

**NORTHAMPTON COUNTY  
NOTIFICATION OF POSITION VACANCIES**

**Department:** **Northampton County Social Services Department**

**Position Title:** **Social Work Program Manager**

**Position Grade:** **74**

**Salary Range:** **\$ 54,094 - negotiable**

**Posting Date:** **Thursday, May 25, 2023**

**Contact Personnel Office:** **Sondra B. Livesay - DSS**

**Deadline for Applying:** **Monday, June 9, 2023 5:00 p.m.**

**Brief Job Description: Educational/Special Requirements**  
**(See Personnel for detailed job description)**

**PLEASE SEE ATTACHED**

## **SOCIAL WORKER PROGRAM MANAGER**

Northampton County Department of Social Services has a vacant Social Work Program Manager. This is a supervisory and managerial work in direction social work programs for Northampton County Department of Social Services. This position will manage Child Welfare and Adult Services including Intake, Assessments/Evaluations, In-Home services, Foster Care, Adoptions, and Guardianship. This position will direct the daily activities through three supervisors. This position will also collaborate with key community and state stakeholders to develop and articulate the county-specific strategy to build and maintain the system of care infrastructure connecting all levels of agency staff, family members, public agencies and other child and adult serving organizations that make up the collaborative. This position will evaluate quality of services to ensure compliance with standards and have input on personnel and budget issues. Work is performed independently under the Director's supervision.

Must possess a valid state driver's license. **Minimum Education and Experience:** Master's degree from an accredited school of social work and three years of social work or counseling experience, two of which was in a supervisory capacity; or a bachelor's degree from an accredited school of social work and four years of social work or counseling experience, two of which were in a supervisory capacity; or a master's degree in a counseling field and four years of social work or counseling experience, two of which were in a supervisory capacity; or a four-year degree in a human services field or related curriculum including at least 15 semester hours in courses related to social work or counseling and five years of social work or counseling experience, two of which were in a supervisory capacity; or graduation from a four-year college or university and six years of experience in rehabilitation counseling, pastoral counseling, or a related human services field providing experience in techniques of casework, group work, or community organization, two of which were in a supervisory capacity; or an equivalent combination of training and experience. Qualified applicants must complete a **State Application (PD-107)**, attach an **official college transcript** and submit before the closing date to:

Sondra Livesay  
Northampton County Dept. of Social Services  
P. O. Box 157  
Jackson, N. C. 27845.

**Closing date for receipt of applications & transcripts is Friday, June 9, 2023,** at 5:00 p.m. Only applicants with completed applications and transcripts will be considered. Applications will also be accepted at NCWORKS, 406 Premier Blvd, Roanoke Rapids, N. C. 27870. Northampton County is an equal opportunity employer and hires only U. S. Citizens and lawfully authorized alien workers. Northampton County complies with ADA requirements. All successful candidates will be required to submit to a substance abuse test and a criminal history record check.