MINUTES
Regular City Council Meeting - City of Anadarko
Anadarko City Hall
501 W. Virginia, Anadarko, Oklahoma
Monday, July 9th, 2018 – 6:00pm

1. PRELIMINARY
1.1. Invocation and Flag Salute
1.2. Call to Order
1.3. Roll Call

Roll Call
Vacant Present Wesley Callahan
Present	Kelly McGlothlin Present	Tanner Salyer
Present	Shelby Wall Present	Kyle Eastwood

1.4. Hearing Session/Citizen Presentation

The Procedures to follow if you address the council are: The Council requests that you express your ideas in five minutes or less and refrain from any personal attacks or derogatory statements about any City employee, a fellow citizen, or anyone else, whether in the audience or not. The Mayor will limit discussion whenever he deems such an action appropriate to the proper conduct of the meeting. At the conclusion of an open call to the public, individual members of the Council may ask Staff to review a matter or may ask that a matter be put on a future agenda. However, members of the Council shall not discuss or take legal action on any matters during an open call to the public unless the matters are properly noticed for discussion and legal action.

2. AGENDA
2.1. Discuss/consider/vote to approve the consent agenda. All items may be approved by one motion. Any item may be removed at Council’s request

2.1.1. Minutes from Special Public Hearing June 11th, 2018, Regular City Council June 11th, 2018 and Special Meeting June 21, 2018
2.1.2. Check Register for June 2018
2.1.3. Financial Summary June 2018
2.1.4. Discuss/consider/vote to approve payment to OMAG for 1st quarter Property Policy in the amount of $16,904.25
2.1.5. Discuss/consider/vote to approve payment to OMAG for 1st quarter Liability Policy in the amount of $18,657.00
2.1.6. Discuss/consider/vote to approve payment to Sawatzky Construction on Prairie Village Streets payment #2 in the amount of $181,230.81

Motion made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.1 as written

Motion Call
Vacant Present Wesley Callahan
Present	Kelly McGlothlin Present	Tanner Salyer
Present	Shelby Wall Present	Kyle Eastwood

2.2. JT Goombi and Fulmer Sill Law Firm to present to the council the opportunity to join in class action lawsuit against Opioid Epidemic Manufactures – no action taken

2.3. Discuss/consider/file the Chamber of Commerce Report June 2018

David presented his activity report and financial statement to the council. He discussed the interest in the food trucks and provided information regarding the wings and wheels and the fall festival coming up. Kelley McGlothlin mentioned that we need to promote events sooner and more thoroughly. Tanner also suggested the need for better advertising for events. Reports Filed

2.4. Mayor to open bids for RFP 18-04 Ball Park Lighting – Please see attached Bid Tabulation form for RFP 18-04
2.5. Discuss/consider/vote to approve the City Manager to solicit bids for RFP 18-05 a card reader for the fueling system at the Anadarko Municipal Airport
Kenneth requested authorization to solicit bid for RFP 18-05 Fuel Card Reader at the Airport explaining that this expense was budgeted in the CIP’s for this budget.

Motion made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.5 as written

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2.6. Discuss/consider/vote to convert the Edward Jones CD’s into traditional CD’s at one of our local banks as they mature
Kenneth explained that our City Attorney recommended that as the CD’s mature at Edward Jones the City convert them into regular CD’s so that we will not be in a position to possibly lose principal.

Motion made by Wes Callahan and seconded by Kelley McGlothlin to approve item 2.6 as written

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2.7. Discuss/consider/vote to approve spending $10,000.00 from the WFEC Capital Improvement Fund to add to private donations to purchase new Christmas Lights for the City of Anadarko
Kenneth discussed the condition of our existing Christmas Lights and advised that he has found a company with LED lights that are 3D and reasonably priced. He has spoken to several businesses and received significant donations to match the city funds. Kenneth requested approval to transfer $10,000.00 from the WFEC fund and add those funds to the donation funds to purchase new lights for Central Blvd.

Motion made by Kelley McGlothlin and seconded by Wes Callahan to approve item 2.7 as written

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2.8. Discuss/consider/vote to authorize the City Manager to purchase 3 new Ambulance stretcher’s – The purchase contract is comprised of 3 annual payments of $18,919.64 to be paid from EMS Sales Tax Revenue
Greg Stone explained that our existing stretchers are 12 years old and the purchase price with the maintenance agreement along with the trade in of $2500.00 for the old ones makes it more cost effective to replace the old units.

Motion made by Wes Callahan and seconded by Tanner Salyer to approve item 2.7 as written

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2.9. Discuss/consider/vote to approve the year end budget adjustment for 2016 – 2017 for the EMS Sales Tax Budget to accommodate the increased expenses due to significant increased volume of EMS services provided during 2016 – 2017 by $27,860.16 – no action taken

2.10. Discuss/consider/vote to authorize Kyle Eastwood and Kenneth Corn to purchase equipment with a cap of $25,000.00 at St Gregory’s Public Auction
St Gregory’s is having an auction to sell everything as they are closing down. Kenneth and Kyle plan to attend the auction to see if there is anything that the city needs that can be purchased at a reasonable price.

Motion made by Wes Callahan and seconded by Tanner Salyer to approve item 2.10 as written
In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on July 6th 2018 by 5:00 pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

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2.11. Discuss/consider/vote to approve donation and grant fund balances from the 2016 – 2017 budget and carry the balances to the 2018 – 2019 budget.

Kenneth requested council’s approval to transfer the 2016-2017 donation/grant balances to the 2018-2019 budget.

Motion made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.11 as written

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2.12. Discuss/consider/vote to approve the Contract between the City of Anadarko and the Anadarko Chamber of Commerce

The council discussed ways to make the communications and activities more effective. Council wants to visit with chamber board members prior to approving the contract. Item was tabled until the next meeting.

2.13. Discuss/consider/vote to approve the Contract between the City of Anadarko, Anadarko Public Works Authority, and the Anadarko Economic Development Authority and Tom Zynda as City Attorney

Motion made by Kyle Eastwood and seconded by Kelley McGlothlin to approve item 2.13 as written

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2.14. Discuss/consider/vote to approve the contract between the City of Anadarko and John Flynn as Medical Director

Motion made by Kelley McGlothlin and seconded by Wes Callahan to approve item 2.14 as written

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2.15. Discuss/consider/vote to approve agreement between the City of Anadarko and the Delta Community Action Foundation, Inc. for the Sr. Nutrition Center

Kenneth explained that this is a contract renewal and that our Sr Nutrition Center is actually feeding 3 cities in our area.

Motion made by Wes Callahan and seconded by Tanner Salyer to approve item 2.15 as written

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2.16. Discuss/consider/vote to approve Memorandum of Understanding between the City of Anadarko and the Delaware Nation agreeing to maintain a city street (route #6900) while allowing the street to be added to the Delaware Nations’ IRR inventory

Kenneth explained that the city would allow the Delaware Tribe to list the road on their inventory which would continue to enable access for the tribe and the public, but enable the tribe to assist with capital for ongoing repairs.

Motion made by Shelby Wall and seconded by Wes Callahan to approve item 2.16 as written
In Accordance with the Oklahoma Open Meeting Law, the notice of meeting and agenda were posted on July 6th 2018 by 5:00 pm at Anadarko City Hall, 501 W. Virginia, Anadarko, Oklahoma and sent to the Anadarko Daily News, Anadarko, Oklahoma by email or fax.

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Aye  Kelley McGlothlin  Absent  Patrick Redbird  
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

2.17.  Discuss/consider/make recommendations to make changes to one way traffic to seasonal near schools  
Kenneth requested approval to change the one way parking to be limited to school hours only (7am to 4pm) which will ease traffic flow through the areas. Item tabled until next meeting

2.18.  Discuss/consider/make recommendations to make changes to downtown parking  
Kenneth discussed recommendations to limit down town parking to 2 hour parking and save 2 spots in front of The Eatery to 15 minute parking for carry out orders. David with the chamber was asked to talk to the membership and businesses prior to next meeting. Item tabled until next meeting

2.19.  Discuss/consider/vote to approve Ordinance 1291- Medical Marijuana  
After discussion council recommended modifications to ensure no one is grandfathered in.  
Motion was made by Tanner Salyer and seconded by Kelley McGlothlin to approve item 2.19 with the recommended modifications made.

Roll Call  
___  Vacant  Aye  Wesley Callahan  
Aye  Kelley McGlothlin  Absent  Patrick Redbird  
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

Motion was made by Tanner Salyer and seconded by Kelley McGlothlin to approve the emergency clause in Ordinance 1291.

2.20.  Discuss/consider/vote to approve changes to Library Policy changes recommended by the Library Board  
Kenneth explained the Library Board’s recommended changes to policy which were to remove the Genealogy policy as it was dissolved and to implement policy guidelines for power outages.  
Motion was made by Kelley McGlothlin and seconded by Tanner Salyer to approve item 2.20

Roll Call  
___  Vacant  Aye  Wesley Callahan  
Aye  Kelley McGlothlin  Absent  Patrick Redbird  
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

2.21.  Discuss/consider/vote to enter into executive session per OS 25§ 307 B (1) discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public employee, OS 25§ 307 B (2) discussing negotiations concerning employees and representatives of employee groups and per OS 25§ 307B (4) confidential communications between a public body and its attorney concerning a pending investigation, claim, or action.

2.21.1.  6 Month Evaluation of City Manager

2.21.2.  Robinson vs. City of Anadarko

Motion was made by Shelby Wall and seconded by Kelley McGlothlin to enter into executive session

Roll Call  
___  Vacant  Aye  Wesley Callahan  
Aye  Kelley McGlothlin  Absent  Patrick Redbird  
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood

2.22.  Discuss/consider/vote to reconvene from executive session  
Motion was made by Kelley McGlothlin and seconded by Tanner Salyer to reconvene from executive session

Roll Call  
___  Vacant  Aye  Wesley Callahan  
Aye  Kelley McGlothlin  Absent  Patrick Redbird  
Aye  Shelby Wall  Aye  Tanner Salyer  Aye  Kyle Eastwood
2.23. Discuss/consider/vote to take action regarding executive session

Motion was made by Kyle Eastwood and seconded by Kelley McGlothlin to approve the City Managers 6 month review and approve a bonus

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3. CITY MANAGER'S REPORT

- Kenneth provided an update on the AMERESCO Project.
  - We have 19 customer books and 6 of the books have water meter meters installed.
  - Electric meter installations will begin tomorrow
  - Street light installations will start next week
  - Downtown decorative lights will start in a few weeks
- There were 3 baby peacocks born at the park
- There will be a meeting ON 7/17/18 AT 5:30 for residents on David & Knox Street to discuss plans for roads
- Tourism Day was a success. The commerce department has put all of our commercial projects on their site
- Two bill boards advertising Anadarko will be going up soon. One on I44 just north of the Highway 62 exit and one on I40 by Hydro exit.

4. COMMENTS BY COUNCIL MEMBERS - none

5. NEW BUSINESS - none

6. ADJOURN

Motion made by Shelby Wall and seconded by Kelley McGlothlin to adjourn

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IN WHITNESS HEREOF, I hereunto subscribed by name as Mayor of the city council for the City of Anadarko and have caused the stamp of seal of said council to be hereunto affixed to this 13th day of August 2018.

_________________________  _______________________
Kyle Eastwood, Mayor                Jo Spanglehour, City Clerk