

**NORTHAMPTON COUNTY
REGULAR SESSION
September 3, 2014**

Be It Remembered that the Board of Commissioners of Northampton County met on September 3, 2014 with the following present: Robert Carter, Fannie Greene, Virginia Spruill, Joseph Barrett, and Chester Deloatch

Others Present: Kimberly Turner, Scott McKellar, and Michelle Nelson

Agenda Work Session:

A 10-minute work session was held to discuss today's agenda items. Chairman Carter called upon County Manager Kimberly Turner for input. Ms. Turner had no changes. Chairman Carter asked if the Board had any changes or additions. Vice-Chairwoman Greene mentioned that the Chamber of Commerce had given her some letters from students who attended the Mock Commissioners' meeting that was held in April. The Chamber wanted her to share the letters with the Board. Chairman Carter noted that this will not need to be added to the agenda, but the letters can be passed around for the Board to review.

Chairman Carter reminded the Board that after the meeting, they are going to tour the old DSS Building.

Vice-Chairwoman Greene also referenced the NC Cooperative Extension's 100th celebration, and that Mrs. Pauline Deloatch, Register of Deeds Director, has compiled a booklet of the event if any of the Board members wanted to view it.

Regular Session:

Chairman Carter called the meeting to order, welcomed everyone, and announced when citizens could make comments.

Commissioner Barrett delivered the Invocation and the Pledge of Allegiance was recited.

Approval of Regular Session Minutes for August 18, 2014:

A motion was made by Chester Deloatch and seconded by Virginia Spruill to approve the Regular Session Minutes for August 18, 2014. **Question Called:** *All present voting yes.*
Motion carried.

Approval of Closed Session Minutes for August 18, 2014:

A motion was made by Virginia Spruill and seconded by Chester Deloatch to approve the Closed Session Meeting Minutes for August 18, 2014. **Question Called:** *All present voting yes.*
Motion carried.

Approval of Agenda for September 3, 2014:

A motion was made by Fannie Greene and seconded by Joseph Barrett to approve the agenda for September 3, 2014. **Question Called:** *All present voting yes.* **Motion carried.**

Chairman Carter recessed regular session and convened a Public Hearing.

Public Hearing- CDBG Infrastructure Grant for the Barrows Mill Project:

Mr. Mike Scott from PRO, conducted a public hearing to provide the Board of Commissioners and citizens of Northampton County information regarding a potential application for CDBG infrastructure grant funds to serve the Barrows Mill Road community with public sewer. The Barrows Mill Road community is also suffering from failing septic tanks.

Chairman Carter asked if citizens had any questions for Mr. Scott.

None were heard.

Chairman Carter called for Board questions.

Commissioner Spruill noted that the County has submitted this application before for the Barrows Mill Project and had some difficulty with it. She asked if we were submitting it for the same amount. Mr. Scott mentioned that it is for more, but the silver lining is that the original application that was submitted provided for individual grinder pump stations at each home that would deliver wastewater to the sewer main out in the road. That was the least favorable system that we could have designed at the time, given the amount of money that was available. There was a maximum of \$600,000 then that was available, now there is a maximum of \$3 million that we can apply for. So this design now is the most favorable for the County from a maintenance and operations standpoint.

Commissioner Spruill also wanted to clarify that the County's responsibility will only be \$10,500. Mr. Scott confirmed that this is correct. He explained that when this program was shifted to DENR, the General Assembly looked at what was eligible to spend CDBG funds on, and what was not. Technically that's an activity that CDBG allows, but the General Assembly decided that the local government would be responsible for that part.

He discussed with the County Manager the fact that these funds will not have to be budgeted by the County until the 15-16 budget year.

Commissioner Spruill asked if Mr. Scott sees any problem with this application coming up. Mr. Scott stated that these applications are very competitive and they have a priority score card that they use. He, along with Jason Morris, Public Works Director, the engineer, and Gary Brown, Economic Development Director, have already reviewed the priority score card to try to project what the County would score, where they felt it would put the County in regards to looking at the past two rounds of applications that have already gone through, and this upcoming one. However, they don't know at this point and time what pool of applications are going through currently. Therefore, he doesn't see a problem with the applications other than it being highly competitive.

Commissioner Spruill asked that even though this will only cost the County \$10,500 is there anything in the budget that would prohibit us from moving forward. Ms. Turner responded that we would have to budget this in our 15-16 budget and she doesn't see anything prohibiting it.

Chairman Carter mentioned that the commitment for this project had to be there from this Board.

Vice-Chairwoman Greene asked in addition to the twelve residences, if this would also include the church. Mr. Scott responded that this will be available to the church, but it would not tie them on. The way the program works is only the low and moderate income households are eligible to have their service paid for by the County. The church could tie on to it at their own cost.

Mr. Scott mentioned that they will be holding a community meeting (based on the Board's decision today) within the next few days to go through this project and verify income levels, etc.

Commissioner Spruill asked if the decision for the church to tie on was the arrangement with the original application. Mr. Scott confirmed that it was.

Commissioner Barrett asked Mr. Morris if this location was the highest priority in the County. Mr. Morris replied that it fits the needs of the application. Commissioner Barrett then asked Mr. Scott if this was out of the norm; the amount per household comes out to be about \$91,583. He asked for a picture of that in comparison to other projects. Mr. Scott replied that some projects have been higher and some have been lower. The challenge for communities like this is that if they could have had sewer by now, they would've had it if they were closer to the existing sewer. It's always expensive to extend sewer to an area that is unserved.

Chairman Carter declared the Public Hearing closed and reconvened regular session.

A motion was made by Virginia Spruill and seconded by Fannie Greene to approve Mr. Scott proceeding with the 2014 CDBG Infrastructure application for the Barrows Mill Road sewer project. **Question Called: All present voting yes. Motion carried.**

County Attorney McKellar interjected a point. He felt that the motion should be qualified to approve the resolution.

Commissioner Spruill amended her motion to include approval of the resolution. Vice-Chairwoman Greene seconded the amended motion.

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
HEREBY MADE A PART OF THESE MINUTES:**

**Northampton County
2014 CDBG-Infrastructure Application
Barrows Mill Road Sewer Project
Project Overview
August 26, 2014**

The NC Department of Environment and Natural Resources has announced the availability of 2014 CDBG-Infrastructure Funds available to units of local government. CDBG-I funds may be used to address water and wastewater utility needs as they relate to the benefit of low to moderate-income households in North Carolina.

The Northampton County Board of Commissioners are being presented with information regarding extending sewer service to as many as twelve (12) residences on Barrows Mill Road, located west of Jackson. Many of these residences are experiencing severe septic tank failures and at least 80% of the households are considered to be low to moderate-income. The presence of failing septic tanks can result in health and safety issues for this community.

The County's engineer has prepared an opinion of costs to extend sewer service to the Barrows Mill Road Community and below is a budget summary:

Budget Item	Cost Estimate
Construction	\$720,831..00
Contingency	\$108,125.00
Engineering Services	\$193,000.00
Land Acquisition	\$13,500.00
Well and Septic Tank Abandonment	\$10,500.00
Administration	\$103,546.00
Total Estimate	\$1,099,000.00

CDBG-Infrastructure funds can be used to pay all expenses except for well and septic tank abandonment. The County is required to commit to provide funds for this activity to be considered for funding.

The CDBG-I application submittal deadline is October 2, 2014. A significant component of the application is the Resolution by the Northampton County Board of Commissioners which is attached.

RESOLUTION BY NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

WHEREAS, Title I of the Federal Housing and Community Development Act of 1974, as amended, has established the U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, and has authorized the making of grants to aid eligible units of government in funding the cost of construction, replacement, or rehabilitation of water and wastewater infrastructure, and that the North Carolina Department of Environment & Natural Resources (NCDENR) Division of Water Infrastructure (DWI) was delegated the authority by the state legislature to administer the water and wastewater infrastructure portion of the state grant monies received from the U.S. HUD CDBG program by Session Law 2013-360, Section 15.15(a) as amended by Section 5.3 of Session Law 2013-363, and

WHEREAS, Northampton County has need for and intends to extend approximately 9,000 feet of sewer main to serve up to 12 households located on Barrows Mill Road, east of Jackson, NC. This project is needed because approximately 80% of the residences in the Barrows Mill Road are experiencing severe failing septic tanks potentially causing health and safety issues for the residents. Further, approximately 80 % of the current residents meet the income status of low to moderate-income.

WHEREAS, Northampton County intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF NORTHAMPTON COUNTY:

That Northampton County, the **Applicant**, will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That Robert V. Carter, Chairman, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 3rd day of September, 2014 at Jackson, North Carolina.

Robert V. Carter, Chairman

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Clerk to the Board of the Northampton County Board of Commissioners does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Northampton County Board of Commissioners duly held on the 3rd day of September, 2014; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 3rd day of September, 2014.

Michelle Nelson

Northampton County Clerk to the Board

Dominion Proposed Natural Gas Pipeline:

Michael Thompson, State and Local Affairs Manager for Dominion NC Power, appeared before the Board to present the Atlantic Coast Pipeline project that will run through Northampton County. Mr. Thompson brought some of his colleagues from companies that are working in conjunction with Dominion Power on the Pipeline: Tonya Evans from Duke Energy as well as Timothy Greenhouse from Piedmont Natural Gas.

Mr. Thompson mentioned that the Governor made an announcement yesterday introducing the Pipeline project which is a \$4.5 to \$5 billion partnership with Duke Energy, Piedmont Natural Gas, and AGL Resources. The Pipeline will go from West Virginia to Robeson County in North Carolina.


Chairman Carter thanked Mr. Thompson, Ms. Evans and Mr. Greenhouse for their presentations. He mentioned that he is excited about the tax revenue and economic development opportunities that this project will bring to the County.

Mr. Thompson mentioned that the Federal Energy Regulatory Commission would like to receive as part of the application packet, letters of support. He would like to have a resolution in support of Dominion and its partners for the Atlantic Coast Pipeline project.

A motion was made by Fannie Greene and seconded by Virginia Spruill to adopt a resolution approving the Dominion Pipeline Project. **Question Called: All present voting yes. Motion carried.**


Vice-Chairwoman Greene asked if the blue line on Power Point slide #11 which shows a map of Northampton County indicates where the pipeline will be going. Mr. Thompson confirmed.

**PLEASE SEE SCANNED DOCUMENTS WHICH ARE
HEREBY MADE A PART OF THESE MINUTES:**



Atlantic Coast Pipeline

**September
2014**



Dominion's Core Values

**Safety
Ethics
Excellence
One Dominion**

2

Most Admired Company

Rank	Company
1.	NextEra
2.	Dominion
3.	Southern Company
4.	PSEG
5.	Xcel Energy

Dominion ranked **first** in: (1) People management, (2) use of corporate assets, (3) quality of management, (4) financial soundness and (5) long-term investment.

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Valued Corporate Citizen

CR's 100 Best Corporate Citizens 2014

- Ranked No. 71 among Russell 1000 companies
- Five straight years in top 100
- Criteria: environment, climate change, employee relations, human rights, corporate governance, philanthropy, financial
- No. 1 ranking in corporate governance

4

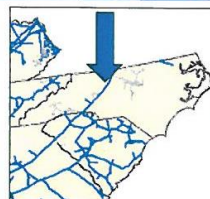
Project need

The pipeline would provide:

- improved supply of natural gas for utilities looking to meet new EPA clean air regulations and use natural gas to generate electricity rather than other fuels
- local distribution companies searching for new, less expensive supplies of natural gas for its residential and commercial customers
- and industries looking to build or expand their operations.

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Natural Gas Pipeline in North Carolina



There is only one natural gas transmission pipeline in North Carolina

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Project details

Length: Approximately 550 miles

Pipe: 42-inch diameter in West Virginia and Virginia; 20-inch lateral to Hampton Roads; 36-inch diameter in North Carolina

Capacity: 1.5 billion cubic feet/day

Three compressor station locations:

1. West Virginia (near beginning of route)
2. Central Virginia
3. Near Virginia/North Carolina state line

Route: The final pipeline route has not been selected. Dominion is conducting surveys and will determine the best route based on landowner input and an assessment of environmental, historic and cultural impacts.



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Potential benefits

- Property tax revenues
- Near-term employment opportunities
- Economic activity for local businesses during construction and operation
- Economic development activity potential



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Regulatory process and expected timeline

The Federal Energy Regulatory Commission (FERC) is the lead agency. If Dominion decides to move forward with the proposed project:

Activity	Timing
Survey/route planning	May-Dec. 2014
FERC Pre-Filing Request	Fall 2014
FERC Application	Summer 2015
FERC Certificate	Summer 2016
Construction	2017-2018
In-service	Late 2018

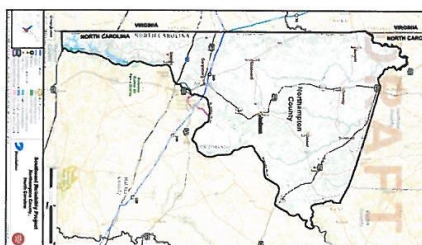
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Public participation

Pre-filing activity	Timing
Survey notification letters to landowners within the 400-foot study area	Mid-May 2014
Local officials informed about surveying letters	May-June 2014
Meetings with Boards of Commissioners/Supervisors and municipal governments	Aug.-Sept. 2014
Open houses	2014-2016
Construction	2017-2018
In-service	Late 2018

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Dominion in Northampton County

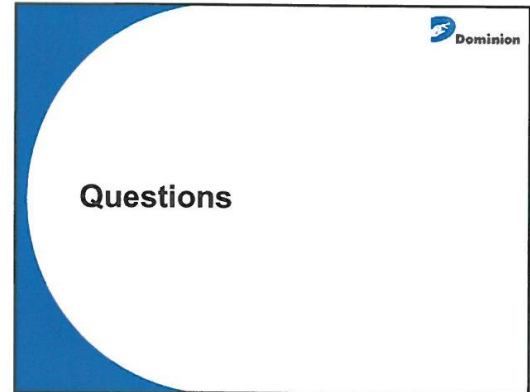
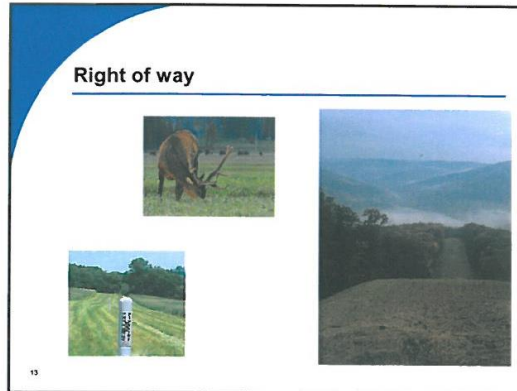


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Dominion in Northampton County

- Pipeline within county
 - 9 miles
 - 48 parcels
 - 94 percent have given permission to survey

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Emergency Management Mutual Aid Agreements:

Mr. Ronnie Storey, Emergency Management Director, appeared before the Board to request permission to sign Emergency Management Mutual Aid Agreements with the border counties of Warren, Halifax, Hertford and Bertie. It is a general agreement, that if a disaster were to happen in a neighboring County, we could help each other.

Mr. Storey mentioned the agreement is contingent upon other Counties adopting it as well.

A motion was made by Joseph Barrett and seconded by Virginia Spruill to approve the Mutual Aid agreements between the adjoining Counties including Hertford, Bertie, Warren and Halifax.

Question Called: All present voting yes. Motion carried.

Chairman Carter asked Mr. Storey about an issue that occurred over the weekend in which an email had been sent to the Commissioners.

Commissioner Barrett asked if Mr. Storey can bring them up to date as to what took place and proceeding plans that have been made to alleviate this type of problem so that the Board and the public can understand what's going on.

Mr. Storey explained that over the weekend, he checked the radio system and had the radio company come down and do a maintenance check on it. Neither he nor the company found anything wrong that day. According to him there was nothing wrong with the radio system. Mr. Storey then gave a brief history on the system. In 2007, they started a radio improvement project. He came before the Board at that time, but he knew it would not be a fix because they could not afford a completely perfect radio system. They needed five repeater sites and could only afford three. He said Northampton County is a strangely shaped County. It is not square; there are 70 miles from the west side to the southeast corner. There is a large part of the Lake area that is up and down. They have been straining their radio system with the three repeater sites. Radio problems have always been an issue in the County. He said they have done really well with the radio improvement project that they started. In 2012, the Federal agencies required them to narrow band. He said when this happened; they lost some of it, because they had to comply. When they did that, they tried a couple of options that helped but it wasn't a complete fix. They put in custom antennas that were more directional, but it didn't cure all of the bad spots. This past April, they put in some boosters and optimizers to clear it up and give it a little more power. They are only licensed at 100 watts out of each tower, and currently (when he checked this past weekend) they were putting out between 94 and 98 watts which is very good. Mr. Storey explained that you are never going to get 100, and you shouldn't because you would be approaching the border of your license. He said they are doing the best they can. They need two more repeater sites which are very expensive.

In the Gaston and Rich Square areas, there are holes. He said he put it in the budget this past year and it didn't work out. He said in this year's budget, he has allocated money for radio improvement. He said they need repeater sites up on the Lake and one in Gaston and then one added to the East side. He said they've tried to implement several things to try and help. He stated to do two repeater projects, it would cost \$300,000. He has \$100,000 appropriated. He is open for guidance. He mentioned that every time there has been a radio complaint, he has

checked the radios or called the radio company. He mentioned that they do pager tests every Monday night as well.

Commissioner Barrett mentioned that the Board now knows that there is an issue that has not been completely resolved, and the efforts that have been exerted by Mr. Storey's Department. He is a little interested because he knows that Gaston and Conway are paged (tested) every night. He wants to know the percent that Mr. Storey would estimate that Gaston is non-responsive. Mr. Storey replied that sometimes they don't get it the first time and are re-paged, and then they get it. That is considered a pass. Mr. Storey believes that up until this past weekend Gaston has been getting their pages.

**PLEASE SEE SCANNED DOCUMENT WHICH IS
HEREBY MADE A PART OF THESE MINUTES:**

Decision Paper

To: Northampton County Board of Commissioners
From: Ronald P Storey Jr, Emergency Management Director
Re: Emergency Management Mutual Aid Agreements with Border Counties
Date: August 21, 2014

Purpose: To respectfully request permission to sign Emergency Management Mutual Aid Agreements with the border counties of Warren, Halifax, Hertford and Bertie.

Facts:

1. Emergency Management Departments currently offer mutual aid to bordering counties under an "as needed by request" policy. NCEM and FEMA are moving towards requiring counties to have written mutual aid agreements already in place for their border counties prior to the need arising. They feel this would better serve the "paperwork" requirements if an event escalates into something major or long term that may result in a "Disaster Declaration".
2. Having County to County Emergency Management Mutual Aid Agreements in place is also one of the "Optional" requirements selected for Northampton County on the EMPG. Having these agreements in place prior to September 30, 2014 will satisfy this optional requirement on the EMPG.
3. There is basically no direct financial burden to the County other than the time of the Emergency Management person. Any major or long term events will be eligible for reimbursement at the current FEMA rate. These major or long term events normally lead to a "Disaster Declaration" that activates reimbursement eligibility policies from FEMA and/or NCEM.

Recommendation: I recommend signing Emergency Management Mutual Aid agreements with our border counties of Warren, Halifax, Hertford, and Bertie.

Respectfully Submitted,


Ronald P Storey, Jr
Emergency Management Director

Coordination:

County Manager

Concur: Kimberly L. Jan 8/24/14

Concur with Comment: _____

Disagree: _____

Finance Director

Concur: Def Vido 8-21-14

Concur with Comment: _____

Disagree: _____

Action by the Decision Maker

Approve: _____

Disapprove: _____

Other: _____

EMERGENCY MANAGEMENT
MUTUAL AID AGREEMENT BETWEEN COUNTY DEPARTMENTS

WHEREAS, standard procedures at present require the Emergency Management Coordinator (hereinafter Coordinators) of a county or counties to request aid, and

WHEREAS, the two counties herein named come within the scope of Emergency Management mutual aid concept since they are situated adjacent one to the other; and

WHEREAS, if the counties herein are requesting aid from an adjacent county, the local Emergency Management Coordinator shall make his/her request directly to the Local Emergency Management Coordinator providing such aid and will notify, as a matter of information, the appropriate Branch Director of the North Carolina Division of Emergency Management of the intent to request/provide "Mutual Aid" from/to an adjacent County.

NOW, THEREFORE, BE IT RESOLVED, that we the undersigned officials of Northampton County and Warren County hereby authorize the Local Emergency Management Coordinators in Northampton County and Warren County authority to use their resources to assist one another in local natural and manmade disaster situations when the need arises; however, with the express understanding that the local community extending such aid may be required to withhold resources to the extent necessary to provide reasonable protection for its community; and

BE IT FURTHER RESOLVED, that the Emergency Management forces will continue under the command and control of their regular leaders, but that the organizational units will come under the operational control of Emergency Management authorities of the communities receiving assistance, unless otherwise specified. It is further understood and agreed that the county extending such aid will be reimbursed for the physical needs of its volunteers and operational cost to the extent necessary and as mutually agreed upon, not to exceed the current FEMA rate.

IN WITNESS WHEREOF, Northampton County has caused this Mutual Aid Agreement to be duly executed in its name and behalf, and Warren County has caused this agreement to be duly executed in its name and behalf and all parties do hereby assume and agree to be bound by and to perform all of the terms and provisions set forth in this Mutual Aid Agreement.

This the ____ day of _____ 2014

This the ____ day of _____ 2014

Northampton County, NC

Warren County, NC

Kimberly Turner, County Manager

Linda T. Worth, County Manager

Ronald P. Storey, Jr
Emergency Management Coordinator

Douglas R. Young
Emergency Management Coordinator

This instrument has been pre-audited in the manner as

Per NC.G.S. 159-28 (a)


Finance Officer

Lease Purchase of a New Ambulance:

Mr. Chuck Joyner, EMS Director, appeared before the Board to obtain approval to allow Northampton County Ambulance Service to request bids for one new 2015 ambulance to replace an existing ambulance. He mentioned that they have three vehicles with over 100,000 miles. All three vehicles are in the shop with some form of mechanical or electrical issue. He has no spare trucks right now. If he has one more failure, that puts his department in a bind.

Mr. Joyner has begun calling ambulance manufacturers to get prices on leasing vehicles.

Commissioner Spruill asked if the ambulances incur accidents, and if so, when was the last one they had. Mr. Joyner replied that they have had a couple of accidents. Ronnie Storey mentioned that they hit deer all the time, but have only had two major accidents. The last major one was in 2009. Commissioner Spruill asked if they had the deer guard on the ambulances and Mr. Joyner replied that they do have them on most of the vehicles. Commissioner Spruill asked if they use the County Maintenance shop. Mr. Joyner confirmed that they do. Commissioner Spruill asked what the life span of a vehicle is. Mr. Joyner replied that generally, when a vehicle gets between 150,000 to 200,000 miles, they start having problems. The warranty covers 100,000 miles for the mechanical part of the engine for the vehicle.

Commissioner Spruill asked about the debt payment which is currently \$160,000 for the year. She wanted to clarify that even if we write that out, Mr. Joyner would want the new vehicle to go on the 2015-2016 fiscal year. She asked Ms. Turner if that will affect any debt obligation we have County-wide. Ms. Turner said it will just add to the obligation we already have.

A motion was made by Joseph Barrett and seconded by Chester Deloatch to move the \$130,000 from the Capital Improvement Plan into the current budget and allow Mrs. Vick to seek financing for the new ambulance. **Question Called:** *All present voting yes.* **Motion carried.**

Commissioner Spruill asked what year this was for. Commissioner Barrett mentioned that it says 2015-2016 in the decision paper.

Decision Paper

To: Northampton County Board of Commissioners

From: Charles Joyner EMS Director

Date: 09/03/2014

Subject: Lease Purchase of new ambulance.

Purpose: The purpose of this decision paper is to obtain approval from the Northampton County Board of Commissioners to allow Northampton County Ambulance Service to request bids for (1) new 2015 ambulance to replace an existing ambulance.

Facts: Northampton County Ambulance Service needs to replace an existing ambulance this fiscal year. The Ambulance Service currently has three vehicles, (1) 2007 and (2) 2010 that have over 150,000 miles. These vehicles are no longer under warranty and are beginning to have mechanical breakdowns and problems with electrical components. There is \$130,000 budgeted in the capital improvement plan to purchase a new ambulance for fiscal year 2015/2016. There is currently a debt payment of \$160,000.00 that will come due this fiscal year. If a lease purchase is approved this fiscal year 2014/2015 the payment will not come due until next fiscal year.

Discussion: I have spoken to Mrs. Vick and she is in agreement to lease purchase (1) new 2015 ambulance. The average price of an ambulance is currently \$130,000 to \$140,000 that would be financed over a three-year period. If this request is approved Northampton County Ambulance Service would request bids on (1) new 2015 ambulance and bring those bids back before the board for approval.

Recommendation: Move the \$130,000 from the Capital Improvement Plan into the current budget and allow Mrs. Vick to seek financing for the above project and allow Northampton County Ambulance Service to request bids for (1) new 2015 ambulance to replace an existing ambulance.

Respectfully Submitted



Charles Joyner

County Manager

Concur: Kimberly Br Jan 8/24/14

Concur with Comment: _____

Non - Concur: _____

Finance Director

Concur: Det Visk 8-21-14

Concur with comment: _____

Non-concur: _____

Management Matters:

Ms. Kimberly Turner, County Manager, appeared before the Board to bring a request from NC Cooperative Extension to approve 40 hours of bonus leave allocated by the State. The County's portion of the leave is calculated based on the percentage that the County appropriates to each position.

A motion was made by Fannie Greene and seconded by Virginia Spruill to approve the percentages of bonus leave for the Cooperative Extension employees. **Question Called: All present voting yes. Motion carried.**

Ms. Turner also explained Department Head Meeting minutes that were passed out to the Board before the meeting began. Chairman Carter had a question about the Team Building activity that was done at that meeting. Ms. Turner stated that she had introduced an exercise where the Department Heads were divided into four groups. She presented a scenario in which the teams had to work together to solve a problem. This exercise was done in order to produce team work amongst the different Departments.

Citizens/Board Comments:

Chairman Carter called for Citizens Comments.

None were heard.

Chairman Carter called for Board Comments.

Vice-Chairwoman Greene had a question that reflected comments made earlier about vehicles that have to go to the County shop to be worked on. She asked if Mr. Newsome has help at the County shop, or if he is working by himself. Jason Morris, Public Works Director, responded that Mr. Newsome works by himself and does a tremendous job to maintain the fleet of EMS vehicles as well as the fleet of the Sheriff Department's vehicles, along with Public Works and any other County owned vehicles.

Mr. Morris noted that on occasion, Mr. Newsome is able to receive help from some of the inmates at the County jail. Mr. Morris said he has presented information to the County Manager concerning help from Odom Prison. The prisoners work for \$1 a day and have to be supervised.

Commissioner Spruill asked Mr. Morris what Public Works does with old parts that are taken off of the vehicles. Mr. Morris replied that some are turned back in for credit with the parts store. Some parts can be junked. Mrs. Spruill asked what is done with old tires. Mr. Morris replied that tires are recycled with the scrapped tire program at the landfill. Commissioner Spruill asked if anyone received a fee from this. Mr. Morris stated that they purchase tires, and then charge back tires to Departments when the tires are replaced. There is no disposal fee. Mrs. Spruill asked if there are any particular employees that are benefitting from the selling or replacing of tires on a vehicle. Mr. Morris replied that he was not aware of any. Commissioner Spruill asked if he can check on this. Mr. Morris said he will investigate this issue if that is what she is requesting.

Chairman Carter asked if Ms. Turner could investigate the inmate program. Ms. Turner said she has some information, but needs to do a little more research as far as protecting the County, then she will get back to Mr. Morris about it.

Vice-Chairwoman Greene asked about the sales tax issue that was approved during the last election. Ms. Turner asked if she was referring to mixed beverage. Mrs. Greene confirmed. Ms. Turner said she has discussed that issue with Gary Brown and William Flynn, and they are trying to put some language in place within the zoning ordinance. It has to go to the Planning Board first, then it will come back to the Commissioners to address any concerns. Then we also have to hear back from the ABC Commission. After Mr. Flynn puts that language in the zoning ordinance, then it will go through the process.

Chairman Carter reminded the Commissioners again that they will take a tour of the old DSS building after the meeting.

A motion was made by Chester Deloatch and seconded by Virginia Spruill to adjourn. **Question Called: All present voting yes. Motion carried.**

Michelle Nelson, Clerk to the Board
"r.m. 09-03-14"