City of Anadarko Code of Ordinances – Section 7.2 Parks

Fall of 2017

As Adopted by the Park Board and Approved

by the City Council of Anadarko, OK

P O Box 647 – 501 W Virginia
Anadarko, OK 73005
Phone – 405-247-2481
Fax – 405-247-2866
www.cityofanadarko.org
Chapter 2. Park and Recreational Facilities

Section 7-2-1. Park Board Created.

See section 2-2A-7 of this code.

Section 7-2-2. Consistency with Adopted Plans and Policies.

All expenditures, improvements, additions, construction, maintenance, alterations, demolition, landscaping, etc., within Randlett Park, shall be consistent with any adopted plans, policy resolutions or statements, zoning ordinance requirements, etc., for said Randlett Park, as well as considerate of appropriate guidelines for work on or in historic structures or areas. The city manager shall ensure that all such work, etc. (including requests for exceptions), is reviewed by the planning and preservation review commissions and approved by the city council, as required by applicable rules, regulations, ordinances and policies.

Section 7-2-3. Rules and Regulations.

A. Definitions:

CITY OWNED PARKS: Randlett North and South Parks and Min Park on North 1st Street, Unity Park behind City Hall and Rotary Park. The City Council may designate other parks by resolution that may be owned or leased.

PARK BOARD: A five (5) member park board, recommended by the city manager and approved by the city council.

PARK BOARD MEETING: The park board should establish regular scheduled meetings to be opened to the public and the schedule should be posted no later than December of each year.

PARK SUPERINTENDENT: The supervisor of the park maintenance crew.

B. Authority Of Park Board To Promulgate Rules And Regulations:

1. The park board shall have control and management of all city owned parks and playgrounds. (See article XIII of the city charter.)

2. The board may, by resolution, promulgate rules and regulations for all city owned parks, provided such resolutions are not inconsistent with the ordinances of the city. Resolutions, when adopted by the board and approved by the city council, shall be enforced by the Anadarko police department.

C. Authority To Close Parks:

1. Authorization: The park superintendent is authorized to close any or all city owned parks when such closing is necessary for the public safety and welfare or for the protection of public property.

2. Council Power Not Limited: Nothing in this subsection shall be construed as limiting the power of the city council to close any or all city owned parks under the provisions of applicable state law.

D. Prohibited Acts: The following acts or omissions shall be prohibited upon any city owned park property:

1. Camping: Camping other than in an RV park upon any part of park property which is not specifically designated and posted as a camping area by the park superintendent.

2. Swimming: Swimming in the river in any area within the city owned park.

3. Speed Of Vehicles: The speed of automobiles or other vehicles shall be at a rate not to exceed fifteen (15) miles per hour.

4. Damaging Trees Or Shrubs: Chopping, breaking, driving nails in putting wire around, or damaging trees or shrubs in any manner within the city owned parks.

5. Flowers: Entering flowerbeds or taking flowers therefrom.

6. Digging For Bait: Digging for bait or for any purpose within the city owned parks.

7. Loaded Firearms: Being in possession of any loaded firearm within any city owned parks.

8. Animals: Permitting any loose dogs, horses or domestic animals of any kind in a city owned park.

9. Moving Park Furniture, Written Consent: The removal of any furniture or anything else from one place in the park or from the park without written consent from park superintendent.

10. Advertising: Advertising of every kind and nature, unless approved by the park board.

11. Killing Of Wildlife: To chase, capture, injure or kill wildlife in any city owned park except for aquatic life.

12. Driving Vehicles Prohibited In Certain Areas: Driving of any motor vehicle in any area marked or chained off, on any ball field, on the jogging trail or on the walk bridge across the river.

13. Throwing refuse In River Of Park: Throwing or depositing in the water of the Washita River or upon the land of the city owned park, refuse of any kind, or any substance which by its decay or putrefaction would tend to contaminate the water or adjacent soil or would be offensive.


15. Moving rocks, Gravel Or Soil: Moving or displacing rocks, gravel or soil, digging holes or building of mounds or moving or displacing the bank protection or riprap along the river.

16. Damaging picnic Tables, Signs, Fences: Damaging, destroying, displacing or removing picnic tables, or seats, signs, fences, guard- rails or any other public property manmade or naturally growing.
17. Drunkenness, Gambling; Disorderly Conduct: Use or drinking intoxicating beverages, drunkenness, gambling or engaging in dis-orderly, unchaste, or lewd conduct; habitual loafing or sleeping on the ground or benches, making, aiding or assisting in making of any disorderly noises, riot or breach of peace.

18. Metal Detectors; Digging On Ball Fields: The use of metal detectors may be used, however no digging of any kind for any reason will be permitted on any of the ball fields.

19. Unsupervised Children: Children under the age of ten (10) years old shall be directly supervised by a person above the age of sixteen (16) years old or an adult.

20. Access To The Dam: No person shall have access to the dam and anyone found on the dam will be considered to be trespassing.

E. Non-liability Of City Provided Before Issuance Of Permits: Before any permit or reservation required shall be issued, the party applying therefor, in consideration of the issuance of the permit, shall agree in writing to release the city, and any person acting for or on behalf of the city, from all liability from accidents that may occur on the lands of all city owned parks whether or not such accident is caused by negligence of the city. Said agreement shall be binding upon the heirs, executors, administrators and assigns of said party from whom the application for a permit is made.

F. Right Of City To Negotiate Contracts For Concession: The city reserves the right to negotiate and enter into contracts granting con-cessions upon any and all city owned parks covering the privilege of selling of cold drinks, food or other confections.

G. Fishing:

1. State And Federal Regulations Applicable: All state and federal regulations regarding fishing and hunting or the taking of fish or limits of catch must be observed within the city owned parks.

2. Restrictions On Type Of Fishing Equipment:
   i. Nets, Seines: No nets, traps, gigs, spears, trammel nets or seines of any kind shall be used.
   ii. Minnow Traps: Each person holding a fishing license shall be allowed one minnow trap having a tunnel entrance which shall not exceed eighteen inches (18") in any dimension.

3. Use Of Unbaited Hook To Snag Fish Prohibited: No person shall engage in the "snagging" "pulling," or "jerkling" an unbaited hook through the water for the purpose of hooking or snagging fish.

4. Minors: No minor under the age of ten (10) years old shall be unsupervised fishing in the city park.

H. Boats: All boats shall comply with the Oklahoma boating safety regulation act, as amended, in addition to the following requirements and rules:

1. Life Preservers: All boats shall be equipped with one approved life preserver for each person in such boat.

2. Maximum Boat Speed: All boats shall observe a five (5) mile per hour maximum speed limit within the park area.

3. Prohibited Area: Boats shall not approach within three hundred feet (300') of the dam above or within one hundred feet (100') below the dam.

I. Picnic Shelters: The following rules and regulations shall be in effect for the procuring and use of the picnic shelters in the city owned parks:

1. Reservation and Use Fee and Deposit:
   i. There is hereby levied a charge of twenty-five dollars ($25.00) per day for the reservation and use of each picnic shelter in Randlett Park and a twenty-five dollar ($25.00) refundable cleaning deposit to be made at the time reservations are made at all city parks. Cleaning deposits will only be refunded after an inspection by park staff to ensure proper cleanup in all city parks. Patrons requesting electrical service shall pay a twenty-five dollar ($25.00) per day usage fee at all city parks.
   ii. Nonprofit organizations are exempt from the twenty-five dollar ($25.00) reservation fee. All nonprofit organizations must register with the city and provide a copy of their nonprofit status with the IRS and the Oklahoma tax commission.

2. Time Limit on Making Reservations: Reservations may not be made more than ninety (90) days in advance. Reservations canceled within fourteen (14) days from the time of event are nonrefundable.

3. Multiple Reservations, Time Period: A group may not have more than two (2) reservations within a thirty (30) day period unless special permission is granted.

4. Cancellation of Reservations: The park board, acting through its representative, reserves the right to cancel reservations for groups not using the shelter in accordance with the rules and regulations for city owned parks.

5. Decorating Shelters: Plans for decorating the shelters must be approved prior to any installation taking place.

6. Charging for Food or Drink: Only nonprofit organizations may collect for food or drink at any shelter and the proceeds must be donated to a charitable or public service activity.

7. Leaving Shelter In Clean Condition: The group using the shelter assumes the responsibility of leaving the shelter in clean condition.
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8. Blocking Pedestrian or Vehicular Traffic: No blocking of roads or interference with pedestrian or vehicle traffic may occur.

J. RV Campsites: The thirty-five (35) RV pads are provided for rental and have electrical hookups at each site. Water is available but not at each individual site. The following rules apply:

1. Camping Fees; Collection Procedure: The fee for camping overnight is eleven dollars ($11.00) and shall be collected by the park department during the hours of eight o'clock (8:00) A.M. and five o'clock (5:00) P.M. daily Monday through Friday and by the police department five o'clock (5:00) P.M. to eight o'clock (8:00) A.M. Monday through Friday and on all Saturdays and Sundays. All camping fees shall be paid in advance.

2. Time Limit for Parking: The time period for RV camping shall be fourteen (14) days in the park and then three (3) days out. A person wishing to stay longer than fourteen (14) consecutive days may gain approval by applying for an exception to the park board.

3. Group Reservations Made in Advance: Groups may reserve the RV pads in advance; reservations must be made at least thirty (30) days prior to date needed.

4. Compliance with Park Rules and Regulations: All applicable park rules and regulations must be observed by the RV users.

5. Single Camping Unit Per Pad: Only one camping unit per pad will be permitted.

6. Group Use, Picnic Shelter Assigned: When ten (10) or more camping units per club or organization use the park, the picnic shelter shall be assigned to them.

K. Curfew Established: There is hereby established a curfew for all city parks of ten o'clock (10:00) P.M. Sunday through Saturday except those attending an organized activity.

L. Ball Fields:

1. Names and Designation of Ball Fields: The city park system has three (3) lighted ball fields and one unlighted ball field. The ball field on the south side of the Washita River is called Randlett Field; the first ball field on the north side of the river is called Randlett Baseball Field; the middle ball field is called Dan Bell Field and the unlighted field is called Little League Field.

2. Reservations: Reservations for the use of any of the ball fields must be obtained prior to use. All deposits and fees shall be paid at the time of reservation.

3. Board Approval: The park board must approve all reservations through its representative prior to use.

4. Deposit and Rental Fees: A deposit and rental fees will be required on all fields for use.

5. Nonprofit Use of the Ball Fields: Nonprofit organizations that are recognized by the IRS or the Oklahoma tax commission may have their fees waived by a vote of the park board after they have made the request and submitted their schedule for the season. The park board reserves the right to provide an exemption to the IRS status to allow an organization providing services to the youth to complete the process. In the interim, the park board shall require a registration of all expenses and revenue be submitted to ensure that no profit is being made for purposes other than supporting the youth programming.

6. Ball Field Use Requirements:

i. Advance Reservations: Reservations of the ball fields must be made at least seven (7) days in advance, except in case of a cancellation. (After a cancellation of a reservation occurs, the field will be open on a first come, first served basis.) Deposit is nonrefundable if field is not reserved by another user.

a) Organized groups that wish to use the ball fields shall submit their schedules for the coming year by the following deadline in order to have first priority for reservations:

Youth baseball shall be March 31.

Adult leagues and tournaments shall be submitted by April 15.

T-ball, girls softball and machine pitch shall be submitted by April 30.

b) Payment of deposit and fees for organized groups shall be at least three (3) business days prior to use. Failure to make payment of deposits and fees will result in the cancellation of the remaining reserved schedules and future reservation will require payment and fees in advance.

ii. Approval of Reservations: Reservations will be approved by the park board or its designee.

iii. Deposit and Rental Fee: A deposit of one hundred fifty dollars ($150.00) per field shall be required for the use of the field and a rental fee of one hundred twenty-five dollars ($125.00) for one day's use or two hundred twenty-five dollars ($225.00) for two (2) days' use. A user must obtain the permit or use the fields through the city clerk or designee:

a) Deposit amount shall cover fifty dollars ($50.00) for the keys to each ball field and one hundred dollars ($100.00) for the cleanup of the ball fields and the immediate area around the fields including the restrooms.

b) The deposits will be returned to the user upon
return of the keys and satisfactory cleanup of
the field and area (Park superintendent must
certify that the area has been cleaned.)

c) No duplicate keys shall be made from the keys
issued.

d) The user shall be responsible for all damages
that may occur to the ball field during their use
of the field.

e) The use of the concession stand building shall
be negotiated with the park board acting
through its representative.

(I) Nonprofit organizations may negotiate the
free use of the concession stands, provided they
are incorporated and hold a tax exemption
status. The revenues derived from the use of
the concession stand must be used in the
operations of their immediate league.

(II) For users who wish to operate the
concession stand for profit, the fee shall be
twenty-five dollars ($25.00) per day in addition
to the rental and deposit for the use of the field.
Each concession will have its own keys and
shall be returned to the park department the
next business day. Failure to return the key by
the deadline will result in a new lock placed on
the concession stand and the renter will be
charged for the new lock.

(III) For organized league users, the use of the
concession stand shall be negotiated on a
percentage basis by the park board unless all
the revenues are used for direct cost of the
league program. Example: league fees in state
or national programs, umpires, field equipment,
etc. Organized groups may not store their
belongings or concession products in the
concession stand.

f) There will be no softball permitted
on the Randlett Baseball Field on
the north side of the Washita River.

g) No work, additions, deletions or
alterations shall be made to any
city owned ball field or building
without prior approval of the park
board or the park superintendent.

h) Lights at the ball field shall not be
turned on until thirty (30) minutes
before dusk. No lights shall be
used on any field unless it has
been rented for use. You must
have a permit for use. Failure to do
so will result in fine for the theft of
utilities. Lights shall not be used for
practice unless approved by the
park superintendent.

i) All equipment owned by the city
including, but not limited to, bases
and scoreboard controllers shall be
returned to the city no later than
the first business day following the
rental. All city property will be
stored and checked out through the
parks department. Failure to return
equipment will result in a late fee of
twenty-five dollars ($25.00) a day
and may lead to the revocation of
park privileges.

M. Basketball Courts: The basketball courts located in
Randlett Park are provided for the use of the public.
Reservation for use of the courts may be obtained
in the same manner as for other facilities in city
owned parks.

N. Amendments to Rules and Regulations: These
rules and regulations may be amended in the
following manner: The park board must pass a
recommendation for amendment to the city council
which may by resolution or ordinance amend
these rules and regulations on a majority vote.

O. Saving Clause: All rules and regulations for the
city owned parks previously adopted are hereby
repealed, however the above rules and regulations
are not intended to alter, change or repeal any
ordinance or code provision of the city other than
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