

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS**

June 2, 2015

- 1A. Chairman Gaalswyk convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, June 2, 2015 with the flag pledge in the Board Room of the Courthouse Annex, Walker, MN. Commissioners present: Downham, Gaalswyk, Kangas and Peterson. Commissioners absent: Bruns.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Josh Stevenson	Land Commissioner	Sharon Anderson	Auditor-Treasurer
Tom Saxhaug	State Senator District 5	Tom Anzelc	State Representative 5B
John Persell	State Representative 5A	John Ringle	ESD Director
Dave Bubser	Rainforest Alliance	Amy Rand	Land Department
Kevin Dahlman	Land Department	Christopher Strandlie	County Attorney
Tom Burch	Sheriff	Kristopher Lyytinen	Highway Department
Scott Wilson	Cass Co. HRA Director	Sandra Shade	Cass Co. HRA member
Paul Ritter	Cass Co. HRA member	Wendy Shevich	Self
Tim Richardson	Central Services Director	Jim Ballenthin	Self
Monica Lundquist	Brainerd Dispatch	Gail DeBoer	Pilot Independent
Allan Olson	Cass Lake Times		

- 1B. M/S/P Kangas, Peterson - To approve the agenda items for discussion as presented and the addition of Item 2A.22. (Authorize - HHVS Director Wells to execute the Master Subscriber Agreement for MN Court Data Services for Governmental Agencies dated March 31, 2015). Unanimous.

- 2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Downham, Kangas - To waive reading and approve the consent agenda as amended. Unanimous.

Approve - Board Minutes of May 19, 2015.

Approve - Auditor warrants dated May 14, 2015 in the amount of \$331,276.75.

Approve - Auditor warrants dated May 21, 2015 in the amount of \$1,137,729.26.

Approve - HHVS Commissioner warrants dated May 22, 2015 in the amount of \$237,297.34.

Approve - HHVS Auditor warrants dated May 22, 2015 in the amount of \$55,356.76.

Approve Personnel Items - A. Budgeted positions scheduled for replacement: 1. Receive & file - Notice of appointment of Jake Schultz, County Agency Social Worker, grade 30, step 1 to fill position vacated by Jill Geroy effective June 9, 2015. 2. Receive & file - Notice of appointment of Karina Mellen, County Agency Social Worker, grade 30, step 1 to fill position vacated by Yvonne Hammerschmidt effective June 15, 2015. 3. Receive & file - Notice of resignation of Cindi Becker, Eligibility Worker, effective June 5, 2015, and receive and file the notice of intent to fill budgeted Eligibility Worker, Grade 22. B. Positions scheduled for no replacement at this time. None. C. Other. 1. Receive & file - Notice of probation completion for Danielle Smith, County Agency Social Worker-CPS, grade 30, step 02, on June 1, 2015. 2. Receive & file - Notice of probation completion for Karen Eischens, County Agency Social Worker, grade 30, step 04, on June 1, 2015. 3. Receive & file - Notice of completion of temporary assignment of Renee Gale, Eligibility Worker effective June 5, 2015.

Approve licenses - Tobacco: Legacy Glassworks Legacy Glassworks, LLC, Turtle Lake. On Sale Intoxicating including Sunday: Huddle's South Shore Resort Huddle's South Shore Resort, Inc., Pine Lake; Maxson Van Eps Post American Legion 368, Powers; Hiawatha Beach Resort Hiawatha Beach Resort, Inc., Leech Lake. On & Off Sale Intoxicating including Sunday: Anchorage Inn JL Anchorage, LLC, Inguadona; The Village Inn JC2 Investments, Crooked Lake. Wine/Beer including Sunday: Long Bow Golf Club Long Bow Golf Club, LLC, Leech Lake; Shores of Leech Lake RV, Yacht Club & Cottages Mitchell & Mara Loomis, Shingobee. Off Sale Intoxicating: Lake Country Grocery & Liquor Sara & Chris Smith,

Crooked Lake; Y Bottle Shop TGL Corp, Shingobee. Gambling: Remer Vol. Fireman's Relief Assn. @ The Pickled Loon Saloon, Shawn Dickson, Remer Twp.

Approve - Resolution No. 24-15 Cass County Ski, Snowmobile, & All-Terrain Vehicle GIA Trail assistance for years 2015-2016.

Commissioner Downham offered Resolution No.24-15 and moved its adoption, Commissioner Kangas seconded: BE IT RESOLVED, that the Board of Commissioners of Cass County, Minnesota, hereby approves applications for the 2015-2016 grant-in-aid assistance for:

Cass County Ski Trails

- Hiram
- Goose Lake
- Washburn Lake
- Cut Lake

Snowmobile Trails

- Arctic
- Aspen
- Brush Pilots
- Chippewa
- Eagle Country
- Heartland
- Hiram
- Lost Girl
- Wadena Trail Breakers
- Paul Bunyan
- Pipeline
- Snoway 1
- Snowsnake
- Soo Line
- Triville
- Winnie Loop
- Wood Lake

All-Terrain Vehicle

- Soo Line
- Emily-Outing Trail

Resolution No. 24-15 was adopted by majority vote: Ayes: Downham, Gaalswyk, Kangas, Peterson. Absent: Bruns. Nays: None.

Approve - Amendment No. 1 additional funds in the amount of \$3,565 to support the Cass County/Leech Lake Wellness Court, CFDA20.608.

Authorize - Payments to Lucachick Architecture, Inc. (Invoice#LA12303, Invoice#LA12305, Invoice#LA12306) in the total amount of \$3,196.03, Highway Shops (source of funds from Capital Fund – Garages & Capital Outlay Bldgs.).

Receive & file - HHVS Cash Account Balance Comparison and Child Service Costs through April 2015.

Approve - MOU with AFSCME Local #2195 HHVS Unit Article XXI, Section 21.3 providing participation in the MN State Retirement System Health Care Savings Plan effective June 1, 2015.

Approve - HHVS purchase of service contract Regional Administrative Agency Cooperative Agreement for Fraud Prevention Investigation Program with Todd County July 1, 2015 through June 30, 2017.

Appoint - John Warren to the HHVS Advisory Committee (unexpired term of veteran representative Don Fowler ending December 31, 2015).

2015 Hay Stumpage Bids

TRACT #	PERMIT AREA & ACRES	MINIMUM BID	BIDDER NAME	BID
1	19-134-31 (3ac)	\$25.00	Larry Converse	\$28.00
2	1-136-32 (26ac)	\$78.00(\$3/ac)	Tony Dumpprope	\$300.00
3	29-138-32 (3ac)	\$25.00	Rodney Aker	\$25.00
4	10-140-25 (8ac)	\$25.00	Terry Mejdrich	\$25.00

M/S/P Downham, Kangas - Award 2015 Hay Stumpage Permits: Tract #1 (19-134-31; May Township) to Larry Converse for \$28.00; Tract #2 (1-136-32; Poplar Township) Tony Dumpprope for \$300.00; Tract #3 (29-138-32; McKinley Township) to Rodney Aker for \$25.00; Tract #4 (10-140-25; Smoky Hollow Township) to Terry Mejdrich for \$25.00. Unanimous.

Approve - Resolution No. 25-15 supporting the recommendation of Cass County Health, Human and Veterans Services to approve Medica and UCare as Managed Health Care Organizations (MCO's) providing services in Cass County.

Commissioner Downham offered Resolution No.25-15 and moved its adoption, Commissioner Kangas seconded:

WHEREAS, the Minnesota Department of Human Services has published a Request For Proposals to provide health care services to recipients of Medical Assistance and MinnesotaCare in 87 Minnesota counties including Cass County; and
WHEREAS, the Minnesota Department of Human Services has requested County evaluations and recommendations regarding the RFP proposals from each respective county; and
WHEREAS, Blue Cross Blue Shield Blue Plus; HealthPartners; Medica; and UCare submitted proposals to provide managed health care services in Cass County; and
WHEREAS, representatives of Cass County Health, Human and Veterans Services have reviewed and evaluated the proposals; and
WHEREAS, Medica and UCare have submitted proposals suitable to meet our needs through RFP reviews.
WHEREAS, representatives of Cass County Health, Human and Veterans Services recommends limiting Managed Care Organizations (MCOs) providing managed health care services in Cass County to two (MCOs).
THEREFORE, BE IT RESOLVED that the Cass County Board of Commissioners supports the recommendation of Cass County Health, Human and Veterans Services approving Medica and UCare as Managed Care Organizations (MCOs) providing managed health care services in Cass County.

Resolution No. 25-15 was adopted by majority vote: Ayes: Downham, Gaalswyk, Kangas, Peterson. Absent: Bruns. Nays: None.

Receive & file - Notification from the MacArthur Foundation Safety & Justice Challenge Grant, that Cass County was not selected.

Approve - 2015 FSC/Rainforest Alliance Re-Assessment Audit agreement that serves as a contract between Cass County and Smartwood to conduct the 2015 Re-Assessment 5 Year Audit.

Approve - Letters of support for National Joint Powers Alliance Innovation Funding Program (NJPA) for Region 5 shared contract manager position, Morrison County/Apple Tree Dental, and Cass County EDC for Project Management and Economic Development Reporting.

Receive & file - Crow Wing County Jail 2014 Annual Report.

Receive & file - Timber auction results of Thursday, May 28, 2015, totaling 4,881.50 cords plus 170.20 mbf saw timber totaling \$153,477.00.

Authorize - HHVS Director Wells to execute the Master Subscriber Agreement for MN Court Data Services for Governmental Agencies dated March 31, 2015.

- 2B. Administrator Yochum summarized the Citizen Budget Committee Meeting held on Friday, May 22, 2015. As requested by the County Board the Committee met to discuss the Cass County HRA request for an annual property tax levy of \$50,000.00. Mr. Yochum reported that the recommendation of the Citizen Budget Committee is to forgive the December 16, 2014 HRA promissory note and to respectfully decline the option of a special levy approach to HRA funding, but rather, to utilize the annual County budget process. Cass County HRA Director Scott Wilson expressed appreciation for consideration of the loan forgiveness and plans to utilize the County budgeting process if the County Board accepts the recommendation of the committee.

M/S/P Peterson, Gaalswyk – To approve the recommendation of the Citizen Budget Committee by hereby forgiving the repayment of the December 16, 2014 HRA promissory note and to respectfully decline the option of a special levy approach to HRA funding, but rather, to utilize the annual County budget process. Unanimous.

- 3B. MN State Senator District 5 Tom Saxhaug, MN State Representative 5B Tom Anzelc, and MN State Representative 5A John Persell discussed the 2015 regular session as well as the upcoming special session. The Board thanked the legislators for the update. No action was taken.
- 3A. Dave Bubser of Rainforest Alliance discussed the Forest Stewardship Council certification history. Cass County has been certified since July 1, 2000, represents the 7th largest land area certificate (out of 51 in the nation), and the 9th oldest continuously certified forest management certificate in the United States. Mr. Bubser congratulated the Cass County Land Department for the high level of professionalism in forest resource management. Mr. Bubser presented Cass County a certificate recognizing the Cass County Land Department. Land Commissioner Josh Stevenson acknowledged Forest Resource Manager Amy Rand for her leadership in maintaining FSC Certification.

M/S/P Kangas, Peterson – To receive & file the Rainforest Alliance Forest Stewardship Council certificate report and to express the Board's appreciation to the Cass County Land Department staff for their exemplary service. Unanimous.

- 4A. ESD Director John Ringle presented the first quarter Planning and Zoning Activity Report. Normally the first quarter is the slowest in terms of permit activity with about 10% of the annual permit activity, however, first quarter 2015 revenue was \$53,073 versus \$25,867 in the first quarter of 2014. 2015 first quarter was the third highest since ESD began tracking in 2000 (peak years of 2006 and 2007 were only slightly higher). 249 zoning actions took place in this year's first quarter versus 162 actions in last year's first quarter and the trend is continuing into the second quarter. Director Ringle also added that the ESD staff has been busy, but able to keep up with the increasing demand for services.

M/S/P Peterson, Kangas – To receive & file the first quarter ESD Planning and Zoning Activity Report. Unanimous.

5. Auditor-Treasurer Sharon Anderson summarized the 2016 - 2020 updates to the Cass County Capital Improvement Plan and noted changes from the last draft presented at the Tuesday, May 5, 2015 Board meeting. Administrator Yochum discussed fund balance trends and long term planning considerations. Central Services Director Tim Richardson discussed the deferred maintenance program. County Attorney Christopher Strandlie expressed a need for additional courthouse security. Sheriff Tom Burch informed the Board that he will report to the Board at the next regular board meeting of Tuesday, June 16, 2015 regarding E911 dispatch center equipment replacement. No one from the public requested to be heard and no written comments were received after publishing the public hearing notice.

M/S/P Kangas, Peterson – To approve the adoption of the 2016 - 2020 Capital Improvement Plan as presented and post the adopted plan on the Cass County Website. Unanimous.

6. County Administrator Yochum discussed upcoming meetings including: a. AMC District II meeting, Wednesday, June 3, 2015, Northern Township Hall, 445 Town Hall Road, NW, Bemidji, MN. b. Cass County Board of Equalization Monday, June 15, 2015, beginning at 2:00 p.m., in the Commissioners Board Room, Courthouse Annex, Walker, MN. c. Board of Commissioners will tour the Northern Sales & Mfg. Ice Castle Fish Houses, 2620 Highway #371, Pine River, MN on Tuesday, June 16, 2015, beginning at 3:00 p.m. prior to the Commissioners regular Board meeting on Tuesday, June 16, 2015, beginning at 6:00 p.m. at the Ansel Township Hall, located at 8144 County #20, Sebeka, MN.
7. Chairman Gaalswyk adjourned the meeting at 10:38 a.m.

SIGNED: _____
Neal Gaalswyk, Chairman
Cass County Board of Commissioners

ATTEST: _____
Robert H. Yochum
Cass County Administrator