commissioners, the Old DSS Building Renovation project has progressed to the final stage of funding. A recommendation of a committee formed at the request of the Chief District Court Judge to address security concerns at the Courthouse was presented to the Board to include with the Old DSS Building Renovation Project. The total cost for the project is \$2,650,000 with an approximate annual debt payment of \$178,133. The annual debt payment is already budgeted due to a previous debt being paid off in 2016.

RECOMMENDATION:

That the Board of Commissioners approve to move forward with the loan application to USDA for the Old DSS Building Renovation/Courthouse Security Improvement Project.

Coordination:Finance Officer:Concur Reslie A. Edwards

Non-concur _____

Concur with comments _____

Action by the Commissioners:

Approved: _____

Disapproved: _____

Other: _____

NORTHAMPTON COUNTY
BOARD OF COMMISSIONERS

Meeting Date: 01-04-2017

Agenda Tab Number: 12

Agenda Time: 11:55 am

Presenter and/or Subject Matter:

Citizens/Board Comments

Komita Hendricks