

TRANSCRIPT AND REPORT OF PROCEEDINGS
 CASS COUNTY BOARD OF COMMISSIONERS
 COUNTY OF CASS
 February 15, 2011

- 1A. Chairman Dowson convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, February 15, 2011, with the flag pledge, in the Land Department Meeting Room, Backus, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Josh Stevenson	Land Commissioner	Tom Burch	Cass County Sheriff
David Enblom	Highway Department	Kris Lyytinen	Highway Department
Erick Hoglund	Chief Deputy Sheriff	Christopher Strandlie	County Attorney
Kevin Lee	North Memorial Ambulance	Gary Pearson	North Memorial Ambulance
Gail DeBoer	Pilot Independent	Monica Lundquist	Brainerd Dispatch

- 1B. M/S/P Peterson, Kangas - To approve the agenda items for discussion as presented and the addition of Item. 2A10 (Receive & file – Certificate of Appreciation and notice of resignation of Michel Tiedeman, HHVS Office Support Specialist, effective February 22, 2011, and receive and file the intent to fill the budgeted open HHVS Office Support Specialist position vacated by Michel Tiedeman.), and Item 2D. (Approve Resolution No. 14-11 supporting appointment of Robert Ostlund to fill the District Eight seat on the University of Minnesota Board of Regents), and the deletion of Item 2A.30 (Approve out of state travel for training – Highway Field Services Manager, Tinaja Hills, AZ on March 21 – 25, 2011). Unanimous.

- 2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Downham, Gaalswyk – To waive reading and approve the consent agenda as amended. Unanimous.

Approve - Board Minutes of February 1, 2011.

Approve - Auditor manual warrants (Batch #1) dated January 2011 in the amount of \$1,602,981.15.

Approve - Auditor manual warrants (Batch #2) dated January 2011 in the amount of \$67,282.26.

Approve - HHVS Auditor warrants dated January 31, 2011 in the amount of \$16.00.

Approve - Auditor warrants dated February 3, 2011 in the amount of \$218,987.92.

Approve - HHVS Commissioners warrants dated February 4, 2011 in the amount of \$40,548.46.

Approve - Auditor warrants dated February 4, 2011 in the amount of \$95,429.69.

Approve - Auditor warrants dated February 10, 2011 in the amount of \$ 516,768.27.

Receive & file - Monthly Budget Reports.

Approve personnel actions - A. Budgeted positions scheduled for replacement - Receive & file - Appointment of Kaleb Bessler, Certified County Assessor position Grade 26, Step 2, effective on February 16, 2011. Receive & file - Appointment of Janet Wedan, Sheriff's Office Dispatcher position grade 21, step 1, effective February 7, 2011. Receive & file - Appointment of Tara Hokuf, Sheriff's Office Dispatcher position grade 21, step 1, effective February 7, 2011. Receive & file - Appointment of Rick Wolske to the Bryan Welk vacancy and receive & file intent to fill the budgeted position vacated by Rick Wolske. Receive & file - Notice of District Courts' intention to fill the budgeted position of Director of Probation, grade 40. Receive & file - Notice of District Courts' intention to fill the budgeted position of Office Manager, grade 24. Receive & file – Certificate of Appreciation and notice of resignation of Michel Tiedeman, HHVS Office Support Specialist, effective February 22, 2011, and Receive and file - Intent to fill the budgeted open HHVS Office Support Specialist position vacated by Michel Tiedeman. B. Positions scheduled for no replacement: None. C. Other - Receive & file -Transfer of Nina (Sue) Gray to Deputy Auditor-Treasurer I, Grade 18, Step 1, effective February 15, 2011.

Approve Licenses - On & Off Sale 3.2 Beer - Grand Vu Lodge - Grand Vu Lodge, Inc. Turtle Lake; Big Rock Resort - Big Rock Resort Owners Assoc., Turtle Lake; Red Wing Lodge - Kyle Benjamin, Turtle Lake; Black Bear Golf - Black Bear Golf, LLC, Pine River Twp. Gambling - Young at Heart Senior Club - Mary Jane K Lewis, Kego.

Receive & file - Cass County EDC January 2011 Activity Report.

Receive & file - Timber auction results of January 27, 2011 totaling 7,955 cords in the amount of \$190,792.96.

Approve - Resolution No.10-11 execution of 2010 State Homeland Security Grant with MN Public Safety (2010-SHAP-00736) - \$30,500.00, Cass County as fiscal agent for this CIKR regional project per Apr. 20, 2010 Board Meeting.

Commissioner Downham offered Resolution No. 10-11 and moved its adoption; Commissioner Gaalswyk seconded:

WHEREAS, Cass County has accepted the 2010 State Homeland Security Grant with MN Public Safety (2010-SHAP-00736) in the amount of \$30,500.00. NOW, THEREFOR BE IT RESOLVED, That the Cass County Board of Commissioners approve and authorize the Cass County Sheriff or his designee and the Chairman of the Cass County Board to execute such documents as are necessary to implement the referenced grant agreement.

Resolution No. 10-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Authorize - 25% Fund allocation use of \$3,950.00 for environmental education at Deep Portage for WHA Elem. School (68 students and 9 adults) on Jan. 18-19, 2011.

Approve - Resolution No. 11-11 accepting FY11 VSO Enhancement Grant for advertising from the MNDVA (#CFMS B52966) in the amount of \$2,000.00.

Commissioner Downham offered Resolution No. 11 - 11 and moved its adoption, Commissioner Gaalswyk seconded:

BE IT RESOLVED by Cass County that the County enter into the attached Grant Contract with the Minnesota Department of Veteran Affairs (MDVA) to conduct the following Program: County Veterans Service Office Enhancement Grant Program (#CFMS B52966). This grant must be used to enhance the operations of the County Veteran Service Office under Minn. Stat. §197.608 Subd. 4 (a), and should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED by Cass County that the Kathleen J. Ramos, the County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above mentioned Project on behalf of the County.

Resolution No.11 -11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Approve - Resolution No. 12-11 accepting FY11 VSO Enhancement Grant for training staff in Assisted Living from the MNDVA (#CFMS B52967) in the amount of \$500.00.

Commissioner Downham offered Resolution No. 12 - 11 and moved its adoption, Commissioner Gaalswyk seconded:
BE IT RESOLVED by Cass County that the County enter into the attached Grant Contract with the Minnesota Department of Veteran Affairs (MDVA) to conduct the following Program: County Veterans Service Office Enhancement Grant Program (#CFMS B52967). This grant must be used to enhance the operations of the County Veteran Service Office under Minn. Stat. §197.608 Subd. 4 (a), and should not be used to supplant or replace other funding.
BE IT FURTHER RESOLVED by Cass County that the Kathleen J. Ramos, the County Veterans Service Officer, be authorized to execute the attached Grant Contract for the above mentioned Project on behalf of the County.
Resolution No. 12 -11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Authorize - Town road apportionment to Townships from State Aid Road Allotment in the amount of \$401,978.00.

Receive & file - Trust Account Fund 73 summary in the amount of \$4,987,794.90 at December 31, 2010.

Report back - January 18, 2011 Performance Evaluation – HHVS Director Reno Wells achieves the requirements of the position.

Approve - Pay request No.2 - Invoice #23680 for Deep Portage Project to CAM in the amount of \$2,630.00.

Approve - City Longville fire contract for Unorganized Township - Jan. 1, 2011 - Dec.31, 2011 in the amount of \$660.00/ year.

Receive & file - Auditor-Treasurer's Interest Income Report for January 2011.

Approve - appointment of Deb Allison to the HHVS Advisory Committee – representing low income, term ending Dec. 31, 2012.

Approve - Pay request No. 1 for Cass County Energy Upgrade Project to Honeywell in the amount of \$106,795.20.

Approve - Pay request No. 2 for Cass County Energy Upgrade Project to CAM in the amount of \$9,278.30.

Approve - Pay request for Cass County Energy Upgrade Project to Spitzack Builders in the amount of \$4,549.00 and approve Change Order No. 1 in the add amount of \$875.00 (Caulk, mullion strips, & roof flashing at connecting link).

Receive & file - Kitchigami Regional Library 2011 final operating budget.

Approve - Transfer of funds from Unorganized Township to Highway Dept. in the amount of \$29,767.89 for road maintenance for remainder of 2010.

Approve - Resolution No. 13-11 DNR aquatic management area - Woodrow Township (Twp140 N, Rng 29 W), Section 1, Government Lot 3, on Lantern Bay of Woman Lake.

Commissioner Downham offered Resolution No. 13-11 and moved its adoption; Commissioner Gaalswyk seconded:

Review of Proposed State Land Acquisition

In accordance with Minnesota Statutes 84.944, Subd. 3 and 97A.145, Subd. 2, the Commissioner of the Department of Natural Resources on February 15, 2011 provided the county board with a description of lands to be acquired by the State of Minnesota for Aquatic Management Area purposes.

Lands to be acquired are described as follows: Property located in Woodrow Township (Twp140 N, Rng 29 W), Section 1, Government Lot 3. This property is on Lantern Bay of Woman Lake, consisting of a combination of three adjacent parcels, numbered 51-337-0145; 51-337-0146; and 51-337-0148. Altogether, the property totals approximately 6.3 acres with 208 feet of shoreline on Lantern Bay, which is a very shallow and heavily-vegetated portion of Woman Lake. The property has been identified as sensitive shoreline by the DNR/Cass County sensitive shoreline survey. The property would be designated as a General Use Aquatic Management Area (AMA), and as an AMA, the riparian habitat will be protected and preserved.

IT IS HEREBY RESOLVED, by the Board of County Commissioners of Cass County on February 15, 2011 that the State's proposed acquisition of the attached described property be approved.

Resolution No. 13-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Approve - Request from Ottertail Power for two easements on parcels located in the SW1/4 of the SW1/4 of Sect. 26 Twp. 145 Rge 28 (Unorganized 5 Twp) and in Govt Lot 8 of Sect 18 Twp 145 Rge 31 (Pike Bay Twp).

Receive & file - Bemidji-Grand Rapids 230-kV transmission line project update.

Receive & file - NW MN Juvenile Center Statistical Report for 2010.

Approve - Amendment to FY11 Grant #B47110((Cass County Board of Commissioners Resolution No. 43-10) Cut/Goose/Washburn Ski Trails - \$2,928.00.

Approve - Pay request No.1 for Deep Portage Project to Tony Peterson Construction – Windows - \$9,500.00.

Approve Assessor's Office Abatements - Stephen Mitton – Woodrow, Value Reduction 2010/2011; William Mitton - Woodrow, Value Reduction 2010/2011; Gary Tank – May, Property Damage 2010; Tonya Hoppe - Pine River Twp., Cancel PPMH 2010/2010; John Rohach – Wabedo, Value Reduction 2010/2010; John Matson, Jr. - Bena, Cancel PPMH 2010/2010; John Rohach – Wabedo, Value Reduction 2009/2009; John Matson, Jr. – Bena, Cancel PPMH 2009/2009.

- 2B. Administrator Yochum reported on the status of labor negotiations with the four remaining Cass County bargaining units with open contracts: Local 49 Highway Unit – membership voted on February 9, 2011 to request language changes to the County proposal (same terms as AFSCME Units) however the proposed changes were not available by the Board packet deadline; Teamsters Local 320 Deputy/Jail Unit – mediation hearing is scheduled for Friday, February 25, 2011 (Labor Attorney Tom Fitzpatrick has been retained to assist); Mr. Yochum requested an executive session of the Board following this regular meeting to discuss next steps; Teamsters Local 320 Assistant Attorney Unit – the Personnel Committee of the Board, County Attorney, and Administrator Yochum have scheduled a negotiation session following this regular Board meeting of February 15, 2011; Teamsters Local 346 Dispatcher/Records Unit – Mr. Yochum presented a tentative agreement (same terms as AFSCME Units).

M/S/P Downham, Gaalswyk – To approve the agreement as presented and authorize execution of a collective bargaining contract for calendar years 2011 and 2012 with the Teamsters Local #346 Dispatch/Records Unit. Unanimous.

- 2C. Administrator Yochum presented a request from the Environmental Services Department to develop a one page tax statement insert focused on curtailing the spread of invasive aquatic species. Mr. Yochum reported that the Association of Cass County Lakes and MNDNR have offered to contribute information. Mr. Yochum added that the Auditor-Treasurer estimated the printing cost for 25,500 inserts to be approximately \$950.00, no additional mailing expense, and the inserts would be stuffed by existing staff from multiple departments. Expected distribution would be March, 2011. The Board also discussed the source of funds.

M/S/P Peterson, Downham – To approve an insert with the 2011 property tax statement focused on curtailing the spread of invasive aquatic species and other general County information. Unanimous.

M/S/P Gaalswyk, Peterson – To approve utilizing the Conservation Fund #73 for the printing of the 2011 Cass County tax statement insert as presented. Unanimous.

- 2D. Board Chairman Jim Dowson informed the Board of openings on the University of Minnesota Board of Regents. Mr. Dowson reported that the Regent Candidate Advisory Council has narrowed the list to 14 candidates including Robert Ostlund a resident of the Walker area and past County Commissioner Erwin Ostlund's son. Mr. Dowson presented Resolution No. 14-11 requesting the Board to recommend and support Mr. Ostlund's candidacy for the District Eight seat on the University of Minnesota Board of Regents.

Commissioner Dowson offered Resolution No. 14-11 and moved its adoption: Commissioner Downham seconded:

WHEREAS; The Joint Higher Education Committee of the Minnesota Legislature are reviewing Regent candidates to fill vacant seats on the Minnesota Board of Regents and,

WHEREAS; Mr. Robert Ostlund of Walker, Minnesota is a finalist for the District Eight seat and,

WHEREAS; Mr. Robert Ostlund has the educational background and experience to become a Regent of the University of Minnesota,

NOW THEREFORE BE IT RESOLVED, that the Cass County Board of Commissioners recommend and support the appointment of Robert Ostlund to fill the District Eight seat on the University of Minnesota Board of Regents.

Resolution No. 14-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 3A. Kevin Lee and Gary Pearson from North Memorial Ambulance (Brainerd Region) presented the Longville Ambulance Subordinate Service District (LASSD) 2010 4th Quarter Report. Calendar year 2010 activity included: 228 patients vs. the budgeted amount of 238 (2009 was 230 patients); net margin of revenues less expenses in 2010 was 9.1% (2009 was .5%); community involvement remains a priority and LASSD continues to enjoy a great working relationship with the local First Responder groups; the Brainerd Region's overall patient satisfaction score was 93.75. The Board thanked Mr. Lee and Mr. Pearson for the update. No action necessary.

- 4A. Land Commissioner Josh Stevenson informed the Board of requests from the MN Timber Producers Association as well as several individual permit holders for winter permit extensions due to unusual weather including heavy snowfall and a February melt. Mr. Stevenson added that consistent with the Forest Resource Management Plan the SWCD Board was consulted on February 3, 2011 and recommends an exception to the established policy dated October 3, 2006.

M/S/P Gaalswyk, Kangas – To approve the following provisions for all Cass County timber permits that qualify for a winter extension and expire between March 1, 2011 through March 31, 2011: That permit holders will be required to pay the existing extension fee of 10% of appraised contract value; That permit holders will not be required to pay the contract balance in full as a condition of applying for an extension; That the contract sale balance must be paid in full before any cutting begins. Unanimous.

- 4B. Mr. Stevenson informed the Board of a recommendation from the Land Department and Assessor's Office that sixteen parcels that have remained unsold since the last land sale be reevaluated for a current appraisal price. Mr. Stevenson requested Board approval to remove the parcels from the over the counter sale list, reevaluate the appraised price and, re-offer the parcels at public auction during of the month of June 2011. Mr. Stevenson presented Resolution No 15-11.

Commissioner Kangas offered Resolution No. 15-11 and moved its adoption: Commissioner Peterson seconded:

WHEREAS, the parcels listed were offered at previous public auction and remain unsold and prior to developing a new land sale list, these parcels shall be withdrawn.

SW1 PIN #'s 41-532-0216 & 41-532-0218

Lots 8 and 9, Block 2, Castle Addition to Bigwater Appraised Value - \$20,000.00 Sale Date 07/09/05

SW10 PIN # 41-532-0212

Lots 6, Block 2, Castle Addition to Bigwater Appraised Value - \$7,500.00 Sale Date 12/05/09

SW3 PIN # 94-337-1140

Lots 7 and 8, Block 11, Original Plat, City of Pine River, Section 6, T.137N. R29W. Appraised Value - \$35,000.00 Sale Date 07/09/05

SW6 PIN # 23-013-2202

East 28 Rods of the West 55 Rods of the North 34½ Rods of the Northwest Quarter of the Northwest Quarter, Section 13-136-30 (6 acres) – Maple Township Appraised Value - \$50,000.00 Sale Date 06/20/09 46° 36' 06" / -94° 24' 43" Parcel is located on Cass County Hwy #17

SW11 PIN # 23-031-4301

That Part of SW¼ of SE¼ section 31 T135N R30W described as follows: Beginning at a point 627 feet East of the quarter section corner on South line of Section Thirty-one (31) Township One hundred thirty-six (136) Range thirty (30) thence East on the section line 330 feet, thence North 660 feet, thence West 330 feet, thence South 660 feet to the point of beginning. Appraised Value - \$36,000.00 Sale Date 12/05/09 This parcel contains 5± acres and is located on a gravel road.

SW7 PIN # 31-009-4400

SE¼SE¼, Section 9-138-30 (40 acres) – Pine River Township Appraised Value - \$83,000.00 Sale Date 06/20/09 46° 46' 42" / -94° 28' 28" This parcel has walk in access only across public land. The purchaser may petition the Township for public road access to this parcel under Minnesota Statutes 164.08, subd 2.

NE1 PIN # 18-030-4303

Inguadona Township NW¼ of SW¼ SE¼ Section 30, T.141N. R.27W. 11.73 acres more or less No legal access. Buyer may petition township for access under Minnesota Statutes 164.08 subd 2. APPRAISED VALUE: \$17,500.00 Sale Date 07/19/03

NE4 PIN # 12-022-4400

SE¼SE¼, Section 22-139-26 (40 acres) – Crooked Lake Township Appraised Value - \$120,000.00 Sale Date 06/20/09 46° 50' 03" / -93° 56' 39" Parcel is located on Minnesota State Hwy #6

NE5 PIN # 06-009-1300

SW¼NE¼, Section 9-139-28 (40 acres) – Blind Lake Township Appraised Value - \$86,000.00

Sale Date 06/20/09 46° 52' 17" / -94° 13' 26" No legal access. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2.

NW16 PIN # 34-017-3200/3300

W½SW¼, Section 17-139-30 (80 acres) – Powers Township Appraised Value - \$110,000.00 Sale Date 06/20/09 46° 51' 10" / -94° 30' 36" This parcel includes the complete shoreline of a small environmental lake. There is no legal access to this parcel. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2.

NE8 Pin # 95-340-0142

Lots 25 & 26, Block 1, Flynns Addition to Remer Appraised Value - \$10,000.00 Sale Date 12/05/09

NE9 PIN # 35-002-4205

A portion of the Northwest Quarter of the Southeast Quarter (NW¼ SE¼), Section Two (2), Township One Hundred forty-one (141), Range Twenty-six (26), Consisting of one acre more or less; Commencing at the intersection of the west line of the northwest one quarter (NW¼) of the Southeast one quarter (SE¼), Section two (2), Township One Hundred Forty-one (141), Range Twenty-six (26), and the right-of-way of highway #200, thence easterly along said right-of-way one thousand forty-five (1045) feet, thence southerly two hundred eight (208) feet, to the northeast corner and beginning of said one acre lot, thence continuing southerly two hundred eight (208) feet, thence westerly two hundred nine (209) feet, thence northerly two hundred eight (208), thence easterly two hundred nine (209) feet, to the point of beginning of said one acre lot, along with an easement over the roadway for ingress and egress from highway #200, subject to restrictions and reservation of record, if any. Appraised Value - \$14,000.00 Sale Date 12/05/09 This parcel contains 1± acre and is located on a gravel road.

NW4 PIN # 85-338-3030

Lots 7 thru 12, Block 30, Original Plat, 2nd Addition, City of Cass Lake Appraised Value - \$10,000.00

Sale Date 06/03/06 47° 22' 27.2" N LAT 94° 35' 56.0" W LONG

NE11 PIN # 83-337-3130

Village of Bena Lots 5 thru 9, Blk 31 & wly ½ of adj vac alley. Appraised Value - \$2,500.00 Sale Date 12/05/09

NE12 PIN # 83-034-1303

That Part of S½ of NE¼ section 34 T145N R28W described as follows, Beg. At the intersection of the line between the N. & S. halves of the NE¼ of 34-145-28 and the western line of first Ave. west, in the Village of Bena: thence southward along said western line of First Ave. West 115'; thence westward parallel with the line between the N. & S. halves of the NE¼ 466.69'; thence northward and parallel with the western line of First Ave. West 115' to the said line between said N. & S. halves of the NE¼, thence eastward along said line 466.69' to the pt. of Beg. Appraised Value - \$3,500.00 Sale Date 12/05/09

NW17 PIN # 51-378-0010

Lots 1, 2 and Lots 229 thru 244, Interlachen Lodge, together with Lots 1 thru 14 and Lots 29 thru 43, Block 10, Interlachen Lodge Incorporated, according to the record plats thereof on file in the office of the County Recorder, Cass County, Minnesota, And; That part of vacated GORDAN AVENUE, said Interlachen Lodge, according to Document Number A000548316 in the office of the County Recorder, Cass County, Minnesota, which lies south of Lots 232, 233, 234, 235, 236, 237, 238, 239, 240, 241, 242, 243, and 244, said plat, and north of Lots 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, and 14, Block 10, of said Interlachen Lodge Incorporated, And; That part of vacated WESLEY STREET, said Interlachen Lodge, according to Document Number A000548316 in the office of the County Recorder, Cass County, Minnesota, which lies east of Lot 229 and west of Lot 1 of said plat. Subject to existing public roads and to reservations, restrictions, and easements of record. Section 8, Township 140, Range 29 – Woodrow Township Appraised Value - \$160,000.00 Sale Date 06/20/09 46° 57' 27" / -94° 22' 32" This parcel is located on a township road with frontage on the river that runs between Kid and Baby Lakes. The buyer will be required to sign a Perpetual Wetland Conservation Easement for this parcel.

THEREFORE, BE IT RESOLVED, that the parcels listed above are to be withdrawn from the current over the counter tax-forfeited land sale list for a re-determination of value.

Resolution No.15-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 4C. Mr. Stevenson presented a request from the USFS for permission to burn lands administered by the County. The lands in question will be burned with other USFS lands this spring. Mr. Stevenson added that this is an annual burn completed by the USFS for habitat, and that the County is not liable for this activity.

M/S/P/ Downham, Peterson – To approve the request from the USFS for permission to burn lands administered by Cass County to be burned in 2011 (wetland portions of the parcels that fall within burn unit boundaries) Burn Unit 7 Parcel Numbers: 08-030-3200, 08-031-2200, 08-031-1100, 84-029-3406, 84-032-2100, 08-032-2200; Burn Unit 6 Parcel Numbers: 08-030-1400, 08-029-2300, 08-030-2201; and Burn Units 500 & 1300 Parcel Numbers: 15-036-2202, 15-036-2301. Unanimous.

- 5A. Highway Engineer David Enblom requested Board approval to execute the City of East Gull Lake Trail Joint Powers Agreement Amendment #2.

M/S/P Gaalswyk, Downham – To authorize execution of Amendment #2 to the City of East Gull Lake Joint Powers Agreement for construction of multiuse year-round recreation trail segments adjacent to CSAH #77 and CR #118, and further, to approve the use of Conservation Fund #73 funds not to exceed \$70,000.00. Unanimous.

- 5B. Mr. Enblom and Assistant Highway Engineer Kris Lyytinen explained the status of a cooperative sign purchase project with Cass County Townships to meet new Federal reflectivity standards. Under current law traffic signs have to be in compliance by January 1, 2015 and the street intersection signs or other local informational signs such as E-911 have to meet the standards by January 1, 2018. The Highway Department is in the process of obtaining bids for 1,600 traffic signs on behalf of Cass County, twenty one Cass County Townships and eight townships from Itasca County. The Board questioned the traffic safety necessity for all street intersection signs or other local informational signs such as E-911 by January 1, 2018.

M/S/P Kangas, Gaalswyk – To authorize the Chairman to contact the Minnesota Congressional Delegation to re-examine the January 1, 2018 deadline for street intersection signs or other local informational signs such as E-911 to meet Federal standards by January 1, 2018. Unanimous.

- 6A. Sheriff Tom Burch requested the Board to establish a moratorium on permits required for events on lakes under Mass Gathering Ordinance No. 2004-03. Sheriff Burch proposed that the upcoming Eel Pout Festival or any other similar events be regulated through the Sheriffs Office Water Surface Permit under Minnesota Statute 86B.121. Chief Deputy Erick Hoglund shared permit conditions for the upcoming 2011 Eel Pout Festival and also presented the Walker Bay Leech Lake clean-up plan that was submitted to the Sheriff's Office from Eel Pout Festival Promoter Jim Gerchy. Sheriff Burch also indicated that he and Mr. Gerchy would report back to the Board regarding clean up efforts on the lake.

M/S/P Dowson, Peterson – To approve establishing a moratorium on permits required for events on lakes under Mass Gathering Ordinance No. 2004-03 provided they are issued a Sheriffs Office Water Surface Permit under Minnesota Statute 86B.121. Unanimous.

- 6B. Mr. Burch reported to the Board that the Sheriffs Office has accepted the use of two promotional snowmobiles from Arctic Cat at no rental cost to the County. The snowmobiles will be returned to Arctic Cat by May 1, 2011. Mr. Burch added that by using the snowmobiles from Arctic Cat there will be no need to use funds from the Land Department to purchase snowmobiles as was authorized at the Tuesday, February 1, 2011 Board of Commissioners Meeting. No additional action necessary.

7. Administrator Yochum discussed the upcoming meeting schedule: a. New Clerk Training, February 17, 2011, beginning at 1:00 p.m., Cass County Commissioners Board Room, Crtse, Walker, MN. b. SWCD Liaison Committee Meeting, Thursday, March 3, 2011, following SWCD Board Meeting, Bensons Restaurant, Walker, MN. c. MCIT Human Resource Management Training on March 24-25, April 14-15, May 12-13, 2011, MCIT Building, St. Paul, MN (by consensus, the Board authorized Commissioner Neal Gaalswyk's attendance).

8. M/S/P Kangas, Peterson – To close the meeting at 10:00 a.m. pursuant to M.S. 13D.03, (Labor Negotiations Strategy). Unanimous.

Present for the meeting were all County Board members, County Administrator Robert Yochum, Chief Financial Officer Larry Wolfe, Sheriff Tom Burch, Chief Deputy Erick Hoglund, County Attorney Christopher Strandlie, Highway Engineer David Enblom and Assistant Highway Engineer Kris Lyytinen.

9. M/S/P Peterson, Kangas – To reopen and adjourn the meeting at 10:40 a.m. Unanimous.

SIGNED: _____
Jim Dowson, Chairman
Cass County Board of Commissioners

ATTEST: _____
Robert H. Yochum
Cass County Administrator