

**Special Called Meeting
Northampton County
May 15, 2014**

Present: Robert Carter, Fannie Greene, Chester Deloatch, Joseph Barrett, Virginia Spruill

Others Present: Kimberly Turner, Dot Vick and Michelle Nelson

Chairman Carter called the meeting to order.

A motion was made by Chester Deloatch and seconded by Joseph Barrett to approve the agenda.

Question Called: *All present voting yes.* **Motion carried.**

Mr. Carter turned the meeting over to Interim County Manager, Kimberly Turner and Mrs. Dot Vick, Finance Officer.

Ms. Turner mentioned that the county has a \$2.3 million deficit.

First, Ms. Turner presented the Fire Service Districts Tax requests.

A motion was made by Fannie Greene and seconded by Joseph Barrett to approve the Fire Service Districts tax requests. **Question Called:** *All present voting yes.* **Motion carried.**

**PLEASE SEE SCANNED DOCUMENT WHICH IS
HEREBY MADE A PART OF THESE MINUTES:**

FIRE SERVICE DISTRICTS		
<u>District</u>	<u>FY 13-14</u>	<u>FY 14-15</u>
Roanoke Wildwood	2.7 cents per \$100	2.7 cents per \$100
Roanoke Wildwood A	2.91 cents	2.91 cents
Garysburg	5.02 cents	6 cents
Gaston	7 cents	7 cents
Jackson	3.93 cents	3.93 cents
Lasker	5.09 cents	5.09 cents
Rich Square	4.97 cents	5 cents
Seaboard	5.04 cents	5.04 cents
Woodland	7.42 cents	7.42 cents
	<u>Districts</u>	
Lake Gaston Special Tax District	0	

Ms. Turner presented New Position Requests for Fiscal Year 2014-2015. The grand total for the position requests equals \$785,568. Ms. Turner recommends the Administrative Assistant position for the Planning and Zoning Department; the Personnel Specialist for the Human Resources Department; and deputies for the Sheriff's Department.

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NEW POSITION REQUESTS FISCAL YEAR 2014-2015

[illegible]

Ms. Turner then presented the Reorganization of the Sheriff's Department. Ms. Turner proposes to eliminate all telecommunicator positions within the Sheriff's Department. The transfers and changes to the current positions within the department will allow the Sheriff to hire new deputies which he is requesting.

The Sheriff would like to hire three new deputies. Most of the Board believes that two deputies would be sufficient.

A motion was made by Virginia Spruill and seconded by Chester Deloatch to approve the reorganization of the Sheriff's Department as presented by the Interim County Manager.

Question Called: All present voting yes. Motion carried.

Ms. Turner presented the Northampton County General Fund FY 14-15 Contributions. The Board went line by line over what the county gave each entity last year, what that entity requested this year, and what was recommended by the Interim County Manager. There was a lengthy discussion about what could be reduced and what could stay the same.

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
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**NORTHAMPTON COUNTY GENERAL FUND
FY 14-15 CONTRIBUTIONS**

	Actual	Requested	Recommended	Difference	Total
Group/Agency	FY13-14	FY 14-15	FY 14-15	FY 14-15	FY 14-15
1. Education:(Northampton)					
Current Expense	3,161,538	3,620,000	3,600,000	-20,000	3,600,000
Capital Outlay	261,450	345,000	345,000	0	345,000
Fines & Forfeitures	80,000	80,000	80,000	0	80,000
Halifax Community College	12,000	25,000	20,000	-5,000	20,000
R-Chowan Comm. College	12,000	66,800	20,000	-46,800	20,000
2. Medical Examiner	10,000	10,000	10,000	0	10,000
3. Airports:					
Tri-County Airport	12,000	18,000	12,000	-6,000	12,000
Regional Airport	12,000	25,000	12,000	-13,000	12,000
4. Drainage & Watershed:					
Beaver Management	4,000	4,000	4,000	0	4,000
5. Environmental Protection:					
Lake Gaston WCC	50,000	116,000	75,000	-41,000	75,000
Roanoke River Basin	0	3,123	0	-3,123	0
6. Museum:	3,000	8,500	3,000	-5,500	3,000
7. Library:	136,555	137,809	137,809	0	137,809
8. E.Carolina Behavioral Health:	77,614	77,614	77,614	0	77,614
9. CADA:	0	16,000	8,000	-8,000	8,000

Group/Agency	Actual FY13-14	Requested FY 14-15	Recommended FY 14-15	Difference FY 14-15	Total FY 14-15
10. Upper Coastal Plain COG:	5,000	9,090	9,090	0	9,090
11. Fire Protection:					
N.C. Forestry	88,778	103,640	103,640	0	103,640
Vol. Fire Depts. (10)	14,500	14,500	14,500	0	14,500
12. Vol. EMS Squads:					
Northampton County (4)	14,000	16,000	16,000	0	16,000
13. Caswell:	390	0	0	0	0
14. Rest Home Comm.:	500	500	500	0	500
15. Rural Planning Org.:	5,232	5,782	5,782	0	5,782
16. Chamber of Commerce:	10,000	16,753	13,000	-3,753	13,000
17. Institute of Government: (Membership Dues)	2,425	2,460	2,460	0	2,460
18. CPTA:	0	13,000	5,000	-8,000	5,000

<u>Group/Agency</u>	<u>Actual</u> <u>FY13-14</u>	<u>Requested</u> <u>FY 14-15</u>	<u>Recommended</u> <u>FY 14-15</u>	<u>Difference</u> <u>FY 14-15</u>	<u>Total</u> <u>FY 14-15</u>
19. Four Rivers R, C, & D:	500	500	500	0	500
20. Assoc. of County Comm.: (Annual Membership)	2,772	2,674	2,674	0	2,674
21. Contingency:	50,000	100,000	100,000	0	100,000
22. Food Bank of Albemarle	0	2,000	500	-1,500	500
23. Roanoke River Partners	0	500	0	-500	0
24. JW Faison Senior Center	0	6,500	3000	-3,500	3,000
TOTAL:	\$4,026,254	4,840,245	4,678,069	-162,176	4,681,069
	<u>New Requests</u>				
27. NC Northeast Commission	0	20,000	10,000	-10,000	10,000
29. NEEC-Teen Court	0				
Grand Total:	\$4,026,254	\$4,860,245	\$4,688,069	-172,176	4,691,069

Finally, Ms. Turner presented the Proposed General Fund Operating Budget. There was a discussion of key items; things that will decrease or change due to certain circumstances.

Mrs. Dot Vick, calculated all the changes that the Board recommended and stated that the budget is still short a little over \$1 million.

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
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GENERAL FUND BUDGET (OPE					
2014/2015 Budget					
	2015	2015	2015	2015	
		New			
<u>Departments</u>	Depart	Personnel	Total	Admin	
	Request	Request	Request	Approved	
4110 Commissioners	96,578		96,578	102,126	
4120 Administration	269,107		269,107	268,796	
4122 Human Resources	170,757	45,607	216,364	216,367	
4132 Retiree's Hosp	221,151		221,151	221,151	
4130 Finance	570,000		570,000	570,000	
4140 Tax Department	636,879		636,879	636,224	
4144 Land Records	176,169		176,169	176,169	
4150 Legal	80,475		80,475	80,475	
4160 Court	19,100		19,100	19,100	
4168 Treatment for E Com	194,788	39,093	233,881	234,839	
4170 Elections	191,812		191,812	188,087	
4180 Reg of Deeds	248,712		248,712	231,872	
4190 Bldgs & Grounds	847,347	27,964	875,311	810,372	
4210 Mis	265,639		265,639	265,639	
4220 Central Garage	80,513	42,584	123,097	122,972	
4250 Bulk Fuel	28,292		28,292	28,292	
4270 Central Stores	11,100		11,100	11,100	
4310 Sheriff	2,534,090	123,065	2,657,155	2,649,238	
4312 Sheriff School Res. Offcrs.	142,182		142,182	142,182	
4316 Sheriff Exectuion	27,000		27,000	27,000	
4320 Jail	1,311,247		1,311,247	1,311,247	
4321 Youth Detention	50,000		50,000	50,000	
4325 Emer. Communica	951,025		951,025	951,025	
4330 Emer. Manag.	130,619	43,548	174,167	174,095	
4331 Fire Protection	118,140		118,140	118,140	
4350 Bldg Insp.	180,850		180,850	180,050	
4360 Medical Examiner	10,000		10,000	10,000	
4370 Ambulance	3,087,643	246,656	3,334,299	3,081,804	
4371 Contrib: Rescue	16,000		16,000	16,000	
4380 Animal Control	108,904		108,904	108,695	
4910 Planning	177,757	38,953	216,710	217,308	
4920 EDC	194,346	589	194,935	187,160	
4950 Cooperative Exten.	266,705		266,705	266,705	
4960 Soil Conservation	90,423		90,423	90,802	
5311 DSS Co.'s Share	2,125,658		2,125,658	2,125,658	
5811 Aging	54,832		54,832	55,127	
6120 Recreation	241,433		241,433	242,674	
5820 Veterans	51,035		51,035	51,035	
5190 E & H	66,574		66,574	66,574	
5196 Block Grant	113,000		113,000	113,000	
5196 Match-Block Grant	6,000		6,000	6,000	
5833 CBA Programs	82,644		82,644	82,644	
5833 Co's share CBA	6,000		6,000	6,000	
6121 Recreation Prgms	11,000		11,000	11,000	
5850 JCPC	2,400		2,400	2,400	

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GENERAL FUND BUDGET (OPE					
2014/2015 Budget					
		2015	2015	2015	2015
			New		
	<u>Departments</u>	Depart	Personnel	Total	Admin
		Request	Request	Request	Approved
5110	Health Programs	4,803,939	161,658	4,965,597	4,861,373
5210	Mental Health	77,614		77,614	77,614
5210	5 cent Bottle Tax	4,000		4,000	4,000
	Schools:				
5900	Current Expense	3,620,000		3,620,000	3,600,000
5900	C.O.	345,000		345,000	345,000
5900	Fines	80,000		80,000	80,000
4923	SW Pick Up	150,000		150,000	150,000
9800	Contingency	100,000		100,000	100,000
4730	Drain-Watershed	4,000		4,000	4,000
	Faison Sen Ctr.	6,500		6,500	3,000
	Food Bank	2,000		2,000	500
	Contributions:				
5000	Rest Home Comm.	500		500	500
6110	Library	137,809		137,809	137,809
5920	Halifax CC	25,000		25,000	20,000
6140	Museum	8,500		8,500	3,000
4930	Upper Plains	9,090		9,090	9,090
5920	RC Comm Coll	66,800		66,800	20,000
	CADA	16,000		16,000	8,000
4930	NC Chamber of c	16,753		16,753	13,000
4731	Lake Gaston Weed	116,000		75,000	75,000
	RR Partners	3,123		3,123	-
5850	RPO	5,782		5,782	5,782
	CPTA	13,000		13,000	5,000
4530	Tri-County Airport	18,000		18,000	12,000
4530	Regional Airport	25,000		25,000	12,000
5000	Caswell	390		390	
9800	Tax Revaluation	100,000		100,000	60,000
9800	Debt Service	1,458,469		1,458,469	1,458,469
4930	Four River	500		500	500
	NC Northeast Commission	20,000		20,000	10,000
4920	Enviva Incentive	376,266		376,266	376,266
6123	Cultural Recreation	8,510		8,510	8,510
	Total Expenditures	27,884,471	769,717	28,613,188	27,987,557

GENERAL FUND BUDGET (OPE				
2014/2015 Budget				
	2015	2015	2015	2015
		New		
<u>Departments</u>	<u>Depart</u>	<u>Personnel</u>	<u>Total</u>	<u>Admin</u>
	<u>Request</u>	<u>Request</u>	<u>Request</u>	<u>Approved</u>
Page				
No. <u>Department Name</u>				
REVENUES				
Advalorem Taxes	18,027,208		18,027,208	18,027,208
Proposed tax increa.				
Other Taxes & Lic	108,400		108,400	108,400
Sales Tax	1,475,000		1,475,000	1,475,000
Intergov. Unrestricted	84,000		84,000	84,000
Categorical Grants	433,049		433,049	433,049
Intergov. Restricted	259,968		259,968	259,968
Health F/S Restric	1,555,920		1,555,920	1,555,920
Permits/Fees	195,150		195,150	195,150
Sheriff Special Account	33,000		33,000	33,000
Sales/Services	1,162,682		1,162,682	1,162,682
Health Sales/Services	1,493,020		1,493,020	1,493,020
Miscellaneous	49,378		49,378	49,378
Investment Earnings	3,600		3,600	3,600
Fund Balance Approp				
Health Fund Balance	734,741		734,741	734,741
Total Revenue	25,615,116		25,615,116	25,615,116
Difference	2,269,355	769,717	2,998,072	2,372,441
Other Funds:				
66 Solid Waste	2,352,916		2,352,916	2,343,614
61 Enterprise	3,241,507	57,185	3,298,692	3,261,420
251 Tourism Dev.	53,000		53,000	53,000

The Board will reconvene for another budget session to make further recommendations on how to fix the deficit.

Commissioner Barrett asked if the updated budget with changes from this session could be sent to the Board.

Ms. Turner will work with Mrs. Vick to get the updated numbers ready.

Ms. Turner also mentioned that she will ask for a date and time for the second work session at the May 19th regular session Commissioners' meeting.

A motion was made by Chester Deloatch to adjourn. **Question Called:** *All present voting yes.*
Motion carried.

Michelle Nelson, Clerk to the Board

“s.m. 05-15-14”