

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
May 1, 2012**

1A. Chairman Peterson convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, May 1, 2012, with the flag pledge, in the Board Room of the Courthouse, Walker, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, and Peterson. Commissioners absent: None.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
David Enblom	Highway Engineer	Josh Stevenson	Land Commissioner
Scott Noland	Asst. Land Commissioner	Mark Peterson	Assessor
John Ringle	ESD Director	Tom Burch	Sheriff
Joel Norenberg	Sheriff's Office	Gail Levenson	Cass County EDC
Janine Thaler	Cass County EDC	Gail DeBoer	Pilot Independent
Monica Lundquist	Brainerd Dispatch		

1B. M/S/P Kangas, Downham – To approve the agenda items for discussion as presented. Unanimous.

2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Downham, Gaalswyk – To waive reading and approve the consent agenda. Unanimous.

Approve - Board Minutes of April 17, 2012.

Approve - Auditor warrants dated April 12, 2012 in the amount of \$269,134.43.

Approve - Auditor warrants dated April 19, 2012 in the amount of \$217,364.76.

Approve - HHVS Auditor warrants dated April 20, 2012 in the amount of \$103,144.63.

Approve - HHVS Commissioner warrants dated April 20, 2012 in the amount of \$158,380.46.

Approve Personnel Items - A. Budgeted positions scheduled for replacement: Receive & file notice of appointment of Andrew Rollins as part time position in Jail, grade 21, step 1, effective April 9, 2012.

Approve licenses – Gambling - Crooked Lake Volunteer Fire Fighters Relief Assn. – August 11, 2012 - Brian Olds -Crooked Lake. On Sale Intoxicating including Sunday - Quarterdeck Grill, LLC. - Thomas Steffens, Fairview. Tobacco - Pine River Family Market - PRFM, Inc., Pine River City.

Approve - Pay request - Invoice #23707 for Deep Portage Project to CAM in the amount of \$3,420.00.

Approve - Receipt of \$43,225.40 from Anderson Brothers Construction for aggregate material contract (Sylvan Twp.) \$38,902.86 to Fund #73 and \$4,322.54 to Cass County Highway Department for related administrative costs.

Approve - Memorandum of Agreement between Cass County HHVS and St Joseph's Area Health Services.

Approve - Contract Amendment between Cass County HHVS and Mahube-OTWA Community Action Partnership.

Receive and file - HHVS Cash Account Balance Comparison and Child Service Costs through March 2012.

Receive and file - 1st Quarter 2012 Foreclosure Report and 1st Quarter 2012 Sales Activity Report – Number of Arms Length Transactions.

M/S/P Downham, Gaalswyk – To award 2012 hay stumpage permit bids: Tract #1 - May(N)-19-134-31 3ac to Steve Bartel in the amount of \$55.00; Tract #2 – Poplar-1-136-32 26ac to Keith Cory in the amount of \$250.00; Tract #3 – McKinley-29-138-32 3ac to Rodney Aker in the amount of \$30.00; Tract #4 - Smoky Hollow-10-140-25 8ac to Terry Mejdrich in the amount of \$25.00; Tract #5 - Boy River-23-143-27 21ac to Allan Wake in the amount of \$100.00; Tract #6 - Gould (E)-13-143-28 6ac to Allan Wake in the amount of \$26.00. Unanimous.

<u>TRACT #</u>	<u>PERMIT AREA & ACRES</u>	<u>MINIMUM BID</u>	<u>BIDDER NAME</u>	<u>BID</u>
1	19-134-31(3ac)	\$25.00	Steve Bartel	\$55.00
2	01-136-32(26ac)	\$78.00(\$3/ac)	Keith Cory	\$250.00
3	29-138-32 (3ac)	\$25.00	Rodney Aker	\$30.00
4	10-140-25 (8ac)	\$25.00	Terry Mejdrich	\$25.00
5	23-143-27 (21ac)	\$63.00(\$3/ac)	Allan Wake	\$100.00
6	13-143-28 (6ac)	\$25.00	Allan Wake	\$26.00

M/S/P Downham, Gaalswyk – To accept the apparent low bids for site preparation to Future Forest Inc. (\$64.75/acre) in the total amount of \$13,053.75 and mechanical release to A&K contracting (\$32.50/acre) in the total amount of \$706.50, subject to proof of insurance. Unanimous.

Site Prep

<u>Contractor</u>	<u>Chemical/Gallon</u>	<u>Total for Chemical</u>	<u>Trench & Spray/AC</u>	<u>Total for Trench & Spray</u>	<u>Total Cost for SP</u>
Future Forests	(Garlon Forestry) \$94.00/gallon	\$4,312.50	\$64.75/acre	\$97.00/acre	\$13,053.75
A&K Contracting	(Accord XRT) \$21.00/gallon (Garlon XRT) \$92.00/gallon (Accord XRT) \$18.00/gallon	\$4,125.00	\$70.81/acre	\$9,558.75	\$13,683.75

Release

<u>Contractor</u>	<u>Chemical/Gallon</u>	<u>Total for Chemical</u>	<u>Spray/AC</u>	<u>Total for Spray</u>	<u>Total Cost for Rel</u>
A&K Contracting	(Accord XRT) \$18.00/gallon	\$121.50	\$32.50/acre	\$585.00	\$706.50
Future Forest	(Accord XRT) \$21.00/gallon	\$141.72	\$85.00/acre	\$1,530.00	\$1,671.75

Approve Assessor's Office Abatement:

Tax Year - 2012

Name

<u>Location</u>	<u>Parcel ID</u>	<u>Action</u>	<u>Current</u>	<u>Proposed</u>
Rex D Wells Byron Twp	11-001-1301	Class Change	Ag Non-Homestead \$1,738	Adjacent Ag Homestead \$850 (reduction of \$888)

Approve - Conservation Partners Legacy Grant Sliver and Camahan lake agreement - white and red pine release work project #111-501-13503 (Section 30 Kego Twp.) and authorize the Land Department to pay for services.

Approve - Pay requests for Cass County ARMER Project to DSC Communications ARMER System \$2,660.00; Olson Electric ARMER System \$240.73.

Approve - Request from Marion Ill and Christina Linn for a 33' easement on existing trails to access PID #06-035-2100 in 35-139-28 Blind Lake Twp.

Approve - Personnel Policy amendment: Section 2E 10. Veterans Policy: Candidates with approved nondisabled veteran's preference shall receive ten (10) points, and candidates with approved disabled veteran's preference shall receive fifteen (15) points that are added to the one hundred (100) point scoring system utilized to determine which applicants are to be interviewed (Laws of 2012 amending MS 197.455).

- 2B. County Administrator Yochum reviewed the notice of public hearing received by the County for the Monday, April 30, 2012 City of Walker Planning Commission meeting. The hearing was to consider recommending initial land use zoning classifications in the vicinity of the former Ah-Gwah-Ching property. The proposed classifications are: "Public" for parcels PID#'s 96-134-4101, 96-135-3301, 96-135-3003, 96-134-4403, 96-002-2202, & 96-003-1102 owned by the City of Walker; "Low Density Residential" for parcels PID#'s 96-135-3001, 96-002-2201, and 96-135-3201, owned by the State of Minnesota; "Low Density Residential" for parcel PID# 96-135-0001, owned by Cass County. Mr. Yochum reported that the Planning Commission tabled action at the request of Commissioner Dowson and Administrator Yochum who attended the meeting (to allow the County Board an opportunity to comment). The Board was also provided the related March 26, 2012 City of Walker staff report, and the April 24, 2012 correspondence from the Cass County Economic Development Corporation (EDC) requesting that the City wait for a development proposal before making zoning changes.

M/S/P Dowson, Downham – To respectfully request that the City of Walker not establish a land use classification for the County owned portion of the former Ah-Gwah-Ching site at this time. Unanimous.

- 3A. Highway Engineer Dave Enblom informed the Board that Cass County Highway has applied for bridge bonding funds in the amount of \$145,278.60 for Project SAP011-617-005 - CSAH 17 located in Maple Township. Mr. Enblom added that the total estimate for the project to construct the bridge replacement is \$485,000.00. Mr. Enblom presented Resolution No. 28-12 for Project SAP 011-617-005-CSAH 17 in Maple Township.

Commissioner Kangas offered Resolution No. 28-12 and moved its adoption; Commissioner Gaalswyk seconded:

WHEREAS, Cass County has applied to the Commissioner of Transportation for a grant from the Minnesota State Transportation Fund for construction of Bridge Nos. 88233 & 88234; and

WHEREAS, the Commissioner of Transportation has given notice that funding for this bridge is available; and

WHEREAS, the amount of the grant has been determined to be \$ 145,278.60 by reason of the lowest responsible bid;

NOW THEREFORE, be it resolved that Cass County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, subdivision 5, clause (3), and will pay any additional amount by which the cost exceeds the estimate, and will return to the Minnesota State Transportation Fund any amount appropriated for the bridge but not required. The proper county officers are authorized to execute a grant agreement with the Commissioner of Transportation concerning the above-referenced grant.

Resolution No. 28-12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 3B. Mr. Enblom reported 2011-2012 winter activity cost savings due to a mild winter: Diesel/Heating Oil -\$37,479.42; Propane/Natural Gas -\$3,382.27; Overtime -\$26,579.07; Salt/Sand -\$71,248.95; Cutting Edges -\$20,000.00. The total estimated savings of \$158,689.71 represent 30% of the annual budget for same items (~\$575,000.00). Mr. Enblom also noted that the active winter of 2010-2011 caused the same line items to exceed budget estimates by \$140,000.00 No action necessary.
- 3C. County Engineer Enblom discussed the process for lowering speed limits on County roads in rural residential areas as defined by MS 169.14 Subd.2(8). Mr. Enblom identified six road segments in the Townships of Loon Lake, Turtle Lake, and Pike Bay that qualify under the referenced Statute and are known to staff to be in need of speed reductions. Mr. Enblom also presented correspondence dated April 23, 2012 from Leech Lake Tribal Council Chairman Arthur LaRose requesting lowering the speed limit on CR # 75 also known as the Palace Road. By consensus, the Board requested notification to the Townships or Cities affected by the speed zone changes to 35 mph.

Commissioner Dowson offered Resolution No. 29-11 and moved its adoption, Commissioner Downham seconded:

Whereas Cass County is the local Road Authority for numerous County and County State Aid Roads within its borders, and Whereas, in accordance with Minnesota Statute 169.14Subd.2(8), Cass County may establish a speed limit of 35 mph for roads, or portions of roads, which are located in areas deemed as "Rural Residential", and Whereas, the term "Rural Residential" is defined as a road, or segment of road, being at least one-quarter mile in length having accesses spaced at no more than 300 feet apart, and Whereas, the following six (6) road segments are recommended by the County Highway Engineer for rural residential speed zone designation:

CSAH 75:	between mile post 0.60 and mile post 1.625
CR 168:	between mile post 0.00 and mile post 1.200
CR 124:	between mile post 0.00 and mile post 1.100
CR 150:	between mile post 0.00 and mile post 1.300
CR 146:	between mile post 1.00 and mile post 1.300
CR 147:	between mile post 0.00 and mile post 0.400

NOW THEREFOR, BE IT RESOLVED by the Cass County Board of Commissioners, State of Minnesota, that the roadway segments listed above are hereby determined to meet the criteria for "Rural Residential" and shall have a speed limit of 35 miles per hour designated as the legal speed limit.

Resolution No. 29 -12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 4A. Assistant Land Commissioner Scott Noland reported to the Board that Phase 1 of the Timber Sale Management Software project has been completed by an assessment of the Department and timber permit holder needs. Mr. Noland explained the public access to timber related information including, auctions, easements, permits, and the addition of web mapping that is compatible with smart phones and other mobile devices. Mr. Noland added that Phase 2 will be complete by July 1, 2012, and Phase 3 will be complete by December 31, 2012 (source of funds - Land Department Forest Development Fund). No action necessary.

- 4B. Land Commissioner Josh Stevenson reported that Cass County is required to obtain a limited use permit for the purpose of constructing and maintaining an ATV trail along portions of the T.H. No. 200 right-of-way in the Whipholt area based upon the GIA ATV trail grant application submitted by the Woodtick Wheelers. Mr. Stevenson added that Pine Lake Township and area residents were consulted and are in support of the limited use permit with MNDOT.

Commissioner Dowson offered Resolution No. 30-11 and moved its adoption, Commissioner Kangas seconded:

WHEREAS, the Cass County Board of Commissioners is the duly elected governing body of Cass County, and
WHEREAS, the Cass County Board of Commissioners are concerned for the health and welfare of the community and the residents of Cass County, and
WHEREAS, the Minnesota Department of Transportation maintains jurisdiction over Trunk Highway right of ways, and
WHEREAS, the Cass County Board of Commissioners wishes to enter into an agreement with the Minnesota Department of Transportation providing for limited ATV use.

NOW, THEREFORE, BE IT RESOLVED: that the Cass County Board of Commissioners does hereby authorize entering into an agreement with the Commissioner of Transportation of the State of Minnesota providing for the limited use, under the terms and conditions set forth therein, for an ATV Limited Use permit referred to as C.S. 1106 (T.H. 200) County of Cass LUP#-1106-0023.

Resolution No. 30 -12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 5A. Assessor Mark Peterson updated the Board on changes in Cass County property tax base. The 2012 assessment (collections in 2013) has an estimated market value of \$6,397,700,000 (-3.3% change from 2011), new construction at \$35,070,000 (-13.2% change from 2011), new home starts 109 (-14.8% change from 2011), and taxable market value of \$6,199,600,000 (-2.7% change from 2011). Mr. Peterson also reported the 2012 non-taxed market value at \$169,400,000 (2.65% of total) compared to the 2011 non-taxed value of \$210,700,000 (3.20% of total). The primary contributor to the non-taxed value is the homestead market value exclusion program adopted in 2011. No action necessary.
- 5B. Mr. Peterson presented the 2012 "mini-abstract" estimated market values (not including State assessed properties or personal property) by Commissioner district: District #1 (\$1,625,186,100), District #2 (\$604,840,600), District #3 (\$1,915,289,400), District #4 (\$1,418,700,700), and District #5 (\$607,006,900). No action necessary.
- 6A. ESD Director John Ringle presented the 2012 first quarter Planning and Zoning Activity Report. First quarter 2012 zoning permit activity was 159 compared to 113 in first quarter 2011 (note 2012 extremely early spring weather). First quarter 2012 revenue on zoning actions was \$45,553 compared to \$33,885 in the first quarter of 2011. f 2009. In addition, other first quarter 2012 land use activity included 22 variances, 8 conditional use permits, 21 shoreland alteration permits and 0 minor subdivision/plats. Director Ringle also presented activity by Township. No action necessary. also
- 6B. Mr. Ringle and Mr. Yochum reported back on the status of the Micropolitan Project as discussed on April 26, 2012 with participants – Counties of Cass and Crow Wing County, Cities of East Gull Lake, Lake Shore, and Nisswa, and the Township of Fairview. The Brainerd Chamber of Commerce has facilitated on-going collaboration focused on clean water, land use and regional recreation opportunities. No action necessary.
- 7A. Chief Financial Officer Larry Wolfe presented the following GASB 54 Fund Balance Policy:

Cass County, MN GASB #54 Fund Balance Policy dated May 10, 2012

Background

In February 2009, the Governmental Accounting Standards Board (GASB) issued *GASB #54 Fund Balance Reporting and Governmental Fund Type Definitions*. The statement substantially changes how fund balances are categorized. It clarifies/modifies how some of the governmental funds are presented and classified. The requirements of this GASB #54 Statement are effective for the December 31, 2011 financial statements of the County.

This policy will provide a cross reference between the Pre-GASB #54 Fund Balance Classifications and the Post-GASB #54 Fund Balance Classifications.

This policy also recognizes the Resolutions of the County Board, Resolution Number 69-11 through Resolution Number 75-11, dated December 20, 2011,

Fund Balance Classifications: *Current* and GASB #54

Post-GASB #54 Classifications of Fund Balance

<i>Reserved</i> Non-spendable	<i>Not available for appropriation</i> Not available for spending, either now or in the future, because of the form of the asset (E.g., inventories) or a permanent legal restriction (E.g. debt retirement, corpus of a permanent fund)	
<i>Reserved</i> Restricted	<i>Available for appropriation but intended for a specific use.</i> Constraints on spending that are legally enforceable by outside parties. (E.g. limitations imposed by creditors, grantors, statutes, etc...)	
Unrestricted	<i>Designated</i> Committed	<i>Not available for appropriation.</i> Constraints on spending that the County imposes upon itself by formal action taken by the County Board prior to the end of the fiscal year.
	<i>Undesignated</i> Assigned	<i>Available for appropriation.</i> Resources intended for spending for a purpose set by the County Board itself or by the County Administrator and/or Accounting and Finance Manager to exercise such authority in accordance with policy established by the Board.
	Unassigned	Residual (general fund only)

Purpose

To provide a stable financial environment for Cass County’s operations that allows the County to provide quality services to its residents in a fiscally responsible manner designed to keep services and taxes as consistent as possible over time. This fund balance policy is meant to serve as the framework upon which consistent operations may be built and sustained.

Definitions and Policies

Fund Balance

Fund Balance is the difference between assets and liabilities in governmental funds (i.e. general fund, special revenue funds, capital project funds, debt service funds and permanent funds).

Non-spendable Fund Balance

Describes the amount of a fund balance that cannot be spent because it is either not in spendable form or there is a legal or contractual requirement for the funds to remain intact.

Policy:

At the end of each fiscal year, the County will report the portion of the fund balance that is not in spendable form as Non-spendable Fund Balance in its Audited Financial Statements in accordance with GASB #54 requirements.

Spendable Fund Balance (Overview)

Describes the amount of fund balance that is available for appropriation based on the constraints that control how specific amounts can be spent. A significant portion of the County’s spendable resources can be spent only for specified purposes. The following categories define the revenue source and the level of force of the constraint on spending.

Categories should be supported by actual plans approved by either the County Board, grant providers or enabling legislation.

Funding Flow Assumptions for Spendable Fund Balance

Policy:

This policy considers restricted amounts to be spent before unrestricted fund balance when an expenditure is incurred for purposes for which both restricted and unrestricted (committed, assigned, and unassigned) amounts are available. Similarly, within unrestricted fund balance; the committed, assigned, and unassigned amounts will be spent in that order when expenditures are incurred for a purpose for which amounts in any of those unrestricted fund balance classifications could be used. An exception to this funding flow is in the areas of health insurance and compensated absences where funding will come from operational revenues first, if available and then from committed resources. Other exceptions may be approved by resolution of the County Board.

Restricted Fund Balance

The restricted fund balance category includes the portion of the *spendable fund balance* that reflects constraints on spending because of legal restrictions stipulated by *outside parties* (e.g., grantors outstanding at the end of the year). Also, any legal restrictions based on state statutes or grant requirements placed on the use for specific purposes. In addition, funds imposed by law through constitutional provisions or enabling legislation are deemed “restricted”.

Policy:

At the end of each fiscal year, the County will report “restricted” fund balance for amounts that have applicable external legal restrictions per GASB #54.

Committed Fund Balance

The committed fund balance classification includes the portion of the *spendable fund balance* that reflects constraints that the County has imposed upon itself by a formal action of the County Board (for example, a resolution passed by the County Board). This constraint must be imposed prior to year end but the amount can be determined at a later date.

Policy:

Prior to the end of each fiscal year, the County Board will review a list of “committed” fund balance requests as presented by the Chief Financial Officer and will take action by resolution to approve these specific purposes.

Assigned Fund Balance

The assigned fund balance is the portion of the *spendable fund balance* that reflects funds intended to be used by the government for specific purposes assigned by more informal operational plans (e.g. capital goods replacement - the constraint on use is not imposed by external parties or by formal board action). In governmental funds other than the general fund (special revenue funds, capital project funds, debt service funds and permanent funds); assigned fund balance represents the amount that is not restricted or limited.

Policy:

Prior to the end of each fiscal year, the County Board will review a list of “assigned” fund balance requests as presented by the Chief Financial Officer and will take action by resolution to approve these specific purposes. The authority to “Assign” additional fund balance within the same fund is delegated to the Chief Financial Officer during the course of the annual audit. Any amounts assigned by the Chief Financial Officer will be reported to the County Board at its next scheduled meeting.

Special Revenue Funds Working Capital

At the end of each fiscal year, The County’s Road and Bridge fund and Health, Human and Veteran Services fund will maintain Spendable – Assigned portion of the fund balance for working capital in a range equal to 40 – 45% of the current year’s budgeted expenditures. In the event that amounts needed for working capital fall below the desired range, the Chief Financial Officer shall report such amounts to the County Board and the County Board shall create a plan to restore the appropriate levels during the next fiscal period.

Unassigned

This is the residual classification for the government’s **General Fund** and includes all spendable amounts not contained in the other classifications and, therefore, not subject to any constraints. Unassigned amounts are available for any purpose. These are the current resources available for which there are no government self-imposed limitations or set spending plan. Although there is generally no set spending plan for the unassigned portion, there is a need to maintain a certain funding level. Unassigned fund balance is commonly used for emergency expenditures not previously considered. In addition, the resources classified as unassigned can be used to cover expenditures for revenues not yet received.

Policy:

General Fund Minimum Fund Balance

At the end of each fiscal year, the County will maintain Spendable – Unassigned portions of the fund balance in a range equal to 40 – 50% of the General Fund current budgeted operating expenditures. In addition to working capital needs this accommodates emergency contingency concerns. In the event that the minimum fund balance levels fall below the desired range, the Chief Financial Officer shall report such amounts to the County Board and the County Board shall create a plan to restore the appropriate levels during the next fiscal period.

Should the actual amount rise above the desired range, any excess funds will remain unassigned pending the Board's final decision concerning transfer to another fund (ie Capital) or additional General Fund "Commitments". Listed below are "best practice" examples of how fund balance dollars could be used in a financially prudent way:

- a) Capital and technology improvements as identified in the County's Capital Plan;
- b) Pre-funding or buying down of long-term liabilities; (i.e. retiree health obligations)
- c) Cost avoidance projects and productivity enhancement projects (one-time projects, ie scanning);
- d) Other longer term projects to benefit the citizens of Cass County

It is the policy of the County that such funds will be, by Board action, reported in the spendable categories of this policy.

M/S/P Gaalswyk, Dowson – To approve the Cass County, Minnesota GASB #54 Fund Balance Policy dated May 01, 2012 as presented. Unanimous.

- 8A. Sheriff Tom Burch and Lieutenant Joel Norenberg reported back on the Board discussion of January 17, 2012 regarding the option of billing inmates for jail health costs. Sheriff Burch explained that Counties may require reimbursement in accordance with MS 641.15 Subd, 3 from a prisoner for payment of medical bills to the extent that the prisoner to whom the medical aid was provided has the ability to pay the bills.

Lt. Norenberg presented the format that will be used to notify inmates of their medical cost responsibilities and indicated that the same procedure will be applied whether incurred while in custody at the Cass County Jail or Cass County inmates housed in other facilities. Any recoverable medical expenses paid by the County will be forwarded for collections utilizing the present vendor at the Crow Wing County Jail. In addition, Sheriff Burch presented updated jail fees as follows:

Jail Fees		
Booking Fees	\$ 20.00	
Jail Boarding Fees	\$ 50.00	Per Day
Inmate Huber Fees	\$ 20.00	Per Day
Dental Co-pay	\$ 10.00	
Physician Consultation Co-pay	\$ 10.00	
Nurse Consultation	\$ 10.00	
Prescription Medication Co-pay	\$ 10.00	
Over the Counter Medication	\$.50	Per Dose
Breathalyzer Testing Fee	\$ 20.00	
Drug/Alcohol Urinalysis	\$ 20.00	
Mantoux Testing	\$ 10.00	
Weekender Fee	\$ 35.00	Per Weekend
Public Fingerprinting	\$ 20.00	

M/S/P Kangas, Dowson – To approve the Cass County jail fee schedule and jail medical cost recovery program as presented. Unanimous.

- 9A. County Administrator Yochum confirmed the upcoming meeting schedule: Tuesday, May 15, 2012, County Board Meeting in Commissioner District #4, Northland Area Family Center, 320 Eagle Ave NE, Remer, MN.

10. Chairman Peterson adjourned the meeting at 10:35 A.M.

SIGNED: _____
Jeff Peterson, Chairman

ATTEST: _____
Robert H. Yochum

Cass County Board of Commissioners

Cass County Administrator