

**TRANSCRIPT AND REPORT OF PROCEEDINGS
CASS COUNTY BOARD OF COMMISSIONERS
COUNTY OF CASS
July 3, 2012**

1A. Chairman Peterson convened the regular meeting of the Cass County Board of Commissioners at 9:00 a.m. on Tuesday, July 3, 2012, with the flag pledge, in the Board Room of the Courthouse, Walker, MN. Commissioners present: Downham, Dowson, Gaalswyk, Kangas, and Peterson.

Others present during portions of the meeting included:

<u>NAME</u>	<u>REPRESENTING</u>	<u>NAME</u>	<u>REPRESENTING</u>
Robert Yochum	Administrator	Larry Wolfe	Chief Financial Officer
Josh Stevenson	Land Commissioner	Sharon Anderson	Auditor-Treasurer
Tom Burch	Sheriff	Scott Thompson	Sheriff's Office
Dan Eikenberry	Cass County Historical Society	Tom Saxhaug	State Senator Dist. #3
Kelly Felton	Working Together Coalition	Mark Peterson	Assessor
Mardi Harder	MN Extension Service	Tim Richardson	Central Services Dir.
Reno Wells	HHVS Director	Jamie Richter	HHVS
Kris Lyytinen	Highway Dept.	Gail DeBoer	Pilot Independent
Monica Lundquist	Brainerd Dispatch		

1B. M/S/P Kangas, Downham – To approve the agenda items for discussion as presented and move consent agenda Item 2A.16 (cleaning contract for the Cass County Land Department building) to Item 6B for discussion. Unanimous.

2A. County Administrator Robert Yochum presented to the Board the following matters:

M/S/P Kangas, Gaalswyk – To waive reading and approve the consent agenda as amended. Unanimous.

Approve - Board minutes of June 19, 2012 and Planning work session minutes of June 22, 2012.

Approve - Auditor warrants dated June 14, 2012 in the amount of \$295,459.15.

Approve - Auditor warrants dated June 21, 2012 in the amount of \$776,213.62.

Approve - HHVS Commissioner warrants dated June 22, 2012 in the amount of \$213,761.71.

Approve - HHVS Auditor warrants dated June 22, 2012 in the amount of \$66,366.49.

Receive & file - 2012 Federal PILT payment in the amount of \$499,673.00 and approve distribution of same.

Approve - On Sale Intoxicating including Sunday - Beach Fire Bar & Grille - Mulligan's of Leech Lake, LLC, Pine Lake; Hiawatha Beach Resort - Hiawatha Beach Resort, Inc, Leech Lake; The Boulders - JNH, Inc, Shingobee; Sandtrap Supper Club - Rip's, Inc, Pike Bay; Maxson Van Eps Post - American Legion #368, Powers; Deer Haven Supper Club - Kovall's Deer Haven, Inc, Thunder Lake; Pestello's On the Narrow's - Pestello's on the Narrow's, Crooked Lake. Off Sale Intoxicating - Lone Wolf Liquor- Lone Wolf Outpost, Inc, Remer; Hoss All-American Liquor - Trevor Berg, Shingobee. On & Off Sale Intoxicating including Sunday - High Banks Resort- K & R Development, Inc, Unorganized; Harriet Club - Pamela Siltman, Barclay; Anchorage Inn - JL Anchorage, LLC, Inguadona; Village Inn Dining Saloon - Crooked Lake Investments, Crooked Lake; Mule Lake Corral - Mule Lake Corral Food & Liquors, Inc, Woodrow; Bear's Den - Bear's Den Family Restaurant & Lounge, Inc, Meadowbrook; Kimberly Triolo Club - Concept Mexitalia, LLC, Powers. Temporary On Sale 3.52 Beer - Crooked Lake VFD Relief Assn. August 11, 2012 - Crooked Lk Fire Fighters Relief Assn., Crooked Lake. Temporary Off Site On-Sale Intoxicating - Bears Den - Gary Dauer, Meadowbrook. This event, also known as, The Growlers Party, is a city celebration taking place on July 28th, 2012 from 10:00 am to 1:00 am July 29th. Location of this event is across the street from the Bears Den in Leader on parcel #26-006-3704 & 3705. Wine & Beer including Sunday - Ski Gull - Ski Gull, Inc, Fairview; Shore of Leech Lake RV, Yacht Club and Cottages - Mitchell & Mara Loomis, Shingobee; Longbow Golf Club - Longbow Golf Club, LLC, Leech Lake. Contingent upon proper documentation, fees & taxes owing - Off-Sale - Bulrush Bait & Bottle Shop - Westwind Marketing, LLC, Wilson.

Approve - Pay requests for Cass County ARMER project to Frontline Plus Inc. \$3,217.83; Z Medical Service \$85.66; Office Depot \$60.35.

Approve - Federal Dam fire contract for Unorganized Township from January 1, 2012 through Dec. 31, 2012 in the amount of \$4,100.00/yr.

Accept - Sheriff's Office donations from Lake Hattie Assoc. \$100.00; Hand Hay Lake Assoc. \$50.00 for ACCLA invasive species boating cards; Leech Lake Township \$2,000.00 for Lakes Area Dive Team.

Accept - HHVS Veterans Transportation Program donation of \$1,000.00 from Hackensack American Legion Auxiliary Post #202, Hackensack MN.

Receive and file - HHVS Cash Account Balance Comparison and Child Service Costs through May 2012.

Approve - Appointment of Samantha Croatt as Cass County's District #4 representative to the Cass County Extension Committee, to fill unexpired term of Mary Louise Isakson ending on December 31, 2013.

Receive & file - Office of State Auditor engagement letter to provide audit services to Cass County through Dec. 31, 2014.

M/S/P Kangas, Gaalswyk – To award mowing contracts to Northfork Boulders & Excavating as low bidder in the amount of \$1,400.00 for Cut Lake/Hiram, Snowflea/Mayo Creek in the amount of \$450.00, and Vermillion/Thunder Hollow/Washburn/Old Grade in the amount of \$2,500.00 upon receipt of proper insurance requirements. Unanimous.

Bidder	Cut Lake/Hiram	Snowflea/Mayo Creek	Old Grade	Vermillion/Thunder Hollow/Washburn
Northfork Boulders and Excavating	\$1,400.00	\$450.00		\$2,500.00
Mutch's Forestry Service	\$2,000.00	\$800.00		\$4,000.00
Sawyer Timber Company	\$2,700.00	\$1,050.00	\$6,150.00	
Schrupp Excavating	\$1,500.00	\$800.00		\$3,300.00
Lakes Area Bobcat Service	\$2,852.00	\$825.00		\$5,350.00

Receive & file - Litigated claims & legal actions quarterly status report – June 2012.

Receive & file – Notice of appointments to the 2012 Cass County absentee ballot board effective June 1, 2012: Lori Gamache - Grade 12, Step 6; Rosalie Archer - Grade 12, Step 10; Genell Kimball - Grade 12, Step 6; Victoria Legvold - Grade 6, Step 7; Joey Wade - Grade 6, Step 7; Kathy Bergmann - Grade 12, Step 5; and Sherry Hutchins - Grade 6, Step 7. Auditor-Treasurer's Office Staff and qualified replacements will be appointed as needed if vacancies occur. The absentee ballot board will meet as needed each business day to process voted absentee ballots, UOCAVA (military and overseas) ballots and mail ballots for the August 14 statewide primary election and November 07 statewide general election.

Approve - Assessor's Office abatements.

Tax Year	Name	Location	Parcel ID	Action	Current	Proposed	Reduction
2012	Janice Tanner Walker City		96-343-0510	Value Reduction Tax	\$262,200 \$2,752	\$241,500 \$2,472	\$280
2012	Peter Carlino Bena City		83-940-0061	Class Change Personal Property MH Tax \$284	Seasonal \$146	Homestead \$138	
*2012 Lake Shore City	Calvin Brager		90-437-1455	Value Reduction Tax	\$580,500 \$5,202	\$184,000 \$1,528	
	Calvin Brager		90-437-1450	Omitted Value Tax	\$1,978	\$5,202	
	Michael Grogan		90-437-1445	Omitted Value Tax	\$3,822	\$4,202	net reduction \$70
*2011	Calvin Brager		90-437-1455	Value Reduction Tax	\$580,500 \$4,964	\$184,000 \$1,460	

Calvin Brager	90-437-1450	Omitted Value Tax	\$1,890	\$4,964	
Michael Grogan	90-437-1445	Omitted Value Tax	\$3,286	\$3,648	net reduction \$68
*2010					
Calvin Brager	90-437-1455	Value Reduction	\$603,300	\$184,000	
		Tax	\$4,980	\$1,400	
Calvin Brager	90-437-1450	Omitted Value Tax	\$1,830	\$4,980	
Michael Grogan	90-437-1445	Omitted Value Tax	\$3,158	\$3,524	net reduction \$64

*Realignment of structures on correct parcels

M/S/P Kangas, Gaalswyk – To authorize contracts for Certificates of Survey and monumentation as follows: project #12 to Kohout Surveying (Sections 20, 28, 29, and 30 of Bull Moose Township) not to exceed \$19,800, project #13 to Bolton & Menk, Inc. (Sections 12 and 13 of Trelipe N Township) not to exceed \$4,200, project #14 to Northern Engineering & Consulting, Inc. (Section 20 of Torrey Township) not to exceed \$4,805, and project #15 to Kohout Surveying (Section 18 of Beulah Township) not to exceed \$7,200. Unanimous.

	Project #12 <u>Bull Moose Twp.</u>	Project #13 <u>Trelipe (N) Twp.</u>	Project #14 <u>Torrey Twp.</u>	Project #15 <u>Beulah Twp.</u>
<u>Bidder</u>				
Arro Land Surveyors, LLC	\$21,170.00	\$10,949.00	No Bid	No Bid
Bolton & Menk, Inc.	\$21,300.00	\$4,200.00	\$5,800.00	\$8,000.00
Kohout Surveying	\$19,800.00	\$6,500.00	\$5,500.00	\$7,200.00
Northern Engineering & Consulting, Inc.	No Bid	\$6,860.00	\$4,805.00	\$9,810.00
Northern Lights Surveying & Mapping, Inc.	No Bid	\$6,580.00	\$6,300.00	No Bid

Accept - MPCA SSTS fix-up grant in the grant award amount of \$20,902.00.

Approve - Cass County to serve as fiscal agent for the Pine River Watershed Restoration and Protection Project.

Receive & file - Notice of emergency assistance to Carlton County by County Assessor Mark Peterson.

Receive & file - Timber auction results of June 28, 2012 totaling 4,862.00 cords plus 20.10mbf saw timber totaling \$130,368.00.

Approve - Closure of MNDNR Grant #0028-09-ID (Mosquito Bridge Creek in Sec. 19, North May Twp.) with no grant or local matching funds used.

- 2B. County Administrator Robert Yochum presented bid results for the relocation and reuse of two County owned propane tanks from Ah Gwah Ching to the County Courthouse and County and the sale of one tank to ISD #113. Responses were received until Friday June 15, 2012 at 1:00 p.m. from three companies: Utility Energy Systems, Jeff Beach Concrete & Propane Piping, and Gas Service Company. Mr. Yochum, Chief Financial Officer Larry Wolfe, and Central Services Director Richardson tabulated the bids and recommended that Gas Service Company is the best cost proposal. Mr. Yochum explained the request from the State to acknowledge that the tanks are General Obligation Bond Financed Property and cannot be sold or otherwise disposed of without the written approval of the Commissioner of MN Management and Budget (any sale proceeds are paid to the State of MN). ISD #113 has previously expressed their intent to purchase one of the 18,000 gallon LP tanks for fair market value.

M/S/P Dowson, Downham – To accept Gas Service Company as the best cost proposal and authorize preparation of a contract for approval at the July 17, 2012 regular Board Meeting, to approve execution of the State of MN Certification for General Obligation Bond Financed Property, and to confirm ISD #113s' interest in purchasing one 18,000 gallon LP tank at \$24,500.00. Unanimous.

	<u>Utility Energy Systems</u>	<u>Jeff Beach Concrete and Propane Piping</u>	<u>Gas Service Company</u>
Courthouse Tank Only	\$99,500.00	\$128,977.00	\$90,000.00
HHVS Piping	\$7,000.00	\$13,610.00	\$2,950.00
Highway only	\$48,000.00	\$76,794.00	\$60,000.00
Highway Tank purchase/reduction	-\$5,000.00	-\$2,500.00	-\$7,000.00
Courthouse and Highway	\$140,000.00	\$205,771.00	\$143,000.00
Courthouse, Highway, and HHVS	\$147,000.00	\$219,381.00	\$145,950.00
New Vaporizers	\$32,000.00	Included	Included
Painting and decals	Included	Included	\$5,900.00
Total As Is	\$147,000.00	\$219,381.00	\$151,850.00
With new vaporizers	\$179,000.00	\$219,381.00	\$151,850.00
Value of AGC 18,000 gallon tank as is	\$19,000.00	\$24,500.00	\$20,000.00
Honeywell estimated propane burner install at Courthouse	\$20,000.00	\$20,000.00	\$20,000.00
Total Project	\$199,000.00	\$239,381.00	\$171,850.00

- 3A. MN State Senator District 3 Tom Saxhaug introduced himself to the Board. Senator Saxhaug was elected for his third term that began in 2002. Mr. Saxhaug served on the 2012 Senate Committees of Agriculture and Rural Economics; Environment and Natural Resources and Higher Education. Mr. Saxhaug discussed three major bi-partisan bills that passed in 2012: the game & fish bill, the bonding bill and the Vikings stadium bill. By consensus the Board requested support for the ARMER sales tax exemption bill. The Board thanked Senator Saxhaug for the update.
- 3B. Cass County Historical Society President Dan Eikenberry presented an update on recent activities including the publishing a "Historical Sites in Cass County" map (distributed around the county at Chambers of Commerce, museums, and information centers), the "Free Friday" program at the Cass County museum, historical programs each month (one in Pine River, one in Remer, and the rest at the Museum in Walker), expanded hours at the Museum (now open on Saturdays from 10-3), presentation to the 6th grade Minnesota history students at WHA, planning for Outing's 2012 Ancient Travel Route celebration (will have a display there on August 11), and participation in area parades. Mr. Eikenberry also informed the Board that Museum Historian Renee Geving is retiring after twenty-six years. The Society requests release of the second half of the budgeted funds (\$2,500.00) appropriated for 2012, and consideration of assigning a desktop computer for museum use.

M/S/P Gaalswyk, Kangas – To authorize the second half payment to the Historical Society of 2012 budgeted funds in the amount of \$2,500.00, to refer the multi-year funding request to the Cass County Citizen Budget Committee, and further, to authorize assignment of a County owned used desktop computer for public use at the museum. Unanimous.

- 4A. Auditor-Treasurer Sharon Anderson discussed the potential local impacts of the voter ID constitutional amendment should it pass at the November general election - specifically the need to plan ahead for operational and capital budget impacts. Ms. Anderson added that if the amendment passes, the County may wish to take a legislative position on specific details, such as the continuation of mail balloting.

M/S/P Downham, Kangas – To refer the pending voter ID constitutional amendment operating and capital budget contingency planning to the 2013 Citizen Budget Committee. Unanimous.

- 4B. Ms. Anderson presented an update on a potential ditch clean out/repair of County Ditch No.9 pursuant to Minnesota Statutes Chapter 103E which outlines the procedures for ditch repairs by petition. Ms. Anderson added she will report back in the near future to begin the petition to process clean out/repair of County Ditch No. 9. No action at this time.
- 5A. University of Minnesota – Extension Service Regional Director Mardi Harder requested Board approval of a Memorandum of Understanding with the MN Extension Service that will fund one full-time 4-H Program Coordinator through December 31, 2015.

Commissioner Kangas offered Resolution No. 40 -12 and moved its adoption, Commissioner Peterson seconded:

Agreement Between the University of Minnesota And Cass County
For providing Extension programs locally and Employing Extension Staff

This Agreement ("Agreement") between the County of Cass Minnesota ("County") and the Regents of the University of Minnesota on behalf of its Extension unit, 240 Coffey Hall, St. Paul, Minnesota, 55108 ("University") is effective January 1, 2013, and supersedes and replaces any and all current or existing agreements relating to Extension and its programs that may exist between the County and University.

The term of this Agreement shall be three (3) years, beginning on January 1, 2013 and ending on December 31, 2015, unless earlier terminated as provided in paragraphs 7 and 8.

WITNESSETH:

WHEREAS, Minn. Stat. §38.34 authorizes a Board of County Commissioners to incur expenses and spend money for County Extension work; and WHEREAS, the money set aside and appropriated by the County Board in the County Extension Fund may be paid out by orders of the University's Director of Extension, or the Director's designee, as identified in Minn. Stat. §38.36, Subd. 3; and WHEREAS, Minn. Stat. §38.37 provides that Extension educators must be employed according to University personnel procedures and must be University employees; and WHEREAS, it is the intention of the County and University that the University shall provide Extension services on behalf of the County in exchange for considerations as detailed herein.

NOW THEREFORE, in consideration of the mutual undertaking and agreements contained within this Agreement, the County and University hereby agree as follows:

1. In accordance with Minn. Stat. §38.37 County desires to augment University's state-wide Extension programs. The programs that the County will augment are detailed in Table A below.

Table A

Program	FTE	2013 Price	FTE	2014 Price	FTE	2015 Price
4-H Program Coordinator	1.0	\$65,550	1.0	\$66,530	1.0	\$67,530

1. County recognizes that University costs for supporting these positions may increase from year to year. The costs payable for these positions are reviewed by the Association of Minnesota Counties' ("AMC") Extension Committee and University's Extension central administration, at which time the parties will agree on an appropriate inflation factor for the coming year(s). Unless County and University otherwise agree, the inflation factor will be as agreed to by AMC and University.

2. University will be responsible for providing the following: salary & fringe benefits for the positions, enhanced programming from regional extension educator staff, program supervision, travel (mileage, meals, and lodging), in-service training within program area, payroll, and accounting services.

The County agrees to provide local support in the form of office space, telephone, computer, network connections for email and other communications, software, support staff and other general office supplies. The University will recommend technology needs and other office standards. Nevertheless, the level of availability and type of such support will be determined by the County.

3. University will bill the County on a quarterly basis and the County will submit payment within thirty (30) days of receipt of the bill. The total annual amount to be paid by the County shall be paid in four (4) equal quarterly payments.

4. As vacancies occur, and if the County and University agree to continue to support the desired program and position, University will hire new personnel with involvement and concurrence of the County Extension Committee. The County will not be billed for a position during the time that position is vacant.

5. The University will complete an annual performance evaluation of each University Extension employee working in the County and supporting the programs identified in paragraph 1. The County Extension Committee will have the option to provide input to University on such evaluation. The University in accordance with University personnel guidelines will determine salary adjustment of each University Extension employee.

6. Annually, the County Extension Committee, in coordination with University, will be responsible for approving the County Extension educational programming and services, as provided for in Minn. Stat. §38.34. The parties acknowledge that County extension educational programming includes University's Nutrition Education Program educational programming.

7. Nothing in this Agreement precludes the County or University at any time during the term of this Agreement from requesting a modification of the County Extension program, including an adjustment of the number of University Extension personnel working in the County. The County or University will provide a minimum of three (3) months' notice if either party desires a change in programs that results in a decrease in the staffing or funding level, and both parties agree to enter into good faith discussions to address such request.

8. If University or the County in good faith determines that funding is no longer available to support the programs or positions providing services locally, either party may terminate this Agreement. Termination of the Agreement in its entirety requires a minimum of ninety (90) days prior notice. Notice shall be dated and provided in writing to the parties listed below as the contacts for this Agreement.

If to County: Cass County - Robert Yochum, Administrator, Courthouse Annex, 2nd Floor
303 Minnesota Avenue W, P.O. Box 3000, Walker, MN 56484-3000
Facsimile No.: 218-547-7455, E-mail: robert.yochum@co.cass.mn.us

If to University: University of Minnesota - Minnesota Extension, Attn: Chief Operating Officer
246 Coffey Hall, 1420 Eckles Avenue, St. Paul, MN 55108
Facsimile No.: 612-625-6227, E-mail: werne012@umn.edu

9. Each party agrees that it will be responsible for its own actions and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party or the results thereof. The County's liability is governed by the provisions of Minn. Stat. Chap. 466 and other applicable laws. The University's liability is governed by the provisions of the Minnesota Tort Claims Act, Minn. Stat. §3.736 and other applicable law.

10. Pursuant to Minn. Stat. §16C.05, Subd. 5, the University agrees that County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of relating to this Agreement. University agrees to maintain these records in accordance with applicable law.

11. All data collected, created, received, maintained, or disseminated for any purposes by the activities of University because of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chap. 13, as amended, the Minnesota Rules implementing such Act now in force or as adopted, as well as Federal Regulations on data privacy.

12. The University is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, sexual orientation or other classifications protected by state or federal law. In adhering to this policy, the University abides by the Minnesota Human Rights Act, Minnesota Statute Ch. 363; by the Federal Civil Rights Act, 42 U.S.C. 2000e; by the requirements of Title IX of the Education Amendments of 1972; by Sections 503 and 504 of the Rehabilitation Act of 1973; by the Americans With Disabilities Act of 1990; by Executive Order 11246, as amended; by 38 U.S.C. 2012, the Vietnam Era Veterans Readjustment Assistance Act of 1972, as amended; and by other applicable statutes and regulations relating to equality of opportunity.

Resolution No. 40 -12 was adopted by majority vote: Ayes: Downham, Dowson, Gaalswyk, Kangas, Peterson. Nays: None.

- 5B. Ms. Harder presented a historical perspective of the Cass County 4-H Program since the University of Minnesota Extension restructured to its current regional model in 2004 - at that time the Cass County 4-H and University of Minnesota Extension staff was reduced to one half-time Program Coordinator (later extended to a 60% time position). In the following three years, the county hired three program coordinators, who each stayed for one county fair season and then in 2007 the County Board approved the hiring of a full time program coordinator, which since then, 4-H participation across the County has improved - 2003 total participants 170; April 2007 total participants 85; June 2007 total participants 102; 2009 total participants 154; and in 2012 total participants to date 153. Another area of recent expansion for Cass County 4-H is After School Adventure programming, reaching 245 youth (who are not regular 4-H members). The Board thanked Ms. Harder for the update.
- 5C. Ms. Harder presented the Cass County 4-H Program Coordinator position description, which will be used in a search to fill the upcoming vacancy. No action required.
- 5D. Ms. Harder presented an update on the new position under the University of Minnesota Extension's Nutrition Education Program which promotes healthy lifestyles for people with limited incomes. The Cass County Community Nutrition Educator was funded under the Expanded Food and Nutrition Grant (EFNEP) but the new position will be funded under the USDA's Supplemental Nutrition Education Program (SNAP-Ed). This will open up opportunities to work with more adult and senior audiences in Cass County. Plans are underway for the Community Nutrition Education position in Cass County to be changed to be a year round position of .75 to reach even more families. Ms. Harder presented a job description for the Community Nutrition Educator position. Jamie Richter commented on program coordination with HHVS. No action necessary.
- 6A. Land Commissioner Josh Stevenson presented results from the land sale that was held on Saturday, June 23, 2012. Mr. Stevenson informed the Board that eight of the eighteen parcels were sold for a total amount of \$201,400.00. All of the parcels sold are State deeded County Administered with sale net revenues to be distributed in the 2013 tax forfeit settlement. Unsold tracts will continue to be available "over the counter".
- 6B. Mr. Stevenson discussed the recent quotes from qualified bidders for the cleaning of the Land Department Building. The term of a proposed contract is August 2012 through July 2014 with services provided once a week. By consensus the Board requested the Land Commissioner to report back if the weekly frequency is insufficient.

M/S/P Kangas, Downham – To accept the apparent low bid for cleaning the Cass Land Department from August 2012 through July 2014 to North Country Janitorial & Supply, Inc, not to exceed \$330.00 per month plus applicable taxes. Unanimous.

Bidder	Contract Price			
	per Month	Burnishing Floors	Carpet Cleaning	Windows
Lamont Enterprises, LLC	\$323.00	\$125.00	\$0.17 per sq. ft	Included
North Country Janitorial & Supply, Inc.	\$330.00	Included	Included	Included
Marsden Bldg. Maint., LLC	\$500.00	Included	Included	Included
Ultimate Cleaning Team	\$900.00	Included \$230.00	Included \$200.00	Included \$300.00
Betty Nethercutt	\$1,170.00	\$250.00	\$850.00	Included

- 7A. Working Together Coalition Coordinator Kelly Felton presented an update on the alcohol compliance checks on 28 local businesses' that were conducted on the evening of May 4, 2012 by the Cass County Sheriff's Office and the Working Together Coalition. Of the 28 businesses' five of those failed to comply with the law and sold to the underage buyer and have been referred to the Cass County Attorney's Office for appropriate action. Lt. Scott Thompson commented that the Coalition and beverage server training has helped reduced alcohol crashes, injuries and death. The Board also noted that the beverage server training and compliance check program had been referred to the Cass County Citizen Budget Committee for consideration in the 2013 budget. No action necessary.
- 7B. Ms. Felton presented the 40 Developmental Assets Survey – a profile of youth at the Pine River-Backus and Walker-Hackensack-Akeley schools conducted in November 2010. The research-based framework helps identify basic building blocks for human development. Participating in the survey were 460 male and 459 female students from grade 6 to grade 12. Report results will be used to target changes in high risk behaviors. No action necessary.
- 8A. Sheriff Tom Burch requested the Board to table the ARMER final acceptance checklist and final acceptance certificate of milestone completion due to Emergency Management Coordinator Kerry Swenson's absence due to surveying the damage of the Monday, July 2, 2012 Cass Lake area storm.
- 8B. Sheriff Burch discussed recent requests from area residents for emergency no-wake operation on area lakes due to the rains in southern Cass County during the Memorial Day weekend and the storm of Tuesday, June 19, 2012 in central Cass County. Sheriff Burch explained the no-wake advisory signage used at area landings to promote safe water surface activities during high water. Assistant Engineer Kris Lyytinen commented on recent road damage and reported that summaries will be presented at the Tuesday, July 17, 2012 regular Board Meeting at Fairview Township. The Board complimented the Sheriff's Office and Highway Department on their prompt responses during recent storms.
- 8C. Sheriff Burch informed the Board that the Sheriff's Office has been approved for a COPS Grant from the U.S. Department of Justice. The three year grant would partially fund two additional peace officer positions. The estimated cost of the salaries and benefits over three years would be \$437,906.00 (federal share of \$250,000.00 and a local match of \$187,906.00) plus related equipment. The grant funding requires hiring qualified military veterans, or rehiring laid off officers or officers scheduled for lay-off after the official grant award start date, and a commitment to keep the two officers for at least year four. The grant acceptance must be determined within 90 days from June 25, 2012. Sheriff Burch suggested that the grant be reviewed as part of the 2013 budget planning.

M/S/P Downham, Kangas – To refer the COPS Grant from the U.S. Department of Justice to the Cass County Citizen Budget Committee for comment. Unanimous.

- 8D. Sheriff Tom Burch informed the Board of recent correspondence from the MN Department of Labor & Industry requesting immediate steps to retrofit or replace 16 control panels for solar powered public warning systems installed in July and August of 2010 throughout Cass County. Sheriff Burch requested to table discussion due to Emergency Management Coordinator Kerry Swenson's absence due to surveying the damage of the Monday, July 2, 2012 Cass Lake area storm.
- 9. County Administrator Yochum confirmed the upcoming meeting schedule: a. County Board Meeting in Commissioner District #1, Tuesday, July 17, 2012, 6:00 p.m. at Fairview Township Hall, 10219 County 77 SW, Nisswa, MN.
- 10. Chairman Peterson adjourned the meeting at 11:00 A.M.

SIGNED: _____
 Jeff Peterson, Chairman
 Cass County Board of Commissioners

ATTEST: _____
 Robert H. Yochum
 Cass County Administrator