Minutes
Regular City Council Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, February 12th, 2018 – 6:00pm

1. PRELIMINARY
1.1. Invocation and Flag Salute
1.2. Call to Order
1.3. Roll Call

Roll Call: Present Rufus Vance Present Wesley Callahan Present Kelley McGlothlin Present Patrick Redbird Present Shelby Wall Present Tanner Salyer Present Kyle Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA

Kyle made a motion for a flexible agenda. Motion seconded by Tanner Salyer


Item 2.10 moved:

2.10 Discuss/consider/vote to approve the Release of Grant of Right-Of-Way to the City of Anadarko, Oklahoma, A Municipal Corporation given by Western Farmers Electric Cooperative, Inc. (WEFC)
Kenneth explained that WEFC deeded a right of way to the waste water treatment plant in 2001 and have since created a new road for the City to use. The changes were necessary due to federal statutes implemented after 911. WFEC wishes the City to release the easement.

Motion made by Wes Callahan and seconded by Kelley McGlothlin to approve Item 2.10


2.11 Discuss/consider/vote and to enter into an agreement for Ingress and Egress to the property.

Motion made by Kelley McGlothlin and seconded by Wes Callahan to approve Item 2.11


2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council’s request

2.1.1. Minutes from Regular City Council Minutes January 8th, 2018, Special Council Workshop Minutes January 8th, 2018

2.1.2. Check Register for January 2018

2.1.3. Financial Summary January 2018
In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on February 2nd, 2018 by 5:00 pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

Motion made by Rufus Vance and seconded by Tanner Salyer to approve Item 2.1

Roll Call

<table>
<thead>
<tr>
<th>Aye</th>
<th>Rufus Vance</th>
<th>Aye</th>
<th>Wesley Callahan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Kelley McGlothlin</td>
<td>Aye</td>
<td>Patrick Redbird</td>
</tr>
<tr>
<td>Aye</td>
<td>Shelby Wall</td>
<td>Aye</td>
<td>Tanner Salyer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Aye</td>
<td>Kyle Eastwood</td>
</tr>
</tbody>
</table>

2.2. Discuss/consider/file the Chamber of Commerce Report January 2018

David provided his Chamber and Financial Reports for January 2018. Report Filed

2.3. Discuss/consider/vote to approve the short Fiscal 2016 Audit – Item Tabled

2.4. Discuss/consider/vote to approve the annual Cooperation Agreement between Caddo County and the City of Anadarko

Kenneth explained that the agreement is the annual agreement between the City of Anadarko and Caddo County to assist with each other as needed.

A motion was made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.4

Roll Call

<table>
<thead>
<tr>
<th>Aye</th>
<th>Rufus Vance</th>
<th>Aye</th>
<th>Wesley Callahan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Kelley McGlothlin</td>
<td>Aye</td>
<td>Patrick Redbird</td>
</tr>
<tr>
<td>Aye</td>
<td>Shelby Wall</td>
<td>Aye</td>
<td>Tanner Salyer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Aye</td>
<td>Kyle Eastwood</td>
</tr>
</tbody>
</table>

2.5. Discuss/consider/vote to approve an Assurance Agreement between the USDA and the City of Anadarko to purchase a generator for “City Hall” for the City of Anadarko

Kenneth explained that this is a grant with the USDA which pay approximately 55% of the cost of a generator for City Hall. The generator is necessary for City Hall as it houses the City’s administration, utilities, and Emergency Management.

A motion was made by Wes Callahan and seconded by Rufus Vance to approve item 2.5

Roll Call

<table>
<thead>
<tr>
<th>Aye</th>
<th>Rufus Vance</th>
<th>Aye</th>
<th>Wesley Callahan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Kelley McGlothlin</td>
<td>Aye</td>
<td>Patrick Redbird</td>
</tr>
<tr>
<td>Aye</td>
<td>Shelby Wall</td>
<td>Aye</td>
<td>Tanner Salyer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Aye</td>
<td>Kyle Eastwood</td>
</tr>
</tbody>
</table>

2.6. Discuss/consider/vote approve the City Manager to spend $20,000.00 from 66-100-00 WFEC Capital Improvement Fund to be used to complete the Downtown Pocket Park

Kenneth explained the design prepared by Bedrock Nursery and how it flowed with the other downtown projects underway. He request the additional funds to complete the project.

A motion was made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.6

Roll Call

<table>
<thead>
<tr>
<th>Aye</th>
<th>Rufus Vance</th>
<th>Aye</th>
<th>Wesley Callahan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Kelley McGlothlin</td>
<td>Aye</td>
<td>Patrick Redbird</td>
</tr>
<tr>
<td>Aye</td>
<td>Shelby Wall</td>
<td>Aye</td>
<td>Tanner Salyer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Aye</td>
<td>Kyle Eastwood</td>
</tr>
</tbody>
</table>

2.7. Discuss/consider/vote to approve Purchase Order #18-6668 to Bedrock Nursery in the amount of $33,050.00 for the hardscape and landscape at the Downtown Pocket Park

Kenneth requested the council to approve the landscaping purchase order as it is over the amount allowed to be signed by the City Manager and the Mayor.

A motion was made by Kelley McGlothlin and seconded by Wes Callahan to approve item 2.7

Roll Call

<table>
<thead>
<tr>
<th>Aye</th>
<th>Rufus Vance</th>
<th>Aye</th>
<th>Wesley Callahan</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aye</td>
<td>Kelley McGlothlin</td>
<td>Aye</td>
<td>Patrick Redbird</td>
</tr>
<tr>
<td>Aye</td>
<td>Shelby Wall</td>
<td>Aye</td>
<td>Tanner Salyer</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Aye</td>
<td>Kyle Eastwood</td>
</tr>
</tbody>
</table>
2.8. Discuss/consider/vote to approve Resolution 18-01 establishing a written policy outlining some of the “best practices” that should be maintained by the City
Kenneth explained that the Resolution ensures that our policy is in compliance with State Law
A motion was made by Patrick Redbird and seconded by Rufus Vance to approve item 2.8

Roll Call
Aye  Rufus Vance  Aye  Wesley Callahan
Aye  Kelley McGlothlin  Aye  Patrick Redbird
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

2.9. Discuss/consider/vote to approve the “Best Practices Handbook” will ensure stability, accountability, and public confidence in the operations of the City Government
Kelley McGlothlin suggested that approval of the handbook be tabled until the next meeting so that it can be reviewed by council and any changes necessary can be made.
A motion was made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.9

Roll Call
Aye  Rufus Vance  Aye  Wesley Callahan
Aye  Kelley McGlothlin  Aye  Patrick Redbird
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

2.12. Discuss/consider/vote to approve recommended changes to the City of Anadarko’s retirement plan
Kenneth explained that the changes recommended would only apply to employees hired after July 1st, 2018 and that all existing employees would be grandfathered in the current plan. He explained that lowering the rate from 13% to 10% is more consistent with other cities and will enable the city to be more competitive with hiring salaries.
Motion was made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.12

Roll Call
Aye  Rufus Vance  Aye  Wesley Callahan
Aye  Kelley McGlothlin  Aye  Patrick Redbird
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

2.13. Discuss/consider/vote to approve appointments to the Library Board
Kenneth recommended that Penny Chase and Gloria Stern be approved to replace board members who’s terms expire in 2019.
A motion was made by Kelley McGlothlin and seconded by Shelby Walsh to approve item 2.13

2.14. Discuss/consider/vote to enter into executive session per OS 25§ 307 B (1) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee 2.10.1. Shannon Lyons
A motion was made by Kelley McGlothlin and seconded by Tanner Salyer to approve entering executive session.

Roll Call
Aye  Rufus Vance  Aye  Wesley Callahan
Aye  Kelley McGlothlin  Aye  Patrick Redbird
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

2.15. Discuss/consider/vote to reconvene from executive session
A motion was made by Kyle Eastwood and seconded by Kelley McGlothlin for item 2.15

Roll Call
Aye  Rufus Vance  Aye  Wesley Callahan
Aye  Kelley McGlothlin  Aye  Patrick Redbird
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

2.16. Discuss/consider/vote to take action regarding executive session – No action Taken
1. CITY MANAGER’S REPORT –
   - New Council Members Class is March 15th in Lawton
   - We ordered new equipment for the Old Town Park because it is required to kept and maintained by USDA and we cannot apply for grants for Parks without it.
   - Reminder that the Chamber Banquet is February 22, 2018. The AEDA will be presenting awards for businesses in town that are new and/or have made improvements and/or to their businesses.
   - Hoppy Days is being planned. It will be held March 24th at Randlett Park.
   - We are re-working our website to modernize it and create more dropdowns so that it is more user friendly.
   - The City has 3 projects that we will be working on in the next few weeks.
     - New Light are going in downtown
     - The Pocket Park downtown
     - A big project coming to Randlett Park that I cannot discuss at this time.
   - Security glass is being installed in the Utility Billing Department to ensure more security.
   - Friends of the Library will be having their annual book sale from February 27th thru March 3rd.
   - The Police Department Building is being painted. The 1st story is complete and the 2nd story will be finished when the weather warms up.
   - Kenneth is working with the Federal Museum and the Indian Hall of Fame. He is trying to develop a working relationship between the 2 to encourage tourism making both more of a tourist site and we are working on brochures of Anadarko.
   - Peacocks are being purchased for Randlett Park. The goal is to provide additional incentives for people to go to the park and enjoy the experience. Donations are being accepted for purchasing and feeding the birds.

2. COMMENTS BY COUNCIL MEMBERS - none

3. NEW BUSINESS - none

4. ADJOURN
   Motion was made by Wes Callahan and seconded by Kelley McGlothlin to adjourn.

Roll Call     Aye   Rufus Vance     Aye Wesley Callahan
             Aye Kelley McGlothlin Aye Patrick Redbird
             Aye Shelby Wall Aye Tanner Salyer Aye Kyle Eastwood

IN WHITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 12th day of March 2018.

Kyle Eastwood, Mayor  Jo Spanglehour, City Clerk