

**TRANSCRIPT AND REPORT OF PROCEEDINGS  
CASS COUNTY BOARD OF COMMISSIONERS  
COUNTY OF CASS  
June 21, 2011**

- 1A. Chairman Dowson convened the regular meeting of the Cass County Board of Commissioners at 6:00 p.m. on Tuesday, June 21, 2011 at the Wabedo Town Hall, 3726 County 54 NE, Longville, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Reno Wells	HHVS Director	Dave Enblom	Highway Engineer
Tom Burch	Sheriff	Kerry Swenson	Emergency Management Coord.
Jim Ballenthin	SWCD	Gail Levenson	Cass County EDC
Leslie Bouchonville	PR/B Family Center	Terry Freeman	Cass County EDC
Jane Furseth	HOWA Family Center	Wayne LaDuke	City of Cass Lake Mayor
Joel Norenberg	Lt. Cass County Sheriff	Craig Anderson	Wabedo Township
Al Chacey	Wabedo Township	Bob Adelmann	Wabedo Township
Barb Anderson	Wabedo Township	Ron Stokesbary	Wabedo Township
Bill Gehrman	Wabedo Township	Gail DeBoer	Pilot Independent
Monica Lundquist	Brainerd Dispatch		

- 1B. M/S/P Kangas, Gaalswyk - To approve the agenda items for discussion as presented and the addition of Item 2C. (LCCMR funding – Item 2A.29 moved from the consent agenda), and Item 2A.32 (Cass County Agriculture Association - Pine River Fair contribution). Unanimous.

- 2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Peterson, Downham – To waive reading and approve the consent agenda as amended. Unanimous.

Approve - Regular Board Minutes of June 7, 2011 and Board of Equalization Minutes of June 13, 2011.

Approve - Auditor Manual (Batch 1) Warrants dated May, 2011 in the amount of \$5,120,274.49.

Approve - HHVS Auditor Warrants dated May 31, 2011 in the amount of \$46.00

Approve - Auditor Warrants dated June 9, 2011 in the amount of \$1,572,727.47.

Approve - HHVS Auditor Warrants dated June 10, 2011 in the amount of \$69,690.62.

Approve - HHVS Commissioners Warrants dated June 10, 2011 in the amount of \$93,861.52.

Approve - Auditor Warrants dated June 16, 2011 in the amount of \$ 829,208.95.

Receive & file - Monthly Budget Reports.

Approve Personnel Items - A. Budgeted positions scheduled for replacement: 1. Receive & file notice of the appointment of Sheriff's Office Dispatcher (80% time) Jason Zaffke effective June 9, 2011, Grade 21, Step 1, (also will be cross-trained as a Jailer and a Deputy to be utilized as needed). 2. Receive & file notice of resignation of Sheriff's Office Dispatcher, Tara Hokuf, effective June 11, 2011.

Approve licenses – Tobacco: Ole and Lena's Sweet Revenge, Debbie L Oliver, Pine River (City). On & Off Sale Intoxicating Liquor including Sunday Application: Jake's Gull Lake, Gull Lake Jakes, Inc., Fairview Twp; Harriet Club, Pamela Siltman, Barclay Twp; High Banks Resort, K & R Development, Inc., Unorganized. Off Sale Intoxicating Liquor: Lake Country Grocery & Liquor, Chris & Sara Smith, Crooked Lake Twp; Lone Wolf Liquor, Lone Wolf Outpost, Inc., Remer Twp; The Shadberry, The Shadberry, Inc., Crooked Lake Twp; Hoss All-American Liquor, Trevor Berg, Shingobee Twp. On Sale Intoxicating Liquor including Sunday Application: Charlie's, Charles Thompson, Shingobee Twp; Charlie's Up North Boathouse Bar & Grill, Charles & Deborah Thompson, Shingobee Twp; Anderson's Horseshoe Bay Lodge, Anderson's Horseshoe Bay, LLC, Turtle Lake Twp; Moondance Jam Saloon, Moondance Jam, Inc., Turtle Lake Twp; Lazy Moon Backstage Bar, Moondance Jam, Inc., Turtle Lake Twp; Bites Grill & Bar, Bites Grill & Bar, Inc., Wilson Twp; The Boulders, JNH Inc., Shingobee Twp; The Ranch House Supper Club, Christiane Magnuson, Shingobee Twp; Huddle's South Shore Resort, Huddle's South Shore Rst, Inc., Pine Lake Twp; The Pub, Patricia Zorman, Remer Twp; Beach Fire Bar & Grille, Mulligan's of Leech Lake, LLC., Pine Lake Twp; Hiawatha Beach Resort, Hiawatha Beach Resort, Inc., Leech Lake Twp; Sandtrap Supper Club, Rip's, Inc., Pike Bay Twp; Deer Haven Supper Club, Kovall's Deer Haven, Inc., Thunder Lake Twp; The Boathouse Eatery, Quarterdeck on Gull, Inc., Fariview Twp; Big Fish Supper Club & Resort, Hemme Big Fish, LLC, Unorganized Twp. The following licenses are approved contingent upon proper documentation, fees and taxes owing, if any: On Sale Intoxicating including Sunday Application: LJ's Club Car & Sports Bar, Julianne M Johnson, Remer Twp. On & Off Sale Intoxicating Liquor including Sunday Application: Bears Den, Bears Den Family Restaurant & Lounge, Inc. Meadowbrook Twp; Mule Lake Corral, Mule Lake Corral Food & Liquor, Inc., Woodrow Twp; The Narrow's on Roosevelt, Jacqueline Kratz, Crooked Lake Twp; McGuires Inn on Woman Lake, M & M, Inc., Woodrow Twp; Village Inn Dining Saloon, Crooked Lake Investments, Inc., Crooked Lake Twp. Wine & Beer Including Sunday Application: Ski Gull, Ski Gull, Inc., Fairview Twp.

Receive & file - Auditor -Treasurer's Interest Income Report for May 2011.

Approve - Legislative and regulatory plan document changes to the Nationwide Deferred Compensation Plan for public employees 457 Governmental Plan and Trust, effective for plan year beginning on January 1, 2011 - Auditor-Treasurer authorized to execute.

Approve - Amendment of a 3.5% increase per meal rate for the Jail Food Service & Commissary Management Agreement with A'viands, LLC, July 1, 2011 - June 30, 2012.

<u>Number of Inmates</u>	<u>Base Rate per day</u>
0-24	\$189.78
25-49	\$217.37
40 +	\$244.66

Per meal rate – in addition to base rate, A'viands will charge \$1.14 per meal to cover the variable portion of its services.

Bag lunches will be added to the lunch count and charged as a meal.

Approve - Pay request electric/wind power for Deep Portage Project to Residential Wind Power, Inc. in the amount of \$16,349.50.

Approve - Pay request of \$69,500.00 to Deep Portage Reserve for Federal Grant Project improvements: Trosen Electric, LLC. \$42,500.00; Rural Renewable Energy Alliance \$7,850.00; Langer Custom Builders \$19,150.00.

Approve - Submission of Safe & Sober Communities Grant Resolution No. 28-11 from October 1, 2011 through September 30, 2012, and authorize Lt. Shift Commander Scott Thompson to execute such agreements and amendments.

Commissioner Peterson offered Resolution No. 28-11 and moved its adoption; Commissioner Downham seconded:

Be it resolved: 1.) That the Cass County Sheriff's Office enter into a grant agreement with the Minnesota Department of Public Safety, Office of Traffic Safety for the project entitled SAFE & SOBER COMMUNITIES during the period from October 1, 2011 through September 30, 2012, and 2.) That Lieutenant L. Scott Thompson of Cass County is hereby authorized to execute such agreements and amendments as are necessary to implement the project on behalf of the Cass County Sheriff's Office, and 3.) That the Cass County Sheriff's Office designated Administrative Assistant is hereby authorized to be the fiscal agent and administer this grant on behalf of the Cass County Sheriff's Office.

Resolution No. 28-11 was adopted by majority vote: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Approve - Daily fee to schools for Early Childhood Screening from \$352 to \$358 per day per nurse for the 2011-2012 school years per recommendation of the HHVS Advisory Committee (last adjusted 6/1/10).

Receive & file - May 31, 2011 Cass County HHVS cash account comparison and child placement cost report.

Approve - Amendment to the Home and Community-Based Service Contract with Stille Havn Hus for updating purchased services through December 31, 2012.

Approve - Resolution 29-11 State of MN Joint Powers Agreement on MN Internet Crimes Against Children Task Force (MICAC) (DP-M-0493) from June 1, 2011 through May 31, 2012.

Commissioner Peterson offered Resolution No. 29-11 and moved its adoption, Commissioner Downham seconded:

Resolution Approving State of Minnesota Joint Powers Agreement with Cass County on behalf of its County Attorney and Sheriff's Office WHEREAS, the County of Cass on behalf of its Prosecuting Attorney and Sheriff's Office desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County of Cass is eligible. The Joint Powers Agreement further provide the County of Cass with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County of Cass to pay the costs for the network connection.

NOW, THEREFORE BE IT RESOLVED, by the County Board of Commissioners of Walker, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the Cass County Sheriff's Office on behalf of its Prosecuting Attorney and Sheriff's Office, are hereby approved. Copies of two Joint Powers Agreements are attached to this Resolution and made a part of it.
2. That the Sheriff, Tom Burch, or his or her successor, is designated the Authorized Representative for the Cass County Sheriff's Office. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the Cass County's connection to the systems and tools offered.
3. That the County Attorney, Christopher Strandlie, or his or her successor, is designated the Authorized Representative or the Prosecuting Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the Cass County's connection to the systems and tools offered by the State.
4. That Jim Dowson, the Board Chairman of the Cass County Board of Commissioners and Robert H. Yochum, the County Administrator, are authorized to sign the State of Minnesota Joint Powers Agreements.

Resolution No. 29-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Approve - Easement Application Resolution No. 30-11 across State School Trust Land in Govt. Lot 3, Sec. 22, Twp. 139N (Ponto Lake Township), Range 29W.

Commissioner Peterson offered Resolution No. 30-11 and moved its adoption, and Commissioner Downham seconded:

Whereas, Private Property is accessed across School Trust Fund Land located in Government Lot 3, Section 22, Township 139N, Range 29W.

Whereas, the State of Minnesota office of the Attorney General has requested that Cass County apply for an easement across the existing road.

Whereas, easements across School Trust Fund Land can only issued to a local unit of government (Cass County) and not to private individuals.

Whereas, the easement is open to the public.

Whereas, all cost associated with the acquisition and maintenance of the easement will be the responsibility of the private property owners.

Be it Resolved, the Board of Commissioners of Cass County, Minnesota hereby approves the Application for Easement across State School Trust Fund Land in Government Lot 3, Section 22, Township 139N, Range 29W.

Resolution No. 30-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Authorize - County Surveyor to allow up to 45 day time extensions for Public Corner Monumentation Program contracts.

Accept - Donation from Orhan Soykan and Lisa Vervena in the amount of \$7.52.

Approve - Resolution No. 31-11 for a limited use permit on TH 371 right of way located in Section 2, Township 141N, Range 31W and Section 35, Township 142N, Range 31W for Phase 3 of Walker Bike Club Trail expansion.

Commissioner Peterson offered Resolution No. 31-11 and moved its adoption, Commissioner Downham seconded:

WHEREAS, the Cass County Board of Commissioners is the duly elected governing body of Cass County; and

WHEREAS, the Cass County Board of Commissioners are concerned for the health and welfare of the community and the residents of Cass County; and

WHEREAS, the Minnesota Department of Transportation maintains jurisdiction over Trunk Highway right of ways;

WHEREAS, the Cass County Board of Commissioners wishes to enter into an agreement with the Minnesota Department of Transportation providing for limited use for Bike and Snowmobile Limited Use.

NOW, THEREFORE, BE IT RESOLVED: that the Cass County Board of Commissioners does hereby authorize that Cass County enter into an agreement with the Commissioners of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, for Bike and Snowmobile Limited Use referred to C.S. 1119 T.H. 371 County of Cass LUP#-1119-0022.

Resolution No. 31-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

M/S/P Downham, Peterson – To award proposal quote for Lake Margaret Watershed (236 systems) to LouAnn Maschler (Inspector Lic. #2264) in the amount of \$45 per system inspection and award proposal quote for Sylvan Lake (186 systems) to Aaron Kellerman of Antonsen Construction (Inspector Lic. #1051) in the amount of \$49 per system inspection. Unanimous.

<u>Bidder</u>	<u>Bid Amount</u>
LouAnn Maschler - Maschler Septic Consultants	\$45.00
Aaron Kellerman, et.al. - Antonsen Excavating	\$49.00
Joni Tulenchick - Self	\$49.99
Bill Joslyn - Bill's Septic	\$56.00
Cheryl Brown - Brown's Sep-Tech Services	\$74.00
Edward Aletto - Alettoonsite/Septic Design	\$80.00
Joan Wannebo - Lakes Area Septic Design	\$140.00
Dan Switzer - Cass County Construction	\$270.00 (Sylvan) \$275.00 (Margaret)

Receive & file - AMC presentation proposal application from the Cass County/Leech Lake Wellness Court.

Accept - Minnesota Pollution Control Agency Grant (CFMS No. B56819) in the amount of \$20,000.00 for Electronic Waste Collection from July 1, 2011 – January 31, 2013.

Receive & file - 2011 Federal PILT payment in the amount of \$451,440.00 and approve distribution of same.

Authorize – Financial contribution for FY2011 – Cass County Agriculture Association - Pine River in the amount of \$2,500.00, remaining 50% paid after July 1, 2011.

- 2B. Administrator Yochum reported on the AMC District II Meeting held Wednesday, June 8, 2011. In addition to local issues the meeting focused on Governor Dayton's court petition regarding the 2011 potential State of Minnesota government shutdown. Mr. Yochum reviewed the list of proposed critical services that would continue during a shutdown and indicated that County staff will report to the County Board as information becomes available. No action necessary.
- 2C. Chief Financial Officer Larry Wolfe explained the Land Department request to reimburse fiscal agent Aitkin County \$160,000 for LCCMR funding. \$227,000 in LCCMR grant funds were used over the past five years to purchase private lands that had high natural resource value and simultaneously the County Board removed public land status from lands with private development potential valued at \$462,000. Sales to date of the now private lands are \$67,000 and \$395,000 remain for sale. Mr. Wolfe reported that Conservation Fund #73 could cashflow the LCCMR re-payment by the July 1, 2011 deadline.

M/S/P Peterson, Downham – To authorize the Cass County Land Department to make payment in the amount of \$160,000 to Aitkin County for LCCMR Fund reimbursement from Conservation Fund #73. Unanimous.

- 3A. HHVS Director Reno Wells reported progress on the HHVS use of office space located at the Land Department in Backus. Per Board action of June 7, 2011 Mr. Wells has notified the Cass County EDC and Mississippi Headwaters Board. Director Wells added he will provide additional information on related capital and operating costs in the near future. No action necessary.
- 3B. Mr. Wells reported on the potential State shutdown and the potential impact on Health, Human, and Veterans Services. Notifications have been received from the MN Department of Health, MN Department of Veterans Affairs, and MN Department of Human Services. State correspondence advises that funding commitments and activities performed after June 30, 2011 cannot be guaranteed for reimbursement. Director Wells requested permission to: 1.) notify County service providers of the potential suspension or cancellation of contracts supported with State funding, 2.) if warranted, initiate a layoff of County personnel supported with State funding, and 3.) if necessary, to temporarily utilize the adopted HHVS budget to cashflow operations until the Agency can report to the Board those services disrupted by a State shutdown.

M/S/P Downham, Peterson – To authorize HHVS to notify County service providers of the potential suspension or cancellation of contracts supported with State funding in the event of a State shutdown. Unanimous.

M/S/P Gaalswyk, Kangas – To authorize temporary use of the adopted HHVS budget to cashflow operations until the Agency can report to the Board those services disrupted by a State shutdown. Unanimous.

Director Wells also reported responding to the Board referral of an inquiry by Otto Ringle DDS. regarding dental services in Cass County. No action required.

- 4A. Sheriff Tom Burch discussed the 2012 renewal of the City of Cass Lake Law Enforcement Services Contract. Sheriff Burch proposed to eliminate the annual charge of \$37,000 for a part-time supervisor. The purpose of the contract change is to encourage more contracting with other Cass County Cities and Townships and to recognize that they already support public safety funding through the County property tax levy. The annual contract cost must be filed with the City of Cass Lake no later than July 1, of each year. Sheriff Burch recommended that the FY2012 contract cost to the City of Cass Lake not exceed \$253,000. Mayor Wayne LaDuke addressed the Board indicating that the current contract is a significant savings compared to past costs and the deputies are well received in the community. Lt. Joel Norenberg also reported operations are going well and particularly good relations with the City of Cass Lake staff.

M/S/P Downham, Gaalswyk – To approve the Law Enforcement Services Agreement with the City of Cass Lake, effective January 1, 2012 through December 31, 2012 for assigned Cass County Deputies for a total amount not to exceed \$253,000.00. Unanimous.

- 4B. Kerry Swenson Emergency Management Administrator and Sheriff Burch reported that all public safety responders have returned executed agreements with the exception of the Leech Lake Band of Ojibwe which has presented notice of their intent to submit an independent participation plan to the State of Minnesota. Current plans are to provide a total of 190 mobile radios, 311 portable radios and 264 pagers to 30 Cass County public safety responders. Mr. Swenson requested Board approval to payment of \$96,056.08 to DSC Communications for pagers.

M/S/P Kangas, Gaalswyk – To authorize payment in the amount of \$96,056.08 DSC Communications for pagers. Unanimous.

- 4C. Sheriff Burch presented correspondence from the MN Department of Corrections on the potential temporary suspension of State contract performance which may affect the Sentence to Service (STS) funding. Mr. Burch added that he will request funding at a later date if funds become affected. No action necessary.
- 5A. Jim Ballenthin, a member of the Chippewa National Forest Resource Advisory Committee (RAC) reported on the June 2, 2011 RAC funding recommendations that have been submitted to the Chippewa National Forest Supervisor. Mr. Ballenthin explained that the Supervisor then has 30 days to accept or reject the recommendations from the RAC Committee. Projects recommended for funding are located on or near the Chippewa National Forest in the Counties of Beltrami, Cass and Itasca. The projects in Cass County, and recommended funding include: K12-37: Onigum Shoreline, summer youth restoration – \$4,900; U21: Six Mile Lake, fish passage – \$26,500 V22: Portage Lake, fish passage – \$52,000; A2-27: Pughole Road, culverts and road reshaping – \$105,000(partial funding); W23: Woodtick Creek, channel restoration – \$5,000;E5: Ladyslipper, restoration – \$50,000 F6: Garlic mustard, removal – \$10,000 O15: Parsnip control, mowing – \$30,000 (totaling \$283,400). Mr. Ballenthin also commented that the Pughole Road, culverts and road reshaping project cost estimate is \$135,000 and would require additional project funds to complete.

M/S/P Downham, Peterson – To provide up to \$30,000 from Conservation Fund #73 for the Pughole Road culverts and road reshaping project and provide notice of the same to the USFS Supervisor. Unanimous.

- 6A. Highway Engineer Dave Enblom reported on the MPCA stormwater violation by Tri-City Paving, Inc. and Cass County regarding road reconstruction on CSAH#1 identified as SP-601-17. MPCA officials inspected the eight mile construction project and reported that sediment and sediment-laden stormwater was discharged into area ditches and wetlands. MPCA cited failing to stabilize ditches within 200 feet of the discharge point, inadequate/missing sediment controls, failing silt fencing, and inadequate erosion control berms throughout the project area. Mr. Enblom added that the site has been brought into compliance and that the fine of \$45,657 would be assessed 50% to the contractor and 50% to Cass County (utilizing engineering reimbursement from State Aid construction). Engineer Enblom also commented that future problems could be limited by improving the stormwater permit inspection process similar to the MN DOT memorandum of understanding with MPCA.

M/S/P Kangas, Gaalswyk – To improve the stormwater permit inspection process by requesting a memorandum of understanding with the MN Pollution Control Agency similar to the MN DOT memorandum of understanding. Unanimous.

- 6B. Highway Engineer Enblom presented the bid results that had been opened on Tuesday, June 14, 2011 on CP 2001-1 (CR109 Reconstruction-Grading Only), SAP 011-601-021 (CSAH 1 Mill and Overlay).

Project No.: CP 2001-1(CR109 Reconstruction- Grading Only)  
Engineers Estimate \$506,260.45

<u>Bidder</u>	<u>Total Bid Amount</u>	<u>Percent Over/Under Estimate</u>
Red Lake Builders, Inc.	\$499,423.42	1.35% Under Estimate
Marvin Tretter, Inc.	\$505,815.41	0.09% Under Estimate
Central Specialties, Inc.	\$545,334.79	7.72% Over Estimate
Gladen Construction.	\$547,585.77	8.16% Over Estimate
Young Excavating Inc.	\$549,913.45	8.62% Over Estimate
Reierson Construction	\$565,615.04	11.72% Over Estimate

M/S/P Kangas, Downham - To award the bid to the apparent low bidder (received on June 14, 2011) for CP 2001-1 (CR109 Reconstruction) to Red Lake Builders, Inc. in the bid amount of \$499,423.42. Unanimous.

Project No.: SAP 011-601-021(CSAH 1 Mill and Overlay City of Pillager, CR 103 Overlay ).  
Engineers Estimate \$150,703.80

<u>Bidder</u>	<u>Total Bid Amount</u>	<u>Percent Over/Under Estimate</u>
Tri-City Paving, Inc.	\$140,003.50	7.10% Under Estimate
Anderson Brothers Const.	\$149,940.46	0.51% Under Estimate
Hardrives, Inc.	\$168,819.62	12.02% Over Estimate
Central Specialties, Inc.	\$184,819.90	22.64% Over Estimate

M/S/P Gaalswyk, Kangas - To award the bid to the apparent low bidder (received on June 14, 2011) for SAP 011-601-021(CSAH 1 Mill and Overlay City of Pillager, CR 103 Overlay) to Tri-City Paving, Inc. in the bid amount of \$140,003.50. Unanimous.

- 6C. Engineer Enblom and Commissioner Gaalswyk reported back on the Transportation Alliance Federal Legislative Meeting in Washington, DC on June 14 – 16, 2011. They met with congressional leaders and staff with emphasis on the MN National Forest Highway System and the CSAH 8 Bridge Project over the Boy River.

Mr. Enblom also presented notification from MNDOT that in the absence of legislatively authorized State appropriations as of July 1, 2011 they advise all holders of Federal aid construction contracts to suspend all work activity. Mr. Enblom explained that we are presently under contract on CSAH #1 utilizing \$900,000 in Federal aid and \$300,000 in State funds. Engineer Enblom also reported that additional information is forthcoming regarding alternatives to either suspend the contract or continue. No action taken.

- 7A. Cass County Economic Development Director Gail Levenson and EDC Secretary Terry Freeman presented the annual Cass County EDC update with a continuing focus on results in providing economic development services for Cass County. Ms. Levenson added recent activities include: 5 new businesses have completed their projects, 919,884.00 of grants approved, infrastructure for the Walker Industrial Park, Community computer lab in Pine River, revolving loan fund to assist with manufacturing recruitment county wide, and the Hackensack/Walker Small Cities project. Ms. Levenson and Cass County Economic Development Secretary Terry Freeman also thanked the Board for Cass County's budget allocation of \$37,500. No action necessary.

7B. Ms. Levenson presented the Cass County EDC Activity Report for May 2011.

M/S/P Kangas, Peterson – To receive & file the Cass County EDC May 2011 Activity Report. Unanimous.

8A. Leslie Bouchonville from the Pine River-Backus Family Center and Jane Furseth from HOWA Cass County Family Center located in Walker presented the 2010 Cass County Family Center reports that also included the Cass Lake Family Center, Northland Family Center and the Pillager Family Center. Ms. Bouchonville and Ms. Furseth thanked the Board for Cass County's 2010 budget allocation to the Family Centers in the amount of \$37,500 and informed the Board that the Family Centers 2010 actual income was \$1,668,613 which includes grants from various organizations, the Thrift Store, contracts, donations, fees, school districts, Radiothon proceeds, and corporate contributions. Service delivery was detailed by program.

The Board thanked Ms. Bouchonville, and Ms. Furseth for the update. No action necessary.

9. Administrator Yochum discussed the upcoming meeting schedule:

M/S/P Gaalswyk, Peterson – To approve moving the Board of Commissioners regular meeting from Tuesday, September 6, 2011 Courthouse Annex, Walker, MN to Tuesday, August 30, 2011, Land Department Meeting Room, Backus, MN. Unanimous.

10. M/S/P Kangas, Peterson – To adjourn the meeting at 8:00 p.m. Unanimous.

SIGNED: \_\_\_\_\_  
Jim Dowson, Chairman  
Cass County Board of Commissioners

ATTEST: \_\_\_\_\_  
Robert H. Yochum  
Cass County Administrator