

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
August 30, 2011**

- 1A. Chairman Dowson convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, August 30, 2011, with the flag pledge, in the Land Department Meeting Room, Backus, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Jim Schneider	Probation Director	Josh Stevenson	Land Commissioner
Dave Enblom	Highway Engineer	Sharon Anderson	Auditor-Treasurer
Mark Peterson	County Assessor	Tim Richardson	Central Services Director
Tom Burch	Sheriff	Erick Hogleund	Chief Deputy Sheriff
Reno Wells	HHVS Director	Kim Minton	HHVS
Candy Enblom	HHVS	Heidi Massie	HHVS
Earl North	Citizen Budget Committee	Gail Leverson	Cass County EDC
Sue Wickland	Cass County Probation	Gary Gould	Citizen Budget Committee
Dan Meier	Citizen Budget Committee	Meri Lysne	Over the Hills Gang ATV Club
Tim Wegner	Mountain Bike Trail	Gus Fisker	Cut Lake Proposal
Jeff Schoenbauer	Schoenbauer Consulting	Kathy Schoenbauer	Schoenbauer Consulting
Monica Lundquist	Brainerd Dispatch	Gail DeBoer	Pilot Independent

- 1B. M/S/P Kangas, Peterson – To approve the agenda items for discussion as presented and move Item 2A11. (Receive & file correspondence regarding a deer hunt for disabled veterans at the Deep Portage Learning Center) to Item 4E. Unanimous.
- 2A. County Administrator Robert Yochum along with Central Service Director Tim Richardson and EMS Coordinator Kerry Swenson presented to the Board the following matters:

M/S/P Kangas, Gaalswyk – To waive reading and approve the consent agenda as amended. Unanimous.

Approve - Board Minutes of August 16, 2011.

Approve - HHVS Auditor warrants dated August 19, 2011 in the amount of \$103,042.65.

Approve - HHVS Commissioner's warrants dated August 19, 2011 in the amount of \$244,447.73.

Approve - Auditor warrants dated August 18, 2011 in the amount of \$1,857,248.65.

Approve - Auditor warrants dated August 25, 2011 in the amount of \$312,123.67.

Approve - Auditor warrants dated August 25, 2011 in the amount of \$743.00.

Approve personnel actions - A. Budgeted positions scheduled for replacement: 1. Receive & file notice of appointment of Jesse Iverson, Deputy Sheriff, grade 27, step 3, effective July 9, 2011 and Approve Resolution No. 40-11 PERA Police Officer Declaration.

Commissioner Kangas offered Resolution No. 40-11 and moved its adoption, and Commissioner Gaalswyk seconded:

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permit governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police or sheriff departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Board of Commissioners of Cass County hereby declares that the position of Deputy Sheriff, currently held by Jesse Iverson, meets all of the following Police and Fire Plan membership requirements:

Said position requires a license by the Minnesota peace officer standards and training board under sections 626.84 to 626.863 and this employee is so licensed;

Said position's primary (over 50%) duty is to enforce the general criminal laws of the state;

Said position charges this employee with the prevention and detection of crime;

Said position gives this employee the full power of arrest; and

Said position is assigned to a designated police of sheriff's department.

BE IF FURTHER RESOLVED that this governing board hereby requests that the named employee be accepted as a member of the Public Employees Police and Fire Plan salary deduction by the governmental subdivision.

Resolution No. 40-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

2. Amend Personnel action of Tuesday, July 5, 2011 to read: Receive & file notice of appointment of Sentence to Service Crew Leader, George Martin, grade 20, step 10, effective June 25, 2011 (corrects grade/step and effective date). 3. Receive & file notice of appointment of Deb Benesh, Office Support Specialist, grade 15, step 1, effective August 29, 2011. 4. Receive & file notice of appointment of Nancy Cuadra to Eligibility Worker, grade 20, step 1, effective September 17, 2011. 5. Receive & file notice of intent to fill an Office Support Specialist position, Grade 15, Step 1 being vacated by Nancy Cuadra. B. Positions scheduled for no replacement at this time: None. C. Other: 1. Approve PEHRC's point factor evaluation system rating for HHVS Veterans Benefit Specialist from grade 20 to grade 17 (position presently vacant). 2. Approve Position name changes to stay compliant with Minnesota

Merit System: a. Lead Eligibility Specialist to Lead Eligibility Worker (formerly Financial Assistant Specialist) b. Eligibility Specialist to Eligibility Worker (formerly Financial Worker)

Receive & file - Cities of Cass Lake, Hackensack, Pillager, Pine River, & Walker - Annual Disclosure of Tax Increments year ending Dec. 31, 2010.

Receive & file - Correspondence from PRASD - MN Public Facilities Authority Loan Repayment in the amount of \$41,668.38.

Approve - Acceptance of Juvenile Accountability Block Grant #2011JABG-004 in the amount of \$6,787.00 – Probation Office.

Approve - Pay request (Inv. #10-037.01-1) for Cass County Energy Upgrade Project to EDI in the amount of \$900.00.

Approve - Resolution No. 41-11 2011 Federal Boating Safety Supplement Grant Agreement CFMS#30-1191 in the amount of \$26,024.00.

Commissioner Kangas offered Resolution No. 41-11 and moved its adoption, and Commissioner Gaalswyk seconded:

BE IT RESOLVED that the Cass County Board of Commissioners hereby approves the 2011 Federal Boating Safety Supplement Grant Agreement CFMS#30-1191 in the amount of \$26,024.00 with the State of Minnesota Department of Natural Resources, and authorizes signature of the Chairman, Auditor or Administrator and Sheriff to execute the Agreement.

Resolution No. 41-11 was adopted by majority vote: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Approve - Agreement to release nonpublic personal information with Integrity Employee Benefits, LLC, Ochs, Inc. and MN Life Insurance Company effective August 15, 2011.

Receive & file - City of Walker conditional use permit public hearing notice – Shingobee Trail phase 3.

Refer - AFSCME HHVS Unit grievance dated August 17, 2011 regarding creation of a Case Aide position to the Personnel Committee of the Board.

Refer - AFSCME Courthouse Unit grievance dated August 22, 2011 regarding reimbursement of general appraiser license fee to the Personnel Committee of the Board.

Receive & file - July 2011 out of home placement report – related child service expenditures \$1,195,623 year to date.

Receive & file - July 2011 HHVS cash account balance comparison and cash basis budget report.

Approve - Purchase of Verint-Audiolog voice recorder system from Northland Business Systems not to exceed \$24,582 plus sales tax if applicable (replacement for Sheriffs Office dispatch center) – source of funds Enhanced 911 reserved fund balance.

Approve – 2011/2012 Public Health Preparedness Grant CDFA #93.069 for compensation to the County up to \$18,096.00.

Approve - Family Planning Special Projects Grant Agreement Amendment #2 Grant #B31318 amendment amount of \$363,865.00 for a new total grant agreement of \$727,730.00 with a revised grant agreement expiration date of June 30, 2013.

Approve - Standards Self-Assessment Project Grant Agreement for \$2,500.00 with grant expiration of November 10, 2011.

Award - Quote for Cass County Dispatch Center furniture remodel project to Xybix Systems, Inc. not to exceed \$37,855.46 + sales tax. (ARMER project budget).

<u>Bidder</u>	<u>Amount</u>
Xybix Systems, Inc.	\$37,855.46 + sales tax
Watson	\$40,715.93 sales tax included

****Award - Quote for automatic vehicle location systems to Bullberry Systems Inc. not to exceed \$11,000.00 + sales tax and authorize purchase of additional related equipment not to exceed - 40 Garmin units @ \$75.00 = \$3,000.00, 6 Notebooks for units w/o laptops @ \$500.00 = \$3,000.00, and 40 external antennas @ \$75.00 = \$3,000.00 (total project not to exceed \$21,500.00 including sales tax – source of funds, ARMER capital budget).

<u>Bidder</u>	<u>Amount</u>
Bullberry Systems AVL.	\$11,000.00 + sales tax for a portion of related equipment and services
GeoComm	\$25,535.00 + sales tax for all related equipment and services

Award - Quote from Thermo Bond Buildings, LLC in the amount of \$5,881.00 for the installation of a heating and air conditioning unit for the Pillager tower site (source of funds ARMER capital budget).

Receive & file - County Attorney municipal prosecution contract form of agreement with the City of Federal Dam.

Approve licenses - Gambling - Northern Cass County Ducks Unlimited @ Moondance Event Center on September 15, 2011– Tony Freeman, Turtle Lake Twp.

Approve - Resolution No. 42-11 final payment for project SAP 011-603-008, bituminous re-surfacing project located on CSAH#3.

Commissioner Kangas offered Resolution No. 42-11 and moved its adoption, Commissioner Gaalswyk seconded:

WHEREAS: Contract No. 60308 (SAP 011-603-008) has in all things been completed, and the County Board being fully advised in the premises, NOW THEN BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the County of Cass and authorize final payment as specified herein.

Resolution No. 42.11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

Approve - Resolution No. 43-11 final payment for project SAP 011-070-002, inlaid pavement striping project.

Commissioner Kangas offered Resolution No. 43-11 and moved its adoption, Commissioner Gaalswyk seconded:

WHEREAS: Contract No. 07002 (SP 011-070-002) has in all things been completed, and the County Board being fully advised in the premises, NOW THEN BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the County of Cass and authorize final payment as specified herein.

Resolution No. 43-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 3A. Probation Director Jim Schneider discussed the Probation Department Annual Report. Mr. Schneider summarized current caseloads by number and type, financial trends, reporting center volume, wellness court, and diversion recidivism. The Board thanked Mr. Schneider for the update. No action necessary.
- 3B. Director Schneider presented the Northwest Juvenile Center Annual Report for 2010. Mr. Schneider and Sheriff Tom Burch currently serve as the Cass County representatives to the multi-county Joint Powers Board that owns and manages the Center (Mr. Schneider is also the Board Secretary). Out of home placements by all member Counties are trending slightly down. Cass County represents approximately 14% of the Center placements. No action necessary.
- 4A. Land Commissioner Josh Stevenson presented a request from Potlatch Minnesota Timberlands, LLC requesting the County to record an ingress and egress easements located across property in Ansel Township (South 33 ft. of the SE¼ of the SW¼, Section 1) and Powers Township (South 33 ft. of the S½ of the NW¼ Section 9) in lieu of the county seeking a prescriptive easement across the properties. Potlatch Minnesota Timberlands, LLC is gifting Cass County a 33 ft. easement along the southern border of each parcel. Cass County and the public will have legal access across the properties to reach adjacent public land held in trust by the county.

M/S/P Peterson, Downham – To accept Potlatch Minnesota Timberlands, LLC ingress and egress easements located along the South 33 ft. of the S½ of the NW¼ Section 9 of Powers Township and South 33 ft. of the SE¼ of the SW¼, Section 1 of Ansel Township. Unanimous.

- 4B. Land Commissioner Joshua Stevenson presented a request from Oregon State University for the placement of measuring instruments on State deeded County administered land located in Section 21, Loon Lake Township, and Sections 34 and 35 in Salem Township. The devices will monitor the earth's natural electric and magnetic fields from August 2011 to November 2011. Cass County will not incur any costs associated with the data collection or restoring the site when the data collection is completed. Mr. Stevenson added that the request is consistent with goals in the Cass County Forest Resource Management Plan.

M/S/P Gaalswyk, Downham – To approve the request from Oregon State University for the placement of measuring instruments on State deeded County administered land located in Section 21, Loon Lake Township, and Sections 34 and 35 in Salem Township as presented. Unanimous.

- 4C. Land Commissioner Stevenson and Highway Engineer David Enblom discussed two potential grant in aid ATV trail routes that would require the use of CSAH right-of-way for approximately four miles (CSAH 5 between Forrest Road 2100 and the City of Longville and CSAH 58 between 73rd Avenue and 75th Avenue east of Outing). Mr. Stevenson suggested that due to the nature of safety requirements for construction within the right-of-way the Land Department recommends that the Cass County Highway Department complete the required engineering, design, and specifications. The Over the Hills Gang ATV Club and Woodtick Wheelers ATV Club are the two clubs associated with the trail proposals and have also asked for assistance in accurate cost estimates to complete grant applications and private fund raising. The Land Department requests that the Cass County Highway Department be authorized to use Conservation Fund #73 not to exceed \$15,000.00 to complete the work.

M/S/P Peterson, Kangas – To approve the Cass County Highway Department use of Conservation Fund #73 not to exceed \$15,000.00 to complete the required engineering, design, specifications, and cost estimate for potential grant in aid ATV trail routes on CSAH 5 (between USFS Road # 2100 and the City of Longville) and CSAH 58 (between 73rd Avenue and 75th Avenue east of Outing). Unanimous.

- 4D. Mr. Stevenson reported that the Land Department has been working with the International Mountain Bicycling Association and the MN Off-Road Cyclists who are interested in expanding the existing Cut Lake Bike and Cross Country Ski Trail recreation area in Bull Moose Township. The proposal is to develop a single track Mountain Bike Trail in the Foothills State Forest located about 10 miles west of Pine River on County Road 2. This would be about a 15 mile trail that would be built separate from the existing ski trails. The new trails would be signed as "Bike Only". The group received a Resolution from Bull Moose Township in support of additional trail designation in this area, and also the Township has conducted a public input process consistent with their current practice to receive input from adjoining land owners. Gus Fisker, Tim Wegner, Jeff and Kathy Schoenbauer described the project vision and requested a Resolution of support to begin the process of to acquire funding. The Land Department supports this activity as it is consistent with our policy on trail designations and goals in the Forest Resource Management plan for recreation opportunities on County Administered Land.

Commissioner Peterson offered Resolution No.44-11 and moved its adoption, Commissioner Kangas seconded:

WHEREAS, the International Mountain Bicycling Association and the Minnesota Off-Road Cyclists (MORC) are requesting the designation of County Administered Land in Bull Moose Township for the purpose of a single track mountain bike trail in conjunction with the existing Cross Country Ski Trail System, and

WHEREAS, the Township of Bull Moose has passed a resolution of support for the project after receiving public input on the project, and

WHEREAS, grant applications submitted on behalf of the International Mountain Bicycling Association and the Minnesota Off-Road Cyclists (MORC) are necessary to acquire funding for the project, and

WHEREAS, permission from the County Board is required to build the trail and designate the trail for the purpose of a single track mountain bike trail.

THEREFORE, BE IT RESOLVED, that the Cass County Board of Commissioners supports of the designation of a single track mountain bike trail to be constructed in conjunction with the Cut Lake Cross Country Ski Trail system with the understanding that both trail systems will be maintained on County Administered Land where the Forest Resource Management Plan requires active forest management.

Resolution No. 44-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 4E. Mr. Stevenson presented correspondence to the Deep Portage Learning Center dated August 16, 2011 from the MNDNR indicating their approval for a special deer hunt for disabled veterans at the Deep Portage Learning Center on October 15, 16, 29, & 30, 2011 in cooperation with the Hackensack Sons of American Legion Post 202.

M/S/P Peterson, Downham – To approve the special deer hunt for disabled veterans at the Deep Portage Learning Center on October 15, 16, 29, & 30, 2011 in cooperation with the Hackensack Sons of American Legion Post #202. Unanimous.

- 5A. Highway Engineer David Enblom reported back on the Ah-Gwah-Ching Hwy. # 290 turnback public input meeting of Wednesday, August 24, 2011 attended by forty two people. Mr. Enblom presented a summary of public comments regarding options of using existing rights of way adjacent to Ah-Gwah-Ching or a new alignment through Ah-Gwah-Ching connecting Hwy #371 to Hwy #34 via CSAH #50. The Board discussed the need for long term planning of future right of way. Mr. Enblom also commented that the timetable for improvements is a separate future issue and the next step would be to incorporate former State Highway # 290 and a qualifying connecting route into the County & Municipal State Aid Highway system.

M/S/P Gaalswyk, Kangas – To authorize County Engineer David Enblom to initiate the process to designate a route qualified for State Turnback funds and other County & Municipal State Aid funds connecting State Highway #371 to State Highway #34 via former State Highway #290 and CSAH #50. Unanimous.

- 6A. Auditor-Treasurer Sharon K. Anderson presented to the Board a draft lease agreement for a Hasler IM6000 high volume mailing system. The new lease agreement will cost about \$400.00 more over the term of the lease, however, savings are expected in consumable supplies, priority mail commercial rates, and certified mail rates (estimated to be \$500.00 to \$1,000.00 per year).

M/S/P Gaalswyk, Kangas – To approve a lease agreement for a Hasler IM6000 Digital Mailing System for a term of sixty-three months, price protected, including meter rental and equipment maintenance in the amount of \$297.20 per month for twelve months and \$587.20 per month for months thirteen to sixty-three. Unanimous.

- 6B. Ms. Anderson presented correspondence from staff summarizing the 2012 redistricting plan Statutory thresholds and discussions to date. The consensus of each Commissioner for their district appears to favor what was earlier reported to as the "alternative plan". In addition, if the Board decides to endorse a plan, the length of terms for each District could also be addressed. Ms. Anderson presented draft Resolution No.45-11 and "Exhibit A" a map depicting each Commissioner district.

Commissioner Downham offered Resolution No. 45-11 and moved its adoption, Commissioner Kangas seconded:

Notice of Intent to Redistrict 2012 Cass County Redistricting Plan

WHEREAS, Minnesota Statutes Chapter 375 establishes the procedure and requires a process for redistricting County Commissioner districts based on population figures from the Federal Census; and,
WHEREAS, Minnesota Statute section 204B.135, subd. 2 requires that County Commissioner Districts be redistricted within 80 days of when the legislature has been redistricted or at least 15 weeks before the state primary election, whichever comes first; and,
WHEREAS, pursuant to these statutes the 2010 Federal Census population figures shall be used to redistrict the Cass County Commissioner Districts by May 1, 2012, and that Commissioner Districts shall be bounded by town, municipal, ward, city district, or precinct lines; and,
WHEREAS, the Cass County Board has considered statutory requirements and general principles of redistricting including contiguity, regularity and compactness of proposed districts; population balance within allowed deviation of +/- 10%; minority populations; and communities of interest,
WHEREAS, the Cass County Board hereby endorses the redistricting plan described below and wishes to open public comment on the proposed plan in preparation for formal adoption in April, 2012, to be effective for the 2012 primary and general elections.
NOW, THEREFORE BE IT RESOLVED that the Cass County Board of Commissioners hereby proposes the following redistricting plan for the County of Cass, re-establishing the length of county commissioner terms as follows:

- District 1 - East Gull Lake, Fairview Township, Lake Shore, Pillager, Sylvan Township (2 year term ending 2014)
District 2 - Becker Township, Byron Township, Homebrook Township, Loon Lake Township, Maple Township, May Township, Meadowbrook Township, Moose Lake Township, Motley (pt), Pine River, Pine River Township, Walden Township, Wilson Township (4 year term ending 2016)
District 3 - Ansel Township, Backus, Barclay Township, Beulah, Birch Lake Township, Blind Lake Township, Bull Moose Township, Bungo Township, Chickamaw Beach, Crooked Lake Township, Deerfield Township, Hackensack, Hiram Township, McKinley Township, Ponto Lake Township, Poplar Township, Powers Township, Thunder Lake Township, Trelipe Township, Woodrow Township (4 year term ending 2016)
District 4 - Inguadona Township, Kego Township, Lima Township, Longville, Rogers Point, Pine Lake Township, Remer, Remer Township, Shingobee Township P-1, Shingobee Township P-2, Smoky Hollow Township, Turtle Lake Township, Wabedo Township, Walker (Continuation of current term ending 2014)
District 5 - Bena, Boy Lake Township, Boy River, Boy River Township, Cass Lake, Federal Dam, Gould Township, Hardwood South, Leech Lake Township, Ottetail Peninsula Township, Pike Bay Township, Rogers Township, Salem Township, Slater Township, Sucker Lakes, Torrey Township, Wahkena, Wilkinson Township, Willow River, Winnie Portage Lakes (4 year term ending 2016)

BE IT RESOLVED that the Cass County Board hereby directs that the following task (at minimum) be scheduled to invite public comment and input from other public entities:

1. The plan will be posted on the Cass County Website,
2. The plan will be provided to the Leech Lake Band,
3. The plan will be presented at the annual meeting of the Cass County Association of Townships in October, 2011, and
4. The plan will be provided to all municipalities and school districts lying wholly or in part in Cass County.

BE IT FINALLY RESOLVED that the proposed districts are identified in a map of the county attached hereto and marked Exhibit A which by reference is hereby made a part hereof.

Resolution No. 45-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 7A. County Assessor Mark Peterson presented the 2nd Quarter 2011 Foreclosure Report (40 in June 2011, 51 in 2010, and 42 in 2009). Mr. Peterson also reported that the total arms length transactions for January through June 2011 were 239, 2010 were 657 vs. 570 for 2009. By consensus, the Board authorized future foreclosure and sales reports to be placed on the consent agenda.

- 8A. County Administrator Robert Yochum and Chief Financial Officer Larry Wolfe presented to the Board: Citizen Budget Committee recommendations dated August 19, 2001, the August 23, 2011 Association of MN Counties summary of 2011 budget reductions; the MN Department of Revenue homestead market value exclusion explanation; and Cass County's analysis of homestead market value exclusion by property tax jurisdiction.

M/S/P Kangas, Peterson – To accept the Cass County Citizen Budget Committee's recommendations to date: To hold the optional public hearing on the 2012 Cass County levy and budget on December 8, 2011 beginning at 6:00 p.m.; To request a presentation on the outcome trends of the Cass County/Leech Lake Band out of home placement pilot program; To recognize the need for a substantial operating budget contingency; To establish a goal of not backfilling State or Federal program revenue reductions with local property tax; To request staff to report back on alternatives for reductions in departmental levy dollar requests by \$640,394.00; To acknowledge the recommendation to the Cass County Board of Commissioners at the regular meeting of August 30, 2011 that the preliminary property tax levy for 2012 be established at \$20,046,613.00 Unanimous.

- 8B. Mr. Wolfe presented Resolution No. 46-11 proposing the preliminary 2012 property tax levy and a December 8, 2011 public hearing on the same.

Commissioner Downham offered Resolution No. 46 -11 and moved its adoption, Commissioner Peterson seconded:

WHEREAS, M.S. 275.065 requires the County Board to adopt a proposed property tax levy prior to September 15, 2011, and
 WHEREAS Cass County must include in its tax levy the amount necessary to operate the Longville Ambulance Subordinate Service District (LASSD) established under M.S. 375B,
 NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners do hereby approve the following preliminary property tax levies for 2012 in the stated amounts:

	<u>Preliminary 2012</u>	<u>Final 2011</u>	<u>Difference</u>
Net County Levy	\$19,585,613	\$19,585,613	0
LASSD Levy	<u>461,000</u>	<u>461,000</u>	<u>0</u>
Preliminary Net Certified Levy	\$20,046,613	\$20,046,613	0
Estimated Preliminary County Rate	30.195%	28.573%	+5.68%
Estimated Preliminary Rate within LASSD	33.905%	32.006%	+5.93%

BE IT FURTHER RESOLVED that a public hearing on the adoption of Cass County's tax levy for 2012 will be held December 8, 2011, beginning at 6:00 p.m. at the Commissioners Board Room, Cass County Courthouse, Walker, Minnesota.

Resolution No. 46-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 8C. Mr. Wolfe presented the Resolution No. 47-11 establishing the preliminary 2012 property tax levy for Unorganized Townships.

Commissioner Downham offered Resolution No.47 -11 and moved its adoption, Commissioner Peterson seconded:

WHEREAS, the Cass County Board of Commissioners acts as township authority for unorganized areas of Cass County, and
 WHEREAS, the Cass County Board has considered revenue projections, levy data, and budget needs of the unorganized areas of Cass County for 2012,
 NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners do hereby approve the following preliminary property tax levies for 2012 for Cass County unorganized Townships:

	<u>Preliminary 2012</u>	<u>Final 2011</u>
UNORGANIZED NET LEVY	\$245,000	\$245,000

BE IT FURTHER RESOLVED that a public hearing on the adoption of Cass County's tax levy for 2012 will be held December 8, 2011, beginning at 6:00 p.m. at the Commissioners Board Room, Cass County Courthouse, Walker, Minnesota.

Resolution No. 47-11 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

9. Administrator Yochum discussed the upcoming meeting schedule: a. Regular County Board Meeting Tuesday, Sept. 20, 2011, 6:00 p.m. at Lake Shore City - 8583 Interlachen Road, Lake Shore, MN. b. SWCD North Central Area VIII Fall Meeting & Tour on September 22-23, 2011 at Northern Lights Convention Center, 6800 Y Frontage Road NW, Walker, MN. c. Updated time - September 11, 2011 Observance – Sunday, 9:15 a.m. Veterans Podium, Courthouse Lawn, Walker, MN.

10. Chairman Dowson adjourned the meeting at 11:35 a.m.

SIGNED: _____
 Jim Dowson, Chairman
 Cass County Board of Commissioners

ATTEST: _____
 Robert H. Yochum
 Cass County Administrator