

ZONING ITEMS CHECKLIST

Use this checklist to make sure you haven't left something out.

- ___ completed application form
- ___ a copy of the deed for the property
- ___ notarized permission (if you are not the property owner)
- ___ recorded survey (if property is 2 acres or less)
- ___ completed, detailed site plan (See last page for instructions)
- ___ \$20 application fee

You may hand deliver your application to our office located at the J.W. Faison Building

Code Enforcement
Planning / Zoning Department
9495 NC 305 Hwy
Jackson NC 27845

Or, you may send it by US Postal service to:

Northampton County Planning & Zoning Department
P.O. Box 97
Jackson NC 27845

NOTE: If your application is not complete, it WILL NOT be reviewed/approved. It may take approximately seven (7) to ten (10) days to process the zoning permit application.

APPLICATION FOR A ZONING PERMIT
NORTHAMPTON COUNTY, NORTH CAROLINA

Northampton County Planning & Zoning Department
PO Box 97, Jackson, NC
(252)-534-5171 (phone) (252)534-1538 (fax)

APPLICANT'S NAME _____

ADDRESS: _____

DAYTIME PHONE NUMBER: _____

EMAIL ADDRESS: _____

E911 ADDRESS: (If any) _____

PARCEL NUMBER _____

PIN NUMBER _____

PROPERTY OWNER'S NAME _____

ADDRESS: _____

DAYTIME NUMBER _____

ZONING DISTRICT: _____

CURRENT USE OF PROPERTY: _____

DESCRIPTION OF WORK PROPOSED: (What is the permit request for?)

Use another sheet if necessary