

**MINUTES
REGULAR MEETING
NORTHAMPTON COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 8, 2021**

BE IT REMEMBERED that the Board of Commissioners of Northampton County met on September 8, 2021 at 6:00 p.m. in the Commissioners' Meeting Room located in the JW Faison Building, 9495 NC Highway 305, Jackson, North Carolina, with the following present: Charles Tyner, Joyce Buffaloe, Nicole Boone and Geneva Riddick-Faulkner. In accordance with N.C.G.S. §166A-19.24, the meeting constituted a remote meeting implementing the use of simultaneous communication.

Dr. Kelvin Edwards, Sr. appeared via teleconference.

Others Present: Holly Taylor, Ted Cole, Robert Murphy, Fred Stowe, Tameka Green, Jonathan Parker, Andy Smith, Donise Harris, Robin Phillips Williams, Tony Burnette, Jaime Mason, Scott McKellar and Barbara Williams.

Call to Order (Tab 1):

Mr. Tyner called the meeting to order.

Moment of Silence and Pledge of Allegiance (Tab 2):

Mr. Tyner called for a moment of silence and followed with an invitation for all present to participate in the Pledge of Allegiance.

Approval of Agenda (Tab 3):

A motion was made by Ms. Boone, seconded by Ms. Faulkner, to approve the agenda for September 8, 2021. **Question Called: All present voting yes. Motion Carried.**

Conflict of Interest (Tab 4):

Mr. Tyner read the conflict of interest statement and asked if any Board member had a conflict with any matter on the approved agenda. No conflict was reported.

Northampton County Refunding Analysis (Tab 5):

Ted Cole, Senior Vice President, Davenport & Company LLC presented a report on refunding the County's Northampton County's debt. A motion was made by Ms. Faulkner by seconded by Ms. Buffaloe to approve the resolution making preliminary findings and authorizing application for approval from the Local Government Commission for general obligation refunding bonds. **All present voting yes. Motion Carried.**

RECESS-NORTHAMPTON COUNTY BOARD OF COMMISSIONERS

CALL TO ORDER GARYSBURG SEWER DISTRICT

A motion was made by Ms. Faulkner seconded by Ms. Boone to approve resolution making preliminary findings and authorizing application for approval from the Local Government Commission for Northampton Garysburg Sewer District general obligation refunding bonds. **All present voting yes. Motion Carried.**

ADJOURN THE GARYSBURG SEWER DISTRICT

RECONVENE THE NORTHAMPTON COUNTY BOARD OF COMMISSIONERS MEETING

Water System Improvements (Tab 6):

Fred Stowe, P.E. Project Manager, Rivers & Associates presented agreements to add Severn Road & Elam Church Road to the Phase VI water system improvements. A motion thereafter was made by Dr. Edwards, seconded by Ms. Buffaloe, to approve the agreement as presented. **Question Called: All present voting yes. Motion Carried.**

School Health Liaison Position (Tab 7):

Andy Smith, Health Director requested approval to create a Public Health Nurse (PHN) School Health Liaison temporary position for the Northampton County Health Department. A motion thereafter was made by Ms. Boone, seconded by Ms. Dr. Edwards, to approve the request as presented. **Question Called: All present voting yes. Motion Carried.**

Human Resources Updates (Tab 8):

Donise Harris, Human Resources Director presented staff statistics and introduced new hire Barbara Williams, Administrative Assistant.

Courthouse Computer Systems Inc. (Tab 9):

Robin Phillips Williams sought approval to enter into an agreement with Courthouse Computer Systems, Inc that will allow citizens to request vital records online. A motion thereafter was made by Dr. Edwards, seconded by Ms. Buffaloe, to approve the request as presented. **Question Called: All present voting yes. Motion Carried.**

Evacuation Staging Area (Tab 10):

Tony Burnette, with the Emergency Management Department presented a Facility Use agreement with the Red Cross to set up Evacuation Staging Areas. A motion thereafter was made by Ms. Faulkner, seconded by Ms. Boone, to approve the request as presented. **Question Called: All present voting yes. Motion Carried.**

Ad Valorem Tax Appeals Motor Vehicles (Tab 11):

Jamie Mason, Tax Administrator presented Ad Valorem Tax Appeals in the amount of \$1,949.78

on 2 appeals. A motion thereafter was made by Ms. Faulkner, seconded by Ms. Boone, to approve the request as presented. **Question Called: All present voting yes. Motion Carried.**

Ms. Mason also presented Ad Valorem Tax appeals in the amount of \$104.69 on 1 appeal. A motion thereafter was made by Ms. Boone, seconded by Ms. Buffaloe, to approve the request as presented. **Question Called: All present voting yes. Motion Carried.**

Monthly Finance Report & Budget Amendments (Tab 10):

Tameka Green, Finance Officer, presented the monthly finance report and budget amendments #4 Contribution to outside agencies CADA and #5 School Health Liaison \$11,5000. A motion thereafter was made by Ms. Buffaloe, seconded by Ms. Boone, to approve the budget amendments as presented. **Question Called: All present voting yes. Motion Carried.**

Citizen Comments/Interim County Manager/Board Comments (Tab 11):

Ms. Buffaloe

Ms. Buffaloe advised everyone to stay safe and sent condolences to the families that lost loved ones during the 9/11 attacks.

Dr. Edwards

Dr. Edwards thanked the workers of Northampton County and encouraged citizens to stay safe with the new emerging variant of COVID.

Ms. Boone

Ms. Boone thanked County staff and encouraged citizens to remain safe.

Ms. Faulkner

Ms. Faulkner thanked citizens for tuning in and announced redistricting hearings held throughout the state.

Mr. Tyner

Mr. Tyner thanked citizens and employees of Northampton County. He also announced the reopening of the Senior Center.

Closed Session (Tab 12):

A motion was made by Ms. Faulkner, seconded by Ms. Boone, that the Board enter into closed session pursuant to N.C.G.S. §§143-318.11(a)(6) Personnel, (a)(3) Attorney-Client Privilege and (a)(4) EDC Report. **Question Called: All present voting yes. Motion carried.**

Adjourn (Tab 14):

There being no further business, a motion was made by Ms. Boone, seconded by Dr. Edwards, to adjourn the Board. **Question Called: All present voting yes. Motion carried.**

Respectfully submitted this 8th day of September, 2021.

Tanya T. Smallwood
Clerk to the Board