

Minutes of the Proceedings of the Commission of North Branch Water & Light
Regular Session
August 29, 2017

CALL TO ORDER: The North Branch Water & Light Commission met in regular session and Matt Falk called the meeting to order at 3:30 p.m.

ROLL CALL: Commissioners present were Matt Falk, Cindy Erickson and Kirsten Hagen-Kennedy. Staff members present were general manager Petsche and office clerk Baumann. City Finance Director Hill was also present.

APPROVE AGENDA: (.36)

Petsche requested that item number eight (rates) be removed from the agenda.

Motion by Hagen-Kennedy, seconded by Erickson to approve the agenda. All voted aye. Motion carried.

PUBLIC COMMENT: (1.07)

None

Minutes (1.12)

Motion by Hagen-Kennedy, seconded by Falk to approve the minutes of the July 18, 2017 regular session meeting. All voted aye. Motion carried.

Payment of Bills (1.29)

Motion by Erickson, seconded by Hagen-Kennedy, to approve payment of bills as presented. All voted aye. Motion carried.

Utility Financial Update (2.41)

Hill stated that the revenues were flat for electric and up approximately 4% for water. Water expenses were up for water while electric was below budget projections. Debt ratio coverages are progressing. Cash continues to improve.

Discussion.

Water Line Discussion (11.42)

Hagen-Kennedy informed the commission about the grant application that the city council approved. WSB is drafting the grant application. The grant would be used for infrastructure in new development areas.

The commission discussed the grant and development areas.

WAC & Trunk Fees (23.25)

Falk asked if the commission needed to permanently restructure fees or create an incentive other than the reduced rates that are already in place.

A discussion regarding fee structure and costs followed.

City staff will bring the commission the developer agreements so a commission can make decisions individually.

Bob Egan's Graduation (51.28)

The commission discussed Egan's graduation where he received an Associate Degree in Applied Science. It was suggested that his accomplishment get posted on the website.

MMUA Summer Conference (53.18)

Falk thought that the conference was very informative. He thought that the commission could create an orientation process for new commissioners, work on public perception, regularly scheduled agenda items and meetings with the city council.

Discussion followed.

Falk asked for a discussion at the next meeting regarding the policy.

Petsche stated that he attended discussions about solar energy, net metering and cyber security.

Discussion.

Hagen-Kennedy left the meeting. (1.18.10)

General Discussion (1.27.18)

Petsche informed the commission that a new bill design being looked at.

Discussion.

Motion by Erickson, seconded by Falk to adjourn the meeting. All voted aye.

Meeting was adjourned at 5:05 p.m.

The next regular session meeting is September 19, 2017 at 3:30 p.m.

Cindy Erickson, Secretary