

**TRANSCRIPT AND REPORT OF PROCEEDINGS  
CASS COUNTY BOARD OF COMMISSIONERS  
COUNTY OF CASS  
February 21, 2012**

- 1A. Chairman Peterson convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, February 21, 2012, with the flag pledge, in the Land Department Meeting Room, Backus, MN. Commissioners present: Downham, Dowson, and Peterson. Commissioners absent: Gaalswyk (arrived at 9:45 a.m.), Kangas.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Josh Stevenson	Land Commissioner	John Ringle	ESD Director
Reno Wells	HHVS Director	Kim Minton	HHVS
Dan McMahon	Veterans Services	Charlene Kronstedt	HHVS
Joan Downham	Self	Kevin Lee	LASSD
Gary Pearson	North Ambulance	Gail Leverson	Cass County EDC
Cheryl Lee Hills	Region Five	Joe Schulte	Region Five
Paula West	LLAWF	Jack Fitzgerald	Deep Portage/Cass Co. Ikes
Jerry Fitzgerald	Deep Portage/Cass Co. Ikes	Monica Lundquist	Brainerd Dispatch
Gail DeBoer	Pilot Independent	Sharon Anderson	Auditor-Treasurer

- 1B. M/S/P Dowson, Downham – To approve the agenda items for discussion as presented and the addition of Item 2A. 10 (Receive & file appointment of Jeanine Brand Assistant County Attorney and approve initial step placement), Item 3E. (Approve Recorders Office purchase of tract indexing software from MCIS), Item 8E. (Approve Land Use Ordinance work session with Planning Commission on Monday, March 12, 2012 - time to be determined, Land Department Meeting Room, Backus, MN). Unanimous.

- 2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Downham, Dowson – To waive reading and approve the consent agenda as amended. Unanimous.

Approve - Board Minutes of February 7, 2012.

Approve - Auditor warrants dated January 31, 2012 in the amount of \$970,493.41.

Approve - Auditor warrants dated January 31, 2012 in the amount of \$317.00.

Approve - Auditor warrants dated February 2, 2012 in the amount of \$124,513.98.

Approve - Auditor warrants dated February 9, 2012 in the amount of \$416,206.62.

Receive & file - Monthly Budget Reports.

Approve - HHVS Commissioner warrants dated February 2, 2012 in the amount of \$1,875.34.

Approve - HHVS Commissioner warrants dated February 10, 2012 in the amount of \$79,418.17.

Approve - HHVS Auditor warrants dated February 10, 2012 in the amount of \$ 120,183.46.

Approve Personnel Actions - A. Budgeted positions scheduled for replacement: 1. Receive & file – Appointment of Jeanine R. Brand, Assistant County Attorney, grade 40, and approve initial step placement 4, effective March 12, 2012. B. Positions scheduled for no replacement at this time: None. C. Other: 1. Receive & file - Notice of probation completion for Wade Reynolds, Motor Equipment Operator, grade 20, step 1, effective February 8, 2012. 2. Approve – establishing a part-time temporary clerical position due to an extended medical leave in the Auditor-Treasurer's Office.

Approve Licenses – Tobacco - The Shadberry- Wayne Jorgenson, Crooked Lake. On & Off Sale 3.2 Beer - Red Wing Lodge - Kyle Benjamin, Turtle Lake; Pikedale Lodge - Torey Myers. Boy Lake; Cass Lake Lodge - 2 Balls, Inc., Pike Bay.

Gambling - Lake Shore Conservation Club - May 19, 2012, Pat Goff, Fairview.

Approve - Pay request for Cass County ARMER project to Walker Ace & Radio Shack, dispatch remodel - \$32.77

Receive & file – Notice from PRASD - MN Public Facilities Authority Loan Repayment in the amount of \$41,668.38.

Receive & file - January 2012 Cass County EDC Activity Report.

Approve - Final payment and Resolution No. 08-12 on SAP 011-607-011 bridge replacement project on CSAH#7 (final project cost of \$664, 743.05).

Commissioner Downham offered Resolution No. 08-12 and moved its adoption, Commissioner Dowson seconded:

WHEREAS: Contract No. 60711 (SAP 011-607-011) has in all things been completed, and the County Board being fully advised in the premises,

NOW THEN BE IT RESOLVED, that we do hereby accept said completed project for and in behalf of the County of Cass and authorize final payment as specified herein.

Resolution No.08-12 was adopted by majority vote: Ayes: Downham, Dowson, Peterson. Absent: Gaalswyk, Kangas. Nays: None.

Approve - Distribution of Chippewa National Forest 25% Fund payment for 2011 in the amount of \$345,026.38.

Approve - Reimbursement of Cass County Housing & Redevelopment Authority Board member per diem and mileage expense in the amount of \$3,300.00 from July 2011 – through December 2011.

Authorize - 25% Fund use of \$840.00 for environmental education at Deep Portage for Northland/Remer School (21 students) on October 25-27, 2011.

Approve - Joint Powers Agreement and Resolution No. 09-12 with MN BCA allowing Sheriff's Office and County Attorney to access MN Criminal Justice Data Communication Network.

Commissioner Downham offered Resolution No. 09-12 and moved its adoption, Commissioner Dowson seconded:

RESOLUTION APPROVING STATE OF MINNESOTA JOINT POWERS AGREEMENTS  
WITH THE COUNTY OF CASS ON BEHALF OF ITS COUNTY ATTORNEY AND SHERIFF

WHEREAS, the County of Cass on behalf of its County Attorney and Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to use systems and tools available over the State's criminal justice data communications network for which the County is eligible. The Joint Powers Agreements further provide the County with the ability to add, modify and delete connectivity, systems and tools over the five year life of the agreement and obligates the County to pay the costs for the network connection.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Cass, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreement by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Cass on behalf of its County Attorney and Sheriff are hereby approved. Two Joint Powers Agreements are attached to this Resolution and made a part of it.
2. That the Cass County Sheriff, Tom Burch, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State. To assist the Authorized Representative with the administration of the agreement, Erik Hoglund, Chief Deputy Sheriff is appointed as the Authorized Representative's designee.
3. That the Cass County Attorney, Christopher J. Strandlie, or his or her successor, is designated the Authorized Representative for the County Attorney. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State. To assist the Authorized Representative with the administration of the agreement, Barbara Harrington, First Assistant County Attorney is appointed as the Authorized Representative's designee.
4. That Jeff Peterson Chairman of the Board of Commissioners of the County of Cass, and Robert H. Yochum, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.

Resolution No. 09-12 was adopted by majority vote: Ayes: Downham, Dowson, Peterson. Absent: Gaalswyk, Kangas. Nays: None.

Receive & file - Auditor -Treasurer's Interest Income Report for January 2012.

Receive & file - Changes to the 2012 Mn Counties Insurance Trust coverage.

Approve - Moving Tuesday, November 6, 2012 regular Commissioner's Board Meeting beginning at 9:00 a.m. to the Cass County Land Department Meeting Room, Backus, MN due to the General Election.

Approve - Transfer of funds from Unorganized Twp. to Highway Dept. in the amount of \$53,672.49 for road maintenance for November 2011, December 2011, and Chippewa Beach Road improvement.

Receive & file - Purchase of Service Agreement between Cass County HHVS and the Family Safety Network of Cass County.

Receive & file - Central MN Council on Aging report.

Accept - MPCA Surface Water Assessment Grant (SWAG) for Cass County in 2012-2013 in the two-year amount of \$82,696.50, and authorize ESD Director John Ringle to execute the grant agreement Contract No.0000000000000000000040707.

- 2.B. County Administrator Robert Yochum presented correspondence dated February 10, 2012 from the City of Lake Shore requesting use of Conservation Fund #73 for trail planning and engineering services. The City Council has appointed a committee (Trail 77 Team) to establish a multi-use recreational trail system along the County road #77 corridor in the City of Lake Shore. The City Council and Committee evaluated responses for related professional services and has selected Short Elliot Hendrickson (SEH) at an estimated cost of \$34,300. The City requests up to \$20,000 to match local funds including assistance of \$3,000 from the Initiative Foundation. The Board noted that the Cass County Highway and Land Departments are available to assist the City in project planning.

M/S/P Dowson, Downham - To approve the use of up to \$20,000 from Conservation Fund 73 for planning and engineering services related to constructing a multi-use recreational trail system along the County road #77 corridor in the City of Lake Shore. Unanimous.

- 2C. Mr. Yochum summarized the SWCD Liaison Committee meeting of Friday, February 3, 2012. Topics included: discussion of legislative issues with State Senator John Carlson and State Representative John Persell, updates from the Natural Resource Conservation Service, a review of SWCD shoreland grant history and a report that the ESD and Land Department partnership with the SWCD is working well.

M/S/P Dowson, Downham – To receive & file the SWCD Liaison Committee report as presented. Unanimous.

- 3A. Auditor-Treasurer Sharon Anderson requested approval to purchase ten Automated External Defibrillator (AED) units from Life Signs Plus. Ms. Anderson added that Sara Wehmas, Central Service Department had obtained a quote from Life Signs Plus for the ten AED units at a cost of \$14,315.00. The Board approved the concept but requested Ms. Anderson to pursue grant funding for the units. Kevin Lee of North Ambulance offered his assistance with two possible funding sources - the University of MN and the Central MN EMS Region.

M/S/P Downham, Peterson – To authorize the pursuit of grant funding to purchase ten Automated External Defibrillator (AED) units for the Courthouse complex, HHVS, Highway Department, and the Pine River Government Center. Unanimous.

- 3B. Ms. Anderson presented a draft Cass County donation acceptance policy. The proposed donation policy would eliminate the need to have Board approval of small amounts of money and standardize procedures and forms for all Cass County departments.

#### Cass County Donation Acceptance Policy

**Purpose** - The donation program provides the opportunity for citizens to give money, in kind services or other assets to Cass County government for the intended purpose of the donor.

**General Policies** - 1. Donations to County programs must be consistent with established goals and objectives. 2. If the donation is not consistent with goals and objectives, staff will identify alternatives acceptable to the donor. 3. Donations other than money will be considered “gifts for public improvements” for the enjoyment of the public. They will not be considered private or proprietary assets. 4. All items purchased with donated funds or donated will receive standard levels of maintenance during the normal useful life of the item. 5. Cass County does not guarantee replacement of any donated item worn or damaged beyond repair if replacement is not cost effective. 6. Cass County reserves the right to deny any donation.

**Procedures** - 1. Donations in excess of \$500 and donations of land require approval by the Cass County Board in compliance with Minnesota statutes. Approval of donations of \$500 or less is delegated by the Cass County Board to the Auditor-Treasurer. 2. Upon receipt of any asset donated, the donor will be provided with a receipt for donation form by the department working with the donor, and a copy provided to the Auditor-Treasurer’s Office. No donor receipt will be provided for donated services unless requested by the donor. The receipt forms to be used are attached and included with this policy. 3. Donor receipts will be issued in conformance with IRS regulations. Donors are advised that donation records are public data and open for public inspection and audit purposes. 4. Monetary donations will be deposited and receipted through the central treasury in the same manner as other revenues in accordance with normal accounting procedures.

M/S/P Dowson, Downham – To approve Cass County Donation Acceptance Policy as presented. Unanimous.

Commissioner Gaalswyk arrived at the meeting at 9:25 A.M.

- 3C. Auditor-Treasurer Anderson requested Board approval to apply for the MN Secretary of State 2012 election HAVA operating grant in the amount of \$11,400.00 to offset election equipment operating costs.

Commissioner Downham offered Resolution No. 10-12 and moved its adoption; Commissioner Dowson seconded:

BE IT RESOLVED that the Cass County Board of Commissioners hereby approves submission for the 2012 HAVA Operating Grant in the amount of \$11,400.00 with the State of Minnesota Office of the Secretary of State as defined in Laws 2012, Chapter 379, Section 3, subd.5, and authorizes signatures of the Chairman, Auditor-Treasurer or Administrator, to execute the Agreement.

Resolution No.10-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Peterson. Absent: Kangas. Nays: None.

- 3D. Ms. Anderson reported that the annual mailing of tax statements will be coming soon and several topics have been offered as potential for a one-page two-sided insert. Subjects could include: Cass County Board Redistricting Plan, related reminders regarding election dates, voter registration and absentee ballot procedures, Take It to The Box program, Cass County prescription drug discount program, and the Nixle – Emergency Notification System. The Board suggested other current issues such as impaired waters, and conservation easements be included as well.

M/S/P Dowson, Downham – To approve the concept of a 2012 property tax statement insert, and request that a draft be available at the Commissioners regular Board Meeting of Tuesday, March 6, 2012. Unanimous.

- 3E. Ms. Anderson presented County Recorder Katie Norby's request to approve a Software Support Agreement with the MN Counties Information Systems to purchase new tract indexing software to be paid from the Recorder's Technology Fund. Eleven of the fourteen Counties within the MCIS Recorder User Group are moving from the present vendor (Fidlar) to Computer Software Associates (CSA).

M/S/P Dowson, Gaalswyk – To approve a Software Support Agreement with the MN Counties Information Systems to purchase new tract indexing software from Computer Software Associates (paid from the Recorder's Technology Fund) and authorize County Recorder Katie Norby to execute the same. Unanimous.

- 4A. County Agency Social Worker Charlene Kronstedt discussed Cass County's Community Child Protection Team consisting of a mental health professional, staff from the Cass County Sheriff's Office, area school personnel, public health staff, tribal representation, Cass County medical consultant, Cass County Attorney, the Department of Corrections and the Family Centers. The mission of this multidisciplinary team is working to equip families with skills and resources to build healthy and stable environments in order to keep children safe at home. Ms. Kronstedt reported that the twenty member team accomplishes their mission through professional education, resource development, case consultation, and meet the statutory responsibility of a mortality review board. The Board thanked Ms. Kronstedt for the update. No action was necessary.

- 4B. Support Services Supervisor Kim Minton presented an update on the Senior Transportation Program. The program utilizes approximately 30 volunteer drivers that provide service to Cass County seniors with no other transportation alternatives. Ms. Minton reported that the program continues to be under budget despite the six month trial of reimbursing volunteer drivers for "no-load miles" that Medical Assistance isn't currently paying. The 2011 annual Senior Transportation Program budget was \$84,000 and \$68,000 was spent. No action necessary.

- 4C. Veterans Services Benefit Specialist Daniel McMahon requested Board approval to support a new 90 bed veterans home proposed to be located in Bemidji, MN. Mr. McMahon presented Resolution No. 11-12.

Commissioner Peterson offered Resolution No. 11-12 and moved its adoption; Commissioner Gaalswyk seconded:

Resolution Support for Veterans Home in Bemidji

WHEREAS, North West and Central Minnesota has no Veterans home within close driving distance for families to visit their loved ones, and

WHEREAS, if you draw a line from Fergus Falls and Silver Bay Veterans home there is no Veterans Home above that line, and  
WHEREAS, There are at least 34,000 Veterans who have no Veterans home within driving distance in this region, and  
WHEREAS, Bemidji has 15 acres of land donated by Sanford Hospital close to the hospital and are prepared to suggest that an analysis for the Veterans Home be conducted to share services that may create additional economic efficiencies such as a shared mechanical system, laundry services, dietary services, etc., with their existing services, and  
WHEREAS, Bemidji has a completed drawing by an architecture firm for a 90 bed Veterans home, which given the 15 areas donated to use for a Veterans home another 90 beds could be added in the future.

THEREFORE BE IT RESOLVED: That the Cass County Board of Commissioners supports a Veterans home in Bemidji Minnesota.

Resolution No.11-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Peterson. Absent: Kangas. Nays: None.

5A. Region Five Development Commission Executive Director Cheryal Lee Hills presented an update of Region Five financial information, job creation statistics, and invited participation in the Resilient Region Full Consortium meeting on Tuesday, May 8, 2012 beginning at 4:00 p.m. at The Lodge, Baxter, MN. Region Five Development Commission Business & Loan Developer Joe Schulte Mr. Schulte updated the Board on the septic (ISTS) & water well (HWWP) programs sponsored by Region Five Development Commission. No action necessary.

5B. Ms. Hills presented Resolution No. 12-12 and recommended approval.

Commissioner Gaalswyk offered Resolution No. 12-12 and moved its adoption; Commissioner Downham seconded:

RESOLUTION TO CONSOLIDATED REGION FIVE  
RLF'S #06390216801 and #06390216802 INTO ONE ACCOUNT

WHEREAS, Cass County can access Economic Development Administration (EDA), Revolving Loan Funds (RLF) administered by the Region Five Development Commission, and  
WHEREAS, both of the EDA RLF's provide financial assistance to eligible business entrepreneurs in Cass County, and  
WHEREAS, RLF # 02 previously excluded Crow Wing County because they were not distressed, and  
WHEREAS, the Region Five Development Commission has been designated by the EDA and serves as the Designated Economic Development District for the counties of Cass, Crow Wing, Morrison, Todd and Wadena, currently all five counties are classified as distressed by EDA standards, and  
WHEREAS, Region Five, to simplify the accounting and reporting process, seeks to consolidate the two RLF's into one, and  
WHEREAS, there are lending guidelines in place for eligible businesses and they will not change.

THEREFORE BE IT RESOLVED, that Cass County approves the consolidation of the two EDA Revolving Loan Funds by resolution and supports a resolution to combine the available funding, and  
FURTHER BE IT RESOLVED, that there will be no additional cost to Crow Wing County to participate in both loan fund RLF's.

Resolution No.12-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Peterson. Absent: Kangas. Nays: None.

6A. Kevin Lee and Gary Pearson of North Memorial Ambulance presented the fourth quarter 2011 and year end report for the Longville Ambulance Subordinate Service District (LASSD): Transported or billed 219 patients vs. the budgeted amount of 240; Total revenues were \$30,614 under budget due to decreased volumes; Revenue deductions were 60.4% vs. the budgeted amount of 59.9%; Expenses were \$9,581 under budget; Expenses were \$55,036 below 2010 for the same time period, and the net margin was 16.8%. Mr. Lee noted that significant capital expenditures will occur in 2012 by North Memorial including automatic vehicle locators, electronic medical records, and Lifepack 15 monitors. Mr. Lee also commented that North Memorial Ambulance greatly appreciates the ARMER Radio equipment that Cass County purchased for the Longville and Pine River operations. Mr. Pearson reported that North Memorial Ambulance recently renewed its accreditation by the Commission on Accreditation of Ambulance Services (CAAS) - one of few EMS agencies in the upper Midwest with that distinction. CAAS accreditation is a voluntary quality assessment by independent health care professionals. The Board thanked Mr. Lee and Mr. Pearson for the update.

- 6B. Mr. Lee reported that the North Memorial ambulance service contract, the Joint Powers building lease, and the City of Longville land lease each automatically renewed for a two year period on 01/01/12. These are the first automatic renewals following the initial 5 year contracts (any of the parties can terminate upon 180 day notice to the other). The Board complimented Mr. Lee and Mr. Pearson on the service to date.

M/S/P Dowson, Peterson – To receive and file notice of the two year term extension of the North Memorial ambulance service contract, the Joint Powers building lease, and the City of Longville land lease through 12/31/13. Unanimous.

- 7A. Leech Lake Area Watershed Foundation Executive Director Paula West discussed the history of the donated conservation easement program in Cass County. Ms. West reported that to date six easements have protected 11,450 feet of shoreland and 557 acres. The 2010-2013 LCCMR grant to Cass County and the 2011-2014 Legacy Fund grant to Aitkin, Cass, and Crow Wing Counties will provide technical assistance and underwrite some closing costs. Ms. West estimated that by the year 2014 ten miles of Cass County shoreland will be protected by donated conservation easements. No action necessary.

- 8A. ESD Director John Ringle presented a proposed perpetual conservation easement agreement designed to protect water resources of Cass County. The Kathryn Whitney Family has offered a donated conservation easement to Cass County to protect 5.8 acres and 206 feet of shoreline on Lake Washburn in Crooked Lake Township.

M/S/P Downham, Gaalswyk - To authorize acceptance of a donated conservation easement by Kathryn Whitney to protect 5.8 acres and 206 feet of shoreline on Lake Washburn in Crooked Lake Township. Unanimous.

- 8B. Mr. Ringle requested Board approval to contract with Leech Lake Area Watershed Foundation (LLAWF) for the FY 2011 Lessard-Sams Outdoor Heritage Council funded donated easement project. The three year LSOHC work plan specifies that Cass County ESD will work with the LLAWF to obtain donated easement on up to 22 Cass County riparian properties that will preserve conservation value. Cass County would be compensated up to \$12,000 for related services to the LLAWF.

M/S/P Downham, Peterson – To approve the subcontract with the Leech Lake Area Watershed Foundation to provide assistance to the FY 2011 Lessard-Sams Outdoor Heritage Council funded donated easement project in the amount of \$12,000.00, and authorize the ESD Director to execute the same. Unanimous.

- 8C. Mr. Ringle presented the 2012 impaired water list published by the MN Department of Health. New this year to the list is eleven lakes in Cass County: Bid Sand, Crooked, Lawrence, Lower Trelipe, Portage, Sugar, Vermillion, Wabedo (Northeast Bay and Southeast Bay), Webb, Broadwater Bay and Woman (Main Lake). The Cass County lakes were added to the impairment waters list as “aquatic consumption” - based upon the mercury levels above the recommended levels by the MN Department of Health. No action necessary.

- 8D. Director Ringle reported that State Board of Water and Soil Resources (BWSR) is partnering with Ducks Unlimited, and the DNR on an Outdoor Heritage Fund Project to protect shoreline habitat on wild rice lakes. The Cass County lakes that are eligible for the project are Brockway, Farnham, Laura, Lizotte, Lower Hand, Rice (east of Pequot Lakes) and Rice (near Pillager). Landowners will be eligible for a State subsidy if they choose to provide conservation easements. No action by the County is required.

- 8E. Mr. Ringle updated the Board on the Planning Commission progress in reviewing amendments to the Cass County Land Use Ordinance. Director Ringle invited the County Board to attend a work session with Planning Commission on Monday, March 12, 2012, Land Department Meeting Room, Backus, MN following the regular Planning Commission meeting.

M/S/P Gaalswyk, Dowson – To establish a work session with the Planning Commission on Monday, March 12, 2012 (time to be determined) at the Cass County Land Department Meeting Room, Backus, MN. Unanimous.

- 9A. Land Commissioner Josh Stevenson discussed a request by the Deep Portage Foundation and the Cass County Chapter of the Izaak Walton League of America regarding designation of portions of the Deep Portage Reserve as an “Areas with Limitations”. An Area with Limitations is public land where motorized vehicle operation is limited to specific trails and forest access roads, and the “bid game exception” for motorized vehicles during hunting seasons would also not apply. Mr. Stevenson added that the Townships of Birch Lake, Ponto, Powers and Woodrow have passed resolutions in support of the designation of a portion of the State deeded County administered land, and that DNR also approved the plan. Mr. Stevenson suggested that the County Board hold a public hearing on the plan. Jack Fitzgerald and Jerry Fitzgerald Deep Portage Trustees and honorary members of the Cass County lkes commented in favor of setting the hearing and moving forward to designate portions of the Deep Portage Reserve as an Area with Limitations.

M/S/P Dowson, Peterson – To establish a public hearing on Tuesday, March 20, 2012, at the regular County Board meeting beginning at 9:00 a.m., Land Department Meeting Room, Backus, MN to consider designation of portions of the Deep Portage Reserve as an “Area with Limitations”. Unanimous.

10. Administrator Yochum discussed the upcoming meeting schedule:

M/S/P Downham, Dowson – To establish a Joint Meeting with Leech Lake Band of Ojibwe on Friday, March 2, 2012, beginning at 1:00 p.m., Northern Lights Event Center, Walker, MN. Unanimous.

11. Chairman Peterson adjourned the meeting at 11:25 a.m.

SIGNED: \_\_\_\_\_  
Jeff Peterson, Chairman  
Cass County Board of Commissioners

ATTEST: \_\_\_\_\_  
Robert H. Yochum  
Cass County Administrator