

**MINUTES
REGULAR MEETING
NORTHAMPTON COUNTY BOARD OF COMMISSIONERS
MAY 20, 2019**

BE IT REMEMBERED that the Board of Commissioners of Northampton County met on May 20, 2019 with the following present: Charles Tyner, Geneva Faulkner, Nicole Boone, Joyce Buffaloe and Kelvin Edwards.

Others Present: Robert Murphy, Tanya Smallwood, Angela Cahoon, Scott McKellar, Shelia Manley-Evans, Cathy Allen, Kirk Rogers and Chuck Joyner.

Call to Order (Tab 1):

Mr. Tyner called the meeting to order.

Moment of Silence and Pledge of Allegiance (Tab 2):

Mr. Tyner called for a moment of silence and followed with an invitation for all present to participate in the Pledge of Allegiance.

Approval of Agenda (Tab 3):

A motion was made by Ms. Faulkner, seconded by Ms. Buffaloe, to approve the agenda for May 20, 2019. **Question Called: All present voting yes. Motion carried.**

Conflict of Interest (Tab 4):

Mr. Tyner read the conflict of interest statement and asked if any Board member had a conflict with any matter on the approved agenda. No conflict was reported.

Appointment of Clerk to the Board (Tab 5):

After being presented by Mr. Murphy, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to appoint Tanya Smallwood as Clerk to the Board of Commissioners pursuant to N.C.G.S. §153A-111. **Question Called: All present voting yes. Motion carried.**

Cheryl Warren then administered the oath of office to Ms. Smallwood.

Northampton County Expanded TEFAP Food Distribution Program (Tab 6):

Liz Reasoner, Executive Director of the Food Bank of the Albemarle, reported to the Board on the expansion of The Emergency Food Bank Assistance Program set to begin in June 2019, which will help supplement the diets of low-income County citizens by providing them with emergency food and nutrition assistance at no cost.

Department of Social Services Memorandum of Understanding (Tab 7):

After a presentation by Shelia Manley-Evans, Social Services Director, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to approve a memorandum of understanding with the North Carolina Department of Health and Human Services. **Question Called: All present voting yes. Motion carried.**

Tax Department Matters (Tab 8):

After a presentation by Cathy Allen, Tax Administrator, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to allow the 2018 present use assessment appeal of Daniel L. Bryant as to Parcel 06-00875 for good cause shown and to further refund a total of \$167.64 to Mr. Bryant resulting from the allowed appeal. **Question Called: All present voting yes. Motion carried.**

After an additional presentation by Ms. Allen, a motion was made by Mr. Edwards, seconded by Ms. Faulkner, to allow the 2018 present use assessment appeal of John and Claudia Schoch as to Parcel 04-00643 for good cause shown. **Question Called: All present voting yes. Motion carried.**

After a summary from Ms. Allen, a motion was made by Ms. Faulkner, seconded by Ms. Boone, to table the Board's consideration of a contract with Keystone Information Systems until the Board's meeting on June 3, 2019 unless considered sooner. **Question Called: All present voting yes. Motion carried.**

Mr. Tyner then recessed the Board's regular session and reconvened the Board of Equalization and Review.

A motion was made by Ms. Boone, seconded by Ms. Buffaloe, to approve the May 6, 2019 minutes of the Board of Equalization and Review. **Question Called: All present voting yes. Motion carried.**

Ms. Allen called for the receiving of ad valorem tax value appeals for the 2019 tax year by 5:00 p.m. on May 20, 2019 or by mailing postmarked the same day. No appeals were voiced by anyone present.

A motion was made by Ms. Faulkner, seconded by Ms. Boone, to adjourn the Board of Equalization and Review for the receiving of 2019 tax value appeals. **Question Called: All present voting yes. Motion carried.**

Mr. Tyner then reconvened the Board's regular session.

Water System Update (Tab 9):

Kirk Rogers, Public Works Director, provided the Board with an update on Phase VI of the County's water expansion project.

Emergency Services Matters (Tab 10):

After a presentation by Chuck Joyner, Emergency Services Director, a motion was made by Ms. Faulkner, seconded by Ms. Boone, to table the Board's consideration of a renewal of a billing services agreement with EMS Management & Consultants, Inc. until the Board's meeting on June 3, 2019 unless considered sooner. **Question Called: All present voting yes. Motion carried.**

After a further presentation by Mr. Joyner, a motion was made by Ms. Faulkner, seconded by Ms. Buffaloe, to adopt and adjust the fee schedule for EMS agencies operating in Northampton County in accordance with the new fee schedule as presented. **Question Called: All present voting yes. Motion carried.**

After a final presentation by Mr. Joyner and Mr. Murphy, it was the Board's consensus to further pursue proposals for delinquent EMS billing collection. Proposals for the Board's consideration will be gathered and presented at a future date.

Finance Matters (Tab 11):

After a presentation by Angela Cahoon, Finance Officer, a motion was made by Mr. Edwards, seconded by Ms. Buffaloe, to approve Budget Amendment Nos. 27, 28, 29, 30 and 31. **Question Called: All present voting yes. Motion carried.**

Fiscal Year 2019-20 County Budget Transmittal (Tab 12):

After a presentation by Mr. Murphy, the Board's consensus was to establish a budget work session for May 28, 2019 at 5:30 p.m. and a public hearing on the budget for June 3, 2019.

Citizen Comments (Tab 13):

None.

Board Comments (Tab 13):

Ms. Faulkner thanked those present for their attendance.

Ms. Boone announced the Faith Health NC Summit to take place on May 21, the 2019 Empowerment Forum by the Northampton County NAACP Women's Chapter on May 23 and the Expungement Process Forum on May 22 hosted by the Northampton NAACP.

Ms. Buffaloe had no comments.

Mr. Edwards reported his service on the Trillium Board and his interest in promoting the health care alternatives for citizens of Northampton.

Mr. Tyner thanked those for who participated in the County's Relay for Life festivities. He reminded everyone of the new County newsletter, highlighted his efforts to initiate a new housing

program targeting teachers and other local and state employees. Finally, Mr. Tyner noted that the FY 2019-20 budget under consideration will reflect the Board's approved Strategic Plan.


Closed Session (Tab 14):

A motion was made by Ms. Faulkner, seconded by Ms. Boone, that the Board go into closed session pursuant to N.C.G.S. §§143-318.11(a)(6) [Personnel], (a)(3) [Attorney-Client Privilege] and (a)(4) [EDC Report]. **Question Called: All present voting yes. Motion carried.**

Recess (Tab 15):

Upon return from closed session, a motion was made by Ms. Faulkner, seconded by Ms. Boone, to recess the Board until May 28, 2019 at 5:30 p.m. **Question Called: All present voting yes. Motion carried.**

Respectfully submitted the 20th day of May, 2019.



A. Scott McKellar
County Attorney