

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
August 31, 2010**

Chairman Demgen convened the special meeting of the Cass County Board of Commissioners at 1:00 p.m. on Tuesday, August 31, 2010, with the flag pledge, in the Land Department Meeting Room, Backus, MN. Commissioners present: Demgen, Downham, Dowson, Kangas, and Peterson. Commissioners absent: None.

Others present for the special meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert H. Yochum	County Administrator	Larry Wolfe	Chief Financial Officer
Sharon K. Anderson	Auditor-Treasurer	David Enblom	Highway Engineer
Kris Lyytinen	Highway Department	Laura Hadrava	Highway Department
Lori Koch	Highway Department	Todd Schultz	Highway Department
Scott McAllister	Highway Department	Thomas Hill	Highway Department
Bob Kadus	Highway Department	Monica Lundquist	Brainerd Dispatch
Gail DeBoer	Pilot Independent		

1. Highway Engineer David Enblom introduced Cass County Highway Department employees in attendance: Kris Lyytinen Assistant Highway Engineer, Laura Hadrava Construction /Design Engineer, Lori Koch Fiscal Supervisor, Area Maintenance Foremen Todd Schultz, Scott McAllister, Bob Kadus, and Field Services Manager Thomas Hill.
2. Engineer Enblom presented funding and cost trends related to County State Aid roads. Mr. Enblom also discussed construction funding trends for County Roads, and Federal projects on County State Aid roads. By consensus the Board requested that Mr. Enblom present a status report on possible Federal priorities at the September 7, 2010 Leech Lake Band – County Board joint meeting.
3. Assistant Highway Engineer Kris Lyytinen explained the pavement condition documentation process on County State Aid roads and presented video segments of several routes. Engineer Enblom discussed the existing five year plan and possible amendments contingent upon financing.
4. Mr. Enblom discussed equipment cost trends, and financial model options to meet the Departments' future needs. By consensus the Board requested that Mr. Enblom, Administrator Yochum, and Chief Financial Officer Wolfe present recommendations to meet projected equipment and road construction needs.
5. Highway Engineer Enblom discussed the Minnesota statewide highway safety planning process administered through an Area Transportation Planning Group of 12 Central MN Counties.
6. Engineer Enblom discussed the Americans with Disabilities Act (ADA), reviewed recent Federal requirements and discussed possible policies to achieve compliance. Mr. Enblom will recommend related action at a future meeting.
7. Chairman Demgen adjourned the meeting at 2:45 P.M.

SIGNED: _____
Jim Demgen, Chairman
Cass County Board of Commissioners

ATTEST: _____
Robert H. Yochum
Cass County Administrator