

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
June 7, 2011**

- 1A. Chairman Dowson convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, June 7, 2011, with the flag pledge, in the Board Room of the Courthouse, Walker, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Deputy Auditor
Reno Wells	HHVS Director	Jamie Richter	HHVS Director of Public Health Nursing
David Enblom	Highway Engineer	Josh Stevenson	Land Commissioner
Heidi Massie	HHVS	Gail Leverson	Cass County EDC.
Joyce Jacobson	Torrey Township	Beverly Landey	Torrey Township
Robert Jacobson	Torrey Township	LaDes Sauter	Torrey Township
Barb Harms	Torrey Township	John Hanson	Torrey Township
Dale F. Woodard	Torrey Township	Lori Dowling	MNDNR
Bob Lessard	MNDNR	Norm Moody	Self
Monica Lundquist	Brainerd Dispatch	Gail DeBoer	Pilot-Independent

- 1B. M/S/P Kangas, Gaalswyk - To approve the agenda items for discussion as presented and the addition of Item 5C. (2011 Safe Schools Trail grant). Unanimous.

- 2A. Robert Yochum presented the Board the following matters:

M/S/P Downham, Peterson - To waive reading and approve the consent agenda. Unanimous.

Approve - Board Minutes of May 17, 2011.

Approve - Auditor warrants dated May 19, 2011 in the amount of \$175,354.74.

Approve - HHVS Auditor warrants dated May 20, 2011 in the amount of \$76,658.70.

Approve - HHVS Commissioner warrants dated May 20, 2011 in the amount of \$302,635.98.

Approve - Auditor warrants dated May 26, 2011 in the amount of \$1,392.00.

Approve - Auditor warrants dated May 26, 2011 in the amount of \$368,238.12.

Approve - Auditor warrants dated June 2, 2011 in the amount of \$112,982.37.

Approve Personnel Items - A. Budgeted positions scheduled for replacement: 1. Receive & file notice of the appointment of ESD Technical Support Specialist Kelly Condiff, effective June 6, 2011, Grade 30, Step 1. 2. Receive & file notice of retirement of Motor Equipment Operator Walter Peterson, effective July 29, 2011 and notice of intent to fill vacancy using the 80+ applicant roster established in January 2011. 3. Receive & file notice of probation completion for Michele Piprude, Human Services Supervisor, Grade 37, Step 1, effective June 6, 2011. 4. Receive & file notice of probation completion for Tammey Stacey, Social Worker Team Leader, Grade 31, Step 8, effective June 6, 2011. 5. Receive & file notice of probation completion for Karyn Flesch, Social Worker Team Leader, Grade 31, Step 8, effective June 6, 2011. 6. Receive & file notice of transfer of Desiree Larson to the vacant Financial Worker position, Grade 20, Step 1, effective June 1, 2011. 7. Receive & file notice of intent to fill a Case Aide position, Grade 18, Step 1 in lieu of filing the existing part time .5 Financial Worker, Grade 20, Step 1 and part time Office Support Specialist .5, Grade 15, Step 1 position (vacated by Desiree Larson, budget neutral effect). 8. Receive & file notice of the appointment of Office Support Specialist Barb Hiniker, Grade 15, step 3 (Step placement above step 1 requires Board approval), effective June 15, 2011. 9. Receive & file notice of the appointment of Accounting Technician Christian Dirkes, Grade 19, Step 1, effective June 1, 2011. 10. Receive & file notice of the appointment of Cass County Probation Officer Bryan Harris, effective June 27, 2011, Grade 28, step 2 (Step placement above step 1 requires Board approval). B. Positions scheduled for no replacement: None. C. Other: 1. Approve PEHRC's point factor evaluation system rating for Probation Department Administrative Agent at grade 18, and approve Shirley Smith step 7 placement, effective May 30, 2011 (3% increase).

Approve Licenses - On Sale Intoxicating Liquor including Sunday Application - Ridgewood Golf Course - JAT Enterprises of Longville, Inc., Wabedo. Off Sale Intoxicating Liquor - DJ's Liquor Outlet, Inc. - DJ's Liquor Outlet, Inc., Powers; Y Bottle Shop - TGL Corp., Shingobee; Corner Store Express - Corner Store Express, Inc., Sylvan; Jim's Off Sale - Jim's Off Sale, Inc., Powers. On & Off Sale Intoxicating Liquor including Sunday Application - Anchorage Inn - JL Anchorage LLC, Inguadona. Wine & Beer including Sunday Application - Long Bow Golf Club - Long Bow Golf Club, LLC, Leech Lake; Shores of Leech Lake RV, Yacht Club and Cottages - Mitchell or Mara Loomis, Shingobee. Club On Sale Intoxicating including Sunday Application - Maxson Van Eps Post - American Legion #368, Powers. Gambling - Heartland Animal Rescue Team - Jennifer C Hoffman, Fairview; Jared Allen's Homes for Wounded Warriors @ Moondance - Craig Gilbertson, Dylan Vicha, Turtle Lake.

Approve - Release of unclaimed assets in the amount of \$2,000.00 (Elizabeth S. Lee estate) from general fund reserve account 01.2751 to the general fund undesignated fund balance pursuant to Minnesota Statute 524.3-914, effective 12-31-11.

M/S/P Downham, Peterson - To approve the appointment of Data Practice Compliance Officials: Unanimous.

<u>Department</u>	<u>Responsible Authority</u>	<u>Compliance Official</u>
Attorney	Christopher Strandlie	Gina Burch/Heidi Kruger-Smith
Auditor-Treasurer	Sharon K. Anderson	Sharon K. Anderson
Recorder	Kathryn "Katie" Norby	Kathryn "Katie" Norby
Sheriff	Tom Burch	Charlene Erickson
All other	Board of Commissioners	Robert H. Yochum

Receive & file - Timber auction results of May 26, 2011 (8,204 cords plus 26 mbf saw timber) totaling \$253,284.00.
Receive & file - Commissioner Neal Gaalswyk County Board of Appeal and Equalization Training certification.
Approve - Pay request No.1 - Plumbing for Deep Portage Project to KMI Mechanical, Inc. in the amount of \$13,537.50.
Approve - Final pay request - Cooler/Refrigeration for Deep Portage Project to St. Cloud Refrigeration, Inc. in the amount of \$524.85.
Approve - Pay request No.6 - Invoice #23698 for Cass County Energy Upgrades to CAM in the amount of \$2,000.00.
Approve - Payment to Region Five for the Camp Ripley/Veterans Trail Corridor Feasibility Study in the amount of \$9,292.00 (utilizing Fund 73001.6299).
Receive & file - Federal Highway Administration FY2011 Grant Application – CSAH 8 at Boy River support letter.
Receive & file – YTD Cass County HHVS Cash account balance comparison and Child Service Costs.
Approve - 2011 Amendment to the Home and Community-Based Services Contracts effective through December 31, 2011, with Stille Havn Hus.
Approve - Amendment to SHIP Grant from MDH extending grant from June 30, 2011 to September 30, 2011 with an additional grant allotment of \$1,866.00 – no additional funds required by the County.
Approve – HHVS expenditure of up to \$6,000.00 (operating budget or undesignated fund balance) to move existing file system from the third floor to the second floor in order to utilize the space for personnel and record storage.
Approve - State of MN Grant for Remote Electronic Alcohol Monitoring in the amount of \$17,000.00 through June 30, 2013.
Approve - Assessor's Office Abatements - Greg Webb - Turtle Lake - PP Lease/Exempt 2010/2011.
Authorize - Cass County EDC letter of support for HUD Grant – Senior Living Facility Project – City of Remer.
Approve - Payment to Motorola (Invoice #41154925) for Sheriff's Office ARMER radios in the amount of \$946,037.42 (Acct. #01.280.6299).
Accept - Donation in the amount of \$100.00 from the Salem Lutheran Church for the Veterans Transportation Program.
Receive & file - 2011 Household Hazardous Waste & Electronic collection program schedule.

2B. Administrator Yochum discussed the absence of a State of Minnesota budget after June 30, 2011. Mr. Yochum explained that unless the Legislature and Governor agree to a Special Session that results in State agency appropriations the State will "shutdown" non-essential services as defined by the Courts. State agencies have been directed to assume the state's financial systems and supporting personnel will not be operating after June 30, 2011. County staff are looking at implications including cashflow, cost shifts, computer system support, and will report to the Board as information becomes available. No action necessary at this time.

3A. Reno Wells HHVS Director presented information on the pattern of client residence that utilize HHVS programs. Mr. Wells proposed to use space at the Cass County Land Department in Backus for the placement of selected personnel including the VSO Benefit Specialist, County Agency Social Worker/County Agency Social Worker – Child Protection, Public Health Nurse, and a Financial Worker. Mr. Wells added that the Cass County HHVS Advisory Committee is in favor of this action. Administrator Yochum reported that the space HHVS proposes to use is occupied on a part-time basis by the Cass County EDC, Mississippi Headwaters, Land Department, and in the past ESD. Mr. Wells estimated one time work station and related expenses not to exceed \$10,000 (HHVS undesignated fund balance). Upon Board approval of the concept Mr. Yochum will notify present occupants and report back at the next Board meeting.

M/S/P Downham, Gaalswyk – To approve the concept of utilizing office space at the Cass County Land Department in Backus for the placement of HHVS staff, and proceed with pricing work station and related expenses. Unanimous.

3B. Jamie Richter, Director of Public Health Nursing, discussed the existing National Association of Counties (NACo) prescription drug discount card program utilization and the alternative of participation in the Thrifty White pharmacy benefit management program (TWRx). Ms. Richter explained the TWRx program: focused on uninsured or underinsured residents; no cost to the county; no processing fee to the participants; a discount card can be used at any participating pharmacies; covers all prescription medications either brand or generic; participants save an average of 10% to 20% on brand name drugs and 20% to 70% on generic drugs; additional benefits beyond the NACo program include vision, Lasik, hearing, and dental discounts.

M/S/P Peterson, Kangas – To approve notice of termination of the Caremark PCS Health, L.P. NACo prescription drug discount card program, and further to authorize participation in the Thrifty White TWRx pharmacy discount card program. Unanimous.

3C. Mr. Wells and Ms. Richter reported that the Leech Lake Band of Ojibwe has declared a public health emergency as a result of the abuse of prescription medication and other illegal drugs on the Leech Lake Reservation (see news story in the DeBahJiMon dated May 2011). Mr. Wells added that once more information from the MN Department of Health becomes available he will report back. No action necessary.

4A. Reno Wells and Heidi Massie of the Personnel Policy Committee presented 2011 Policy updates. Items recommended for County Board action included: Page one notice; Appendix A - AT-WILL EMPLOYEES; Appendix F - HEALTH CARE SAVINGS PLAN FOR ELIGIBLE NON-UNION EMPLOYEES; Section 5G – LEAVE OF ABSENCE WITHOUT PAY; Section 5K – SEVERANCE BENEFITS; Section 2E – EMPLOYEE RELATED POLICIES; Section 2C – APPLICATION; Section 5F - LEAVE OF ABSENCE WITH PAY.

M/S/P Gaalswyk, Downham – To approve the recommendations of the Personnel Policy Committee to amend the 2011 Personnel Policies and Rules to read as follows:

Page one: The mission of Cass County government is to deliver quality public services to the citizens in an effective, professional and efficient manner in large type on first page. NOTICE: Employees and prospective employees are advised that the policies expressed herein do not create any rights of employment nor do the policies constitute a contract of employment between the County and employee or officer thereof. Any willful violation of these policies may result in disciplinary action. These policies are subject to amendment or elimination at the discretion of the County Board without notice to employees.

Appendix A – AT-WILL EMPLOYEES: Sheriff: Chief Deputy Sheriff, Lieutenants, Administrative Secretary; Attorney - First Assistant County Attorney, Office Manager; County Board: Auditor/Treasurer, Central Services Director, Environmental Services Director, Land Commissioner, Health, Human and Veterans Services Director, Highway Engineer, Assessor, County Administrator, Chief Financial Officer; District Court: Probation Director, Probation Officers. NOTICE: - Employees and prospective employees are advised that the policies expressed herein do not create any rights of employment nor do the policies constitute a contract of employment between the County and employee or officer thereof.

Appendix F – HEALTH CARE SAVINGS PLAN FOR ELIGIBLE NON-UNION EMPLOYEES: 1. Participating employees shall include all non-union personnel that are eligible for participation in the Cass County Cafeteria Plan except elected officials, judicial appointments, and any individual that is allowed an election not to participate under Minnesota State Retirement System rules. Please note an election to waive participation is irrevocable. For further information go to www.msrs.state.mn.us.

Section 5G – LEAVE OF ABSENCE WITHOUT PAY 4. LEAVES OF ABSENCE - ELECTED POSITIONS AND AT-WILL APPOINTMENTS: Any appointed officer or employee of the County who serves as a legislator or is elected to a full-time city or county office shall be entitled to an unpaid leave of absence and rights of reinstatement pursuant to MN Stat. §3.088 after filing notice thereof with the Board of Commissioners. Any employee of the County who is appointed to serve in an at-will position as defined by Appendix A of these personnel policies may be entitled to a leave of absence and rights of reinstatement pursuant to MN Stat. §3.088 if requested by the appointing authority and approved by the Board of Commissioners. Reinstatement to a position covered by a collective bargaining agreement additionally requires approval of the unit certified to represent the position affected.

Section 5K – SEVERANCE BENEFITS: 1.3 SEVERANCE PAY ACCUMULATED SICK LEAVE: Eligible employees who become elected to County office may choose to be paid for unused sick leave upon assuming elective office or upon separation from the County in accordance with items 1.1 and 1.2 of this section. The severance payment shall be based upon the number of eligible hours times the employee's hourly rate of pay prior to assuming elective office. Upon payment of sick leave any balance remaining will be made zero. 1.4 SEVERANCE PAY ACCUMULATED SICK LEAVE: An employee is entitled to a maximum of one payout per each continuous length of County service. 2.3 SEVERANCE PAY OTHER: Existing employees who become elected to County office may choose to be paid for unused vacation upon assuming elective office or upon separation from the County in accordance with item 2.1 of this section. The severance payment shall be based upon the number of unused vacation hours times the employee's hourly rate of pay prior to assuming elective office.

Section 2E – EMPLOYEE RELATED POLICIES: 3. NON-DISCRIMINATION POLICY: The County shall provide for equal opportunity in employment and personnel management for all persons; to provide access to, and full utilization and benefit of, training and promotional opportunities without discrimination because of race, color, creed, religion, age, national origin, sex, marital status, public assistance status, disability, sexual orientation, political affiliation, handicap (as defined in the federal regulations relating to Section 504 of the Rehabilitation Act of 1973, as amended), or genetic information and to encourage that persons applying for or currently employed by, or applying for future vacancies in the employ of the County shall be considered on the basis of individual ability and merit without discrimination or favor. 12. ACCOMMODATING NURSING MOTHERS: The County shall comply with all provisions of MN Stat. §181.939 and the Patient Protection and Affordable Care Act – Section 7 of the Fair Labor Standards Act. which require employers to accommodate nursing mothers by providing break time and by making a reasonable effort to provide a suitable location where the employee can express her milk in privacy. 16. WELLNESS: The County values overall employee's health and supports health promotion initiatives as an effort to attain worksite wellness.

Section 2C – APPLICATION: 1. EMPLOYEES COVERED: These policies shall apply to all persons holding an appointed paid position within County service. For this purpose, County employees shall be defined as those employees in departments and office for which the County Board serves as the final budget authority. Elected officials may, upon notification of the County Board, exclude those employees serving at the elected official's will (listed in Appendix A) from the just cause for dismissal (Discipline – Section 6) of these policies. However, all other provisions of these policies shall cover at-will employees with the exception of Judicially appointed personnel and any other personnel with specific statutory prohibitions. 4. HUMAN SERVICES: Those employees who are subject to merit system rules in accordance with MN Statute §256.012 and MN Administrative Rules Chapter 9575 as amended shall be governed by the terms of merit system rules in addition to these rules. In the event of a conflict between merit system rules and these rules, the merit system rules shall prevail. 5. SAVINGS: If any personnel rule or policy shall be held invalid by judicial or legislative action, the remainder of these rules and policies shall not be affected.

Section 5F - LEAVE OF ABSENCE WITH PAY: 5. ELECTION DAYS: Every employee who is eligible to vote in an election has the right to be absent from work for the time necessary to appear at the employee's polling place, cast a ballot, and return to work on the day of that election, without penalty or deduction from salary or wages because of the absence. Employee shall notify their supervisor prior to leaving and upon return. For purposes of this section time off to vote in an election, means a regularly scheduled state primary or general election, an election to fill a vacancy in the office of United States senator or United States representative, or an election to fill a vacancy in the office of state senator or state representative. An employee who is selected to serve as an election judge pursuant to Minnesota Statute section 204B.21 subdivision 2, after giving their supervisor at least 20 days' written notice, may be absent from work for the purpose of serving as an election judge without penalty. Employee shall receive their regular compensation and other benefits for the time the employee was absent from their place of employment less the amount of election judge fees paid them.

Unanimous.

- 5A. Chairman Dowson acknowledged the continued Public Hearing Notice from Tuesday, May 17, 2011 regarding the revocation of Schoolcraft Land NE in Torrey Township. Mr. Yochum noted that the Board of Commissioners requested to re-publish hearing notices in local newspapers of the Pilot Independent on May 25, 2011; Deer Path Shopper on May 30, 2011; Western Review on May 26, 2011; and the Press Citizen on May 24, 2011. Administrator Yochum also noted the written statement from the Torrey Township Board dated May 25, 2011. Torrey Township resident Robert Jacobson presented a petition of residents objecting to Cass County turning over Schoolcraft Road NE. Additional comments were received from Dale F. Woodard and Supervisor/Chairman Dan Harms. County Highway Engineer Dave Enblom reported additional history by talking to former Cass County Highway Engineer Jim Worcester and that in the 1960's the State of MN had paid \$10,000.00 Cass County to build the road as access to the State Park. Mr. Enblom also discussed the state improvement fund for state park accesses.

M/S/P Dowson, Downham – To maintain the existing County road authority status on Schoolcraft Land NE and not revoke the same to Torrey Township.
Unanimous.

- 5B. Mr. Enblom reported that per Board action of May 3, 2011 a meeting was hosted by the Highway Department on the May 26, 2011 with private road maintenance contractors. In attendance were three local private contractors and present for the County were David Enblom, Kris Lyytinen, Bob Yochum, Scott McAllister, Todd Schultz, and Jim Dowson. Current County contracting practice with Townships was discussed. The contractors present expressed a concern that the Department was competing with them for work they could be doing. There was discussion regarding the Department's rental rates, \$85 per hour, and whether these were too low to provide the private contractor's opportunity to compete for this work. It was agreed through discussion that the Department's current rates are not an impediment to the private contractors competing.

There was consensus with the group that the County should still perform Township work where it is deemed cost effective (i.e. the Department equipment is performing County work close by and it would not be economical for a private contractor to travel a significant distance to perform the work). The private contractors were encouraged to pursue the other Township maintenance work outside these parameters.

Kris Lyytinen presented information regarding the Departments number of motor graders, currently eight in number as well as the roads they maintain. Mr. Lyytinen shared with the group a proposed plan to consolidate and shift routes due primarily to recent Department paving projects. This could provide an

opportunity for the Department to reduce its motor grader fleet by one machine. Mr. Lytinen also presented a proposal to create two possible private contract routes. These routes would be located in the Blind Lake and Trelpe Township area and each would have a potential of 25 miles of road to maintain. This proposal would provide an opportunity for the Department to reduce its motor grader fleet by two machines. The annual cost savings from removing two motor graders from the present equipment list would be approximately \$40,000 per year, which is about the estimated cost to pay the private contractors. A benefit to the Department would be realized by providing the Longville and Hackensack maintenance areas an additional truck driver. The present motor grader operators would move into a truck position that has been vacant in each area for a number of years. It is recommended by the Department that the two positions be maintained in this application in order to provide required service levels on the County road system. If the Board wants to consider private contracting of portions of existing County roads or Township roads presently maintained under contract by the County the next step would be requests for proposals.

M/S/P Peterson, Downham – To receive & file the report and continue the present Cass County Highway maintenance programs. Unanimous.

- 5C. Mr. Enblom reported that the Walker-Hackensack-Akeley and the Cass Lake-Bena School Districts have expressed an interest in the 2011 Safe Schools Trail grant cycle. County Engineer Enblom explained that the Cass County Highway Department has previously provided technical assistance and fiscal agent services to Cass County School Districts under this grant program. No County funds would be committed without specific subsequent County Board action.

M/S/P Downham, Kangas – To authorize the County Engineer to provide technical assistance and fiscal agent services to all Cass County School Districts for the 2011 Safe Schools Trail Grant program. Unanimous.

- 6A. Chairman Dowson acknowledged the public hearing notice for Tuesday, June 7, 2011, beginning at 10:00 a.m., Commissioners Boardroom, 1st Floor, Cass County Courthouse Annex, Walker, MN to consider adopting on 2nd reading Ordinance 2011-01, which proposes to amend Lawful Assembly Ordinance 2004-03 to exclude mass gathering events (300 or more persons and more than eight consecutive hours) on lakes permitted by the Sheriff pursuant to Minnesota Statute 86B.121. Mr. Yochum informed the Board that no related written comments from the public were received. No one in the room requested to be heard.

M/S/P Gaalswyk, Peterson – To adopt on 2nd Reading Ordinance No. 2011-01 as presented amending Lawful Assembly Ordinance 2004-03 to exclude mass gathering events (300 or more persons and more than eight consecutive hours) on lakes permitted by the Sheriff pursuant to Minnesota Statute 86B.121 and further that Ordinance No. 2011-01 shall be effective July 18, 2011 after its publication and filing as provided by law. Unanimous.

- 7A. Land Commissioner Josh Stevenson informed the Board that the Cass County Land Department has experienced an increase in trail inquiries over the past year including horse trails, cross country ski trails, bike trails, ATV trails, hunter walking trails, and snowmobile trails. Due to the reduction of staff and a smaller operating budget, the Cass County Land Department has not been able to maintain the services on trails that were available in the past, thus resulting in poor service to users of some trail systems. Mr. Stevenson added that any type of recreational trail needs a sponsor in the form of a local unit of government (LUG) or club to take financial and on the ground responsibility of the maintenance. At this time no LUG or club has offered to assist with the Cross Country Ski Trail system. The related State grant funds \$4,500 of the estimated cost of \$14,000 per year.

M/S/P Gaalswyk, Peterson – To table the 2011-2012 GIA Cross County Ski Trail Application until a LUG or a Cass County club makes a request to the County Board to sponsor this activity. Unanimous.

- 7B. Mr. Stevenson informed the Board that the Cass County Land Department is getting close to issuing payment and recording deeds for the purchase of properties utilizing funding from the 2010 Lessard-Sams Outdoor Heritage Council approved State appropriation utilizing dedicated sales tax revenues already collected. Land Commissioner Stevenson also reported that given the potential for a State Government shutdown reimbursement payments for land acquired could be delayed up to six months. Mr. Stevenson added that the acquisition includes 400 acres of Potlatch Property located in Becker, Hiram, Byron, and North Trelpe Townships valued at over \$550,000.00 and will provide year round management access to over 1,235 acres of existing public lands in the Jack Pine barrens landscape. If authorized to do so the Land Department fund balance could be utilized to cashflow the anticipated State shutdown.

M/S/P Downham, Gaalswyk – To authorize the Land Department to complete land purchases approved in the 2010 Lessard-Sams Outdoor Heritage Council State appropriation and authorize the use of Land Department fund balance to cashflow the same in the event of reimbursement delays by a State "shutdown". Unanimous.

- 8A. Lori Dowling Regional Minnesota DNR Director, and Retired MN State Senator Bob Lessard discussed the DNR re-organization. Ms. Dowling added that her job will be to focus on community outreach, working with local units of government, tribes and cooperators in promoting a unified DNR effort to enhance the economic, recreational and conservation uses of Minnesota's natural resources. The Board identified Payment-In-Lieu (PILT) and expedited land trades as local priorities. The Board thanked Ms. Dowling and Mr. Lessard for the update. No action necessary.

9. Administrator Yochum discussed the upcoming meeting schedule: a. Board of Equalization - Monday, June 13, 2011, beginning at 2:00 p.m., in the Commissioners Board Room on the first floor of the Courthouse, Walker, MN. b. County Board Meeting in Commissioner District #4, Tuesday, June 21, 2011, 6:00 p.m. at Wabedo Township, 3726 County 54 NE, Longville, MN. c. AMC District II Meeting – Wednesday, June 8, 2011, beginning at 8:00 a.m., at PrimeWest, 3124 Hannah Avenue, Bemidji, MN.

- 9D. M/S/P Kangas, Peterson – To approve moving the meeting site for the Tuesday, July 5, 2011 regular Commissioner's Board Meeting from Courthouse Annex, Walker to Cass County Land Department Meeting Room, Backus, MN. Unanimous.

10. Chairman Dowson adjourned the meeting at 11:05 a.m.

SIGNED: _____
Jim Dowson, Chairman
Cass County Board of Commissioners

ATTEST: _____
Robert H. Yochum
Cass County Administrator