

**OWOSSO CHARTER TOWNSHIP**

2998 W. M-21  
OWOSSO, MI 48867  
PH (989) 723-9312, EXT. 4  
FAX (989) 723-7353

DATE \_\_\_\_\_

PERMIT # \_\_\_\_\_

RECEIPT # \_\_\_\_\_

**MECHANICAL PERMIT APPLICATION**

Work started without a permit is a violation of township ordinance. Failure to obtain a permit - \$40 administration fee plus necessary permit fees.

**DO NOT START WORK BEFORE A PERMIT IS ISSUED - Incomplete applications will be rejected.**

NEW CONST \_\_\_\_\_ ADDITION \_\_\_\_\_ ALTER/REPAIR \_\_\_\_\_ FURNACE ONLY \_\_\_\_\_ A/C ONLY \_\_\_\_\_ BOILER ONLY \_\_\_\_\_  
PRE-MFD/MOD \_\_\_\_\_ HUD/MFD/DW \_\_\_\_\_ SW OR IN A PARK \_\_\_\_\_ ACC BLDG \_\_\_\_\_ L/P ONLY \_\_\_\_\_

Name of Owner
Address of Job
Twp. Section/Subdivision/Lot
Parcel Number

**CONTRACTOR/HOMEOWNER INFORMATION**

Applicant
Address
City/State/Zip
Telephone Number (with area code)
Homeowner: _____ Contractor: _____
Federal Employer Identification Number
Drivers License Number
Workers Compensation/Disability Insurance Carrier
M.E.S.C. Employer Number
Builder's License Number
Expiration Date

Description of Work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<b>BUILDING DIMENSIONS (Measured In Sq. Feet)</b>
Dwelling: 1st floor _____ 2nd floor _____
Att. Garage _____ Acc. Bldg. _____
<b>BUILDING TYPE</b>
<input type="checkbox"/> Frame <input type="checkbox"/> Masonry
<input type="checkbox"/> Pole <input type="checkbox"/> Structured Steel
<input type="checkbox"/> Reinforced Concrete <input type="checkbox"/> Other _____
<b>FOUNDATION</b>
<input type="checkbox"/> Block <input type="checkbox"/> Poured Wall
<input type="checkbox"/> Wood <input type="checkbox"/> Trenched Footing
<input type="checkbox"/> Ratwall <input type="checkbox"/> Other _____
Please check one and include dimensions:
<input type="checkbox"/> Walkout _____ x <input type="checkbox"/> Reg./Unfin. _____ x
<input type="checkbox"/> Reg./Fin. _____ x <input type="checkbox"/> Crawlspace _____ x
<b>NUMBER OF ROOMS</b>
# of rooms (excluding bathrooms) _____
# of bathrooms _____
# of bedrooms _____
<b>BASEMENT (please note size)</b>
_____ x _____

**PLAN REVIEW REQUIRED.**

A plan review may be required before work is started. Only homes under 3,500 square feet are exempt from plan review.

Have you submitted a plan?  Yes  No

**HOMEOWNERS AFFIDAVIT:** I hereby certify that the mechanical work described above shall be installed by myself in my single family dwelling in which I live or am about to occupy. All work shall be installed in accordance with the Michigan State Mechanical Code and will not be covered, enclosed or put into service until it has been inspected and approved by a township inspector. I will cooperate with the township and assume all responsibility to arrange for and obtain all necessary inspections. SECTION 23a of the State Construction Codes Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibit a person from conspiring to circumvent the licensing requirements of this State relating to persons who perform work on, or construction of residential buildings.

**VIOLATORS OF SECTION 23a ARE SUBJECT TO CIVIL FINES.**

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after the issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance or the date of a previous inspection. Cancelled permits cannot be reinstated.

PERMIT FEES	COST	NO. UNITS	TOTAL
Application Fee (non-refundable)	\$ 50.00		
Underground Inspection	50.00		
Rough Inspection	50.00		
Final Inspection	50.00		
Re-Inspection (ea.)	60.00		
Burners Under 400,000 BTU's	50.00		
Over 400,000 BTU's	50.00		
Solid Fuel Equipment/Water Heater	50.00		
Combined Fuel Furnaces	50.00		
Solar Equipment (Each Panel)	40.00		
<b>AIR CONDITIONING, REFRIGERATION AND HEAT PUMPS</b>			
Air Conditioning Units - 1 1/2 to 15	30.00		
15 to 50 HP	35.00		
Over 50 HP	40.00		
Centrifugal/Absorption Units/Chiller	35.00		
Cooling Towers w/Reservoirs	50.00		
Evaporating Coils	35.00		
Heat Pumps	35.00		
<b>REFRIGERATOR SYSTEMS</b>			
Self Contained Units	25.00		
Under 5 HP (Split System)	30.00		
Over 5 HP (Split System)	45.00		
<b>AIR HANDLERS, SELF CONTAINED UNITS</b>			
Under 1,500 CFM	20.00		
Over 1,500 CFM	45.00		
<b>DEDICATED VENT SYSTEMS</b>			
All Fuel Chimney	20.00		
Class "B" Vent	15.00		
Exhaust Fan - Kit, Bath, Etc.	10.00		
Clothes Dryer	10.00		
<b>HEATERS - GAS FIRED, STEAM/HOT WATER</b>			
Unit Heater - Boiler	40.00		
Infra-Red Heaters	40.00		
Pool Heaters	40.00		
<b>DUCT, GAS PIPING &amp; FIRE SUPPRESSION SYS., Based on Bldg.</b>			
Duct System Under \$2,000.00	20.00		
Each additional \$2,000.00	5.00		
Duct, Underground Per inspection	40.00		
Gas Piping/Main Lines per 100 ft.	20.00		
Each Branch Opening	5.00		
Hydronic/Process-Piping Main Line	10.00		
Line Per 100 Feet	20.00		
<b>FIRE SUPPRESSION SYSTEM</b>			
Single Head Installation	35.00		
Under \$2,000.00	40.00		
Each Additional \$1,000.00	5.00		
<b>MISCELLANEOUS</b>			
Humidifiers	10.00		
Electronic Air Cleaner with Washer	10.00		
Energy Conservation Device	10.00		
Water Heater-Gas, Elect., or Oil Fired	10.00		
LPG/Fuel Oil Main Line	40.00		
Each Additional Underground Line	10.00		
Additional/Safety Inspection (ea.)	40.00		
Plan Review (plus \$75.00 per hr. after)	100.00		
<b>TOTAL FEE TO BE PAID</b>			

OR  
 \_\_\_\_\_ (Homeowners Signature) \_\_\_\_\_ (DATE) \_\_\_\_\_ (Contractors Signature) \_\_\_\_\_ (DATE)

APPROVED \_\_\_\_\_ DATE \_\_\_\_\_