

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
April 4, 2012**

1A. Chairman Peterson convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Wednesday, April 4, 2012, with the flag pledge, in the Board Room of the Courthouse, Walker, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Sharon Anderson	Auditor-Treasurer	Reno Wells	HHVS Director
Jamie Richter	HHVS	Josh Stevenson	Land Commissioner
Frank Scherf	Office of Traffic Safety	L. Scott Thompson	Sheriff's Office
Tim Richardson	Central Services Director	Michele Piprude	HHVS
Melanie Wolfe	HHVS	Monica Lundquist	Brainerd Dispatch

1B. M/S/P Dowson, Downham – To approve the agenda items for discussion as presented. Unanimous.

2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Dowson, Kangas – To waive reading and approve the consent agenda. Unanimous.

Approve - Board Minutes of March 20, 2012.

Approve - Auditor warrants dated March 15, 2012 in the amount of \$375,201.04.

Approve - Auditor warrants dated March 22, 2012 in the amount of \$101,304.47.

Approve - HHVS Auditor warrants dated March 23, 2012 in the amount of \$107,825.00.

Approve - HHVS Commissioner warrants dated March 23, 2012 in the amount of \$139,564.73.

Approve Personnel Items - A. Budgeted positions scheduled for replacement: 1. Receive & file - Notice of appointment of HHVS Jeri Seegmiller to Team Leader-Exempt, grade 34, step 09, effective March 17, 2012. 2. Receive & file - Notice of appointment of HHVS David Munson to Team Leader-Exempt, grade 34, step 09, effective March 17, 2012. 3. Receive & file - Notice of appointment of Tim Norton as a part-time Dispatch and Jail position, grade 21, step 1, effective March 22, 2012. 4. Receive & file - Notice of appointment of Ruth Rizzi as a part-time Dispatch and Jail position, grade 21, step 1, effective March 28, 2012. 5. Receive & file - Notice of retirement resignation of George Martin STS Crew Leader effective August 3, 2012. 6. Receive & file - Notice of intent to fill STS Crew Leader vacancy upon George Martin retirement. B. Positions scheduled for no replacement at this time: 1. Receive & file - Notice of no replacement of position Public Health Nurse vacated by David Munson, grade 32, effective March 16, 2012 (considering an RN appointment instead). C. Other – 1. Authorize - Grade rating evaluation submission to Public Employment HR Consulting (PEHRC) for Cass County Health, Human and Veterans Services – Registered Nurse.

Approve licenses – On & Off Sale 3.2 Beer - Birch Ridge Resort - Birch Ridge Resort, Inc. Otter Tail Peninsula; Wedgewood Golf Course - Richard Watson, Leech Lake. Lawful Assembly (contingent upon law enforcement contract) - Moondance Country Jam June 21st & 23rd - Kathy Bieloh, Turtle Lake; Moondance Jam July 18th – 21st -Kathy Bieloh, Turtle Lake. Set-Up - Salty Dog Saloon and Eatery - Thomas Sewall, Powers; All Pine Inn Resort - Richard Anderson, Beulah.

Approve - Submission of Sheriff's Office COPS grant application to the US Department of Justice requesting matching funds for two officers over three years (if selected final grant agreement requires Board approval).

Receive & file - Correspondence from the Initiative Foundation regarding plaque to honor the partnership with Cass County.

Receive & file - Litigated claims and legal action quarterly status report.

Approve - Out-of-state travel for Veterans Services Officer Kathy Ramos to Mississippi, Camp Shelby, from April 5, 2012 - April 14, 2012 (cost reimbursed through MN Dept. of Veteran Affairs).

M/S/P Dowson, Kangas – To award quotes for Certificate of Survey & monuments in Project #9(Sec. 18 of Pine River Twp.) to Kohout Surveying not to exceed \$2,400.00; and Project #10(Sec. 28 of Wilson Twp.) to Kohout Surveying not to exceed \$2,400.00; Project #11 (Sec. 7 and 18 of Moose Lake Twp.) to Kohout Surveying not to exceed \$12,000.00 and Project #12 (Sec. 20, 28, 29, and 30 of Bull Moose Twp.) to Kramer, Leas, Deleo not to exceed \$17,150.00. Unanimous.

	Project #9 <u>Pine River Twp.</u>	Project #10 <u>Wilson Twp.</u>	Project #11 <u>Moose Lake Twp.</u>	Project #12 <u>Bull Moose Twp.</u>
Arro Land Surveyors, LLC	\$5,726.00	\$6,095.00	\$14,395.00	\$21,370.00
Bolton & Menk, Inc.	\$8,100.00	\$6,900.00	\$13,800.00	\$23,500.00
Kohout Surveying	\$2,400.00	\$2,400.00	\$12,000.00	\$22,400.00
Kramer, Leas, Deleo	\$5,495.00	\$4,390.00	\$12,050.00	\$17,150.00
Northern Engineering & Consulting, Inc.	\$8,690.00	\$6,155.00	\$16,740.00	No Bid
Northern Lights Surveying & Mapping, Inc.	\$8,070.00	\$8,840.00	No Bid	No Bid
Stonemark Land Surveying, Inc.	\$4,750.00	\$4,750.00	\$14,875.00	\$24,195.00
Widseth, Smith, Nolting & Assoc., Inc.	\$9,600.00	\$7,700.00	\$21,000.00	\$23,000.00

Receive and file - HHVS cash account balance comparison and child service costs through February 2012.

M/S/P Dowson, Kangas – To award quote for color infrared aerial photography flight of NE Cass County to Infrared Baron, Inc. in the amount of \$23,346.00. Unanimous.

<u>Bidder</u>	<u>Cass County Bid Amount</u>	<u>Crow Wing County Bid Amount</u>
ProWest and Associates	\$28,730.00	\$11,603.00
Fuhr Flying Service	\$24,933.75	\$10,464.00
Infrared Baron, Inc.	\$23,364.00	\$9,086.00

Approve - 2012 appointments to the HHVS Advisory Committee of Wilma Griffin (Chair) representing EMS Task Force, Wayne LaDuke (Vice-Chair) representing Veterans.

Approve - Use of time clock by the Walker Housing & Redevelopment Authority, and reserve the right to request return of device if needed.

Authorize - Sheriff to execute Law Enforcement Agreement with US Forest Service through Sept. 30, 2012.

M/S/P Dowson, Kangas – To award a contact using State of MN bid pricing for aerial seeding of 113 acres to Scott's Helicopter Service in the amount of \$14.10/acre. Unanimous.

<u>Bidder</u>	<u>Bid Amount</u>
Scott's Helicopter	\$14.10/acre
Tryjon Aviation	\$26.10/acre

Approve Assessor's Office - Abatements:

<u>Name/Location</u>	<u>Parcel ID</u>	<u>Action</u>	<u>Current</u>	<u>Proposed</u>	<u>Tax Reduction</u>
<u>Tax Year 2012</u>					
D & E Communications	27-831-0010	Value Reduction	\$ 20,000	\$ 3,800	
Moose Lake Twp		Tax Amount	\$ 372	\$ 70	\$302
David Gardner	45-231-4318	Value Reduction	\$ 606,100	\$ 560,900	
Turtle Lake Twp		Tax Amount	\$ 3,960	\$ 3,752	\$208
Great River Energy	99-000-0100	Value Reduction	\$1,466,000	\$1,396,800	
		Tax Amount	\$ 31,938	\$ 30,392	\$1,546
James Bobrowsky	49-400-0170	Disabled Veteran			
Wilkinson		Tax Amount	\$ 800	\$ 0	\$800

Receive & file - Cass County's 2011 Enhanced 911 Audit.

Authorize - Land Department to work with the State of MN in planting oak on County Administered Land in the Mud Goose WMA.

Receive & file - 9th Judicial District Court Order appointing Probation Officer – Lindsay Cates.

- 2B. County Administrator Yochum reported back on the March 21, 2012 AMC Legislative Conference including a meeting with area State legislators (Representative John Persell, and Representative Larry Howes and Senator John Carlson). Items discussed were the status of issues identified by the County Board at the January 03, 2012 regular meeting: expedited public land trades, School trust land administration, 800 MHz sales tax exemption, MnCare coverage extension to additional public safety volunteers, and an aquatic invasive species management plan. Other legislative issues included a Beltrami County Veterans Home, a Todd County Senior Center, and applying the open meeting law to the MN Workers Compensation Reinsurance Association. To date forty bills have presented to the Governor nine of which have been vetoed and thirty-one signed into law.

Mr. Yochum also reported that while attending the conference County staff and Board members met with MPCA to discuss establishing protocols for wetland permit inspections on County road contracts.

M/S/P Kangas, Gaalswyk – To receive & file the AMC Legislative Conference Report as presented. Unanimous.

- 3A. Law enforcement liaison Frank Scherf from the MnDPS Office of Traffic Safety explained that Cass County has been awarded a competitive grant that donated two patrol vehicle light bars to the Sheriff's Office. Mr. Scherf discussed the State wide program of "Toward Zero Deaths" noting that traffic fatality prevention is focused on education and enforcement related to impaired driving, unrestrained occupants, vehicle speed, and un-attentive driving. Mr. Scherf complimented the Cass County Sheriff's Office efforts and Lieutenant L. Scott Thompson's participation. The Board thanked Mr. Scherf and Lieutenant Thompson on behalf of Cass County. No action necessary.
- 4A. Chairman Peterson re-opened the public hearing on the Cass County 2013-2017 Capital Improvement Plan that had been continued from the Tuesday, March 6, 2012 public hearing. Auditor-Treasurer Sharon Anderson, Chief Financial Officer Larry Wolfe, Central Services Director Tim Richardson, and County Administrator Yochum, summarized Capital Improvement Plan amendments to the March 6, 2012 draft. The Board noted that the plan establishes potential capital improvements, however, separate Board action is required to initiate individual projects. No related written comments have been received as a result of the published hearing notice.

M/S/P Downham, Gaalswyk – To approve the March 6, 2012 draft Capital Improvement Plan as amended and to post the same on the Cass County website. Unanimous.

- 5A. Auditor-Treasurer Sharon Anderson reported back on pursuit of grant funding to purchase Automated External Defibrillator (AED) units that had been discussed at the Tuesday, March 6, 2012 Board Meeting. Ms. Anderson located two grant sources for AED purchases and applications have been submitted to the Minnesota Resuscitation Consortium (MRC) at the University of Minnesota (maximum funding is \$5,000 with a decision should be known by early April), and Essentia Health Take Heart Program, St Joseph's Medical Center, Brainerd (perhaps one or two units in the \$1,500 - \$3,000 range). As reported earlier the total project cost is estimated at \$15,300 including tax and if grants are approved they would fund roughly 50%. Ms. Anderson indicated she would be placing the order sometime in April after receipt of notice regarding the grants.
- 6A. Land Commissioner Josh Stevenson reported that in cooperation with the Cass County Assessor's Office it is recommended that a State deeded County administered parcel offered at a previous public auction should be removed from the over the counter sale list for the purpose of reevaluating the current appraisal price. Mr. Stevenson explained appraisal process and presented Resolution 23-12.

Commissioner Kangas offered Resolution No. 23-12 and moved its adoption; Commissioner Peterson seconded:

WHEREAS, the parcel listed was offered at previous public auction and remains unsold and prior to developing a new land sale list, this parcel shall be withdrawn.

SW14 PIN # 94-337-1245

Appraised Value - \$12,500.00

Lot 15, Block 12, original Plat of Pine River, less Southwesterly 4.80 feet thereof and also less the Northeasterly 3½ feet thereof (it being the intent of this description for the southwesterly 4.80 feet of said Lot 15 being that part thereof laying Southwesterly of a line that is parallel with and 4.80 feet Northeasterly of as measured at right angles from the Southwesterly line of said Lot 15). Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

THEREFORE, BE IT RESOLVED that the parcel listed above is to be withdrawn from the current over the counter tax-forfeited land sale list for redetermination.

Resolution No. 23-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Nays: None.

- 6.B. Land Commissioner Stevenson presented Resolution No. 24-12 that classifies the identified parcels as non-conservation, establishes appraised values, authorizes the sale of the identified tax forfeit parcels, approves sale conditions, and establishes a public sale on June 23, 2012, beginning at 9:00 a.m., Commissioners Board Room, 1st Floor, Courthouse, Walker, MN. Mr. Stevenson added that a brochure (printed listings of parcels) and web site listing will be available to the public after May 11, 2012. Mr. Stevenson explained that local units of government will be notified of their statutory option to purchase the sale parcels prior to offering to the public.

Commissioner Dowson offered Resolution No. 24-12 and moved its adoption; Commissioner Gaalswyk seconded:

WHEREAS, the following parcels of land are Tax Forfeited and the Cass County Board has classified said parcels as non-conservation:

Parcel #1 Appraised Value - \$30,000.00
PIN # 92-007-3404
Part of Government Lot 13, Section 7, Township 133 North, Range 31 West, Cass County, Minnesota
(9.90 Acres) – South May Township
Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #2 Appraised Value - \$59,900.00
PIN # 29-030-2300
Government Lot 2, Section 30, Township 145 North, Range 31 West, Cass County, Minnesota
(39.00 Acres) –Pike Bay Township
This parcel is located on Cass County Highway # 69
Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #3 Appraised Value - \$58,400.00
PIN # 26-032-4400
The Southeast Quarter of the Southeast Quarter (SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 32, Township 135 North, Range 31 West, Cass County, Minnesota
(40.34 Acres) – Meadowbrook Township
This parcel is located on Cass County Highway #102
Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #4 Appraised Value - \$44,000.00
PIN # Part of 09-034-1400
The Northwest Quarter of the Southeast Quarter (NW $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 34, Township 138 North, Range 31 West, Cass County, Minnesota
(40.11 Acres) – Bull Moose Township
This parcel has no legal access. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2
Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #5 Appraised Value - \$29,000.00
PIN # 24-134-4400
The Southeast Quarter of the Southeast Quarter (SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 34, Township 134 North, Range 31 West, Cass County, Minnesota
(40.40 Acres) – North May Township
This parcel has no legal access. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2
Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #6 Appraised Value - \$28,000.00
PIN # 27-030-3200
Government Lot 10, Section 30, Township 136 North, Range 31 West, Cass County, Minnesota
(40.09 Acres) – Moose Lake Township
This parcel has no legal access. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2
Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #7 Appraised Value - \$22,000.00
PIN # Part of 11-027-1200
The Northwest Quarter of the Northeast Quarter (NW $\frac{1}{4}$ of NE $\frac{1}{4}$), Section 27, Township 135 North, Range 32 West, Cass County, Minnesota
(40.28 Acres) – Byron Township

This parcel has no legal access. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2
Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #8

Appraised Value - \$21,900.00

PIN # 25-002-1300

The Southwest Quarter of the Northeast Quarter (SW $\frac{1}{4}$ of NE $\frac{1}{4}$), Section 2, Township 138 North, Range 32 West, Cass County, Minnesota
(39.90 Acres) – McKinley Township

This parcel has no legal access. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #9

Appraised Value - \$60,000.00

PIN # Part of 25-025-2300

The Southwest Quarter of the Northwest Quarter (SW $\frac{1}{4}$ of NW $\frac{1}{4}$), Section 25, Township 138 North, Range 32 West, Cass County, Minnesota
(40.40 Acres) – McKinley Township

This parcel has no legal access. The purchaser may petition the Township for public access to this parcel under Minnesota Statutes 164.08, subd 2

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #10

Appraised Value - \$18,000.00

PIN # 49-032-4206

Part of the of Northwest Quarter of the Southeast Quarter (NW $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 32, Township 144 North, Range 31 West, Cass County, Minnesota
(6.39 Acres) – Wilkinson Township

This parcel is located on Minnesota State Highway 371.

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #11

Appraised Value - \$9,000.00

PIN # 29-005-4410

The South 264 Feet of the North 528 Feet of the East Half of the Northeast Quarter of the Southeast Quarter of the Southeast Quarter (E $\frac{1}{2}$ of NE $\frac{1}{4}$ of SE $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 5, Township 145 North, Range 31 West, Cass County, Minnesota
(1.98 Acres) – Pike Bay Township

This parcel is located on Cass County Highway #149

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #12

Appraised Value - \$5,000.00

PIN # 82-337-0510

Lots 1 Thru 5, Block 5, Original Plat of Backus

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #13

Appraised Value - \$400.00

PIN # 83-337-0770

Lot 24, Block 7 Plat of the Village of Bena

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #14

Appraised Value - \$1,200.00

PIN # 83-337-1480

Lots 20 Thru 23, Block 14 Plat of the Village of Bena

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #15

Appraised Value - \$1,800.00

PIN # 72-027-4309

The East 106 Feet of the South 158 Feet of the North 237 Feet of the South Half of the Southwest Quarter of the Southeast Quarter (S $\frac{1}{2}$ of SW $\frac{1}{4}$ of SE $\frac{1}{4}$), Section 27, Township 145 North, Range 28 West, Cass County, Minnesota
(0.38 Acres) – Unorganized Township 5

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #16

Appraised Value - \$2,400.00

PIN # 85-341-0755

Lots 23 & 24, Block 7, Townsite of Cass Lake

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #17

Appraised Value - \$3,200.00

PIN # 26-344-0910

Lot 1, Block 9, Wilderness Park Estates Fourth Addition

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

Parcel #18

Appraised Value - \$8,500.00

PIN # 94-337-1245

Lot 15, Block 12, original Plat of Pine River, less Southwesterly 4.80 feet thereof and also less the Northeasterly 3½ feet thereof (it being the intent of this description for the southwesterly 4.80 feet of said Lot 15 being that part thereof laying Southwesterly of a line that is parallel with and 4.80 feet Northeasterly of as measured at right angles from the Southwesterly line of said Lot 15).

Proceeds from the sale of this parcel will be credited to Fund 71-650 for distribution per state statute.

THEREFORE, Be it resolved, the Cass County Board of Commissioners hereby certifies that all the above parcels of land have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01 subd. 8, 282.018 and the 1991 Laws of Minnesota Ch. 354, Art. 10, Sec. 9, amending M.S. Sec. 282.018, subd. 2 (1990). The County Board of Commissioners hereby certifies that the County Land Commissioner has reviewed the attached land sale list and identified any and all nonforested marginal land and wetland.

BE IT ALSO RESOLVED, that the parcels of land forfeited to the State of Minnesota for non-payment of taxes, appearing on the list filed with the County Auditor-Treasurer, have been classified and appraised; that the appraised value of each parcel be approved and authorization for a public sale of the land be granted, pursuant to M.S. 282.01; that the sale will be held on June 23, 2012 beginning at 9:00 a.m., by the Cass County Auditor-Treasurer in the Public Meeting Room of the Courthouse, Walker, MN for not less than the appraised value.

BE IT FURTHER RESOLVED that the following additional terms shall apply to this sale:

1. No lot shall be sold for less than the total of the appraised value of the land, plus the appraised value of the timber, plus the appraised value of the improvements, plus any outstanding special assessments, plus all applicable fees.
2. Any and all bids can be rejected. Any lot may be withdrawn from sale by Cass County up to and including the day of the sale.
3. All land sales shall be for cash at time and date of the auction.
4. A 10% non-refundable deposit or letter of credit with balance to be paid within 30 days of the sale is accepted for parcels that sell for more than \$30,000. (Per sale policy adopted 20 October 1998).
5. The land and any improvements are sold as is. The County makes no warranties as to the condition or habitability of any buildings, wells, septic systems, soils, roads or any other thing on the site. Some properties may have inadequate systems or no septic systems at all. Within one year of transfer all parcels must meet applicable County Ordinances.
6. The Cass County Auditor-Treasurer hereby certifies that Cass County has and will comply with all laws governing the sale of tax forfeited land of the State of Minnesota in the conduct of the foregoing approved public land sale. All properties have been reviewed by the Land Commissioner under the requirements of 1991 Laws of Minnesota Ch.354, Art.10, Sec.9.
7. Buyers will receive a State Deed for tax forfeited lots and a Quit Claim deed for County Fee Owned lots. Cass County makes no warranties as to the condition of the title.
8. Lots in Wilderness Park are subject to the following Deed Restrictions:

-Deeds will contain Deed Restrictions prohibiting the placement of manufactured homes with a chassis or undercarriage on these parcels.

-Deeds will contain Deed Restrictions prohibiting the splitting of any lots from the original parcel they were sold with. Lots will be combined into one tax parcel and shall not be subdivided in the future.

-Deeds will contain Deed Restrictions that include the following language: Subject to the covenants, restrictions and conditions recorded as document Nos.226108 and 226109 in the office of the County Recorder.

Resolution No. 24-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Nays: None.

6C. Mr. Stevenson presented two bids from qualified bidders for a prescribed burn in Section 9 of the McKinley Prairie in McKinley Township. The bid was to construct a mineral soil burn break around the entire unit, write a burn plan, obtain a MN DNR burning permit, and conduct a prescribed burn on the site during the spring or fall of 2012. McKinley Prairie is one of the high conservation value forest areas listed in the Forest Resource Plan.

M/S/P Downham, Gaalswyk – To award a contract to construct a mineral soil burn break around the entire unit, write a burn plan, obtain a MN DNR burning permit, and conduct a prescribed burn on the site during the spring or fall of 2012 located in Section 9 of McKinley Prairie in McKinley Township to Minnesota Native Landscapes in the amount not to exceed \$3,675.00. Unanimous.

<u>Bidder</u>	<u>Burn Break Prep.</u>	<u>Prescribed Burn</u>	<u>Total</u>
Minnesota Native Landscapes	\$525.00	\$3,150.00	\$3,675.00
Prairie Restorations, Inc.	\$1,200.00	\$5,675.00	\$6,875.00
Red Rock Fire, Inc.	No Bid	No Bid	No Bid

- 7A. HHVS Director of Public Health Nursing Jamie Richter discussed the 2012 Cass County health ranking. The University of Wisconsin Population Health Institute and the Robert Wood Foundation ranked Cass County 84th of 84 MN Counties in health outcomes and 81st of 84 MN Counties in health factors (three MN Counties did not participate). Ms. Richter reported that the physical environment health factor ranked Cass County as 17 of 84 which carries a 10% weight and the healthy behaviors factor ranked Cass County as 74 of 84 which carries a weight of 30% of the overall health factors ranking. Additional factors in the ranking system include health behavior, clinical care, environment, social and economic factors. Cass County Health, Human and Veterans Services continues to work with many partners to improve health rankings through many services and programs. Ms. Richter emphasized that behavior is the most manageable aspect as we make everyday choices affecting our health.
- 7B. HHVS Director Reno Wells presented the 2011 HHVS Annual Report which included program descriptions and outcomes for each of the unit activities in the Cass County Health, Human, and Veterans Services Department. The Board complimented the Department on their work and annual report.
8. County Administrator Yochum confirmed the upcoming meeting schedule
9. Chairman Peterson adjourned the meeting at 10:32 A.M.

SIGNED: _____
Jeff Peterson, Chairman
Cass County Board of Commissioners

ATTEST: _____
Robert H. Yochum
Cass County Administrator